



**Regular Meeting of the Board of Directors**

**Tuesday, January 27, 2015**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and in the event that staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you are not required to complete this form or to state your name in order to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Limited English Proficiency (LEP) persons, if you require translation services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Norm Hickling, Vice Chairman Marvin Crist, Director Steve Hofbauer, Director Dianne Knippel, Director Sandra Johnson, Alternate Director Fred Thompson

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS FROM THE FLOOR:**

If you wish to address the AVTA Board on any agenda item but are unable to stay until the item is called, your comments may be made at this time. Please give your completed Speaker Card (available as you enter the Community Room) to the Clerk of the Board. Speaking clearly, state and spell your name for the record. Each speaker is limited to three (3) minutes.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

This portion of the meeting allows the public the opportunity to address the Board of Directors of the Antelope Valley Transit Authority on non-agenda items that are within the Board's subject matter jurisdiction. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items.** Your matter will be referred to the Authority's Executive Director for follow-up. Individual speakers are limited to three (3) minutes each.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

During this portion of the meeting, staff will present information that would not normally be covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **These items are for discussion purposes only and do not require Board action.**

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER – HECTOR FUENTES, TRANSDEV

SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1 – DECEMBER 31, 2014) – JULIE AUSTIN

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR JANUARY 2015 – JUDY VACARRO-FRY

*Recommended Action: Receive and file the Federal Legislative Update for January 2015.*

SRP 4 STATE LEGISLATIVE UPDATE FOR JANUARY 2015 – WENDY WILLIAMS

*Recommended Action: Receive and file the State Legislative Update for January 2015.*

SRP 5 ELECTRIC BUS REPOWER PROGRAM – MACY NESHATI, BYD/LEN ENGEL

**CONSENT CALENDAR (CC):** Items 1 through 6 are consent items that may be received and filed and/or approved by the board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 25, 2014 – KAREN DARR

*Recommended Action: Approve the Board Meeting Minutes for November 25, 2014.*

CC 2 FINANCIAL REPORTS – NOVEMBER AND DECEMBER 2014 – COLBY KONISEK

*Recommended Action: Receive and file the Treasurer's Report for the month ended November 30, 2014; the Payroll History Report for the three months ended December 31, 2014; the Cash Disbursements Reports for the months ended November 30 and December 31, 2014; the Interim Financial Statements for the five months ended November 30, 2014; and the Fiscal Year-to-Date Budget versus Actual Report for the month ended November 30, 2014.*

CC 3 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE 2015 MEETINGS CALENDAR – KAREN DARR

*Recommended Action: Approve the 2015 meetings calendar.*

CC 4 FY15 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT (OCTOBER 1 – DECEMBER 31, 2014) – KELLY MILLER

*Recommended Action: Receive and file the FY15 Second Quarter Los Angeles County Sheriff's Department Report for the period covering October 1 through December 31, 2014.*

CC 5 AWARD CONTRACT #2015-23 TO LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES – WENDY WILLIAMS

*Recommended Action: Authorize the executive director to execute Contract #2015-23 with the LASD to provide transit law enforcement for period of five years.*

CC 6 2015 LEGISLATIVE PRINCIPLES – WENDY WILLIAMS/JUDY VACCARO-FRY

*Recommended Action: Approve the proposed 2015 AVTA Legislative Principles.*

**NEW BUSINESS (NB):**

- NB 1 DISCUSSION AND POSSIBLE ACTION CONCERNING DIRECTING STAFF TO ISSUE AN RFP FOR FOUR TO EIGHT ELECTRIC BUSES AND WAVE CHARGING AND PUBLIC HEARING REGARDING AXLE WEIGHT – LEN ENGEL

*Recommended Action: 1) That the Board of Directors discuss and possibly take action concerning directing staff to issue a Request for Proposals (RFP) for four to eight electric buses compatible with WAVE charging; and 2) Set a public hearing at the February 24, 2015 Board Meeting to consider a finding that an axle weight exemption is warranted and a fleet class expansion is necessary to address the requirements of AB 32.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

- CS 1 Public Employee Performance Evaluation (California Government Code Section 54957(b))  
Title: General Counsel
- CS 2 Public Employee Performance Evaluation (California Government Code Section 54957(b))  
Title: Executive Director

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

- RA 1 Executive Director's Report

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director for follow-up.

**ADJOURNMENT:**

The meeting was adjourned to the next Regular meeting of the Board of Directors on February 24, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

**The Agenda was posted by 5:00 p.m. on January 22, 2015 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> St. West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director. Additionally, any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA located at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



SRP 1

**TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR  
NOVEMBER AND DECEMBER**



**SRP 2**

**AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1 – DECEMBER 31, 2014)**



**DATE:** January 27, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Federal Legislative Update for January 2015

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#### **RECOMMENDATION**

That the Board of Directors receive and file the Federal Legislative Update for January 2015.

#### **FISCAL IMPACT**

There is no fiscal impact at this time.

#### **BACKGROUND**

**114<sup>th</sup> Congress:** On January 6, 2015 Congress returned to Washington after a lengthy holiday break and began the 114th Congress. John Boehner was re-elected as Speaker of the House, despite several defections among House Republicans. Republicans officially took control of the Senate for the first time since 2006. Senator Jack Reed (D-RI), will be the new Ranking Member of the Subcommittee on Transportation and Housing and Urban Development.

**2015 Appropriations:** On December 16, 2014 President Obama signed the combined Omnibus Appropriations and Continuing Resolution that will fund the federal government through the end of FY 2015. The measure passed the Senate by a 56-40 vote. This agreement lays out the funding for 11 of the 12 appropriations accounts for the balance of FY 2015, including funding for the Department of Transportation. It does not include the Department of Homeland Security (DHS), which is extended at current levels through February 27, 2015. The House is expected to begin debate on legislation to fund the DHS for the remainder of FY15. The Federal Register notice is expected in early February which will release 2/3 of FY15 funding.



**President's Budget:** The White House Office of Management and Budget (OMB) announced that the President's budget request will be released by the statutory deadline, Monday, February 2. OMB notes the FY 2016 request will be submitted to Congress on February 2, 2015.

**FTA Administrator:** On January 8, President Obama again nominated Therese McMillan to be Administrator of the Federal Transit Administration. The Senate returned her nomination to the President at the end of the 113th Congress last month.

#### **ALIGNMENT WITH FY15 BUSINESS PLAN GOALS**

**OPERATE AN EFFICIENT TRANSIT SYSTEM:** Use federal legislative data collected to improve decision making by staff and the Board.

Prepared by:

Submitted by:

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Judy Vaccaro-Fry  
Grants Administrator

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Julie M. Austin  
Executive Director



**DATE:** January 27, 2015  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** State Legislative Update for January 2015

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### RECOMMENDATION

That the Board of Directors receive and file the State Legislative Update for January 2015.

### FISCAL IMPACT

No fiscal impact at this time.

### BACKGROUND

**Governor Releases FY16 Budget Proposal:** Governor Jerry Brown released the California FY16 Proposed Budget on January 9. In the transportation area, the Governor's budget identifies highway maintenance and repair as a major problem, citing a \$6 billion annual funding shortfall. The Governor has tasked an administrative team to analyze and identify long-term funding sources for highway maintenance and repair of the core infrastructure.

As for transit funding, the projected sales tax on diesel fuel has resulted in the following estimates for the State Transit Assistance (STA) Program:

- Fiscal Year 2014/15 – The current year projection is now \$385,933,362, up about \$6.5 million from the 2014 May Revision estimate of \$379,400,000.
- Fiscal Year 2015/16 – The budget year projection is \$387,798,000, less than a 1% increase above the current year estimate.

With regard to public transit, the budget notes, "Existing authority for local revenues can, and does, help address local preservation shortfalls for roads and transit. As such, new local-option revenues should also be considered for these investments."

The Governor's budget includes \$1.002 billion in anticipated revenue from Cap and Trade from four auctions during the fiscal year. The growth in anticipated revenues from FY15 is due in large part to the addition of transportation fuels to the Cap and Trade program. Of the anticipated funds, 60 percent was committed to four specific programs as part of last year's budget: 25 percent for high-speed rail; 20 percent for affordable housing & sustainable communities; and 15 percent for transit and intercity rail. The remaining 40 percent is appropriated during the budget process. In FY16, the Governor has proposed to once again use this funding for low carbon transportation, energy efficiency & clean energy, and natural resources & waste diversion.

Of the transportation related programs funded through the ongoing allocation of Cap and Trade revenues, the proposed FY16 allocation is as follows:

- Low-Carbon Transit Operations – \$50 million (\$25 million in FY15)
- Transit and Intercity Rail Capital Program – \$100 million (\$25 million in FY15)
- Affordable Housing and Sustainable Communities – \$200 million (\$130 million in FY15)
- High-Speed Rail – \$250 million (\$250 million in FY15)

The Governor also proposes to once again appropriate \$200 million to Low-Carbon Transportation, a portion of which will be dedicated to zero-emission bus programs. In considering new funding sources, the budget says the state must focus funding on maintaining and operating the state's network of highways and interstates, and improving the highest priority freight corridors. The Governor has indicated his opposition to borrowing through bonds as one out of every two dollars spent on bond funded infrastructure goes to pay interest costs rather than construction costs. Currently, nine percent of total transportation revenues are spent on debt service.

The proposed budget points to two existing efforts to increase future transportation funding:

- Road Usage Charge Pilot Program — The budget proposes allocating \$9.4 million in State Highway Account funding to implement a Road Usage Charge Pilot Program. The purpose of this pilot program is to explore a potential mileage based revenue collection system, or Road Usage Charge, to support maintenance and operations of California's roads and highways as a possible replacement to the gasoline tax system currently in place. A final report and recommendations, based on the results of the pilot, is due no later than June 30, 2018.
- Toll Roads — The state highway system currently includes high occupancy vehicle lanes that are restricted during rush hours to vehicles with two or more passengers. This often leaves unused capacity in these lanes. By converting these lanes to high occupancy toll lanes and opening them to paying drivers, the state would be able to maximize capacity while generating additional

revenues. Legislation is proposed that would expand the authority of the California Transportation Commission to approve these lanes.

With regard to vehicle weight fees, the budget notes, "As the state explores options for maintaining state highways and investing in key trade corridors, it is appropriate to consider the weight of vehicles, which is directly related to the wear and tear on the state's highway system."

**Cap and Trade Overview:** The AVTA staff has been participating in a series of Cap and Trade workshops to help provide input into the development of project guidelines for three Cap and Trade programs. An overview of Cap and Trade programs is attached (Attachment A).

**Public Employees' Pension Reform Act (PEPRA):** On December 30, 2014 the United States Ninth Circuit Court of Appeals ruled for the State of California against the U.S. Department of Labor (USDOL) on the litigation over whether California's Public Employees' Pension Reform Act (PEPRA) violates the labor protections of Federal transit law. The Ninth Circuit Court found that the USDOL acted in violation of the federal Administrative Procedures Act when it first denied Sacramento RTD's federal transit grant. PEPRA now applies to all employees of public transit systems. There is no indication at this time as to whether the USDOL will appeal the court decision.

**AB 1720 (Bloom) Transit Bus Weight Limits:** This bill extends for one year, until January 1, 2016, existing provisions in current law that allow public transit systems to procure buses of the same or lesser weight than those they are replacing. The law also allows transit agencies to purchase buses that are heavier than the law allows if it is introducing a new fleet class or expanding the new fleet class. It is important to note, the law requires an agency's governing board to hold a public hearing to vet the procurement.

AB 1720 stipulates the following:

"It (transit agency) may procure and operate a new transit bus exceeding 20,500 pounds in order to incorporate a new fleet class into its inventory if its governing board adopts a finding at a public hearing that the fleet class expansion or change in fleet classes is necessary to address a need to serve a new or existing market pursuant to its most recently adopted short-range transit plan, or to meet a federal, state, or regional statutory or regulatory requirement, and includes a consideration of vehicle needs and fleet size."

The AVTA governing board may elect to find that replacing diesel buses with electric buses would reduce GHG emissions thus supporting the state's regulatory requirement to reduce GHG emissions to 1990 levels by 2020.

The additional year provided by AB 1720 will allow more time for the transit industry, local government, and other stakeholders to work together to develop a recommended solution to the bus weight limit issue.

**ALIGNMENT WITH FY15 BUSINESS PLAN GOALS**

This report complies with AVTA's goal of operating an effective transit system through the integration of electric bus technology.

Prepared by:

Submitted by:

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Wendy Williams  
Director of Communications

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Julie M. Austin  
Executive Director

Attachment: A – Cap and Trade Overview

# Cap and Trade Overview

## Low Carbon Transit Operations Program

Approved guidelines for the Low Carbon Transit Operations Program (LCTOP) were released in December. There is \$25 million available for disbursement in FY15 with another \$50 million proposed for FY16. LCTOP has two funding cycles and project applications are due on February 2 or April 15. The AVTA is seeking funding for electric bus infrastructure which is in accordance with the program's eligible project types as listed below:

- Expand transit service
- Low-carbon transportation projects that support new/expanded transit service
- Active transportation projects that support new/expanded transit service
- Enhancement projects

This program is supported with a five percent annual appropriation of Cap & Trade revenue and provides funding for operating and capital expenses for transit agencies to reduce greenhouse gas emissions. This is not a discretionary grant program but rather a formula funded program that will flow through the State Transit Assistance program.

## Zero Emission Vehicles

The FY 15 budget allocated a total of \$197 million in Cap and Trade auction revenue to the Air Resources Board (ARB) for its low carbon transportation programs. This program provides rebates to consumers for electric vehicle purchases, but also includes approximately \$25 million for zero emission transit bus deployment programs. Although the initial appropriation was seen as a one-time allocation, the Governor has seen fit to propose another \$200 million in the FY16 budget. The AVTA plans to submit a grant application for electric bus funding to the Antelope Valley Air Quality Management District. Transit agencies are awaiting the release of final guidance from ARB for 2015-16.

## Transit and Intercity Rail Capital Program

Final guidance is anticipated in February for the Transit and Intercity Rail Capital Program. The deadline to apply for the competitive grant is proposed for April with project awards anticipated by August 2015. The FY 15 allocation is \$25 million but the Governor is proposing to increase the FY 16 allocation to \$100 million in compliance with Cap and Trade legislation which requires a 10 percent annual appropriation starting in FY16.

This program will fund capital improvements and operational investments that will reduce greenhouse gas emissions and modernize intercity, commuter, and urban rail systems. In evaluating applications, the California State Transportation Agency (CalSTA) will consider the benefits of projects that support implementation of sustainable community strategies through one or more of the following:

- Reducing auto vehicle miles traveled through growth in rail ridership.
- Promoting housing development in the vicinity of rail stations.
- Expanding existing rail and public transit systems.

- Implementing clean vehicle technology.
- Promoting active transportation.
- Improving public health.

The Program has a disadvantaged community investment goal of 25 percent. Projects eligible for funding under the program currently include:

- Rail capital projects, including acquisition of rail cars and locomotives, that expand, enhance, and improve existing rail systems and connectivity to existing and future rail systems, including the high-speed rail system
- Intercity and commuter rail projects that increase service levels, improve reliability, and decrease travel times
- Rail integration implementation, including integrated ticketing and scheduling systems, shared use corridors, related planning efforts, and other service integration initiatives; and,
- Bus rapid transit and other bus transit investments to increase ridership and reduce greenhouse gas emissions.

#### **Affordable Housing and Sustainable Communities Program**

This program is supported by an annual appropriation of 20 percent of all Cap and Trade auction proceeds and seeks to reduce GHG emissions through transit oriented development. The FY15 budget includes \$129 million for disbursement with project awards scheduled for June 2015. Final guidelines are scheduled for release in January and the application deadline is April 15. The FY16 allocation is anticipated to increase to \$200 million. The Strategic Growth Council is responsible for the administration of the program in coordination with the Air Resources Board (ARB). The AVTA would need to partner with the City of Lancaster or the City of Palmdale in order to create a competitive grant application.

AHSC Program Objectives include the following:

- Reduce air pollution
- Improve conditions in disadvantaged communities
- Support or improve public health and other co-benefits
- Improve connectivity and accessibility to jobs, housing, and services
- Increase options for mobility, including the implementation of the Active Transportation Program
- Increase transit ridership
- Preserve and develop affordable housing for lower income households
- Protect agricultural lands to support infill development

Eligible projects include the following:

- Intermodal, affordable housing projects that support infill and compact development
- Transit capital projects and programs supporting transit ridership
- Active transportation capital projects that qualify under the Active Transportation Program including pedestrian and bicycle facilities and supportive infrastructure, including connectivity to transit stations
- Non-infrastructure-related active transportation projects that qualify under the Active Transportation Program, including activities that encourage active transportation goals
- Transit-oriented development projects, including affordable housing and infrastructure at or near transit stations or connecting those developments to transit stations
- Capital projects that implement local complete streets programs
- Other projects or programs designed to reduce greenhouse gas emissions and other criteria air pollutants by reducing automobile trips and vehicle miles traveled within a community
- Acquisition of easements or other approaches or tools that protect agricultural lands that are under pressure of being converted to nonagricultural uses
- Planning to support implementation of a sustainable communities strategy.





SRP 5

**ELECTRIC BUS REPOWER PROGRAM**

**DISCUSSION ITEM**



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**Special Meeting of the Board of Directors**

**Tuesday, November 25, 2014**

**9:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER:**

Vice Chairman Crist called the meeting to order at 9:01 a.m.

**PLEDGE OF ALLEGIANCE:**

Director Knippel led the Pledge of Allegiance.

**ROLL CALL:**

Present

Vice Chairman Marvin Crist  
Alternate Director Fred Thompson (Director Tom Lackey absent)  
Director Steve Hofbauer  
Director Dianne Knippel  
Director Sandra Johnson

Absent

Chairman Norm Hickling

**Motion: Excuse the absence of Chairman Hickling**

Moved by Director Hofbauer, seconded by Director Johnson

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Director Knippel, seconded by Alternate Director Thompson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and  
Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

**PUBLIC BUSINESS FROM THE FLOOR:**

There was no public business presented.

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

Catherine Parrish, a member of the public, suggested starting the bus service earlier in order to better serve commuters and high school students.

Thomas DiFilippi, a member of the public, informed the Board that he had a problem boarding the bus with his wheelchair at the 40<sup>th</sup> Street East and Lancaster Blvd. bus stop. Vice Chairman Crist directed city of Lancaster staff member Cathy DeFalco to resolve this issue.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

**SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR OCTOBER**

General Manager Hector Fuentes and Director of Finance Colby Konisek presented a plaque to Silvia Urias, Employee of the Month for October. Mr. Fuentes announced that the Operator of the Month for October was James Istillart who was not present to receive his award.

**SRP 2 STATE LEGISLATIVE UPDATE FOR NOVEMBER 2014**

Director of Communications Wendy Williams stated that the Cap and Trade guidelines to govern project applications for grant funding are under development and are scheduled for release in December. She noted that 25% of the Cap and Trade proceeds must go toward projects that are located within a Disadvantaged Community (DAC). CalEPA used a mapping tool entitled CalEnviroScreen to evaluate communities by combining pollution factors with vulnerability factors such as low income and high unemployment. The results showed that there were no DACs located in the Antelope Valley.

Ms. Williams added that AVTA's Grants Administrator Judy Vaccaro-Fry is in the process of applying for funding that is dedicated to pilot programs for zero emission projects. Staff intends to seek funding to cover the additional costs associated with an electric bus procurement and supporting infrastructure needs. The Board briefly discussed this item.

**Motion: Receive and file the State Legislative Update for November 2014.**

Moved by Director Hofbauer, seconded by Alternate Director Fred Thompson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR NOVEMBER 2014 – JUDY VACARRO-FRY

Grants Administrator Judy Vaccaro-Fry presented information regarding the Surface Transportation Reauthorization bill, Continuing Resolution for 2015 appropriations, and the nomination of Therese McMillan for the position of the Federal Transit Administrator. The Board briefly discussed this item.

**Motion: Receive and file the Federal Legislative Update for November 2014.**

Moved by Director Hofbauer, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

SRP 4 FY15 FIRST QUARTER KEY PERFORMANCE INDICATORS REPORT (JULY 1 – SEPTEMBER 30, 2014)

Senior Transit Analyst Dietter Aragon presented the quarterly report. The Board discussed the types of calls received by customer service representatives, the method of informing riders when an alternate route is necessary, and staff's action plan for improving the unmet performance targets.

**Motion: Receive and file the FY15 First Quarter Key Performance Indicators Report for the period covering July 1 through September 30, 2014.**

Moved by Director Hofbauer, seconded by Director Johnson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

**CONSENT CALENDAR (CC):**

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR OCTOBER 28, 2014 – KAREN DARR

**Motion: Approve Consent Calendar item 1.**

Moved by Director Knippel, seconded by Director Johnson

Vote: Motion carried (4-0-1-1)

Yeas: Vice Chairman Crist, Directors Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: Director Hofbauer

Absent: Chairman Hickling

CC 2 FINANCIAL REPORTS – SEPTEMBER AND OCTOBER 2014 – COLBY KONISEK

CC 3 FY15 FIRST QUARTER CAPITAL RESERVES REPORT (JULY 1 – SEPTEMBER 30, 2014) – COLBY KONISEK

CC 4 FY15 FIRST QUARTER GRANT STATUS REPORT (JULY 1 – SEPTEMBER 30, 2014) – JUDY VACCARO-FRY

CC 5 SEMI-ANNUAL FEDERAL FISCAL YEAR (FFY) 2013/14 DISADVANTAGED BUSINESS ENTERPRISE (DBE) AND SMALL BUSINESS ENTERPRISE (SBE) OUTREACH STATUS REPORT (APRIL 1 THROUGH SEPTEMBER 30, 2014) – LYLE BLOCK

CC 6 AWARD CONTRACT NO. 2015-05 TO MUFG UNION BANK FOR BANKING SERVICES - LYLE BLOCK

**Motion: Approve Consent Calendar items 2 through 6.**

Moved by Director Hofbauer, seconded by Alternate Director Thompson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

**NEW BUSINESS (NB):**

NB 1 AWARD CONTRACT NO. 2015-06 TO THE "G" CREW FOR LABOR COMPLIANCE SERVICES

Contracts and Procurement Officer Lyle Block presented the staff report. The Board briefly discussed this item.

**Motion: Authorize the executive director to execute Contract No. 2015-06 for Labor Compliance Services to The “G” Crew, Glendale, CA, a certified DBE firm.**

Moved by Director Knippel, seconded by Director Johnson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

**NB 2 ADOPTION OF RECOMMENDATIONS INCLUDED IN THE ROUTE TO SUCCESS – AVTA COMPREHENSIVE OPERATIONAL ANALYSIS & TEN-YEAR PLAN**

Director of Operations and Maintenance Len Engel noted that staff provided the Board with a revised staff report. Staff is recommending that the Board receive and file the Route to Success – AVTA Operational Analysis & Ten-Year Plan instead of adopting the recommendations as stated in the original staff report. Mr. Engel introduced Nelson/Nygaard Consulting Associates Inc. Senior Associate James Gamez who presented a summary of the plan. The Board directed AVTA staff to communicate with city and county staff regarding changes within their jurisdictions, and to obtain input from the technical and community stakeholders, particularly retail, medical and school personnel, before bringing specific recommendations to the Board for approval.

**Motion: Receive and file the Route to Success – AVTA Comprehensive Operational Analysis & Ten-Year Plan.**

Moved by Director Hofbauer, seconded by Director Johnson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

**NB 3 FARE STRUCTURE RECOMMENDATIONS**

Ms. Williams presented the existing conditions report and the fare restructuring proposals for commuter and local transit service. Nelson/Nygaard Consulting Associates Inc. Senior Associate Scott Chapman provided additional information regarding the free ride programs and half fare proposal for senior and disabled customers. The Board discussed the recommended fare proposals, staff’s plan for public outreach, and the Rider Relief Transportation Program. Vice Chairman Crist suggested that staff meet with the jurisdictions to discuss subsidy options for the discount fare scenarios.

**Motion: Continue the item to the January 27, 2015 Board meeting.**

Moved by Director Johnson, seconded by Director Hofbauer

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

NB 4 DRAFT AUDITED FINANCIAL STATEMENTS WITHIN THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND SINGLE AUDIT REPORT OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2014

Windes, Inc. Senior Manager Tom Huey presented a summary of the audit results. He anticipates that there will be no exceptions in the audited financial statements or findings or questioned costs in the single audit report. The Board thanked the financial team on a successful audit.

**Motion: Approve the Draft CAFR and Single Audit of Federal Awards for the year ended June 30, 2014.**

Moved by Director Hofbauer, seconded by Director Johnson

Vote: Motion carried (5-0-0-1)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: Chairman Hickling

NB 5 AUTHORIZE EXECUTIVE DIRECTOR TO PURCHASE EIGHT CLEAN DIESEL BUSES FROM GILLIG CORPORATION UNDER CONTRACT NO. 2014-12

Mr. Engel presented the staff report. The Board deliberated procuring electric buses opposed to clean diesel buses. Vice Chairman Crist and Director Johnson stated that the Board made a previous commitment to purchase electric buses. Director Hofbauer and Alternate Director Thompson noted that while they support purchasing electric buses, they share concerns regarding the aging fleet, increased costs of keeping the older coaches on the road, and providing quality service to the riders. Director Hofbauer suggested gradually transitioning from clean diesel buses to electric buses rather than making the change all at once.

**Main Motion: Authorize the executive director to purchase eight (8) clean diesel buses from Gillig Corporation under Contract No. 2014-12.**

Moved by Director Hofbauer, seconded by Alternate Director Thompson  
No vote was taken. The Board continued the discussion.

**Substitute Motion: Authorize the executive director to process a Request for Proposals for the purchase of four to eight electric buses, which would also include the WAVE technology.**

Moved by Director Johnson, seconded by Director Knippel

The Board recessed at 11:00 a.m. and returned to public session at 11:07 a.m. to allow time for General Counsel D. Craig Fox to research the order in which the motions should be addressed.

Counsel stated that the substitute motion would be heard first if it included just reducing the number of buses procured. However, the substitute motion is changing the procurement from diesel buses to electric buses; therefore, the item should be agendized as a separate matter. Vice Chairman Crist disagreed with counsel's interpretation adding that he believes that the substitute motion still encompasses the purchase of buses.

The Board continued the discussion regarding the fiscal and service impact to the Authority and the community. Staff indicated that additional electric buses would require infrastructure improvements to the facility, including overnight charging apparatus. Additional WAVE chargers would not be necessary at this time.

**Substitute Motion: Authorize the executive director to issue a Request for Proposals for the purchase of four to eight electric buses, which would also include charging infrastructure.**

Moved by Director Johnson, seconded by Director Knippel

Vote: Motion carried (3-2-0-1)  
Yeas: Vice Chairman Crist and Directors Knippel and Johnson  
Nays: Director Hofbauer and Alternate Director Thompson  
Abstain: None  
Absent: Chairman Hickling

#### **REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report

Ms. Austin waived presenting her report in the interest of time.



**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Director Hofbauer announced the birth of his grandson.

Director Johnson congratulated Assemblyman Tom Lackey and Congressman Steve Knight on their recent election victories.

Vice Chairman Crist wished everyone happy holidays.

**ADJOURNMENT:**

Vice Chairman Crist adjourned the meeting at 11:28 a.m. to the next Regular meeting of the Board of Directors on January 27, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 27<sup>th</sup> day of January, 2015.

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Norman L. Hickling, Chairman

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Julie M. Austin, Secretary

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at 661/729-2206 to make arrangements to review a recording.



**DATE:** January 27, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Financial Reports for November and December 2014

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#### **RECOMMENDATION**

Receive and file the Treasurer's Report for the month ended November 30, 2014 (Attachment A); the Payroll History Report for the three months ended December 31, 2014 (Attachment B); the Cash Disbursements Report for the months ended November 30, 2014 and December 31, 2014 (Attachment C); the Interim Financial Statements for the five months ended November 30, 2014 (Attachment D); and the Fiscal Year-to-Date Budget versus Actual Report dated November 30, 2014 (Attachment E).

#### **FISCAL IMPACT**

**Payroll:** December payroll of \$199,412 represents a decrease of \$84,477 or 29.8% from the prior month's salary expense.

**Expenditures:** November 2014 - \$526,932 and December 2014 - \$2,884,208

**Interim Financial Statements:** Change in Net Assets: (\$1,014,621), which includes YTD depreciation expense of \$2,204,033.

#### **BACKGROUND**

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance prepares the Treasurer's Report, Payroll History Report, Cash Disbursements Report, Interim Financial Report and Budget versus Actual report, and submits them to the Executive Director/Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of December 2014, exclusive of benefits, payroll taxes and service charges, is shown below:

Payroll Period	Amount	Journal #
11/30/14-12/13/14	\$14,930.42	PYPKT00603
11/30/14-12/13/14	\$92,080.40	PYPKT00607
12/14/14-12/27/14	\$92,400.75	PYPKT00609
<b>Gross Pay Dec. 2014</b>	<b>\$199,411.57</b>	

There was a decrease of \$84,477 in payroll expense from November to December, attributable to three pay periods in November and an employee resignation in December.

Register of Demands authorized the issuance of warrants in the following amount:

Register Date	Amount
12/01 - 12/31/14	\$2,884,207.58

Large items include Transdev, Inc. (Fixed Route Transit Service, September and October invoices - \$2,186,217), IntelliRide (DAR September, October and November invoices - \$229,409), Avail Technology (ITS project - \$163,664), and Pinnacle Petroleum (fuel - \$137,321). These items comprise 94.2% of total expenditures for the month.

As of November 2014, the total cash per the general ledger is \$24,267,353. After deducting restricted funds, the operating cash balance is \$9,748,882. The net of receivables inflows and accounts payables outflows is projected to be a net use of cash of (\$614,784); the total expected cash available for operations in the next 30 days is \$9,134,098. The available cash is equal to 3 times the Authority's minimum cash balance target of \$3 million.

#### **BUDGET TO ACTUAL NARRATIVE**

Attachment E – Budget to Actual Report (BAR) shows the unaudited result for the five months ended November 30, 2014.

Net Income (net of depreciation) was favorable to budget by \$842K.

Revenues were favorable to budget by \$92K.

Accrued federally grantable project funding and proposition 1B funding.

Expenses were favorable to budget by \$750K.

Consulting was favorable due to timing as several projects have not begun; some expenses will be grantable from federal funds.

**ALIGNMENT WITH FY15 BUSINESS PLAN GOALS**

OPERATE AN EFFICIENT TRANSIT SYSTEM: Improve financial reporting and increase investment income.

**I, Julie M. Austin, Executive Director of AVTA, declare that the attached reports are accurate and correct.**

Prepared by:

Submitted by:

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Colby Konisek  
Director of Finance

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Julie M. Austin  
Executive Director/Treasurer

Attachments: A – Treasurer’s Report for the Month Ended November 30, 2014  
B – Payroll History Comparison Report (October - December, 2014)  
C – Cash Disbursements Reports (November and December 2014)  
D – Interim Financial Statements as of November 30, 2014  
E – Budget Versus Actual report as of November 30, 2014

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report**  
**Month Ended November 2014**

Institution - Investment Type	Description	Starting Balance	Deposits	Disbursements	Ending Balance
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**Cash and Investments Under the Direction of the Treasurer**

Local Agency Investment Fund (LAIF) - Capital Reserve	\$ 4,954,070.87	\$ -			
Interest (earned quarterly)		\$ -			
Bank of America - Proposition 1B* Restricted Fi	\$ 2,206,663.72	\$ -			
Interest earned for the month		\$ 272.05			
* Deferred revenue, recorded as liability until associated expense incurred.					
<b>TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS</b>					<b>\$ 7,161,006.64</b>
Wells Fargo and Broker's CDs	\$ 1,000,450.55				
Wells Fargo CDs - In Transit	\$ 1,000,000.00	\$ -			
Wells Fargo - OP Staging	\$ 423,085.01	\$ 38,419.59			
<b>TOTAL OPERATING RESERVE</b>					<b>\$ 2,461,955.15</b>
Payroll, Payable & General Acct	\$ 13,531,387.80				
Operating Accounts Analysis					
Cash Fares		\$ 146,716.71			
Vendor Pass Sales Revenue		\$ 249,600.94			
Federal Grants Revenue		\$ -			
MTA Revenue		\$ 740,992.41			
TRANSPORTER Service		\$ 9,640.00			
Jurisdictional Contributions		\$ 729,019.70			
Non-Transportation Revenue		\$ 16,803.51			
Transfer from 1B due to FY14 eligible expense		\$ -			
Accounts Payable for the Month				\$ (526,932.18)	
Employee Net Pay				\$ (211,912.25)	
Net pay ended 11/29, paid on 12/04/2014				\$ 71,277.63	
Employee Taxes				\$ (39,278.10)	
Employee Deductions				\$ (20,121.81)	
Employer Payroll Taxes				\$ (4,281.67)	
CalPERS - AVTA paid				\$ (48,565.56)	
Equipment Lease - TAP card sales & renewal				\$ (65.06)	
Bank Fees --- Monthly and Quarterly				\$ (640.43)	
Net Operating Funds	\$ 13,531,387.80	\$ 1,892,773.27	\$ (780,519.43)		\$ 14,643,641.64
Petty Cash					\$ 750.00
<b>TOTAL CASH AND INVESTMENTS</b>					<b>\$ 24,267,353.43</b>

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds and Bank of America. Pending any future actions by the AVTA Board or any and unforeseen catastrophe, AVTA has an adequate cash flow to meet its expenditure requirements for the next six months.

Prepared by:

Submitted by:

\_\_\_\_\_  
Rong Nemeschy  
Finance Supervisor

\_\_\_\_\_  
Colby Konisek  
Director of Finance

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report Addendum: Cash Flow Projection**  
**Month Ended November 2014**

Description	\$ Subtotal	\$ Total
BALANCE FROM TREASURER'S REPORT		\$ 24,267,353
<b><u>Less Restricted Funds</u></b>		
Proposition 1B (Deferred Revenue)		(2,206,936)
Capital Reserve		(4,954,071)
Operating Reserve		(2,461,955)
Electric Bus Project Funds Remaining		(895,510)
Restricted for Operations		(4,000,000)
<b>UNRESTRICTED CASH</b>		<b>\$ 9,748,882</b>

**ACCOUNTS RECEIVABLE AND PAYABLE AS OF NOVEMBER 30, 2014**

**Add Accounts Receivable:**

MTA Revenue	46,424	
Jurisdiction Contributions-Operating	164,670	
Vendor Pass Sales	287,530	
A/R Federal Funding Draws	2,397,066	<b>2,895,691</b>

**Less Current Payable:**

Accounts Payable	114,038	
Accrued invoice payable	3,396,436	<b>3,510,474</b>

**NET INFLOW/(OUTFLOW) OF CASH: (614,784)**

**PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS: \$ 9,134,098**

**TOTAL OPERATING CASH MINIMUM TARGET: \$ 3,000,000**

**Operating Cash Coverage of AVTA Minimum Target: 3.0**

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**PAYROLL HISTORY REPORT**  
**October to December 2014**

	October TOTAL	November TOTAL	December TOTAL
<u>NUMBER OF CHECKS</u>	76	115	75
<b><u>EARNINGS</u></b>			
Regular Pay	\$ 178,603.06	\$ 223,387.42	\$ 148,889.42
Overtime Pay	570.80	490.38	269.46
Vacation Pay	4,440.85	12,209.24	15,505.39
Sick Pay	5,211.68	10,071.91	4,522.97
Bereavement Pay	0.00	2,164.40	0.00
Holiday Pay	0.00	31,671.66	15,575.50
Floating Holiday Pay	835.67	1,337.46	1,543.46
Retroactive Pay	106.90	12.32	484.88
Vacation Cash Out/Bonus Pay	0.00	0.00	11,772.42
Deferred Income 457	955.16	1,432.71	477.57
Stipend --- Cell phone reimbursements	741.00	1,111.50	370.50
<b>TOTAL</b>	<b>\$ 191,465.12</b>	<b>\$ 283,889.00</b>	<b>\$ 199,411.57</b>
<b>Inc(Dec)-Current month over previous month</b>		<b>\$ 92,423.88</b>	<b>\$ (84,477.43)</b>
<b>% Inc(Dec)-Current month over previous month</b>		<b>48.3%</b>	<b>(29.8%)</b>

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
<b>Vendor: Adelman Broadcasting</b>				
7228	11/19/2014	Radio Advertising Contract -2 for 1 Sp	100-5CS-5-G1-9501C	\$ 500.00
7193	11/06/2014	Radio Advertising Contract -2 for 1 Sp	100-5CS-5-G1-9501C	\$ 500.00
<b>Vendor Adelman Broadcasting Total:</b>				<b>\$ 1,000.00</b>
<b>Vendor: American Heritage Life Ins.</b>				
7194	11/06/2014	Employee Paid Extended Benefits	100-000-2-B1-4011C	\$ 713.32
<b>Vendor American Heritage Life Ins. Total:</b>				<b>\$ 713.32</b>
<b>Vendor: Anthem Blue Cross</b>				
7229	11/19/2014	Health Insurance (EE Portion), Dec. 20	100-000-2-B1-4011C	\$ 6,608.00
7229	11/19/2014	Health Insurance (ER Portion), Dec. 20	100-1ZZ-5-G1-9701E	\$ 32,835.00
<b>Vendor Anthem Blue Cross Total:</b>				<b>\$ 39,443.00</b>
<b>Vendor: Apollo Video Technology</b>				
7260	11/25/2014	Hard Disk Player/Adapter	600-1XX-5-J1-99020	\$ 335.76
<b>Vendor Apollo Video Technology Total:</b>				<b>\$ 335.76</b>
<b>Vendor: Aramark Uniform Services</b>				
7230	11/19/2014	Uniform Service- October 2014	100-2FF-5-G1-94010	\$ 101.64
7230	11/19/2014	Uniform Service- October 2014	100-2FF-5-G1-94010	\$ 146.92
7261	11/25/2014	Uniform Service Nov. 2014	100-2FF-5-G1-94010	\$ 140.45
7261	11/25/2014	Uniform Service Nov. 2014	100-2FF-5-G1-94010	\$ 101.64
7230	11/19/2014	Uniform Service- October 2014	100-2FF-5-G1-94010	\$ 172.80
7230	11/19/2014	Uniform Service- October 2014	100-2FF-5-G1-94010	\$ 101.64
<b>Vendor Aramark Uniform Services Total:</b>				<b>\$ 765.09</b>
<b>Vendor: Arrow Engineering Services-AESI</b>				
7262	11/25/2014	Bus Stop Improvements Sept. 11- Nov	600-1XX-5-J1-99090	\$ 8,480.00
<b>Vendor Arrow Engineering Services-AESI Total:</b>				<b>\$ 8,480.00</b>
<b>Vendor: At&amp;T Calnet</b>				
7263	11/25/2014	Phone, 89/20/14-10/19/14	100-2FF-5-G1-95010	\$ 960.05
<b>Vendor At&amp;T Calnet Total:</b>				<b>\$ 960.05</b>
<b>Vendor: AV Press</b>				
7195	11/06/2014	Advertise RFP 2510-12 D&A Audits	100-3FS-5-G1-95010	\$ 750.60
7195	11/06/2014	Advertise RFP 2015-10 P&C Software	100-3FS-5-G1-95010	\$ 750.60
7231	11/19/2014	Advertisements-October 2014	100-5CS-5-G1-9501C	\$ 5,315.90
<b>Vendor AV Press Total:</b>				<b>\$ 6,817.10</b>
<b>Vendor: Barracuda Networks, Inc.</b>				
7264	11/25/2014	Barracuda Web Filter Instant Replacer	100-2FF-5-G1-94010	\$ 898.00
<b>Vendor Barracuda Networks, Inc. Total:</b>				<b>\$ 898.00</b>
<b>Vendor: Blue Tarp Financial- Northern Tool</b>				



## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7196	11/06/2014	400 Amp Clamp Meter	600-1XX-5-J1-99020	\$ 119.99
7196	11/06/2014	RV Twist Mount OE	100-2FF-5-G1-94010	\$ 38.89
7232	11/19/2014	Flow valve for wash trailer	100-2FF-5-G1-94010	\$ 138.96
<b>Vendor Blue Tarp Financial- Northern Tool Total:</b>				<b>\$ 297.84</b>

**Vendor: Brinks Incorporated**

7265	11/25/2014	Money Room October Supplement Bil	100-2FF-5-G1-94010	\$ 169.42
7265	11/25/2014	Daily Cash Pick up - Nov. 2014	100-2FF-5-G1-94010	\$ 484.72
<b>Vendor Brinks Incorporated Total:</b>				<b>\$ 654.14</b>

**Vendor: Bulbs.com**

7266	11/25/2014	48" Fluorescent bulbs	100-2FF-5-G1-94010	\$ 74.75
7266	11/25/2014	4 Pin Fluorescent bulb	100-2FF-5-G1-94010	\$ 224.70
7266	11/25/2014	Halogen Bulbs	100-2FF-5-G1-94010	\$ 39.80
7266	11/25/2014	Ballasts	100-2FF-5-G1-94010	\$ 379.80
7266	11/25/2014	HID Metal halide bulbs	100-2FF-5-G1-94010	\$ 575.76

Payment Number	Payment Date	Description (Item)	Account Number	(None)	Amount
7266	11/25/2014	HID Metal halide bulbs	100-2FF-5-G1-94010		\$ 47.98
<b>Vendor Bulbs.com Total:</b>					<b>\$ 1,342.79</b>

**Vendor: Burris Coffee & Pure Water Service**

7267	11/25/2014	Coffee Supplies- October	100-3FS-5-G1-95010	\$ 241.05
<b>Vendor Burris Coffee &amp; Pure Water Service Total:</b>				<b>\$ 241.05</b>

**Vendor: Clean Source**

7233	11/19/2014	large refuse liners (case)	100-2FF-5-G1-94010	\$ 150.88
7233	11/19/2014	universal paper towels (case)	100-2FF-5-G1-94010	\$ 298.22
7233	11/19/2014	liquid hand soap (case)	100-2FF-5-G1-94010	\$ 58.08
7233	11/19/2014	toilet paper (case)	100-2FF-5-G1-94010	\$ 341.60
7233	11/19/2014	trigger nozzles	100-2FF-5-G1-94010	\$ 5.12
7233	11/19/2014	mop heads (case)	100-2FF-5-G1-94010	\$ 96.92
7233	11/19/2014	toilet bowl cleaner (case)	100-2FF-5-G1-94010	\$ 30.35
7233	11/19/2014	creme cleanser (case)	100-2FF-5-G1-94010	\$ 36.89
7233	11/19/2014	kitchen roll towels	100-2FF-5-G1-94010	\$ 27.27
7233	11/19/2014	disposable gloves xl (case)	100-2FF-5-G1-94010	\$ 41.53
7233	11/19/2014	Boraxo hand soap (case)	100-2FF-5-G1-94010	\$ 43.43
<b>Vendor Clean Source Total:</b>				<b>\$ 1,130.29</b>

**Vendor: Colby Konisek**

7234	11/19/2014	Travel Reimbursement- Tyler Users Gr	100-1EX-5-G1-95010	\$ 33.00
7268	11/25/2014	Travel Reimbursement- CTA Conferen	100-1EX-5-G1-95010	\$ 100.17
<b>Vendor Colby Konisek Total:</b>				<b>\$ 133.17</b>

**Vendor: Consolidated Electrical Distr.**

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7197	11/06/2014	White FLNGD Inlt	100-2FF-5-G1-94010	\$ 79.83
<b>Vendor Consolidated Electrical Distr. Total:</b>				<b>\$ 79.83</b>
<b>Vendor: Critical Car Care</b>				
7198	11/06/2014	Vehicle detailing	100-2FF-5-G1-94010	\$ 375.00
<b>Vendor Critical Car Care Total:</b>				<b>\$ 375.00</b>
<b>Vendor: Dell Marketing</b>				
7269	11/25/2014	State Environmental Fee for 15-35" Di	600-1XX-5-J1-99090	\$ 8.00
7269	11/25/2014	Dell U3014 UltraSharp 30" Monitor	600-1XX-5-J1-99090	\$ 2,536.96
<b>Vendor Dell Marketing Total:</b>				<b>\$ 2,544.96</b>
<b>Vendor: Edsgar Alvarez</b>				
7235	11/19/2014	Health Insurance Premium Rebate 201	100-000-2-B1-4011C	\$ 9.10
<b>Vendor Edsgar Alvarez Total:</b>				<b>\$ 9.10</b>
<b>Vendor: ePromos Promotional Products, Inc.</b>				
7199	11/06/2014	Multicolor Printed Beach Ball 12"	100-5CS-5-G1-9501C	\$ 366.93
7199	11/06/2014	Decoration Running Charge / Beach B	100-5CS-5-G1-9501C	\$ 204.00
7199	11/06/2014	Decoration Setup Charge	100-5CS-5-G1-9501C	\$ 180.00
7199	11/06/2014	Courtesy Discount	100-5CS-5-G1-9501C	\$ (12.21)
<b>Vendor ePromos Promotional Products, Inc. Total:</b>				<b>\$ 738.72</b>
<b>Vendor: ESRI</b>				
7270	11/25/2014	ArcGIS Renewal Primary Maintenance	100-2FF-5-G1-94010	\$ 418.00
<b>Vendor ESRI Total:</b>				<b>\$ 418.00</b>
<b>Vendor: Federal Express</b>				
7200	11/06/2014	Shipping	100-3FS-5-G1-95010	\$ 236.74
<b>Vendor Federal Express Total:</b>				<b>\$ 236.74</b>
<b>Vendor: First Aid USA</b>				
7236	11/19/2014	AED Defibrillator pads	600-1XX-5-J1-99020	\$ 974.19
7236	11/19/2014	AED Defibrillator pads (pediatric)	600-1XX-5-J1-99020	\$ 130.42
<b>Vendor First Aid USA Total:</b>				<b>\$ 1,104.61</b>
<b>Vendor: Grainger</b>				
7237	11/19/2014	Regulating valve	100-2FF-5-G1-94010	\$ 91.19
7237	11/19/2014	frs radios	600-1XX-5-J1-99020	\$ 221.00
7271	11/25/2014	HVAC Air Filter	100-2FF-5-G1-94010	\$ 412.02
7271	11/25/2014	AC belts	100-2FF-5-G1-94010	\$ 36.82
7271	11/25/2014	pressure gauge 2 inch	100-2FF-5-G1-94010	\$ 12.46
7271	11/25/2014	AC belts	100-2FF-5-G1-94010	\$ 34.73
7271	11/25/2014	pressure gauge 2 inch	100-2FF-5-G1-94010	\$ 20.96
7271	11/25/2014	cable ties	100-2FF-5-G1-94010	\$ 27.96

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7271	11/25/2014	AC belts	100-2FF-5-G1-94010	\$ 34.79
7271	11/25/2014	HVAC filters	100-2FF-5-G1-94010	\$ 181.68
7271	11/25/2014	Coated Gloves	100-2FF-5-G1-94010	\$ 47.35
7271	11/25/2014	AC Belts	100-2FF-5-G1-94010	\$ 7.29
7271	11/25/2014	brick trowel	600-1XX-5-J1-99020	\$ 7.54
7271	11/25/2014	cement trowel	600-1XX-5-J1-99020	\$ 15.50
7271	11/25/2014	groove lock plier set	600-1XX-5-J1-99020	\$ 90.42
7271	11/25/2014	cutoff wheels	100-2FF-5-G1-94010	\$ 44.74
7271	11/25/2014	Hunter Green Paint (gallon)	100-2FF-5-G1-94010	\$ 199.92
7271	11/25/2014	16MP Cameras	600-1XX-5-J1-99020	\$ 346.79
7271	11/25/2014	Pressure Guage	100-2FF-5-G1-94010	\$ 14.69
7237	11/19/2014	Solenoid Air Control Valve	100-2FF-5-G1-94010	\$ 104.77
<b>Vendor Grainger Total:</b>				<b>\$ 1,952.62</b>

**Vendor: High Desert Broadcasting**

7201	11/06/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 480.00
7201	11/06/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 240.00
7201	11/06/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 480.00
7273	11/25/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 510.00
7273	11/25/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 255.00
7273	11/25/2014	HDB Radio Buys	100-5CS-5-G1-95010	\$ 510.00
<b>Vendor High Desert Broadcasting Total:</b>				<b>\$ 2,475.00</b>

**Vendor: High Desert Medical Group**

7238	11/19/2014	Employee Screening	100-3FS-5-G1-95010	\$ 20.00
<b>Vendor High Desert Medical Group Total:</b>				<b>\$ 20.00</b>

**Vendor: Home Depot Credit Services**

7239	11/19/2014	Sink Repair Supplies	100-2FF-5-G1-94010	\$ 175.13
7239	11/19/2014	Facility Maintenance Supplies	100-2FF-5-G1-94010	\$ 120.41
7239	11/19/2014	Landscape Supplies	100-2FF-5-G1-94010	\$ 124.28
<b>Vendor Home Depot Credit Services Total:</b>				<b>\$ 419.82</b>

**Vendor: Insight- Public Sector**

7240	11/19/2014	HP 420 Watt Power Supply	600-1XX-5-J1-99020	\$ 381.98
<b>Vendor Insight- Public Sector Total:</b>				<b>\$ 381.98</b>

**Vendor: Interior Plant Designs**

7274	11/25/2014	Monthly Indoor Plant Services	100-2FF-5-G1-94010	\$ 195.00
<b>Vendor Interior Plant Designs Total:</b>				<b>\$ 195.00</b>

**Vendor: Iron Mountain Records Mgmt Inc**

7275	11/25/2014	Document Shredding- 10/31/14	100-2FF-5-G1-94010	\$ 150.38
<b>Vendor Iron Mountain Records Mgmt Inc Total:</b>				<b>\$ 150.38</b>

**Vendor: Judy Vaccaro**

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7276	11/25/2014	Travel Reimbursement- FTA TRAMS Tr	100-1EX-5-G1-9501C	\$ 114.44
<b>Vendor Judy Vaccaro Total:</b>				<b>\$ 114.44</b>
<b>Vendor: Julianni's Italian Ristorante</b>				
7202	11/06/2014	Venue Deposit- Holiday Party	100-5CS-5-G1-9501C	\$ 100.00
<b>Vendor Julianni's Italian Ristorante Total:</b>				<b>\$ 100.00</b>
<b>Vendor: Julie Austin</b>				
7277	11/25/2014	Travel Reimbursement- APTA Annual	100-1EX-5-G1-9501C	\$ 50.00
<b>Vendor Julie Austin Total:</b>				<b>\$ 50.00</b>
<b>Vendor: L.A. County Waterworks</b>				
7203	11/06/2014	Utilities-Water 8/14/14-10/15/14	100-2FF-5-G1-94010	\$ 259.70
7203	11/06/2014	Utilities-Water 8/14/14-10/15/14	100-2FF-5-G1-94010	\$ 504.30
7203	11/06/2014	Utilities-Water 8/14/14-10/15/14	100-2FF-5-G1-94010	\$ 748.73
<b>Vendor L.A. County Waterworks Total:</b>				<b>\$ 1,512.73</b>
<b>Vendor: LA County Sheriff Dept</b>				
7278	11/25/2014	Sheriff's Contract for Deputy Patrol	100-5CS-5-G1-9501C	\$ 9,873.29
<b>Vendor LA County Sheriff Dept Total:</b>				<b>\$ 9,873.29</b>
<b>Vendor: Lamar Companies</b>				
7204	11/06/2014	Billboard Advertising - Digital Sign	100-5CS-5-G1-9501C	\$ 1,500.00
7279	11/25/2014	Billboard Advertising - Digital Sign	100-5CS-5-G1-9501C	\$ 1,500.00
<b>Vendor Lamar Companies Total:</b>				<b>\$ 3,000.00</b>
<b>Vendor: Len Engel</b>				
7205	11/06/2014	Reimbursement- APTA Conference	100-1EX-5-G1-9501C	\$ 458.83
<b>Vendor Len Engel Total:</b>				<b>\$ 458.83</b>
<b>Vendor: LPI Lift Systems Inc</b>				
7206	11/06/2014	H-10 lift cylinder	100-2FF-5-G1-94010	\$ 399.08
7206	11/06/2014	Urethane wheel (fixed)	100-2FF-5-G1-94010	\$ 168.79
7206	11/06/2014	Urethane wheel (swivel)	100-2FF-5-G1-94010	\$ 232.99
<b>Vendor LPI Lift Systems Inc Total:</b>				<b>\$ 800.86</b>
<b>Vendor: Mail America 3</b>				
7280	11/25/2014	CPOS Reimbursement Aug, Sept & Oct	100-3FS-5-G1-95010	\$ 150.00
<b>Vendor Mail America 3 Total:</b>				<b>\$ 150.00</b>
<b>Vendor: Mayra De Los Santos</b>				
7241	11/19/2014	Health Insurance Premium Rebate 201	100-000-2-B1-4011C	\$ 16.25
<b>Vendor Mayra De Los Santos Total:</b>				<b>\$ 16.25</b>
<b>Vendor: Mobile Relay Associates</b>				
7281	11/25/2014	commuter air time	100-2FF-5-G1-94010	\$ 1,224.30

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
<b>Vendor Mobile Relay Associates Total:</b>				<b>\$ 1,224.30</b>
<b>Vendor: Moore &amp; Associates</b>				
7207	11/06/2014	Coach Operator Audits	100-1EX-5-G1-9501C	\$ 5,808.00
7207	11/06/2014	Mobility Management Services Year 4	100-5CS-5-G1-9401C	\$ 2,210.22
7282	11/25/2014	Mobility Management Services Year 4	100-5CS-5-G1-9401C	\$ 2,680.69
<b>Vendor Moore &amp; Associates Total:</b>				<b>\$ 10,698.91</b>
<b>Vendor: Motion Industries</b>				
7283	11/25/2014	Hose Assy	100-2FF-5-G1-94010	\$ 79.65
7208	11/06/2014	O-Rings	100-2FF-5-G1-94010	\$ 5.00
<b>Vendor Motion Industries Total:</b>				<b>\$ 84.65</b>
<b>Vendor: Nelson Nygaard Cons Assoc</b>				
7284	11/25/2014	Fare Study	100-1EX-5-G1-9501C	\$ 8,716.56
<b>Vendor Nelson Nygaard Cons Assoc Total:</b>				<b>\$ 8,716.56</b>
<b>Vendor: Nemeschy, Rong</b>				
7242	11/19/2014	Travel Reimbursement- Tyler User Grc	100-1EX-5-G1-9501C	\$ 36.67
<b>Vendor Nemeschy, Rong Total:</b>				<b>\$ 36.67</b>
<b>Vendor: Ollivier Corporation</b>				
7243	11/19/2014	Door entry systems repair and diagno	100-2FF-5-G1-94010	\$ 1,592.99
<b>Vendor Ollivier Corporation Total:</b>				<b>\$ 1,592.99</b>
<b>Vendor: OPSEC Specialized Protection</b>				
7209	11/06/2014	Security Services for the Lobby - Sept.	100-5CS-5-G1-9501C	\$ 4,615.00
7244	11/19/2014	Security Services-October 2014	100-5CS-5-G1-9501C	\$ 5,035.00
<b>Vendor OPSEC Specialized Protection Total:</b>				<b>\$ 9,650.00</b>
<b>Vendor: Our Weekly Publications</b>				
7210	11/06/2014	Advertising of RFPs	100-3FS-5-G1-95010	\$ 248.20
7210	11/06/2014	Advertising of RFPs	100-3FS-5-G1-95010	\$ 261.80
<b>Vendor Our Weekly Publications Total:</b>				<b>\$ 510.00</b>
<b>Vendor: Palmdale Chamber of Commerce</b>				
7285	11/25/2014	Palmdale Christmas Parade Program A	100-5CS-5-G1-9501C	\$ 250.00
7211	11/06/2014	Palmdale Parade Application Entry Fe	100-5CS-5-G1-9501C	\$ 65.00
<b>Vendor Palmdale Chamber of Commerce Total:</b>				<b>\$ 315.00</b>
<b>Vendor: Palmdale Trophy</b>				
7212	11/06/2014	Plaque- Employee of the Quarter	100-3FS-5-G1-95010	\$ 46.49
<b>Vendor Palmdale Trophy Total:</b>				<b>\$ 46.49</b>
<b>Vendor: Performance Allison</b>				
7286	11/25/2014	Transmission Control Module (2733)	600-1XX-5-J1-99090	\$ 1,471.50

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7286	11/25/2014	re-flash Transmission computer	600-1XX-5-J1-99090	\$ 250.00
7286	11/25/2014	rebuilt trans cooler for 2733	600-1XX-5-J1-99090	\$ 500.00
7286	11/25/2014	Rebuilt transmission for 2733	600-1XX-5-J1-99090	\$ 5,444.55
<b>Vendor Performance Allison Total:</b>				<b>\$ 7,666.05</b>

**Vendor: Perry, Mark**

7287	11/25/2014	Travel Reimbursement- APTA Annual	100-1EX-5-G1-95010	\$ 174.17
<b>Vendor Perry, Mark Total:</b>				<b>\$ 174.17</b>

**Vendor: Petty Cash**

7245	11/19/2014	K. Darr- All hands meeting refreshmen	100-1EX-5-G1-95010	\$ 18.98
7245	11/19/2014	D. Cason- Teambuilding Wkshp. Refre:	100-1EX-5-G1-95010	\$ 9.99
7245	11/19/2014	K. Miller- Supplies for Senior Expo	100-5CS-5-G1-95010	\$ 74.74
<b>Vendor Petty Cash Total:</b>				<b>\$ 103.71</b>

**Vendor: PIHRA**

7213	11/06/2014	Membership- 2015	100-1EX-5-G1-95010	\$ 125.00
<b>Vendor PIHRA Total:</b>				<b>\$ 125.00</b>

**Vendor: Pinnacle Petroleum Inc**

7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 22,090.47
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 12,463.29
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 9,432.73
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 21,596.16
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 23,185.95
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 23,057.18
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 20,209.73
7246	11/19/2014	Fuel, October 2014	100-2FF-5-G1-92010	\$ 22,194.71
7214	11/06/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 23,066.92
7288	11/25/2014	Fuel Credit Memo	100-2FF-5-G1-92010	\$ (20,209.73)
7288	11/25/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 21,691.04
7288	11/25/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 22,814.59
7288	11/25/2014	Fuel, Oct. 2014	100-2FF-5-G1-92010	\$ 23,068.24
7288	11/25/2014	Fuel, Nov. 2014	100-2FF-5-G1-92010	\$ 22,913.98
7288	11/25/2014	Fuel, Nov. 2014	100-2FF-5-G1-92010	\$ 22,397.96
7288	11/25/2014	Fuel, Nov. 2014	100-2FF-5-G1-92010	\$ 22,027.55
7288	11/25/2014	Fuel, Nov. 2014	100-2FF-5-G1-92010	\$ 10,346.48
7288	11/25/2014	Fuel, Nov. 2014	100-2FF-5-G1-92010	\$ 10,658.41
<b>Vendor Pinnacle Petroleum Inc Total:</b>				<b>\$313,005.66</b>

**Vendor: Pitney Bowes Inc**

7247	11/19/2014	Terminal Rental- 7/30/14-10/31/14	100-3FS-5-G1-95010	\$ 162.00
<b>Vendor Pitney Bowes Inc Total:</b>				<b>\$ 162.00</b>

**Vendor: Proactive Work Health**

7215	11/06/2014	Drug Screening	100-3FS-5-G1-95010	\$ 105.00
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## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
<b>Vendor Proactive Work Health Total:</b>				<b>\$ 105.00</b>
<b>Vendor: Richards, Watson &amp; Gershon</b>				
7248	11/19/2014	General Counsel Services- Sept. 2014	100-1EX-5-G1-9501C	\$ 5,534.15
7248	11/19/2014	Board Meeting Attendance- Sept. 2014	100-1EX-5-G1-9501C	\$ 817.00
7289	11/25/2014	General Counsel- October 2014	100-1EX-5-G1-9501C	\$ 5,750.50
7289	11/25/2014	Board Meeting Attendance- Oct. 2014	100-1EX-5-G1-9501C	\$ 860.00
<b>Vendor Richards, Watson &amp; Gershon Total:</b>				<b>\$ 12,961.65</b>
<b>Vendor: Robert Keys</b>				
7290	11/25/2014	Travel Reimbursement- CTA Conferen	100-1EX-5-G1-9501C	\$ 125.52
7249	11/19/2014	Health Insurance Premium Rebate 201	100-000-2-B1-4011C	\$ 37.97
<b>Vendor Robert Keys Total:</b>				<b>\$ 163.49</b>
<b>Vendor: Sande Equipment Company Inc.</b>				
7291	11/25/2014	Pressure washer pump	100-2FF-5-G1-94010	\$ 639.90
<b>Vendor Sande Equipment Company Inc. Total:</b>				<b>\$ 639.90</b>
<b>Vendor: SHI- Software Hardware Integration</b>				
7216	11/06/2014	Dell 1 GB Memory Module for 5130cd	600-1XX-5-J1-99020	\$ 153.76
7292	11/25/2014	Dell 7x24 Support Warranty for Servic	100-2FF-5-G1-94010	\$ 1,994.35
7292	11/25/2014	Dell 7x24 Support Warranty for Servic	100-2FF-5-G1-94010	\$ 1,994.35
<b>Vendor SHI- Software Hardware Integration Total:</b>				<b>\$ 4,142.46</b>
<b>Vendor: Smith Pipe &amp; Supply</b>				
7217	11/06/2014	KBI-QF-2500	100-2FF-5-G1-94010	\$ 24.58
<b>Vendor Smith Pipe &amp; Supply Total:</b>				<b>\$ 24.58</b>
<b>Vendor: Southern California Edison</b>				
7218	11/06/2014	Utilities- Electricity, 9/18/14-10/20/14	100-2FF-5-G1-94010	\$ 5,655.28
7293	11/25/2014	Utilities-Electricity	100-2FF-5-G1-94010	\$ 6,553.55
<b>Vendor Southern California Edison Total:</b>				<b>\$ 12,208.83</b>
<b>Vendor: Standard Insurance Company</b>				
7250	11/19/2014	Dental Insurance (EE Portion), Nov. 20	100-000-2-B1-4011C	\$ 648.74
7250	11/19/2014	Vision Insurance (EE Portion), Nov. 20	100-000-2-B1-4011C	\$ 123.18
7250	11/19/2014	Dental Insurance (ER Portion), Nov. 20	100-1ZZ-5-G1-97016	\$ 2,185.54
7250	11/19/2014	Vision Insurance (ER Portion), Nov. 20	100-1ZZ-5-G1-97016	\$ 440.34
<b>Vendor Standard Insurance Company Total:</b>				<b>\$ 3,397.80</b>
<b>Vendor: Standard Insurance Company</b>				
7294	11/25/2014	Supplemental Payment	100-1ZZ-5-G1-97018	\$ 344.04
7219	11/06/2014	Life	100-1ZZ-5-G1-97018	\$ 253.58
7219	11/06/2014	STD	100-1ZZ-5-G1-97018	\$ 1,463.22
7219	11/06/2014	LTD	100-1ZZ-5-G1-97018	\$ 907.36
7219	11/06/2014	AD & D	100-1ZZ-5-G1-97018	\$ 98.14

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
<b>Vendor Standard Insurance Company Total:</b>				<b>\$ 3,066.34</b>
<b>Vendor: Strategies</b>				
7295	11/25/2014	Consulting Services- October 2014	100-3FS-5-G1-95010	\$ 100.00
<b>Vendor Strategies Total:</b>				<b>\$ 100.00</b>
<b>Vendor: TCW Systems, Inc.</b>				
7296	11/25/2014	Air Time Nov. 2014	100-2FF-5-G1-94010	\$ 500.00
7296	11/25/2014	RADIO REFURBISHMENT (2 RADIOS)	600-1XX-5-J1-99090	\$ 582.45
<b>Vendor TCW Systems, Inc. Total:</b>				<b>\$ 1,082.45</b>
<b>Vendor: That Promo Place</b>				
7220	11/06/2014	Pill Boxes	100-5CS-5-G1-95010	\$ 2,566.00
7220	11/06/2014	Pill Boxes / SETUP Charge	100-5CS-5-G1-95010	\$ 50.00
<b>Vendor That Promo Place Total:</b>				<b>\$ 2,616.00</b>
<b>Vendor: The Customer Service Experts</b>				
7251	11/19/2014	CPOS Reimbursement- October 2014	100-3FS-5-G1-95010	\$ 50.00
<b>Vendor The Customer Service Experts Total:</b>				<b>\$ 50.00</b>
<b>Vendor: The Gas Company</b>				
7221	11/06/2014	Utilities- Gas, 9/19/14-10/17/14	100-2FF-5-G1-94010	\$ 1,049.57
7297	11/25/2014	Utilites-Gas	100-2FF-5-G1-94010	\$ 2,727.68
<b>Vendor The Gas Company Total:</b>				<b>\$ 3,777.25</b>
<b>Vendor: Time Warner Cable Ad Sales/LA</b>				
7252	11/19/2014	Travel Training Commercials	100-5CS-5-G1-95010	\$ 3,309.00
<b>Vendor Time Warner Cable Ad Sales/LA Total:</b>				<b>\$ 3,309.00</b>
<b>Vendor: Time Warner Cable Business Class</b>				
7298	11/25/2014	Cable Services, 11/11/14-12/10/14	100-2FF-5-G1-95010	\$ 242.39
7298	11/25/2014	Internet Service, 11/13/14-12/12/14	100-2FF-5-G1-95010	\$ 1,440.00
<b>Vendor Time Warner Cable Business Class Total:</b>				<b>\$ 1,682.39</b>
<b>Vendor: Tire Xpress Inc.</b>				
7222	11/06/2014	tires for bsm trailer	100-2FF-5-G1-94010	\$ 156.00
<b>Vendor Tire Xpress Inc. Total:</b>				<b>\$ 156.00</b>
<b>Vendor: United Parcel Service</b>				
7253	11/19/2014	Shipping	100-3FS-5-G1-95010	\$ 107.27
<b>Vendor United Parcel Service Total:</b>				<b>\$ 107.27</b>
<b>Vendor: UNUM Life Insurance Co of Amer</b>				
7299	11/25/2014	Long Term Care (EE Portion),	100-000-2-B1-40110	\$ 209.10
7299	11/25/2014	Long Term Care (ER Portion),	100-1ZZ-5-G1-97026	\$ 542.40
7223	11/06/2014	Long Term Care (EE Portion), Nov. 201	100-000-2-B1-40110	\$ 209.10



## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
7223	11/06/2014	Long Term Care (ER Portion), Nov. 201	100-1ZZ-5-G1-97026	\$ 558.00
<b>Vendor UNUM Life Insurance Co of Amer Total:</b>				<b>\$ 1,518.60</b>
<b>Vendor: US Bank</b>				
7254	11/19/2014	J. Fry- Lodging- TRAMS Training	100-1EX-5-G1-9501C	\$ 336.16
7254	11/19/2014	J. Fry- Airport Shuttle- TRAMS Training	100-1EX-5-G1-9501C	\$ 32.00
7254	11/19/2014	M. Perry- Lodging- APTA Annual Confe	100-1EX-5-G1-9501C	\$ 836.29
7254	11/19/2014	R. Keys- Airfare- CTA Fall Conference	100-1EX-5-G1-9501C	\$ 300.20
7254	11/19/2014	R. Keys- Lodging- Tyler Users Group Tr	100-1EX-5-G1-9501C	\$ 244.78
7254	11/19/2014	R. Keys- Registration- CTA Annual Con	100-1EX-5-G1-9501C	\$ 390.00
7254	11/19/2014	L. Engel- Lodging- APTA Annual Confer	100-1EX-5-G1-9501C	\$ 547.56
7254	11/19/2014	M. Perry & N. Hickling- Airport Shuttle	100-1EX-5-G1-9501C	\$ 16.00
7254	11/19/2014	N. Hickling- Lodging- APTA Annual Cor	100-1EX-5-G1-9501C	\$ 821.34
7254	11/19/2014	J. Austin- Flowers for Transdev Safety	100-1EX-5-G1-9501C	\$ 81.73
7254	11/19/2014	Virtual Server- Monthly Fee	100-2FF-5-G1-94010	\$ 29.98
7254	11/19/2014	K. Miller- Marketing Items	100-5CS-5-G1-9501C	\$ 51.19
7254	11/19/2014	K. Miller- Promotional Items	100-5CS-5-G1-9501C	\$ 333.00
7254	11/19/2014	K. Miller- Senior Expo & Boulevard Sup	100-5CS-5-G1-9501C	\$ 75.40
7254	11/19/2014	J. Austin- Airfare- Meeting with Lobby	100-1EX-5-G1-9501C	\$ 376.20
7254	11/19/2014	J. Austin- Scooter Rental (reimb. by er	100-1EX-5-G1-9501C	\$ 149.90
7254	11/19/2014	J. Austin- & W. Williams- AVBOT Luncl	100-1EX-5-G1-9501C	\$ 40.00
7254	11/19/2014	J. Austin- Lunch meeting with Transde	100-1EX-5-G1-9501C	\$ 26.13
7254	11/19/2014	J. Austin- Parking- APTA Annual Confe	100-1EX-5-G1-9501C	\$ 78.00
7254	11/19/2014	J. Austin & Two Staff- Meals- APTA An	100-1EX-5-G1-9501C	\$ 74.79
7254	11/19/2014	J. Austin- Meal- APTA Annual Conferer	100-1EX-5-G1-9501C	\$ 24.04
7254	11/19/2014	J. Austin- Lodging- APTA Annual Confe	100-1EX-5-G1-9501C	\$ 1,095.12
<b>Vendor US Bank Total:</b>				<b>\$ 5,959.81</b>
<b>Vendor: US Health Works</b>				
7256	11/19/2014	Employee Screening	100-3FS-5-G1-95010	\$ 44.00
<b>Vendor US Health Works Total:</b>				<b>\$ 44.00</b>
<b>Vendor: US Postal Exchange</b>				
7224	11/06/2014	CPOS reimbursement- Sept. & Oct. 20	100-3FS-5-G1-95010	\$ 100.00
<b>Vendor US Postal Exchange Total:</b>				<b>\$ 100.00</b>
<b>Vendor: Van Scoyoc</b>				
7300	11/25/2014	Retainer- October 2014	100-1EX-5-G1-9501C	\$ 4,000.00
<b>Vendor Van Scoyoc Total:</b>				<b>\$ 4,000.00</b>
<b>Vendor: Verizon California</b>				
7225	11/06/2014	Phone Service, 10/13/14-11/12/14	100-2FF-5-G1-95010	\$ 566.32
<b>Vendor Verizon California Total:</b>				<b>\$ 566.32</b>
<b>Vendor: Wal- Mart Stores Inc</b>				
7257	11/19/2014	Stuff-a-Bus Gift Cards 2014	100-5CS-5-G1-9501C	\$ 10,000.00

## CASH DISBURSEMENT REPORT

By Vendor Name

Payment Dates 11/1/2014 - 11/30/2014



Payment Number	Payment Date	Description	Account Number	Amount
			<b>Vendor Wal- Mart Stores Inc Total:</b>	<b>\$ 10,000.00</b>
<b>Vendor: Walsma Oil Company</b>				
7301	11/25/2014	DIESEL EMISSIONS FLUID	100-2FF-5-G1-92010	\$ 2,093.45
			<b>Vendor Walsma Oil Company Total:</b>	<b>\$ 2,093.45</b>
<b>Vendor: Waste Management</b>				
7258	11/19/2014	Utilites-Waste- Oct. 2014	100-2FF-5-G1-94010	\$ 627.86
			<b>Vendor Waste Management Total:</b>	<b>\$ 627.86</b>
<b>Vendor: Windes</b>				
7302	11/25/2014	FY 14 Financial Audit services	100-3FS-5-G1-95010	\$ 7,500.00
			<b>Vendor Windes Total:</b>	<b>\$ 7,500.00</b>
<b>Vendor: Witts</b>				
7227	11/06/2014	Office Supplies- Sept.	100-3FS-5-G1-95010	\$ 23.68
7227	11/06/2014	Office Supplies-Sept. 2014	100-3FS-5-G1-95010	\$ 198.53
7227	11/06/2014	Office Supplies- Sept.	100-3FS-5-G1-95010	\$ 237.88
7227	11/06/2014	Office Supplies- Sept. 2014	100-3FS-5-G1-95010	\$ 360.38
7227	11/06/2014	Office Supplies- Sept. 2014	100-3FS-5-G1-95010	\$ 44.04
7227	11/06/2014	Credit- Chair return	100-3FS-5-G1-95010	\$ (713.41)
7227	11/06/2014	Credit - Nappa leather book	100-3FS-5-G1-95010	\$ (152.49)
7227	11/06/2014	Office Supplies- October 2014	100-3FS-5-G1-95010	\$ 15.24
7259	11/19/2014	Office Supplies, Nov. 2014	100-3FS-5-G1-95010	\$ 58.59
7227	11/06/2014	Office Supplies- November 2014	100-3FS-5-G1-95010	\$ 45.72
			<b>Vendor Witts Total:</b>	<b>\$ 118.16</b>
<b>Vendor: Xerox Corporation</b>				
7303	11/25/2014	Copier Usage- 9/24/14-10/30/14	100-2FF-5-G1-94010	\$ 219.15
			<b>Vendor Xerox Corporation Total:</b>	<b>\$ 219.15</b>
<b>Grand Total:</b>				<b><u><u>\$526,932.18</u></u></b>

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: Adelman Broadcasting</b>				
7306	12/15/2014	Radio Advertising Contract -2 for 1 Special	100-5CS-5-G1-9501003	\$500.00
7341	12/18/2014	Radio Advertising Contract -2 for 1 Special	100-5CS-5-G1-9501003	\$500.00
7341	12/18/2014	Radio Advertising Contract -2 for 1 Special	100-5CS-5-G1-950100+D3	\$500.00
<b>Vendor Adelman Broadcasting Total:</b>				<b>\$1,500.00</b>
<b>Vendor: Aerotech News and Review</b>				
7307	12/15/2014	Veterans Day Advertisement	100-5CS-5-G1-9501003	\$250.00
<b>Vendor Aerotech News and Review Total:</b>				<b>\$250.00</b>
<b>Vendor: American Heritage Life Ins.</b>				
7308	12/15/2014	Employee Paid Extended Benefits	100-000-2-B1-4011019	\$816.56
<b>Vendor American Heritage Life Ins. Total:</b>				<b>\$816.56</b>
<b>Vendor: Aragon, Dieter</b>				
7309	12/15/2014	Reimbursement- CTA Conference	100-1EX-5-G1-9501019	\$170.13
<b>Vendor Aragon, Dieter Total:</b>				<b>\$170.13</b>
<b>Vendor: Aramark Uniform Services</b>				
7310	12/15/2014	Uniform Service Nov. 2014	100-2FF-5-G1-9401036	\$101.64
7310	12/15/2014	Uniform Service Nov. 2014	100-2FF-5-G1-9401036	\$101.64
7310	12/15/2014	Uniform Service Bib Apron	100-2FF-5-G1-9401036	\$64.20
7342	12/18/2014	Uniform Service- Dec. 2014	100-2FF-5-G1-9401036	\$101.64
7342	12/18/2014	Uniform Service- Dec. 2014	100-2FF-5-G1-9401036	\$101.64
7310	12/15/2014	Uniform Service- Polo	100-2FF-5-G1-9401036	\$118.66
7310	12/15/2014	Uniform Service	100-2FF-5-G1-9401036	\$101.64
<b>Vendor Aramark Uniform Services Total:</b>				<b>\$691.06</b>
<b>Vendor: Arrow Engineering Services-AESI</b>				
7343	12/18/2014	Consulting Services - BYD Charging Station	100-1EX-5-G1-9501013	\$23,260.00
<b>Vendor Arrow Engineering Services-AESI</b>				<b>\$23,260.00</b>
<b>Vendor: At&amp;T Calnet</b>				
7344	12/18/2014	Phone, 10/20/14-11/20/14	100-2FF-5-G1-9501017	\$793.83
<b>Vendor At&amp;T Calnet Total:</b>				<b>\$793.83</b>
<b>Vendor: AT&amp;T Mobility</b>				
7311	12/15/2014	Cell Phones, 10/7/14-11/06/14	100-2FF-5-G1-9501017	\$86.83
7345	12/18/2014	Cell Phones	100-2FF-5-G1-9501017	\$86.83
<b>Vendor AT&amp;T Mobility Total:</b>				<b>\$173.66</b>
<b>Vendor: AV Press</b>				
7346	12/18/2014	Antelope Valley Press Nov. 2014	100-5CS-5-G1-9501003	\$4,277.00
<b>Vendor AV Press Total:</b>				<b>\$4,277.00</b>
<b>Vendor: Avail Technologies, Inc.</b>				
7312	12/15/2014	Adoption Rollout 5%	600-1XX-5-J1-9909068	\$86,662.00
7312	12/15/2014	Adoption Rollout- ECP 1	600-1XX-5-J1-9909068	\$947.00
7312	12/15/2014	Site testing, Adoption Rollout	600-1XX-5-J1-9909068	\$61,955.00
7312	12/15/2014	Adoption Rollout Amendment #3	600-1XX-5-J1-9909068	\$14,100.00
<b>Vendor Avail Technologies, Inc. Total:</b>				<b>\$163,664.00</b>
<b>Vendor: Blue Tarp Financial- Northern</b>				
7313	12/15/2014	BACKPACK BLOWER	600-1XX-5-J1-9902010	\$319.18
7313	12/15/2014	LEAF VACUUM BAG	600-1XX-5-J1-9902010	\$198.00
<b>Vendor Blue Tarp Financial- Northern Tool</b>				<b>\$517.18</b>
<b>Vendor: BOHN'S Printing</b>				
7347	12/18/2014	CAFR book covers, tabs, map sets	100-5CS-5-G1-9501018	\$308.47
<b>Vendor BOHN'S Printing Total:</b>				<b>\$308.47</b>

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: Business Radio Licensing</b>				
7372	12/29/2014	Radio licensing	100-2FF-5-G1-9401010	\$95.00
<b>Vendor Business Radio Licensing Total:</b>				<b>\$95.00</b>
<b>Vendor: California Transit Association</b>				
7314	12/15/2014	2015 Membership Dues	100-1EX-5-G1-9501006	\$8,048.00
<b>Vendor California Transit Association</b>				<b>\$8,048.00</b>
<b>Vendor: Carquest of Lancaster #7305</b>				
7348	12/18/2014	Gaskets and pipe plug	100-2FF-5-G1-9401036	\$39.50
7348	12/18/2014	Class 3 Ball Mount,	100-2FF-5-G1-9401036	\$44.18
<b>Vendor Carquest of Lancaster #7305 Total:</b>				<b>\$83.68</b>
<b>Vendor: CSI Electrical Contractors, Inc.</b>				
7315	12/15/2014	Installation of BYD Chargers at Fleet Parkii	600-1XX-5-J1-9909081	\$33,983.35
<b>Vendor CSI Electrical Contractors, Inc.</b>				<b>\$33,983.35</b>
<b>Vendor: Cummins Allison Corp.</b>				
7349	12/18/2014	Desktop Bank Note Counter	600-1XX-5-J1-9902008	\$24,845.71
<b>Vendor Cummins Allison Corp. Total:</b>				<b>\$24,845.71</b>
<b>Vendor: Dell Marketing</b>				
7316	12/15/2014	Dell UltraSharp 30 PremierColor Monitor	600-1XX-5-J1-9909053	\$1,268.48
7316	12/15/2014	State Environmental Fee for 15" - 35" Mor	600-1XX-5-J1-9909053	\$4.00
<b>Vendor Dell Marketing Total:</b>				<b>\$1,272.48</b>
<b>Vendor: Diana Industries</b>				
7317	12/15/2014	Heavy duty degreaser (55 gallon drum)	100-2FF-5-G1-9401035	\$1,932.60
<b>Vendor Diana Industries Total:</b>				<b>\$1,932.60</b>
<b>Vendor: Federal Express</b>				
7318	12/15/2014	Shipping	100-3FS-5-G1-9501010	\$63.79
<b>Vendor Federal Express Total:</b>				<b>\$63.79</b>
<b>Vendor: GFOA (Govm't Finance Officers)</b>				
7319	12/15/2014	CAFR fee	100-1EX-5-G1-9501006	\$435.00
<b>Vendor GFOA (Govm't Finance Officers)</b>				<b>\$435.00</b>
<b>Vendor: Grainger</b>				
7350	12/18/2014	6ft folding tables	600-1XX-5-J1-9902008	\$1,895.29
7350	12/18/2014	Heavy duty cable ties	100-2FF-5-G1-9401036	\$27.96
7350	12/18/2014	Fuse (6)	100-2FF-5-G1-9401036	\$84.04
<b>Vendor Grainger Total:</b>				<b>\$2,007.29</b>
<b>Vendor: Hart Printers Inc.</b>				
7351	12/18/2014	Business Cards (500)	100-3FS-5-G1-9501018	\$89.38
<b>Vendor Hart Printers Inc. Total:</b>				<b>\$89.38</b>
<b>Vendor: High Desert Broadcasting</b>				
7352	12/18/2014	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$207.00
7352	12/18/2014	HDB Radio Buys	100-5CS-5-G1-9501003	\$480.00
7352	12/18/2014	HDB Radio Buys	100-5CS-5-G1-9501003	\$480.00
7352	12/18/2014	HDB Radio Buys	100-5CS-5-G1-9501003	\$235.00
7352	12/18/2014	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$300.00
7352	12/18/2014	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$207.00
7352	12/18/2014	Stuff-a-Bus Radio Ads	100-5CS-5-G1-9501003	\$276.00
<b>Vendor High Desert Broadcasting Total:</b>				<b>\$2,185.00</b>
<b>Vendor: High Desert Gold Enterprises</b>				

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7320	12/15/2014	High Desert Gold Advertising	100-5CS-5-G1-9501003	\$990.00
<b>Vendor High Desert Gold Enterprises</b>				<b>\$990.00</b>
<b>Vendor: Home Depot Credit Services</b>				
7321	12/15/2014	Facility Maintenance parts	100-2FF-5-G1-9401036	\$76.49
7321	12/15/2014	Break room sink repair	100-2FF-5-G1-9401036	\$46.33
7321	12/15/2014	Concrete Mix	100-2FF-5-G1-9401036	\$21.81
7321	12/15/2014	Cable Ties and Concrete	100-2FF-5-G1-9401036	\$96.21
7321	12/15/2014	Concrete	100-2FF-5-G1-9401036	\$30.68
7321	12/15/2014	Additional Supplies- E Bus charging station	600-1XX-5-J1-9909081	\$45.11
<b>Vendor Home Depot Credit Services Total:</b>				<b>\$316.63</b>
<b>Vendor: Insight- Public Sector</b>				
7353	12/18/2014	Color Cartridge	100-2FF-5-G1-9401009	\$61.15
7353	12/18/2014	Zebra Print Ribbon for P110i	100-2FF-5-G1-9401009	\$130.32
<b>Vendor Insight- Public Sector Total:</b>				<b>\$191.47</b>
<b>Vendor: IntelliRide</b>				
7354	12/18/2014	Coupon charge	100-000-4-D1-6001400	\$705.00
7354	12/18/2014	DAR Service- Sept. 2014	100-000-4-D1-6001400	(\$5,793.00)
7354	12/18/2014	DAR Service- Sept. 2014	100-2FF-5-G1-9001014	\$82,109.92
7354	12/18/2014	DAR Service- REV October 2014	100-000-4-D1-6001400	(\$6,296.50)
7354	12/18/2014	DAR Service- October 2014	100-2FF-5-G1-9001014	\$87,284.88
7354	12/18/2014	DAR Service- REV. November 2014	100-000-4-D1-6001400	(\$5,414.50)
7354	12/18/2014	DAR Service- November 2014	100-2FF-5-G1-9001014	\$72,460.44
7354	12/18/2014	Coupon Charge	100-000-4-D1-6001400	\$1,863.00
7354	12/18/2014	Coupon Charge, November 2014	100-000-4-D1-6001400	\$2,490.00
<b>Vendor IntelliRide Total:</b>				<b>\$229,409.24</b>
<b>Vendor: Iron Mountain Records Mgmt Inc</b>				
7355	12/18/2014	Document Shredding	100-2FF-5-G1-9401005	\$74.77
<b>Vendor Iron Mountain Records Mgmt Inc</b>				<b>\$74.77</b>
<b>Vendor: Julianni's Italian Ristorante</b>				
7304	12/02/2014	Holiday Party Deposit	100-5CS-5-G1-9501029	\$400.00
<b>Vendor Julianni's Italian Ristorante Total:</b>				<b>\$400.00</b>
<b>Vendor: Karen Darr</b>				
7322	12/15/2014	Holiday Event- Reimbursement for Supplier	100-5CS-5-G1-9501029	\$118.19
<b>Vendor Karen Darr Total:</b>				<b>\$118.19</b>
<b>Vendor: LA County Sheriff Dept</b>				
7356	12/18/2014	Sheriff's Contract for Deputy Patrol- Octob	100-5CS-5-G1-9501034	\$10,388.99
<b>Vendor LA County Sheriff Dept Total:</b>				<b>\$10,388.99</b>
<b>Vendor: Lamar Companies</b>				
7323	12/15/2014	Stuff-a-Bus Billboard	100-5CS-5-G1-9501003	\$525.00
<b>Vendor Lamar Companies Total:</b>				<b>\$525.00</b>
<b>Vendor: Len Engel</b>				
7357	12/18/2014	Reimbursement- CalStart Annual Meeting	100-1EX-5-G1-9501019	\$48.00
<b>Vendor Len Engel Total:</b>				<b>\$48.00</b>
<b>Vendor: Matrix Audio Visual Designs, Inc.</b>				
7358	12/18/2014	Added camera control to touch screen	100-2FF-5-G1-9401012	\$321.75
<b>Vendor Matrix Audio Visual Designs, Inc.</b>				<b>\$321.75</b>
<b>Vendor: Mobile Relay Associates</b>				
7324	12/15/2014	Commuter Air Time	100-2FF-5-G1-9401036	\$1,224.30
<b>Vendor Mobile Relay Associates Total:</b>				<b>\$1,224.30</b>

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Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: Moore &amp; Associates</b>				
7359	12/18/2014	Coach Operator Audits	100-1EX-5-G1-9501013	\$5,808.00
7359	12/18/2014	Mobility Management Services Year 4	100-5CS-5-G1-9401035	\$2,716.62
<b>Vendor Moore &amp; Associates Total:</b>				<b>\$8,524.62</b>
<b>Vendor: Nelson Nygaard Cons Assoc</b>				
7325	12/15/2014	Comprehensive Operational Analysis	600-1XX-5-J1-9902002	\$4,741.00
<b>Vendor Nelson Nygaard Cons Assoc Total:</b>				<b>\$4,741.00</b>
<b>Vendor: OPSEC Specialized Protection</b>				
7360	12/18/2014	Security Services for the Lobby	100-5CS-5-G1-9501034	\$3,775.00
<b>Vendor OPSEC Specialized Protection</b>				<b>\$3,775.00</b>
<b>Vendor: Pierce Heating and Air</b>				
7326	12/15/2014	Repair Heater in Shop	100-2FF-5-G1-9401036	\$85.00
<b>Vendor Pierce Heating and Air</b>				<b>\$85.00</b>
<b>Vendor: Pinnacle Petroleum Inc</b>				
7327	12/15/2014	Fuel, Nov. 2014	100-2FF-5-G1-9201003	\$21,305.50
7327	12/15/2014	Fuel- Nov. 2014	100-2FF-5-G1-9201003	\$5,174.86
7327	12/15/2014	Fuel- Nov. 2014	100-2FF-5-G1-9201003	\$15,135.40
7327	12/15/2014	Fuel- Nov. 2014	100-2FF-5-G1-9201003	\$20,556.52
7327	12/15/2014	Fuel- Nov. 2014	100-2FF-5-G1-9201003	\$20,642.84
7327	12/15/2014	Fuel- Nov. 2014	100-2FF-5-G1-9201003	\$20,691.13
7361	12/18/2014	Fuel, Dec. 2014	100-2FF-5-G1-9201003	\$17,180.26
7361	12/18/2014	Fuel, Dec. 2014	100-2FF-5-G1-9201003	\$16,634.05
<b>Vendor Pinnacle Petroleum Inc Total:</b>				<b>\$137,320.56</b>
<b>Vendor: Robert Keys</b>				
7328	12/15/2014	Reimbursement- Tyler User Group meetin	100-1EX-5-G1-9501019	\$52.27
7362	12/18/2014	Refund TASC Contribution	100-000-2-B1-4011019	\$46.15
<b>Vendor Robert Keys Total:</b>				<b>\$98.42</b>
<b>Vendor: Smith Pipe &amp; Supply</b>				
7363	12/18/2014	RB Diaphragm Assembly	100-2FF-5-G1-9401036	\$82.11
<b>Vendor Smith Pipe &amp; Supply Total:</b>				<b>\$82.11</b>
<b>Vendor: Standard Insurance Company</b>				
7330	12/15/2014	Dental Insurance (EE Portion), Dec. 2014	100-000-2-B1-4011014	\$648.74
7330	12/15/2014	Dental Insurance (ER Portion), Dec. 2014	100-1ZZ-5-G1-9701614	\$2,185.54
7330	12/15/2014	Vision Insurance (EE Portion), Dec. 2014	100-000-2-B1-4011016	\$123.18
7330	12/15/2014	Vision Insurance (ER Portion), Dec. 2014	100-1ZZ-5-G1-9701616	\$440.34
<b>Vendor Standard Insurance Company</b>				<b>\$3,397.80</b>
<b>Vendor: Standard Insurance Company</b>				
7329	12/15/2014	Life	100-1ZZ-5-G1-9701811	\$420.87
7329	12/15/2014	STD	100-1ZZ-5-G1-9701812	\$1,357.17
7329	12/15/2014	LTD	100-1ZZ-5-G1-9701813	\$841.70
7329	12/15/2014	AD & D	100-1ZZ-5-G1-9701814	\$76.96
<b>Vendor Standard Insurance Company</b>				<b>\$2,696.70</b>
<b>Vendor: TCW Systems, Inc.</b>				
7331	12/15/2014	Air time	100-2FF-5-G1-9401036	\$500.00
<b>Vendor TCW Systems, Inc. Total:</b>				<b>\$500.00</b>
<b>Vendor: The Balloon Factory</b>				
7364	12/18/2014	Helium	100-5CS-5-G1-9501029	\$359.73
7364	12/18/2014	helium for events	100-5CS-5-G1-9501029	\$359.73
<b>Vendor The Balloon Factory Total:</b>				<b>\$719.46</b>



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<b>Vendor: The Bus Coalition</b>				
7332	12/15/2014	2015 Membership	100-1EX-5-G1-9501006	\$500.00
<b>Vendor The Bus Coalition Total:</b>				<b>\$500.00</b>
<b>Vendor: The Customer Service Experts</b>				
7365	12/18/2014	CPOS Reimbursement	100-3FS-5-G1-9501037	\$50.00
7305	12/02/2014	AV Mall Gift Cards for Stuff-a-Bus 2014	100-5CS-5-G1-9501038	\$5,000.00
<b>Vendor The Customer Service Experts</b>				<b>\$5,050.00</b>
<b>Vendor: Time Warner Cable Business Class</b>				
7366	12/18/2014	Cable Services, 12/11/14-1/10/14	100-2FF-5-G1-9501017	\$242.39
7366	12/18/2014	Internet Service,12/13/14-1/12/14	100-2FF-5-G1-9501017	\$1,440.00
<b>Vendor Time Warner Cable Business Class</b>				<b>\$1,682.39</b>
<b>Vendor: Transdev</b>				
7367	12/18/2014	Local & Commuter Liquidated Damages-Se	100-2FF-5-G1-9001013	(\$6,800.00)
7367	12/18/2014	Commuter Ops and Maintenance-Sept. 20	100-2FF-5-G1-9001013	\$132,884.64
7367	12/18/2014	Local Ops and Maintenance- Sept. 2014	100-2FF-5-G1-9001013	\$876,343.93
7367	12/18/2014	Passthrough- Travel Training	100-5CS-5-G1-9401035	\$447.44
7367	12/18/2014	Passthrough-Customer service Reps Sept.	100-2FF-5-G1-9001009	\$5,192.27
7367	12/18/2014	Passthrough- Commuter Recovery Hours-	100-2FF-5-G1-9001013	\$9,043.96
7367	12/18/2014	Passthrough- Route 12 Back-up- Sept. 201	100-2FF-5-G1-9001014	\$4,977.65
7367	12/18/2014	Passthrough- Metrolink Assistance- Sept. :	100-2FF-5-G1-9001009	\$423.81
7367	12/18/2014	Passthrough- Parts- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$6,074.98
7367	12/18/2014	Passthrough- Parts- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$97.93
7367	12/18/2014	Passthrough- Parts- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$721.65
7367	12/18/2014	Passthrough- Parts- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$140.96
7367	12/18/2014	Local Ops and Maintenance-October 2014	100-2FF-5-G1-9001013	\$944,887.77
7367	12/18/2014	Commuter Ops and Maintenance-October	100-2FF-5-G1-9001013	\$169,119.92
7367	12/18/2014	Local & Commuter Liquidated Damages-O	100-2FF-5-G1-9001013	(\$6,700.00)
7367	12/18/2014	Passthrough- Parts for bus 730 & 731 Reh:	600-1XX-5-J1-9909047	\$202.19
7367	12/18/2014	Passthrough-Customer service Reps, Oct. :	100-2FF-5-G1-9001009	\$6,434.24
7367	12/18/2014	Passthrough- Travel Training Hours	100-5CS-5-G1-9401031	\$1,092.46
7367	12/18/2014	Passthrough- Route 12 Back up	100-2FF-5-G1-9001013	\$1,359.49
7367	12/18/2014	Passthrough- Route 786 additional hours	100-2FF-5-G1-9001013	\$4,023.36
7367	12/18/2014	Passthrough- Commuter Recovery- Octobe	100-2FF-5-G1-9001013	\$11,906.13
7367	12/18/2014	Avail system training hours	600-1XX-5-J1-9909068	\$2,389.44
7367	12/18/2014	E-Bus Training hours	600-1XX-5-J1-9909080	\$13,667.41
7367	12/18/2014	Passthrough- Zonar- Oct. 2014	100-2FF-5-G1-9401036	\$407.85
7367	12/18/2014	Passthrough- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$82.18
7367	12/18/2014	Passthrough- Bus 732 Rehab	600-1XX-5-J1-9909047	\$283.40
7367	12/18/2014	Passthrough- E Bus Tires	600-1XX-5-J1-9909080	\$6,944.65
7367	12/18/2014	Passthrough- Bus 730 & 731 Rehab	600-1XX-5-J1-9909047	\$566.80
<b>Vendor Transdev Total:</b>				<b>\$2,186,216.51</b>
<b>Vendor: US Bank</b>				
7333	12/15/2014	L. Block- NGIP Membership	100-1EX-5-G1-9501006	\$185.00
7333	12/15/2014	C. Love- ARMA Chapter meeting	100-1EX-5-G1-9501019	\$20.00
7333	12/15/2014	D. Aragon- Airfare-CTA Conference	100-1EX-5-G1-9501019	\$564.20
7333	12/15/2014	W. Williams- Lodging- SmartRail Conferen	100-1EX-5-G1-9501019	\$567.03
7333	12/15/2014	D. Aragon & W. William- Flyaway Shuttle	100-1EX-5-G1-9501019	\$32.00
7333	12/15/2014	R. Keys-Lodging-CTA Conference	100-1EX-5-G1-9501019	\$585.21
7333	12/15/2014	C. Konisek- Lodging- CTA Conference	100-1EX-5-G1-9501019	\$585.21
7333	12/15/2014	D. Aragon- Lodging- CTA Conference	100-1EX-5-G1-9501019	\$585.21
7333	12/15/2014	L. Block-Rgistration-CAPPO Conference	100-1EX-5-G1-9501019	\$199.00
7333	12/15/2014	L. Block-Airfare- CAPPO Conference	100-1EX-5-G1-9501019	\$366.20
7333	12/15/2014	W. Williams- Lodging- CTA Conference	100-1EX-5-G1-9501019	\$585.21
7333	12/15/2014	D. Cadena-Wall mount for monitor	100-2FF-5-G1-9401006	\$66.69
7333	12/15/2014	D. Cadena- Voice Recognition Software	100-2FF-5-G1-9401012	\$346.56



**CASH DISBURSEMENT REPORT**  
**By Vendor Name**  
 12/1/2014 - 12/31/2014

Payment Number	Payment Date	Description (Item)	Account Number	Amount
7333	12/15/2014	Virtual Server- Monthly Fee	100-2FF-5-G1-9401012	\$19.99
7333	12/15/2014	R. Keys-Remote support software	100-2FF-5-G1-9401012	\$380.00
7333	12/15/2014	R. Keys- Text Editing Software (2)	100-2FF-5-G1-9401012	\$99.90
7333	12/15/2014	M. DeLos Santos- ID pouches	100-5CS-5-G1-9501003	\$58.17
7333	12/15/2014	K. Miller- Stuff-a-bus supplies	100-5CS-5-G1-9501029	\$95.71
7333	12/15/2014	K. Miller - Misc. outreach supplies	100-5CS-5-G1-9501029	\$25.24
<b>Vendor US Bank Total:</b>				<b>\$5,366.53</b>
<b>Vendor: Van Scoyoc</b>				
7335	12/15/2014	Retainer Nov. 2014	100-1EX-5-G1-9501013	\$4,000.00
<b>Vendor Van Scoyoc Total:</b>				<b>\$4,000.00</b>
<b>Vendor: Verizon California</b>				
7336	12/15/2014	Phone Service	100-2FF-5-G1-9501017	\$574.54
<b>Vendor Verizon California Total:</b>				<b>\$574.54</b>
<b>Vendor: Waste Management</b>				
7337	12/15/2014	Utilities- Waste, Nov. 2014	100-2FF-5-G1-9401023	\$627.86
<b>Vendor Waste Management Total:</b>				<b>\$627.86</b>
<b>Vendor: Waxie Sanitary Supply</b>				
7338	12/15/2014	GRAFFITI REMOVER	100-2FF-5-G1-9401036	\$103.62
7338	12/15/2014	TOWEL DISPENSERS	100-2FF-5-G1-9401036	\$183.71
7338	12/15/2014	POWER WASH SOAP	100-2FF-5-G1-9401036	\$146.53
<b>Vendor Waxie Sanitary Supply Total:</b>				<b>\$433.86</b>
<b>Vendor: Wendy Williams</b>				
7339	12/15/2014	Reimbursement Smart Rail Conference	100-1EX-5-G1-9501019	\$201.38
7339	12/15/2014	Reimbursement- CTA Conference	100-1EX-5-G1-9501019	\$198.68
<b>Vendor Wendy Williams Total:</b>				<b>\$400.06</b>
<b>Vendor: Western Exterminators</b>				
7370	12/18/2014	Extermination services	100-2FF-5-G1-9401005	\$185.00
<b>Vendor Western Exterminators Total:</b>				<b>\$185.00</b>
<b>Vendor: Witts</b>				
7340	12/15/2014	Office Supplies- Nov. 2014	100-3FS-5-G1-9501009	\$972.13
7340	12/15/2014	Office Supplies- Nov. 2014	100-3FS-5-G1-9501009	\$278.95
7340	12/15/2014	Office Supplies- Nov. 2014	100-3FS-5-G1-9501009	\$172.73
7340	12/15/2014	Office Supplies- Nov. 2014	100-3FS-5-G1-9501009	\$67.08
<b>Vendor Witts Total:</b>				<b>\$1,490.89</b>
<b>Vendor: Xerox Corporation</b>				
7371	12/18/2014	Usage 10/30/14-12/3/14	100-2FF-5-G1-9401005	\$267.76
<b>Vendor Xerox Corporation Total:</b>				<b>\$267.76</b>
<b>GRAND TOTAL:</b>				<b><u>\$2,884,207.58</u></b>





## STATEMENT OF NET POSITION

	As of <u>November 30, 2014</u>	As of <u>November 30, 2013</u>
+		
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 24,267,353	\$ 18,354,126
Due from other governments	2,608,161	2,557,808
Other receivables	287,530	190,900
Inventory	237,783	271,215
Prepaid items	196,351	194,744
Total Current Assets	<u>27,597,179</u>	<u>21,568,794</u>
<b>NONCURRENT ASSETS</b>		
Capital assets, net of depreciation	<u>48,662,828</u>	<u>49,870,835</u>
Total Assets	<u>76,260,007</u>	<u>71,439,628</u>
	<b>LIABILITIES AND NET ASSETS</b>	
<b>CURRENT LIABILITIES</b>		
Accounts payable	3,510,473	1,528,573
Due to Federal Transit Administration	-	4,371
Accrued payroll	71,459	67,642
Compensated absences	322,034	264,642
Deferred Revenue - Prop 1B	2,328,040	2,778,767
Total Current Liabilities	<u>6,232,005</u>	<u>4,643,995</u>
<b>Deferred inflows of resources</b>		
Unearned Revenue	262,141	154,824
Total Liabilities	<u>6,494,146</u>	<u>4,798,819</u>
<b>NET POSITION</b>		
Invested in Capital Assets	48,662,828	49,870,835
Restricted for Capital Acquisition	4,909,756	4,439,783
Unrestricted	16,193,276	12,330,192
Total Net Assets	<u>\$ 69,765,859</u>	<u>\$ 66,640,809</u>



**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS**  
**GOVERNMENT AUDITING STANDARDS PRESENTATION**  
 (INCLUDING DEPRECIATION EXPENSE)

	For the 5 Months ending November 30, 2014	For the 5 Months ending November 30, 2013
<b>OPERATING REVENUES</b>		
Charges for services:		
Passenger fares	\$ 2,043,038	\$ 2,081,816
Total operating revenues	<u>2,043,038</u>	<u>2,081,816</u>
<b>OPERATING EXPENSES</b>		
Purchased transportation services:		
Outside transit contract	5,633,574	5,247,630
Fuel	1,145,037	1,216,697
Other operating costs	276,391	818,037
General and administrative	1,891,221	1,498,515
Total operating expenses, net of depreciation	<u>8,946,223</u>	<u>8,780,878</u>
Operating gain/(loss), net of depreciation	(6,903,185)	(6,699,062)
Depreciation	2,204,033	2,130,221
Total operating expenses	<u>11,150,257</u>	<u>10,911,099</u>
Operating gain/(loss)	<u>(9,107,219)</u>	<u>(8,829,283)</u>
<b>NONOPERATING REVENUES/(EXPENSES)</b>		
Interest Income	4,798	2,977
Local grants - MTA	3,473,322	3,494,628
Proposition 1B	157,900	-
Federal non-capital grants	2,793,700	2,554,550
Member agency contributions	1,383,811	1,549,712
Grantable expenses	(188,001)	(293,336)
Gain/(Loss) on sale of capital assets	-	3,557
Other	202,283	117,918
Total nonoperating revenues and expenses	<u>7,827,812</u>	<u>7,430,005</u>
Gain/(Loss) before capital contributions	<u>(1,279,407)</u>	<u>(1,399,278)</u>
<b>CAPITAL CONTRIBUTIONS</b>		
Capital grants	57,947	970,260
Member agency contributions	206,839	230,448
Total capital contributions	<u>264,786</u>	<u>1,200,708</u>
<b>NET CHANGE IN NET ASSETS</b>	(1,014,621)	(198,570)
<b>NET ASSETS, BEGINNING OF PERIOD</b>	<u>70,780,480</u>	<u>66,839,380</u>
<b>NET ASSETS, END OF PERIOD</b>	<u>\$ 69,765,859</u>	<u>\$ 66,640,809</u>



## STATEMENT OF CASH FLOWS

	For the 5 Months ending November 30, 2014	For the 5 Months ending November 30, 2013
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	2,043,038	2,081,816
Non-operating miscellaneous revenue received	202,283	117,918
Cash payments to suppliers for goods and services	(7,579,835)	(7,505,790)
Cash payments to employees for services	(9,952)	(1,380,647)
Net cash used in operating activities	<u>(5,344,467)</u>	<u>(6,686,702)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Operating grants received	5,030,057	5,562,218
Contributions received from member agencies	1,219,141	1,549,712
Net cash provided by non-capital financing activities	<u>6,249,198</u>	<u>7,111,930</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Acquisition of capital assets	(2,085,391)	(1,219,622)
Proceeds received from sale of capital assets	-	3,557
Capital grants received	148,914	2,103,182
Capital expenses	(188,001)	(293,336)
Capital contributions received from member agencies	206,839	-
Net cash used in capital and related financing activities	<u>(1,917,639)</u>	<u>593,781</u>
<b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:</b>		
Interest received	4,798	2,977
Net cash provided by investing activities:	<u>4,798</u>	<u>2,977</u>
Net increase/(decrease) in cash and cash equivalents	(1,008,110)	1,021,985
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>25,275,465</u>	<u>17,332,141</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>24,267,355</u></u>	<u><u>18,354,126</u></u>



## STATEMENT OF CASH FLOWS

	For the 5 Months ending November 30, 2014	For the 5 Months ending November 30, 2013
<b>Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):</b>		
Operating Loss	(6,903,185)	(8,829,283)
<b>Adjustments to Net Cash used in Operating Activities</b>		
Depreciation	-	2,130,221
Miscellaneous income	202,283	117,918
(Increase) decrease in other receivables	(44,483)	61,275
(Increase) decrease in inventory	-	48,737
(Increase) decrease in prepaid items	142,655	(185,130)
Increase (decrease) in accounts payable	1,011,074	(148,702)
Increase (decrease) in due to Federal Transit Administrator	-	-
Increase (decrease) in accrued payroll	(9,952)	(6,563)
Increase (decrease) in compensated absences payable	-	-
Increase (decrease) in other liabilities	-	-
Increase (decrease) in deferred revenue	257,141	124,824
Net Cash used in operating activities	<u>(5,344,467)</u>	<u>(6,686,702)</u>

**Notes**

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Treasury Report for additional highlights on cash & equivalents, payroll and expenditures.

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VERSUS ACTUAL INCOME STATEMENT**  
**NOVEMBER 2014, YEAR TO DATE**

REVENUE	CURRENT BUDGET - YTD	NOVEMBER ACTUAL	YTD ACTUAL	YTD VARIANCE
Fare Revenue	\$ 2,167,716	\$ 357,612	\$ 2,043,038	\$ (124,678)
MTA Funds	3,382,345	694,664	3,473,322	90,977
FTA Funds	2,900,408	521,856	2,951,600	51,193
Jurisdictional Contributions	1,371,078	262,141	1,383,811	12,732
Other (SCE Rebates, Adv.)	145,123	55,699	207,080	61,957
<b>TOTAL REVENUE</b>	<b>9,966,670</b>	<b>1,891,973</b>	<b>10,058,851</b>	<b>92,182</b>
<b>EXPENDITURES</b>				
Contract Services	5,408,015	1,097,084	5,587,309	(179,293)
Fuel	1,360,693	241,308	1,145,037	215,656
Other Operating	478,140	45,090	252,344	225,796
Salaries and Wages	1,111,921	282,783	1,030,967	80,953
Benefits	445,860	97,648	395,818	50,042
Legal	49,980	10,000	50,000	(20)
Consulting	412,186	21,217	84,540	327,646
Travel	37,938	5,232	28,697	9,242
IT Maintenance/Licenses	49,933	718	58,381	(8,448)
Utilities	77,577	14,885	65,979	11,598
Administration	264,286	38,962	247,152	17,134
<b>TOTAL EXPENDITURES</b>	<b>9,696,529</b>	<b>1,854,927</b>	<b>8,946,223</b>	<b>750,306</b>
<b>INCOME(LOSS)</b>	<b>270,140</b>	<b>37,046</b>	<b>1,112,628</b>	<b>842,487</b>

\*DEPRECIATION EXPENSE IS EXCLUDED IN THE REPORT



**DATE:** January 27, 2015  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Board of Directors 2015 Meetings Calendar

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**RECOMMENDATION**

That the Board of Directors approve the attached 2015 meetings calendar.

**FISCAL IMPACT**

This item does not have any fiscal impact.

**BACKGROUND**

The Transit Advisory Committee meetings are held on the second Tuesday of the month and the Board of Directors meetings are held on the fourth Tuesday of the month at 10:00 a.m. If a special meeting is required during the year, the Clerk of the Board will post the necessary meeting notices. Staff recommends that the Board approve the attached 2015 meetings calendar.

**ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS**

**PROVIDE OUTSTANDING CUSTOMER SERVICE:** Provide responsive communication to all of our customers.

Prepared by:

Submitted by:

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Karen Darr  
Clerk of the Board

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Julie M. Austin  
Executive Director

Attachment: A – 2015 Meetings Calendar



BOARD OF DIRECTORS and TRANSIT ADVISORY COMMITTEE (TAC)

2015 - MEETING DATES

TAC		Board of Directors
1/13/2015		1/27/2015
2/10/2015		2/24/2015
3/10/2015		3/24/2015
4/14/2015		4/28/2015
5/12/2015		5/26/2015
6/9/2015		6/23/2015
7/14/2015		7/28/2015
8/11/2015		8/25/2015
9/8/2015		9/22/2015
10/13/2015		10/27/2015
11/10/2015		11/24/2015
12/8/15		12/22/15

The Board of Directors meetings are held the fourth Tuesday of the month at 10:00 a.m. and TAC meetings are held the second Tuesday of the month at 10:00 a.m.



**DATE:** January 27, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** FY15 Second Quarter Los Angeles County Sheriff's Department Report  
(October 1 – December 31, 2014)

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#### **RECOMMENDATION**

That the Board of Directors receive and file the FY15 Second Quarter Los Angeles County Sheriff's Department Report for the period covering October 1 through December 31, 2014.

#### **FISCAL IMPACT**

No fiscal impact at this time.

#### **DISCUSSION**

Deputy Maselli and his K-9 partner, Ieka, worked a total of 761 hours during the second quarter of FY15. Security Assistant Jessica McDaniel worked a total of 12 hours during fare enforcement operations that were conducted during October and November.

Deputy Maselli monitored various locations that had reported problems. These locations included: Avenue J & Division Street, Avenue J & Challenger Way, Newgrove Avenue and 10<sup>th</sup> Street West, the Lancaster Senior Center, 6<sup>th</sup> Street East & Palmdale Boulevard, Courson Park and the Lancaster Metrolink Station.

At the beginning of each shift, Deputy Maselli contacted bus operators to ascertain if there were any concerns or problems to report, as well as anything that might have been reported from the previous day. On average, Deputy Maselli made contact with an estimated 28 operators per day. Throughout the second quarter of FY15, Maselli made contact with a total of 2,235 buses and approximately 35,200 passengers.



Deputy Maselli and Ieka conducted numerous high visibility K-9 terrorism and explosives deterrence sweeps on AVTA buses, at the AVTA office and at AVTA’s two major transfer centers. Deterrence patrols were also conducted at random bus stop locations throughout the Antelope Valley with a focus on problem areas identified by Deputy Maselli.

Following is a list of infractions included on citations issued from October 1 through December 31. All citations were issued at transit centers or at bus stops in the AVTA service area.

Citations	Oct 14	Nov 14	Dec 14
Suspended or Unlicensed Driver	5	3	3
Defective Windshield	1	-	-
Expired Registration	7	2	1
Registration Not in Vehicle	3	2	1
No Proof of Insurance	8	5	4
Drinking in Public ( Bus Stops)	1	6	1
No Smoking (PTC)	-	2	-
No License Plates	1	1	1
Misuse of Fare Media	-	1	-
Failure to Obey Posted Signs at Transit Centers	4	2	2
Fare Evasion	-	1	-
Impounded Vehicle	3	1	1
Outstanding Warrant Arrest	1	1	-

During the month of October, Deputy Maselli made four arrests and one outstanding warrant arrest, issued ten citations, and impounded three vehicles. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 18 persons regarding posted signs, smoking in prohibited areas, traffic-related incidents at Lancaster City Park (LCP), Palmdale Transit Center (PTC), and at AVTA bus stops.

During the month of November, Deputy Maselli made 12 arrests and one outstanding warrant arrest, issued 19 citations, and impounded one vehicle. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 12 persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

During the month of December, Deputy Maselli made four arrests, issued six citations, and impounded one vehicle. All citations were transit-related and issued at transfer centers and bus stop locations. He warned and advised 15 persons regarding posted signs, smoking in prohibited areas, traffic related incidents at LCP, PTC, and at AVTA bus stops.

Prepared by:

Submitted by:

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Kelly Miller  
Community Outreach Specialist

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Julie M. Austin  
Executive Director



**DATE:** January 27, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Award Contract #2015-23 to Los Angeles County Sheriff's Department (LASD) for Transit Law Enforcement Services

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### **RECOMMENDATION**

That the Board of Directors authorize the executive director to execute Contract #2015-23 with the LASD to provide transit law enforcement for period of five years.

### **FISCAL IMPACT**

Funds for these services in the amount of \$120,000 are included in the draft FY15 Business Plan in Line Item 100-2FF-5-G1-9401032. The funding source is Proposition C 5% Security. The five-year cost of these services should not exceed \$125,000 per year, or \$625,000.

### **BACKGROUND**

Representatives from the LASD recently contacted AVTA to discuss executing a contract for law enforcement services. Since 2008, Sheriff's services have been provided through an annual letter of notice to govern the agreement. AVTA's letter detailing the informal agreement's scope of work was sent to the LASD in June of 2014 (Attachment A). The letter indicated AVTA's desire for continued transit law enforcement services through FY15 on a Monday through Friday basis. The letter also stipulated a small portion of the funding was to be used for two Fare Enforcement Officers to enhance fare enforcement efforts.

The desire for an executed agreement is being initiated by the LASD as part of a policy change by the Los Angeles County Board of Supervisors (BOS) requiring executed contracts for all agreements over \$100,000. On December 16, 2014, the Board of Supervisors voted to approve the agreement between the AVTA and the LASD effective retroactively to July 1, 2013 through June 30, 2018 (Attachment B).

The proposed contract lacks the detailed scope of work that is defined by the letter but includes a clause that allows AVTA to terminate without cause with only a 60-day notification period. Since the contract is already approved by the LACBOS, it is recommended AVTA move forward to execute the contract to maintain existing services.

A contract was drafted but never executed by either party in 2008 (Attachment C). That contract was intended to cover the period July 1, 2008 through June 30, 2013, which is the reason the Sheriff has requested the current contract cover a five-year period beginning retroactively on July 1, 2013.

**ALIGNMENT WITH FY 2015 BUSINESS PLAN GOALS:**

PROVIDE A SAFE TRANSIT SYSTEM: Increase public confidence regarding bus safety.

Prepared by:

Submitted by:

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Wendy Williams  
Director of Communications

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Julie M. Austin  
Executive Director

Attachments: A Letter to LASD dated June 24, 2014  
B LASD Services Agreement dated December 16, 2014  
C LASD Services Agreement dated June 24, 2008



Mailed via U.S. Postal Service and E-mail

**Board of Directors**

**Chairman**  
Norm Hickling  
County of Los Angeles

**Vice-Chairman**  
Marvin Crist  
City of Lancaster

**Director**  
Tom Lackey  
City of Palmdale

**Director**  
Steven D. Hofbauer  
City of Palmdale

**Director**  
Dianne Knippel  
County of Los Angeles

**Director**  
Sandra Johnson  
City of Lancaster

**Executive Director**  
Julie M. Austin

June 24, 2014

Interim Sheriff John L. Scott  
Los Angeles County Sheriff's Department  
4700 Ramona Boulevard  
Monterey Park, California 91754

Dear Sheriff Scott:

As approved by the Board of Directors, the Antelope Valley Transit Authority (AVTA) desires to continue to contract with your office for transit security services. The scope of work shall include the following activities:

- Security services Monday through Friday with staggered shift times for increased presence;
- Random fare and ridership field audits of local and commuter services with two Security Assistants to assist with fare enforcement procedures;
- Random bomb and weapon checks of local and commuter services;
- Documentation of all activities, findings and actions;
- Training for both AVTA and Veolia staff regarding security issues and conflict resolution;
- Provide a presence on school trippers and other services where problematic behavior has been an issue;
- Provide training and outreach to schools regarding AVTA policies for transit riders;
- Interface with the local schools for incident follow-up;
- Provide a presence on and around the transit system to help improve quality of life issues; and
- Other duties as mutually agreed upon in writing.

AVTA is prepared to spend up to \$120,000 in FY15, beginning July 1, 2014 and ending June 30, 2015, unless superseded by a new contract. It is anticipated that this effort would entail 50 hours per week, Monday through Friday, depending on the specific tasks.

We appreciate the opportunity to work with your staff and look forward to continuing our contractual relationship for transit security services in the Antelope Valley. Should you have any questions, please feel free to contact me at (661) 729-2206.

Best regards,

Julie M. Austin  
Executive Director



JIM McDONNELL, SHERIFF

County of Los Angeles  
 Sheriff's Department Headquarters  
 4700 Ramona Boulevard  
 Monterey Park, California 91754-2169



*A Tradition of Service*

December 16, 2014

The Honorable Board of Supervisors  
 County of Los Angeles  
 383 Kenneth Hahn Hall of Administration  
 Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
 COUNTY OF LOS ANGELES

40 December 16, 2014

*Patrick O'Quinn*  
 PATRICK O'QUINN  
 ACTING EXECUTIVE OFFICER

**TRANSIT LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE  
 COUNTY OF LOS ANGELES AND THE ANTELOPE VALLEY TRANSIT AUTHORITY  
 (ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Antelope Valley Transit Authority (Authority) has requested to enter into a Transit Law Enforcement Services (Services) Agreement (Agreement) for the provision of Services by the Los Angeles County Sheriff's Department (Department). This Agreement will have no negative impact on law enforcement services in the unincorporated areas within Los Angeles County (County).

**IT IS RECOMMENDED THAT THE BOARD:**

Delegate authority to the Sheriff, as an agent for the County, to execute the attached Agreement with the Authority, effective retroactively from July 1, 2013, through June 30, 2018, at an annual cost of approximately \$120,000.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the Agreement is to provide Services for the Authority effective retroactively from July 1, 2013, through June 30, 2018. The prior agreement was approved by the Board on June 24, 2008, and expired on June 30, 2013. The Department has continued to provide Services since July 1, 2013, in the absence of a formal agreement. To date, the Authority has paid for all Services received since July 1, 2013. The Authority's Board of Directors approved the annual service level budgets on May 28, 2013, and June 24, 2014.

The Agreement with the Authority has provided benefits to the County as a whole, primarily resulting in greater visibility and faster response times to bus line incidents. As a result of serving the Authority, the Department has been able to expand partnerships, provide greater responsiveness, and increase regional focus on reducing crime.

#### **Implementation of Strategic Plan Goals**

This Agreement supports the County's Strategic Plan, Goal 3, Integrated Services Delivery, by providing and maintaining a law enforcement presence in and around the bus lines through the Authority's bus system.

#### **FISCAL IMPACT/FINANCING**

None. During the term of the Agreement, the Authority shall pay the Department for Services according to the appropriate and prevailing billing rates as determined by the County's Auditor-Controller for each fiscal year. The Agreement specifies that the billing rates are adjusted at the beginning of every fiscal year, as determined by the County's Auditor-Controller, pursuant to policies and procedures adopted by the Board. The Fiscal Year 2014-15 maximum cost of the Agreement was approved by the Authority's Board of Directors, and shall not exceed \$120,000.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Agreement will allow for the continued provision of Services for the Authority by the Department retroactively from July 1, 2013, through June 30, 2018.

The attached Agreement has been approved as to form by County Counsel.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There are no anticipated negative impacts on the unincorporated areas of the County. The Agreement will continue to enhance the quality of law enforcement services and public safety to the citizens who rely on the Authority for transportation within the County. The County and the Authority both benefit from the collaborative effects from utilizing County resources in the most efficient manner.

**CONCLUSION**

Upon Board approval, please return one adopted copy of this Board letter to the Department's Contract Law Enforcement Bureau.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McDonnell". The signature is stylized with a large, looping initial "J" and "M".

JIM McDONNELL

Sheriff

JM:TSR:GD:RTM:d  
dt

Enclosures



**TRANSIT LAW ENFORCEMENT SERVICES AGREEMENT  
 BY AND BETWEEN  
 COUNTY OF LOS ANGELES  
 AND  
 ANTELOPE VALLEY TRANSIT AUTHORITY**

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**TRANSIT LAW ENFORCEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND  
ANTELOPE VALLEY TRANSIT AUTHORITY**

This Transit Law Enforcement Services Agreement ("Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between the County of Los Angeles ("County") and the Antelope Valley Transit Authority ("Authority").

**RECITALS**

- (a) Whereas, the Authority is desirous of contracting with the County for the performance of the transit law enforcement functions described herein by the Los Angeles County Sheriff's Department ("Sheriff's Department"); and
- (b) Whereas, the County is agreeable to rendering such services on the terms and conditions set forth in this Agreement; and
- (c) Whereas, such Agreement is authorized and provided for by the provisions of Section 56-3/4 of the Charter of the County of Los Angeles and Section 51301 of the California Government Code; and
- (d) Whereas, the County is agreeable to rendering such transit law enforcement services, as available, on the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

**1.0 SCOPE OF SERVICES**

- 1.1 The County agrees, as available, through the Sheriff's Department, to provide transit law enforcement services to the Authority during the term of this Agreement to the extent and in the manner set forth herein. The classification and approximate numbers of personnel provided by the County will be determined and mutually agreed upon in writing between the Sheriff's Department and Authority. The hours of duty performed by County employees will be established and agreed upon in writing in accordance with the requested services.

- 1.2. The request for services shall be a written request on official Authority letterhead. For the purpose of performing said services, County shall furnish and supply, as available, all necessary labor, supervision, personnel, equipment, communications, fuel, and supplies necessary to provide the services to be rendered hereunder. Notwithstanding the foregoing, the Authority may provide additional resources for the County to utilize in performance of the services. The request shall be signed by a representative of the Authority who is duly authorized to enter into such agreements for law enforcement services. The request shall be submitted to the Los Angeles County Sheriff's Department's Contract Law Enforcement Bureau located at 4700 Ramona Boulevard, Room 214, Monterey Park, California 91754.
- 1.3 The Sheriff intends to exercise jurisdiction and provide law enforcement services, occurring on-board buses, related to the special policing concerns of the Authority. These duties may include but are not limited to, enforcement of transit fares, conducting investigations of vandalism, routine transit patrol, and general law enforcement activities related to public transportation within the limit of the County and neighboring counties related to the Authority's bus lines.
- 1.4 Except as otherwise specifically set forth in this Agreement, transit law enforcement services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff under the Charter of the County and the statutes of the State of California.

## **2.0 ADMINISTRATION OF PERSONNEL**

- 2.1 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Authority shall be consulted and a mutual determination thereof shall be made by both the Sheriff of the County and the Authority's Executive Director.
- 2.2 The rendition of the services performed by the Sheriff's Department, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.

- 2.3 With regard to Paragraphs 2.1 and 2.2 above, the Sheriff's Department, in an unresolved dispute over the minimum level of performance of services, shall have final and conclusive determination as between the parties hereto.
- 2.4 All Authority employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the Authority and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No Authority employees shall become employees of the County.
- 2.5 For the purpose of performing services and functions pursuant to this Agreement and only for the purpose of giving official status to the performance thereof, and not to establish an agency relationship, every County officer and/or employee engaged in performing any such service and function shall be deemed to be an officer or employee of the Authority while performing such service for the Authority, as long as the service is within the scope of this Agreement and is a municipal function.
- 2.6 The Authority shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for said Authority. Except as herein otherwise specified, the Authority shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the Authority.
- 2.7 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

### **3.0 INDEMNIFICATION**

- 3.1 Subject to the limitations stated in this Section 3.0, Indemnification, or elsewhere, the County shall indemnify, defend and hold harmless Authority, and

its officers, directors, employees and agents (collectively, "Indemnified Parties") from and against any and all liability, expense (including but not limited to defense costs and attorney's fees), claims, causes of action, and lawsuits for damages, including, but not limited to, bodily injury, death, personal injury or property damage (including property of the County) arising from or connected with any negligent, intentional or reckless act or omission of the County, its officers, directors, employees, agents, subcontractors, or suppliers while providing services under this Agreement.

- 3.2 Notwithstanding anything contained herein or stated elsewhere, the County shall have no obligation or liability, including any obligation to indemnify or defend any Indemnified Party (a) for a failure to prevent any crime or tortious act, (b) for any injury, loss or damage caused directly or indirectly by a criminal or tortious act of anyone other than the County, its officers, directors, employees, agents, subcontractors or suppliers while providing services under this Agreement, or (c) for any injury, loss or damage caused by any means whatsoever except as the result of a failure by the County its officers, directors, employees, agents, subcontractors, or suppliers to perform the services under this Agreement.
- 3.3 The Authority understands and agrees that the law enforcement services provided hereunder are not intended or expected to accomplish patrolling or law enforcement at any particular location, more than a few times a day or less, or to prevent crime or wrongdoing from occurring at any particular place or time. The County shall have no obligation to patrol or provide law enforcement at any specific location at any particular time(s) except under a written schedule provided in advance by the Authority and agreed to by the County.
- 3.4 Notwithstanding anything contained herein, the County's obligations hereunder to the Authority or any Indemnified Party shall be limited by any immunity of freedom from suit or liability provided by law, including but not limited to those stated in California Government Code sections 818.2 and 845, as if such immunity or legal provision were incorporated in full in this Agreement and made applicable to the Authority and all Indemnified Parties.

- 3.5 Any obligation by the County or the Authority to provide defense or indemnity hereunder shall not arise until it has been finally determined by competent judicial authority that such indemnity is owed under the provisions of this Section 3.0.
- 3.6 The Authority shall indemnify, defend and hold harmless the County, and its officers, directors, employees and agents from and against any and all liability, expense (including, but not limited to defense costs and attorneys' fees), claims, causes of action, and lawsuits for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury or property damage (including property of the Authority) arising from or connected with any alleged act and/or omission of the Authority, its officers, directors, employees, agents, sub-contractors, or suppliers.
- 3.7 It is the intent of the parties to this Agreement that nothing herein shall impose, nor shall be interpreted to impose, on the County any liability for injuries or death to any County employee greater than the liability imposed pursuant to the provisions of the worker's compensation laws.
- 3.8 This Section 12, Indemnification, shall survive termination of this Agreement and/or final payment thereunder.

#### **4.0 TERM OF AGREEMENT**

The term of this Agreement shall commence July 1, 2013 and shall terminate on June 30, 2018, unless sooner terminated or extended in whole or in part as provided for herein.

#### **5.0 RIGHT OF TERMINATION**

- 5.1 Either party may terminate this Agreement with or without cause by giving not less than sixty (60) calendar days advance written notice to the other party.
- 5.2 Notwithstanding the foregoing, the Sheriff's Department may cancel the provision of services with only ten (10) calendar days advance notice, or less in the event of exigent circumstances, if the Sheriff's Department concludes that there are insufficient personnel to provide the agreed upon services and still perform other Sheriff's Department duties as required by law.

5.3 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations, which would otherwise accrue subsequent to the date of termination.

## **6.0 BILLING RATES**

6.1 For and in consideration of the rendition of the transit law enforcement services to be performed by the County for the Authority under this Agreement, the Authority shall pay County for said services provided by County under the terms of this Agreement at the appropriate and prevailing billing rates set forth on Exhibit A, Public Entity Contract – Hourly Overtime Rates, as established by the County Auditor-Controller. The billing rates listed shall be readjusted annually by the County Auditor-Controller effective July 1 of each year to reflect the cost of such service. In such case, the annual rate readjustment shall be attached to this Agreement as an Amendment consistent with Section 8.0, Amendments, of this Agreement to reflect the change in billing rates each fiscal year.

6.2 The billing rates depicted on Exhibit A, Public Entity Contract – Hourly Overtime Rates, are developed by the County Auditor-Controller to reflect the County's actual costs in the compensation of employees at premium overtime rates (hourly rates for Deputy Sheriff - Reserves), the administration of workers' compensation benefits, and the overhead of the County attributable to the provision of services pursuant to this Agreement. The foregoing rates are adjusted annually pursuant to the policies and practices adopted by the Los Angeles County Board of Supervisors governing the determination of such actual costs.

## **7.0 PAYMENT PROCEDURES**

7.1 The County, through the Sheriff's Department, shall render to the Authority a summarized invoice which covers all services performed during said month, and the Authority shall pay County for all undisputed amounts within sixty (60) calendar days after date of said invoice.

7.2 If such payment is not delivered to the County office, which is described on said invoice, within sixty (60) calendar days after the date of the invoice, the County is

entitled to recover interest thereon. For all disputed amounts, the Authority shall provide the County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.

7.3 Said interest shall be at a rate of ten percent (10%) per annum or any portion thereof, calculated from the date payment was due pursuant to Sections 7.1 and 7.2 above.

7.4 Notwithstanding the provisions of California Government Code section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) days of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the Authority on deposit with the County without giving further notice to Authority of County's intention to do so.

## **8.0 AMENDMENTS**

All changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by authorized personnel of the County and the Authority.

## **9.0 ASSIGNMENT, DELEGATION, AND SUBCONTRACTING**

A party shall not assign its rights and/or subcontract, or otherwise delegate, its duties under this Agreement, either in whole or in part, without the prior written consent of the other party, and any attempted assignment or delegation without such consent shall be null and void.

## **10.0 AUTHORIZATION WARRANTY**

The Authority represents and warrants that the person executing this Agreement for the Authority is an authorized agent who has actual authority to bind the Authority to each and every term, condition, and obligation of this Agreement and that all requirements of the Authority have been fulfilled to provide such actual authority.



## **11.0 GOVERNING LAW, JURISDICTION, AND VENUE**

This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. The parties agree and consent to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agree and consent that venue of any action brought hereunder shall be exclusively in the County of Los Angeles.

## **12.0 NOTICES**

12.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

12.2 Notices to the County shall be addressed as follows:

Los Angeles County Sheriff's Department  
Contract Law Enforcement Bureau  
Attn: Richard T. Mouwen, Captain  
4700 Ramona Boulevard, Room 214  
Monterey Park, California 91754

12.3 Notices to the Authority shall be addressed as follows:

Antelope Valley Transit Authority  
Attn: Julie M. Austin, Executive Director  
42210 6<sup>th</sup> Street West,  
Lancaster, California 93534

## **13.0 VALIDITY**

If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.

**14.0 WAIVER**

No waiver by the parties of any breach of any provision of this Agreement shall constitute a waiver of any other breach or of such provision. Failure of the parties to enforce at any time, or from time to time, any provision of this Agreement shall not be construed as a waiver thereof.

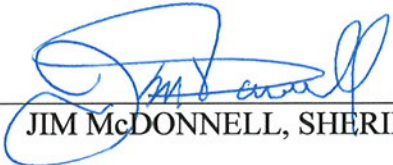
**15.0 ENTIRE AGREEMENT**

This Agreement, including Exhibit A, and any executed Amendments hereto or thereto, constitute the complete and exclusive statement of understanding of the parties which supercedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 8.0, Amendments, of this Agreement and signed by both parties.

**TRANSIT LAW ENFORCEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND  
ANTELOPE VALLEY TRANSIT AUTHORITY**

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on their behalf by their duly authorized representatives on the dates indicated below.

COUNTY OF LOS ANGELES

By  \_\_\_\_\_  
JIM McDONNELL, SHERIFF

Date \_\_\_\_\_

ANTELOPE VALLEY TRANSIT AUTHORITY

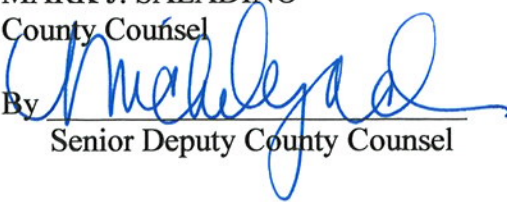
By \_\_\_\_\_  
JULIE M. AUSTIN  
Authority Executive Director

Date \_\_\_\_\_

APPROVED AS TO FORM:

MARK J. SALADINO

County Counsel

By  \_\_\_\_\_  
Senior Deputy County Counsel

COUNTY OF LOS ANGELES  
**SHERIFF'S DEPARTMENT**  
*"A Tradition of Service"*  
 Since 1850

**PUBLIC ENTITY CONTRACT - HOURLY OVERTIME RATES**

**FISCAL YEAR 2013-2014**

AS PUBLISHED BY THE AUDITOR-CONTROLLER

SERVICE UNIT	HOURLY RATE
--------------	-------------

Deputy Sheriff, Generalist	\$ 67.37
Deputy Sheriff, Bonus I	73.06
Deputy Sheriff, Bonus II	89.22
*Deputy Sheriff, Bonus II- SEB/ESD	94.13
*Deputy Sheriff, Bonus II- Pilot	94.13
Deputy Sheriff, Reserve	34.48
Sergeant	88.67
*Sergeant- SEB/ESD	93.55
**Sergeant- Pilot	103.30
Lieutenant	106.46
Security Officer	32.18
Security Assistant	20.27
Custody Assistant (Custody)	42.55
Custody Assistant (Patrol)	44.89
Community Services Assistant	25.24
Parking Control Officer, Supervising	37.25
Parking Control Officer, Sheriff	32.26
Criminalist	55.68
Criminalist, Senior	75.03
Criminalist, Supervising	79.21
Crime Lab Technician	37.43

\* Additional Bonus 5.5% / \*\* Add'l Bonus 16.5%

CLEB:pr updated May 2013

**Rates are effective July 1, 2013 thru June 30, 2014**

COUNTY OF LOS ANGELES  
**SHERIFF'S DEPARTMENT**

*"A Tradition of Service"*  
 Since 1850

**PUBLIC ENTITY CONTRACT - HOURLY OVERTIME RATES**

**FISCAL YEAR 2014-2015**

AS PUBLISHED BY THE AUDITOR-CONTROLLER

SERVICE UNIT	HOURLY*** RATE
Deputy Sheriff, Generalist	\$ 67.75
Deputy Sheriff, Bonus I	73.61
Deputy Sheriff, Bonus II	89.79
*Deputy Sheriff, Bonus II- SEB/ESD	94.73
*Deputy Sheriff, Bonus II- Pilot	94.73
Deputy Sheriff, Reserve	35.58
Sergeant	89.25
*Sergeant- SEB/ESD	94.16
**Sergeant- Pilot	103.98
Lieutenant	106.97
Security Officer	32.63
Security Assistant	20.58
Custody Assistant (Custody)	43.17
Custody Assistant (Patrol)	45.55
Community Services Assistant	25.67
Parking Control Officer, Supervising	37.91
Parking Control Officer, Sheriff	32.82
Criminalist	56.49
Criminalist, Senior	76.11
Criminalist, Supervising	80.36
Crime Lab Technician	37.98

\* Additional Bonus 5.5% / \*\* Add'l Bonus 16.5%

CLEB:rz updated May 2014

\*\*\*The above rates do not include the liability cost at 3%.

**Rates are effective July 1, 2014 thru June 30, 2015**



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
 4700 Ramona Boulevard  
 Monterey Park, California 91754-2169



June 24, 2008

The Honorable Board of Supervisors  
 County of Los Angeles  
 383 Kenneth Hahn Hall of Administration  
 Los Angeles, California 90012

Dear Supervisors:

**LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE LOS ANGELES  
 COUNTY SHERIFF'S DEPARTMENT AND ANTELOPE VALLEY TRANSIT  
 (3 VOTES)(ALL DISTRICTS)**

**SUBJECT**

The Antelope Valley Transit has requested to enter into an agreement for law enforcement services with the Los Angeles County Sheriff's Department (Department). The agreement would provide services in the amount of \$300,000 and one time start up costs of \$59,372. This agreement would have no negative impact on law enforcement services in the unincorporated areas within Los Angeles County.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and instruct the Chair of the Board to sign an agreement for law enforcement services with the Antelope Valley Transit, upon execution of the contract at an annual cost of \$300,000. This agreement shall be effective July 1, 2008, and shall remain in effect until June 30, 2013.
2. Authorize, under provisions of County Code Section 6.06.020, ordinance position authority for one (1) additional deputy sheriff generalist, with this position to be requested and formally established as part of the Department's Final Supplemental Changes for Fiscal Year 2008-09.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to gain your Board's approval for the Department to provide law enforcement services to the Antelope Valley Transit.

*A Tradition of Service*

### Implementation of Strategic Plan Goals

This recommended action conforms with Los Angeles County's Strategic Plan Goal 8, Public Safety, by maintaining a law enforcement presence on the Antelope Valley Transit system throughout the County of Los Angeles. This agreement relates to the County's Strategic Plan Goal 4, Fiscal Responsibility. All Department costs are fully reimbursed by the Antelope Valley Transit.

### **FISCAL IMPACT/FINANCING**

There is no net County cost to this agreement. The Antelope Valley Transit shall pay the Department for said services according to the appropriate and prevailing billing rates as determined by the Auditor-Controller for the current fiscal year. The estimated cost of \$300,000 will offset the cost of implementing the agreement and providing service for the 2008-09 fiscal year. The Antelope Valley Transit will also fund a one time start up cost of \$59,372.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On April 8, 2008, the Antelope Valley Transit's Executive Director negotiated and executed an agreement with Los Angeles County for Sheriff's Department Transit Policing Services. The agreement will become effective July 1, 2008. The agreement shall continue for a five-year term, ending June 30, 2013.

The agreement with the Antelope Valley Transit requires additional Department staff. An Ordinance position authority for one (1) additional deputy sheriff generalist position, with this position to be requested and formally established as part of the Department's Supplemental Budget Changes for Fiscal Year 2008-2009, is required under provisions of County Code Section 6.06.020.

This agreement contains revised indemnification language indicating that any obligation to indemnify the Antelope Valley Transit does not arise until it has been finally determined by a competent judicial authority that indemnity is owed by the County. In addition, the indemnification language indicates that the County cannot be responsible for preventing crime or patrolling any specific location at any specific time except under a written schedule previously provided by the Antelope Valley Transit.

This agreement has been approved as to form by County Counsel.

The Honorable Board of Supervisors  
June 24, 2008  
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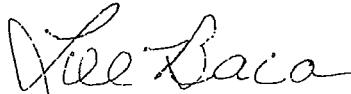
**IMPACT ON CURRENT SERVICES**

There is no anticipated impact on current law enforcement services in the unincorporated areas of Los Angeles County.

**CONCLUSION**

Upon approval by the Board please return five (5) adopted copies of this letter and four (4) original contracts to the Department.

Sincerely,

A handwritten signature in cursive script that reads "Leroy D. Baca".

LEROY D. BACA  
SHERIFF



**CONTRACT  
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LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
& ANTELOPE VALLEY TRANSIT AUTHORITY**

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AUTHORITY-COUNTY

LAW ENFORCEMENT SERVICES AGREEMENT

THIS AGREEMENT, dated for purposes of reference only, July \_\_\_\_\_ 01 \_\_\_\_\_, 2008, is made by and between the COUNTY OF LOS ANGELES, hereinafter referred to as "County," and Antelope Valley Transit Authority, a joint powers authority organized under the laws of the State of California, hereinafter referred to as "Authority".

RECITALS:

(a) The Authority is desirous of contracting with the County for the performance of the law enforcement functions described herein by the Los Angeles County Sheriff's Department.

(b) The County of Los Angeles is agreeable to rendering such services on the terms and conditions set forth in this agreement.

(c) Such contracts are authorized and provided for by the provisions of Section 56-3/4 of the Charter of the County of Los Angeles and Article 1, Chapter 1, Part 2, Division 1, Title 5 of the Government Code of the State of California.

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

**1.0 CONTRACT AUTHORIZATION**

1.1 The County agrees, through the Sheriff of the County of Los Angeles, to provide transit law enforcement services to the Authority to the extent and in the manner hereinafter set forth.

1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff of the County of Los Angeles under the Charter of the County and the statutes of the State of California.

1.3 The Sheriff intends to exercise jurisdiction and provide law enforcement services, occurring on-board buses, related to the special policing concerns of the Authority. These duties include, but are not limited to the following: enforcement of transit fares, conducting investigations of vandalism, routine transit patrol, and general law enforcement activities related to public transportation within the limits of Los Angeles County and limited areas of neighboring counties related to the

Authority's bus lines.

## **2.0 ADMINISTRATION OF PERSONNEL**

2.1 The rendition of the services performed by the Sheriff's Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.

2.2 In the event of a dispute between the parties to this contract as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the Authority shall be consulted and a mutual determination thereof shall be made by both the Sheriff of the County and the Authority.

2.3 With regard to sections 2.1 and 2.2, the Sheriff, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.

2.4 All Authority employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the Authority and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No Authority employee as such shall become employees of the County unless by specific additional agreement in the form of a merger contract which must be concurrently adopted by the Authority and County.

2.5 For the purpose of performing services and functions, pursuant to this agreement and only for the purpose of giving official status to the performance thereof, every County officer and/or employee engaged in performing any such service and function shall be deemed to be an officer or employee of the Authority while performing such service for the Authority, as long as the service is within the scope of this agreement and is a transit authority function.

2.6 The contracting Authority shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for said Authority. Except as herein otherwise specified, the Authority shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her employment as a contract employee of the

Authority.

2.7 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this contract be read and understood to prohibit discrimination on the basis of sexual orientation.

### **3.0 DEPLOYMENT OF PERSONNEL**

3.1 Supplemental transit law enforcement services performed hereunder may include, if requested by the Authority, supplemental security support, supplemental sworn officer support, and supplemental professional civilian support staff.

3.2 Services performed hereunder and specifically requested by the Authority shall be developed in conjunction with the Sheriff and indicated on a Los Angeles County Sheriff's Department SH-AD 575 Deployment of Personnel form (Attachment A).

3.3 A new SH-AD 575 Deployment of Personnel form shall be authorized and signed annually by the Authority and the Sheriff or his designee each July 1, and attached to this contract as an amendment to the level of service and the contract sum.

3.4 Should the Authority request a change in level of service other than pursuant to the annual renewal, an additional SH-AD 575 Deployment of Personnel form shall be signed and authorized by the Authority and the Sheriff or his designee and attached to this contract as an amendment to the level of service and the contract sum.

3.5 The most recent dated and signed SH-AD 575 Deployment of Personnel attached to this contract shall be the staffing level in effect between the County and the Authority.

3.6 The Authority is not limited to the foregoing services indicated in Attachment A, but may also request any other service in the field of public safety, law, or related fields within the legal power of the Sheriff to provide.

3.7 The Authority understands and agrees that the law enforcement services Provided hereunder are inadequate to accomplish patrolling or law enforcement at any particular location more than a few times a day or less. County shall have no

obligation to patrol or provide law enforcement at any location at any particular time(s) except under a schedule provided in advance by Authority to County. County shall have no obligation to provide law enforcement services as regards any particular crime except as particularly called to its attention by Authority or except as may be observed by County during the course of its regular providing of law enforcement services. Authority understands and agrees that the law enforcement personnel assigned under this Agreement are insufficient to deal with most instances of crimes except as may be encountered during County's regular providing of law enforcement services.

#### **4.0 PERFORMANCE OF CONTRACT**

4.1 For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment (except those equipment items identified as start up costs in Attachment B), communication facilities, and supplies necessary to maintain the agreed level of service to be rendered hereunder.

4.2 Notwithstanding the foregoing, the Authority may provide additional resources for the County to utilize in performance of the services.

4.3 Notwithstanding the foregoing, it is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of said Authority, the same shall be supplied by the Authority at its own cost and expense.

4.4 At any future date, while this agreement is in effect, should the Authority obtain facility space available for use by the Sheriff's Department personnel performing duties for the Authority, both parties agree to meet and negotiate terms of use for said facility. The cost for the use of the facility shall be paid for by the Authority.

4.5 The Authority shall pay the amount of \$59,372.00 for start up equipment as itemized in Attachment B before the services mentioned in this agreement commence. If this agreement is terminated within the first four years, the County shall reimburse or credit the Authority an amount equal to the remaining value of the assets that are purchased under this section. The remaining value shall be calculated using the County's depreciation schedule for capitol assets as

determined by the County Auditor-Controller.

## **5.0 INDEMNIFICATION**

5.1 Subject to the limitations stated in this article or elsewhere, County shall Indemnify and hold harmless Authority, and its member agencies, and their officers, directors, employees and agents (collectively, Indemnified Parties) from and against any and all liability, expense, claims, causes or action, and lawsuits for damages, including, but not limited to, bodily injury, death, personal injury or property damage (including property of County) that are the direct and immediate consequence of a failure by County alone to perform a duty specifically stated herein.

5.2 Notwithstanding anything contained herein or stated elsewhere, County shall have no obligation or liability, including any obligation to indemnify or defend any Indemnified Party, (a) for a failure to prevent any crime or tortuous act, (b) for any injury, loss or damage caused directly or indirectly by a criminal or tortuous act or (c) for an injury, loss or damage caused by any means whatever except as the direct and immediate consequence of a failure by County alone to perform a duty specifically stated herein.

5.3 Authority understands and agrees that the law enforcement services provided hereunder are inadequate to accomplish patrolling or law enforcement at any particular location more than a few times a day or less, or to prevent crime or wrongdoing from occurring at any particular place or time. LASD shall have no obligation to patrol or provide law enforcement at any specific location at any particular time(s) except under a written schedule provided in advance by Authority to LASD.

5.4 Notwithstanding anything contained herein, County's obligations hereunder to Authority or any Indemnified Party shall be limited by an immunity or freedom from suit or liability provided by law, including but not limited to those stated in California Government Code sections 818.2 and 845, as if such immunity or legal provision were incorporated in full in this Agreement and made applicable to Authority and all Indemnified Parties.

5.5 Any obligation by County to provide indemnity hereunder shall not arise until

it has been finally determined by competent judicial authority that such indemnity is owed under the provisions of this article.

5.6 This indemnity shall survive termination of this Agreement and/or final payment thereunder.

5.7 Pursuant to Government Code Section 895.4, Authority shall fully indemnify and hold County, its officers and employees, harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission by Authority or any officer or any employee thereof under or in connection with any authority of jurisdiction delegated to Authority under this agreement.

5.8 County certifies that it is self-insured for all vehicle liability, general liability and worker's compensation exposure, for all claims that may arise resulting from the performance of this agreement.

## **6.0 TERM OF CONTRACT**

6.1 Unless sooner terminated as provided for herein, this agreement shall be effective July 01, 2008 and shall remain in effect until June 30, 2013.

6.2 At the option of the Board of Supervisors and with the consent of the Authority Board, this agreement may be renewable for successive periods not to exceed five years each.

## **7.0 RIGHT OF TERMINATION**

7.1 Either party may terminate this agreement as of the first day of July of any year upon notice in writing to the other party of not less than sixty (60) days prior thereto.

7.2 Notwithstanding any provision herein to the contrary, the Authority may terminate this agreement upon notice in writing to the County given within sixty (60) days of receipt of written notice from the County of any increase in the rate for any service to be performed hereunder, and in such an event this agreement shall terminate sixty (60) calendar days from the date of the Authority's notice to the County.

7.3 This agreement may be terminated at anytime, with or without cause, by

either party upon written notice given to the other party at least 180 days before the date specified for such termination.

7.4 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

## **8.0 CONTRACT SUM**

8.1 The Authority shall pay for the services provided under the terms of this service agreement at the rate established by the Auditor-Controller.

8.2 The rates indicated in the SH-AD 575, Deployment of Personnel form shall be readjusted by the County Auditor-Controller annually effective July 1, of each year to reflect the cost of such service in accordance with the policies and procedures for the determination of such rate as adopted by the Board of Supervisors of County.

8.3 The Authority shall be billed based on the service level provided within the parameters of the SH-AD 575, Deployment of Personnel form.

8.4 The cost of other services requested pursuant to this agreement and not set forth in the SH-AD 575, Deployment of Personnel form shall be determined by the Auditor-Controller in accordance with the policies and procedures established by the Board of Supervisors of County.

## **9.0 PAYMENT PROCEDURES**

9.1 The County, through the Sheriff of the County of Los Angeles, shall render to said Authority within ten (10) days after the close of each calendar month a summarized invoice which covers all services performed during said month, and said Authority shall pay County for all undisputed amounts within sixty (60) days after date of said invoice.

9.2 If such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the Authority shall provide County with written notice of the dispute including the invoice date, amount



and reasons for dispute within 10 days after receipt of the invoice.

The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within 60 days after the dispute resolution is memorialized.

9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.

9.4 Notwithstanding the provisions of Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the Authority on deposit with the County without giving further notice to Authority of County's intention to do so.

## **10.0 ENTIRE AGREEMENT**

10.1 This Agreement and Attachments A & B hereto, constitute the complete and exclusive statement of the parties which supercedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter hereof. All changes or amendments to this Agreement must be in writing and mutually executed by authorized personnel on behalf of the Authority and the County. The Sheriff or his designee is authorized by the County to execute supplemental agreements referenced in sections 3.0, 4.4, and 9.2 of this Agreement.

**AGREEMENT BETWEEN  
COUNTY OF LOS ANGELES  
& ANTELOPE VALLEY TRANSIT AUTHORITY**

WITNESS WHEREOF, the Los Angeles County Board of Supervisors has caused this Agreement to be subscribed by its Chair and the seal of such Board to be hereto affixed and attested by the Executive Officer thereof, and the City has caused this Agreement to be subscribed in its behalf by its authorized officer.

COUNTY of LOS ANGELES

YVONNE B. BURKE

ATTEST:  
SACHI HAMAI  
Executive Officer-Clerk  
Los Angeles County  
Board of Supervisors

By \_\_\_\_\_  
Chair, Board of Supervisors

By \_\_\_\_\_  
Deputy

ANTELOPE VALLEY TRANSIT AUTHORITY

By \_\_\_\_\_  
Randy Floyd, Executive Director

ATTEST:

By \_\_\_\_\_  
Gary Gross, General Council

APPROVED AS TO FORM:

RAYMOND G. FORTNER JR.  
County Counsel

By \_\_\_\_\_  
Principal Deputy County Council



**2015 LEGISLATIVE PRINCIPLES**



**DATE:** January 27, 2015

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Discussion and Possible Actions Concerning Directing Staff to Issue an RFP for Four to Eight Electric Buses and WAVE Charging and Public Hearing Regarding Axle Weight

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**RECOMMENDATIONS:**

1. That the Board of Directors discuss and possibly take action concerning directing staff to issue a Request for Proposals (RFP) for four to eight electric buses compatible with WAVE charging; and
2. Set a public hearing at the February 24, 2015 Board Meeting to consider a finding that an axle weight exemption is warranted and a fleet class expansion is necessary to address the requirements of AB 32.

**FISCAL IMPACT**

The adopted 2015 Business Plan currently includes \$5,487,840 for the purchase of twelve (12) diesel replacement buses. This same amount would support the purchase of approximately six battery electric buses, four of which require additional infrastructure modifications in order to support overnight charging requirements. In order to use these funds for the purchase of electric buses, AVTA will be required to submit an update to the Transportation Improvement Program (TIP) and a modification to the current FTA grant. The approved capital budget, including three fleet replacement scenarios, is attached (Attachment B). A revised five-year fiscal scenario, assuming all future local buses are replaced with electric buses, is included below.

**BACKGROUND**

AVTA has twelve buses that were targeted for replacement in FY15. Of these, five were manufactured in 1992, one in 2001 and six in 2003. We have been having difficulty with

parts availability for the 2003 buses. One of these buses has accumulated more than 860,000 miles. In addition, major component replacement is getting more costly. We anticipate that direct cost to AVTA to maintain these buses for the next 12 months will be \$100K to \$120K, for major component replacement only. Over the past 12 months the twelve buses that were scheduled for replacement have averaged 4,443 miles between roadcalls, well below the local fleet average of 13,200 miles between roadcalls.

To meet our current bus replacement and Route to Success expansion schedules AVTA will have to acquire 33 local transit buses. A revised replacement schedule is summarized in the table below. Three of the five 2015 replacement buses are clean diesel, as approved by the Board in October of 2013.

Description	2015	2016	2017	2018	2019	Total
<b>Local Transit – Replacement Buses</b>						
Clean Diesels (arrive June 2015)	3					3
eBuses Delivered (arrived Sept 2014)	2					2
eBuses Planned (2016 – 2019)		6	5	5	5	21
<b>Route to Success – Expansion Buses</b>		2		3	3	8
<b>TOTAL</b>	<b>5</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>34</b>

**FISCAL IMPACT OF AN ALL-ELECTRIC LOCAL FLEET:** Attachment B is an excerpt from AVTA’s FY15 Business Plan which includes the approved FY15 capital program and three scenarios for a five-year capital program based on different numbers of electric buses.

The 2 tables below utilize the same format as the five-year capital program scenarios. Both include additional cost information developed by Arrow Engineering subsequent to budget preparation; specifically, the cost of facility modifications necessary to support electric bus charging on-site.

The original FY15 Business Plan Capital Scenarios did not include additional draws of 5307 Formula Funds to fund the costs of the Route to Success Expansion. Table 1 below was calculated the same way, while Table 2 includes the additional draws, projected to be \$5.2 Million.

TABLE 1: 5-Year Capital Plan Scenario

<b>FY15 Budget, Scenario #3: updated cost information for electric bus project NO ROUTE TO SUCCESS EXPANSION COSTS INCLUDED</b>						
Description	2015	2016	2017	2018	2019	Total
<b>Funding</b>						
Rollover from prior years	\$16,230,507	\$14,686,092	\$6,949,471	\$6,254,334	(\$3,250,454)	\$16,230,507
Capital Funding from Identified Sources	13,562,786	10,432,891	11,837,711	10,563,100	10,697,948	57,094,436
New funding sources TBD (for E-Bus Purchases)	0	0	0	0	0	0
<b>Current Year Funding</b>	<b>13,562,786</b>	<b>10,432,891</b>	<b>11,837,711</b>	<b>10,563,100</b>	<b>10,697,948</b>	<b>57,094,436</b>
<b>Total Rollover and Current Year Funding</b>	<b>29,793,293</b>	<b>25,118,983</b>	<b>18,787,182</b>	<b>16,817,434</b>	<b>7,447,494</b>	<b>73,324,943</b>
Federal Funds Used for Operations	(6,545,500)	(6,083,667)	(6,120,850)	(6,426,893)	(6,748,237)	(31,925,147)
Federal funds available for Capital Spending	23,247,793	19,035,316	12,666,332	10,390,541	699,257	41,399,796
Local Match Funds	3,781,397	1,580,535	1,252,201	996,300	850,500	8,460,933
<b>Total funds available for Capital Spending</b>	<b>27,029,190</b>	<b>20,615,850</b>	<b>13,918,533</b>	<b>11,386,841</b>	<b>1,549,757</b>	<b>49,860,728</b>
<b>Capital Spending</b>						
<b>Bus Acquisition Plan</b>						
Clean Diesel Replacements (ordered)	3					3
Electric Buses - Replacement (received)	2					2
Electric Buses - Replacement (planned)		6	5	5	5	21
Electric Buses - Expansion (Route to Success)		2		3	3	8
Commuter - Replacements (Received)	3			7	6	16
Commuter - Expansion (JARC funded)	2					2
Clean Diesel Purchases - Replacements	1,332,018	0	0	0	0	1,332,018
Electric Bus Purchases - Replacements (received)	1,726,000	0	0	0	0	1,726,000
Electric Bus Purchases - Replacements (planned)	0	5,178,000	4,315,000	4,315,000	4,315,000	18,123,000
Electric Bus Purchases - Expansion (RTS)	0	1,726,000	0	2,589,000	2,589,000	6,904,000
Commuter Bus Purchases - Replacement	1,899,963	1,304,641	0	4,844,329	4,276,850	12,325,783
Commuter Bus Purchases - Expansion (JARC)	1,266,642	0	0	0	0	1,266,642
Depot & En-Route Charging & Infrastructure	2,110,305	3,401,738	1,508,199	1,529,967	1,553,047	10,103,256
Other Capital Expenditures	4,008,170	2,056,000	1,841,000	1,359,000	1,053,000	10,317,170
<b>Capital Spending by Year</b>	<b>\$12,343,098</b>	<b>\$13,666,379</b>	<b>\$7,664,199</b>	<b>\$14,637,295</b>	<b>\$13,786,898</b>	<b>\$62,097,869</b>
<b>Rollover/Deficit</b>	<b>\$14,686,092</b>	<b>\$6,949,471</b>	<b>\$6,254,334</b>	<b>(\$3,250,454)</b>	<b>(\$12,237,141)</b>	<b>(\$12,237,141)</b>

Table 1 Assumptions:

- The local transit fleet replacement plan remains the same as the Original Scenario #3 at 26 units, composed of 3 clean diesels (2015), the first 2 BYD electric buses (2015,) and 21 electric buses to be ordered in the period of 2016 – 2019.
- Eight expansion local transit units were added to implement Route to Success recommendations.
- No cost increase or inflation assumptions are applied to electric bus unit cost (\$863,000 per unit).
- The number of Commuter bus acquisitions remains the same at 18 units, including the two expansion buses funded by JARC. Actual cost data was applied, reducing total replacement cost by \$324,000 for the 18 units.

- *Infrastructure cost estimates total \$10.1 million. Assumes 50 on-site charging stations at a cost of \$3,443,000. The balance (\$6.6 million) is the estimated cost of construction and installation of additional en-route chargers for the expanded fleet, including the more efficient 250kVA model, expected to be placed in service in FY2018.*
- *Other capital expenditures remain the same as the original Scenario #3. The figures will be reviewed and updated during the preparation of the FY16 Business Plan.*

**CONCLUSIONS FOR TABLE 1:** The scenario above results in an additional \$8.3 million in costs compared to Capital Plan Scenario #3 of the FY15 Business Plan. The extended cost of the increased electric bus counts and the increased infrastructure necessary identified to support charging requirements results in a cumulative funding shortfall of \$12.2 million over the five-year period, based on the most current information available.

**TABLE 2: 5-Year Capital Plan Scenario**

<b>FY15 Budget, Scenario #3: updated cost information for electric bus project</b>						
<b>ROUTE TO SUCCESS INCREMENTAL EXPANSION OPERATING COSTS DRAWN FROM 5307 FUNDS INCLUDED</b>						
Description	2015	2016	2017	2018	2019	Total
<b>Funding</b>						
<b>Rollover from prior years</b>	\$16,230,507	\$14,686,092	\$6,949,471	\$6,254,334	(\$3,250,454)	\$16,230,507
Capital Funding from Identified Sources	13,562,786	10,432,891	11,837,711	10,563,100	10,697,948	57,094,436
New funding sources TBD (for E-Bus Purchases)	0	0	0	0	0	0
<b>Current Year Funding</b>	<b>13,562,786</b>	<b>10,432,891</b>	<b>11,837,711</b>	<b>10,563,100</b>	<b>10,697,948</b>	<b>57,094,436</b>
<b>Total Rollover and Current Year Funding</b>	<b>29,793,293</b>	<b>25,118,983</b>	<b>18,787,182</b>	<b>16,817,434</b>	<b>7,447,494</b>	<b>73,324,943</b>
Federal Funds Used for Operations - from FY15 Budget	(6,545,500)	(6,083,667)	(6,120,850)	(6,426,893)	(6,748,237)	(31,925,147)
Federal Funds Used for Operations - for RTS Expansion	0	(575,744)	(593,016)	(1,527,017)	(2,516,524)	(5,212,301)
Federal funds available for Capital Spending	23,247,793	18,459,572	12,073,315	8,863,524	(1,817,267)	36,187,495
Local Match Funds	3,781,397	1,580,535	1,252,201	996,300	850,500	8,460,933
<b>Total funds available for Capital Spending</b>	<b>\$27,029,190</b>	<b>\$20,040,106</b>	<b>\$13,325,517</b>	<b>\$9,859,824</b>	<b>(\$966,767)</b>	<b>\$44,648,427</b>
<b>Capital Spending</b>						
<b>Bus Acquisition Plan</b>						
Clean Diesel Replacements (ordered)	3					3
Electric Buses - Replacement (received)	2					2
Electric Buses - Replacement (planned)		6	5	5	5	21
Electric Buses - Expansion (Route to Success)		2		3	3	8
Commuter - Replacements (Received)	3			7	6	16
Commuter - Expansion (JARC funded)	2					2
Clean Diesel Purchases - Replacements	1,332,018	0	0	0	0	1,332,018
Electric Bus Purchases - Replacements	1,726,000	0	0	0	0	1,726,000
Electric Bus Purchases - Replacements	0	5,178,000	4,315,000	4,315,000	4,315,000	18,123,000
Electric Bus Purchases - Expansion (RTS)	0	1,726,000	0	2,589,000	2,589,000	6,904,000
Commuter Bus Purchases - Replacement	1,899,963	1,304,641	0	4,844,329	4,276,850	12,325,783
Commuter Bus Purchases - Expansion (JARC)	1,266,642	0	0	0	0	1,266,642
Depot & En-Route Charging & Infrastructure	2,110,305	3,401,738	1,508,199	1,529,967	1,553,047	10,103,256
Other Capital Expenditures	4,008,170	2,056,000	1,841,000	1,359,000	1,053,000	10,317,170
<b>Capital Spending by Year</b>	<b>\$12,343,098</b>	<b>\$13,666,379</b>	<b>\$7,664,199</b>	<b>\$14,637,295</b>	<b>\$13,786,898</b>	<b>\$62,097,869</b>
<b>Rollover/Deficit</b>	<b>\$14,686,092</b>	<b>\$6,373,727</b>	<b>\$5,661,318</b>	<b>(\$4,777,471)</b>	<b>(\$14,753,665)</b>	<b>(\$17,449,442)</b>

**Table 2 Assumptions:**

- All assumptions in Table 1 are still applicable.
- Incremental Route to Success Operating Costs total an additional \$5.2 Million, shown highlighted in pink as additional draws from 5307 Formula funds.
- Costs were determined with the following units:
  - 3,900 additional revenue service hours per new local transit bus deployed; Multiplied by
  - The Contract cost per hour of \$71.59 in 2015, escalated by 3% per year; Multiplied by
  - The accumulative number of buses deployed over the 5-year period.



**CONCLUSIONS FOR TABLE 2:**

The results are the same as with Table 1, with the addition of the \$5.2 million in incremental operation costs for implanting the Route to Success. This increases the funding shortfall to \$17.4 million over the five-year period.

**POTENTIAL FUNDING SOURCES (Attachment A):** Through AVTA's lobbyist Van Scoyoc, email notifications from FTA, APTA, CTA, Cal Start and numerous other sources, and via personal relationships throughout the transit industry, staff receives and investigates any opportunity to provide additional funding for AVTA projects. This year, grant applications totaling over \$8 million have been submitted for LoNo and the upcoming CEC Alternative Energy grants discussed in Attachment A.

**FTA INVOLVEMENT & CONCERNS:** AVTA has received some feedback from the FTA that locally procured buses that did not include federal terms and conditions in the procurement documents may not be maintained with federal 5307 Preventive Maintenance formula funds, and that separate accounting of the maintenance expenses may be required.

**AXLE WEIGHT AND PUBLIC HEARING REQUIREMENT:** State law limits the weight per axle to 20,500 pounds. Most, if not all, battery electric buses are heavier than the law allows, but exemptions are in place to allow for the introduction of a new fleet class or the expansion of a new fleet class. This bus procurement would qualify for an expansion as it would be a new fleet class for the AVTA. In order to be compliant with state law, the AVTA Board of Directors must hold a public hearing, specifically inviting comment from the jurisdictions where the buses will operate. At the close of the hearing, the Board must make a finding that a fleet class expansion is necessary in order to allow purchases of the heavier buses. The finding must address a need to serve a new or existing market pursuant to its most recently adopted short-range transit plan, or to meet a federal, state, or regional statutory or regulatory requirement, and include a consideration of vehicle needs and fleet size. California Assembly Bill 32 which seeks to reduce greenhouse gas emissions to 1990 levels by 2020 would likely qualify as a finding since it is a state mandate to reduce pollution in all regions of the state and electric vehicles eliminate pollution.

**CHARGING INFRASTRUCTURE:** In early November staff began working with Arrow Engineering on plans for WAVE charging pads at PTC and LCP and a depot charging system that will accommodate 50-60 chargers at the AVTA facility. The installation of two WAVE chargers, depending on schedules, should be able to accommodate up to 8 battery electric buses. We do not have depot charging capability for any additional electric buses. The depot charging plan for the facility is complete. The plan calls for two phases based on capacity of the transformers that will be required. We will be able to accommodate up to 34 buses under Phase 1. Arrow Engineering estimates that the first phase can be completed in 16 months which includes the final engineering, completion of the work with Edison, plans and permits and construction. The estimated cost of Phase 1 is \$1.78M. Staff would recommend adding the backup generator to Phase 1 which increases the estimate to \$2.95M. Full build-out is estimated at \$3.44M.

Infrastructure funds will be sought through various grant programs including the upcoming Metro Call for Projects.

**PROCESS AND ESTIMATED TIMELINE:**

- January 28: AVTA officially notifies member jurisdictions of its intent to hold a public hearing during the February 24<sup>th</sup> Board Meeting regarding axle weight exemptions for the battery electric buses.
- February 16: Release RFP for battery electric buses.
- February 24: Hold public hearing receiving comments on AVTA's intent to operate vehicles heavier than the 20,500 pound limit. Adopt required findings to introduce a new fleet class.
- March 2: Issue notice to proceed (NTP) to engineers to begin next phase of plans for charging infrastructure. Notify Southern California Edison of our intent to begin implementation of phase 1 (34 buses) of the infrastructure project.
- March 2015: Expected date of Metro's approval for amendment of the Transportation Improvement Program (TIP) planning document changing the fuel in AVTA's bus acquisition plan from clean diesel to battery electric. The amendment request was submitted in early December 2014.
- April 2015: With TIP amendment in place submit request to FTA to amend the existing 5307 grant to reflect the TIP.
- April 23, 2015: Receive proposals to supply electric buses to AVTA.
- June 2015: Acknowledgement from FTA that the grant has been amended.
- July 28, 2015: Board approval of recommended vendor of battery electric buses.
- August 2015: Negotiate contract and give Notice to Proceed to vendor.
- August 2015: Receive final engineering plans for phase 1 of charging infrastructure and bids from contractors.
- August 25, 2015: Board approval of contractor for phase 1 charging infrastructure.
- April 2016: First phase of charging infrastructure completed.
- April 2016: Take delivery four to six battery electric buses.

Prepared by:

Submitted by:

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Len Engel  
Director of Operations and Maintenance

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Julie M. Austin  
Executive Director

Attachments:           A – Potential Funding Sources for Electric Bus Fleet  
                                  B – FY15 Capital Program and Five-Year Capital Plan Scenarios

## POTENTIAL FUNDING SOURCES FOR ELECTRIC BUS FLEET

- **FTA 5307 Annual Formula Funding**
  - What is it? *Federal apportionment direct to Lancaster/Palmdale UZA.*
  - How much / when? *Annual apportionment. FY15: \$8,393,600. Annual increase estimated @ 3% = \$8,645,408 for FY16, \$8,904,770 for FY17, \$9,171,913 for FY18.*
  - Applicable to purchase? *Capital items, preventive maintenance, planning, and operating. AVTA applies these funds toward ALL capital needs; current year "other capital" needs total over \$4 million.*
  - How can the board get involved? *Formula funds. Board involvement not necessary.*
  
- **FTA 5337 State of Good Repair**
  - What is it? *Federal apportionment through LACMTA.*
  - How much / when? *Annual apportionment. \$506,648 for FY15. Programmed into the FY15 grant pending with FTA. Annual increase estimated @ 3% = \$521,847 for FY16, \$537,503 for FY17, \$570,237 for FY18.*
  - Applicable to purchase? *Capital projects to maintain a system in a state of good repair, including projects to replace and rehabilitate: rolling stock; track; line equipment and structures; signals and communications; power equipment and substations; passenger stations and terminals; security equipment and systems; maintenance facilities and equipment; and operational support equipment, including computer hardware and software ~ or ~ Transit Asset Management Plan development and implementation.*
  - How can the board get involved? *Formula funds. There is a major effort to increase the funds allocated to this program through the next reauthorization bill. MAP-21 cut the amount allocated in previous years in half. Board members may participate in efforts to educate our congressional representatives on the importance of strong federal support for our aging infrastructure. Major nationwide event is planned for April 9, 2015.*
  
- **FTA 5339 Bus and Bus Facilities**
  - What is it? *Federal apportionment to Lancaster/Palmdale UZA. Administered through SCAG.*
  - How much / when? *Annual apportionment. Already in an application: \$479,681 from FY13, \$566,543 from FY14. Annual increase estimated @ 3% = \$583,447 for FY15, \$600,950 for FY16, \$618,978 for FY17, \$637,548 for FY18.*
  - Applicable to purchase? *Provides capital funding to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities. Can only be used for commuter buses.*
  - How can the board get involved? *Formula funds. Board involvement not necessary.*
  
- **FTA Low or No Emission Vehicle Deployment Program (LoNo)**
  - What is it? *FTA discretionary program.*
  - How much / when? *Application submitted in April 2014 for \$5,016,000 toward bus purchase + \$1,230,000 toward infrastructure*
  - Applicable to purchase? *To be used toward the incremental cost of electric bus over clean diesel bus + infrastructure.*
  - How can the board get involved? *Visited FTA with staff last year to discuss plans/project. Award announcements are pending.*

- **AVAQMD - AB2766 Mobile Source Emissions Reduction Program**
  - What is it? **Funding from the \$4 DMV fee**
  - How much / when? **Annual application. Competitive, subject to AVAQMD approval. Requests typically approved are in the \$250k range.**
  - Applicable to purchase? **Plug In Electric Infrastructure, installation of infrastructure at Leadership in Energy and Environmental Design (LEED) certified buildings, large retail centers, centers of worship, hospitals, public transit area such as train stations, bus depots or park and rides**
  - How can the board get involved? **Letters of support to the AVAQMD Board of Directors.**
  
- **PTMISEA**
  - What is it? **Administered through Caltrans. Grant program through 2017.**
  - How much / when? **We have a balance of \$1,277,713, but have no idea when we will receive these funds. Depends when the state schedules a bond sale.**
  - Applicable to purchase? **Capital items**
  - How can the board get involved? **With the introduction of Cap & Trade funds it is unlikely that this program will be extended via legislation. All available program funds have been committed.**
  
- **PTMISEA Bridge Funds**
  - What is it? **Companion grant funds administered through LACMTA.**
  - How much / when? **Amount unknown. Timeline unknown.**
  - Applicable to purchase? **Project must match whatever is submitted to Caltrans.**
  - How can the board get involved? **Funds based on the FAP. Board involvement is not necessary.**
  
- **Cap & Trade**
  - What is it? **A new source of funds administered through the State of California.**

How much / when? **The Governor's proposed FY16 Budget includes \$1.002 billion in anticipated revenue from Cap and Trade from four allowance auctions during the fiscal year. The growth in anticipated revenues from 2014-15 is due in large part to the addition of transportation fuels to the Cap and Trade program. Of the anticipated funds, 60 percent was committed for four specific programs as part of last year's budget: 25 percent for high-speed rail; 20 percent for affordable housing & sustainable communities; and 15 percent for transit and intercity rail. The remaining 40 percent is appropriated during the budget process. In 2015-16, the Governor has proposed to once again use this funding for low carbon transportation, energy efficiency & clean energy, and natural resources & waste diversion.**

**Of the transportation related programs funded through the ongoing allocation of Cap and Trade revenues, there is a steady increase in the amount of funding available to each of the aforementioned programs, as follows:**

- **Low Carbon Transit Operations (via STA formula) - \$50 million in FY16 (\$25 million in FY15)**
- **Transit and Intercity Rail Capital Program - \$100 million in FY16 (\$25 million in FY15)**
- **Affordable Housing and Sustainable Communities - \$200 million in FY16 (\$130 million in FY15)**
- **High Speed Rail - \$250 million in FY15 – we are not eligible for this portion**

- *The FY15 budget includes \$200 million in the FY15 budget for Low Carbon Transportation, \$25 million of which is dedicated to zero-emission bus programs. This is part of the remaining 40 percent referenced above.*

*AVTA can reasonably expect approximately \$15k to \$25k from the formula share, and may compete for a portion of the \$25 million allocated this year for the Low Carbon Transportation program, which is allocated on a competitive basis for heavy duty electric vehicles in the FY15 budget.*

- *Applicable to purchase? The Low Carbon Transit Operations, Transit and Intercity Rail Capital Program and Low Carbon Transportation Programs may be used for electric buses and must benefit Disadvantaged Communities.*
- *How can the board get involved? Write letters of support in conjunction with our application.*
- **Measure R - Clean Fuel Bus**
  - *What is it? Measure R is a half-cent sales tax for Los Angeles County that finances new transportation projects and programs. Administered through LACMTA.*
  - *How much / when? We receive funds every other year (2010, 2012, 2014, etc.). We received \$161,745 in FY14 which we are applying to WAVE infrastructure. Funds will be available again in 2016. Assuming an estimated 3% increase over previous allocation, we are estimating \$166,597 in FY16, and \$171,595 in FY2018.*
  - *Applicable to purchase?– Wide applicability, everything from new rail and/or bus rapid transit projects, commuter rail improvements, Metro Rail system improvements, highway projects, improved countywide and local bus operations and local city sponsored transportation improvements.*
  - *How can the board get involved? Funds based on the FAP. Board involvement is not necessary.*
- **California Energy Commission (CEC) Medium and Heavy Duty Advanced Vehicle Technology Program/Alternative and Renewable Fuel and Vehicle Technology Program**
  - *What is it? CEC grants for advanced vehicle technologies that will lead to vehicle production and commercialization, the reduction of greenhouse gas emissions and petroleum use.*
  - *How much / when? Approximately \$24.8 million for the initial solicitation. The minimum award is \$500,000; maximum of \$3,000,000.*
  - *Applicable to purchase? Eligible technologies include electric drive vehicles. Infrastructure can be included as match costs; vehicles must be Class 3, with a Gross Vehicle Weight of 10,001 pounds or higher. CalStart will provide assistance with required elements in connection with the grant application. BYD will participate with AVTA with new 60' Battery Electric Articulated Buses at a discounted price. WAVE and AVTA will partner on the development of advanced 250 kVA Charging Technology required for the 60' buses. The BYD discount on purchase price and the WAVE development funds are acceptable for meeting the match requirements.*
  - *How can the board get involved? Support letters. We will coordinate with our grant team to determine the best course of action.*

## CAPITAL SPENDING PLAN FOR FY 2015

The capital plan for Fiscal Year 2015 has been developed in a manner that consolidates all anticipated project funding sources and associated grant numbers. The total capital plan for the upcoming fiscal year is \$14,059,184. The following table lists total funding by project and indicates the federal funding source.

### *Exhibit Q – FY15 Capital Program by Project*

GL No.	PROJECT	FY 2015
<b>Vehicle Purchases and Maintenance</b>		
	Electric Bus Wave Charging Location Expenses paid in FY15 AVAQMD	\$ 1,203,238
9909067	Clean Diesel Replacement Buses (12) Grant CA-90-Z059	\$ 5,487,840
9909056	FY14 Commuter Replacement Coaches (3) Grant CA-90-Y968	\$ 1,935,000
	Commuter Expansion Coaches (2) JARC grant	\$ 1,424,936
9909065 9902013	Replacement Driver Relief (7) + Support Vehicles (7) Grant CA-90-Z059 Grant CA-90-Y799	\$ 568,000
	Shop Truck (1) Grant CA-90-Y799	\$ 60,000
<b>Replacement and Expansion Total</b>		<b>\$ 10,679,014</b>
<b>Total Vehicles and Maintenance</b>		<b>\$ 10,679,014</b>
<b>Facilities Equipment &amp; Upgrades</b>		
<b>Regional Partnership Projects</b>		
9909059	Regional Partnership Projects (includes FY14 rollover of \$412k )	\$ 762,000
TBD	Digital Signage Grant CA-90-Z129	\$ 100,000
<b>Regional Partnership Projects Total</b>		<b>\$ 862,000</b>
<b>Facilities Equipment</b>		
TBD	Major Shop Equipment Grant CA-90-Z129	\$ 100,000
9909036	Wheel Cleaner Machine Grant CA-90-Y616	20,000
9909068	Facility Carpeting Prop 1B PTMISEA Bridge	\$ 125,000
TBD	Maintenance & Admin Equipment Grant CA-90-Z129	100,000
<b>Facilities Equipment Total</b>		<b>\$ 345,000</b>

## Fiscal Year 2015 Capital Program, Continued

GL No.	PROJECT	FY 2015
<b>Money Room Equipment Upgrade</b>		
9902008	Coin Conveyor System Grant CA-90-Y799	\$ 17,800
9902008	Heavy Duty Coin Counter Grant CA-90-Y799	\$ 24,000
9902008	Mixed Bill Counting Machine Grant CA-90-Y799	\$ 21,200
9902008	Vault Relocation Grant CA-90-Y799	\$ 44,000
<b>Money Room Equipment Total</b>		<b>\$ 107,000</b>
<b>Total Facilities, Money Room and Regional Partnerships</b>		<b>\$ 1,314,000</b>
<b>Data &amp; Communication</b>		
9909035	Records Management - TCM Document Management Grant CA-90-Y616	\$ 100,000
	ITS Implementation Upgrade Prop 1B PTMISEA	\$ 1,200,000
	Server Room Upgrade Prop 1B PTMISEA Bridge	\$ 60,000
TBD	Server Hardware Refresh Grant CA-90-Z129	\$ 80,000
9909062	Procurement Software Grant CA-90-Y968	\$ 50,000
9902007	Phone Upgrade Grant CA-90-Y799	\$ 86,250
9902008	Maintenance Kiosks (6) Grant CA-90-Y799	\$ 12,000
9902008	Board Laptops (6) Grant CA-90-Y799	\$ 12,000
9902008	Network Switches (9) Grant CA-90-Y799	\$ 31,500
TBD	Network Management (Patching/Remote/Alerts) Grant CA-90-Z129	\$ 20,000
TBD	Technology Repair & Additions	\$ 20,000
TBD	Apollo System Video Upgrade	\$ 182,734
<b>Data and Communications Total</b>		<b>\$ 1,854,484</b>

## Fiscal Year 2015 Capital Program, Continued

GL No.	PROJECT	FY 2015
<b>Security - Bus and Facility</b>		
Prop 1B TS	<b>Bus &amp; Facility Security</b> Prop 1B Transit Security Bridge	\$ 95,786
Prop 1B TS	<b>Hazard Mitigation</b> Prop 1B DOH Security	\$ 95,786
Prop 1B TS	<b>Mobile Command Center - Communication</b> Prop 1B DOH Bridge	\$ 20,114
<b>Safety - Bus &amp; Facility Total</b>		\$ 211,686
<b>Total Other Projects</b>		\$ 2,066,170
<b>FY15 Capital Project Total</b>		\$ 14,059,184

### Five-Year Capital Improvement Program

Federal Funding increased by \$800,000 from FY14 to FY15. The two-year MAP-21 program ends at the end of FFY14, on September 31, 2014, but current thought is that the new budget will continue funding requirements, especially with the potential insolvency of the National Highway Trust Transportation Fund anticipated in FY15. This could take place in President Obama's GROW AMERICA Act which has just been recently introduced.

In the proposed FY15 Five-Year Capital Improvement Program, AVTA is continuing the emphasis on bus replacement. The Base Case below is a conservative one that assumes the continuation of capital plans from previous years. It assumes that the replacement and expansion of the fleet is accomplished with diesel buses. The single amount shown as WAVE Charging and Infrastructure is a carryover cost from FY14 for the WAVE Charging equipment for the original Electric Bus Demonstration Project. Adequate funds are available for the five-year period under this scenario.



**Exhibit R – Five-Year Capital Improvement Plan Scenario #1**

**5-Year Capital Plan**

**Budget FY15: 12 Diesel, 0 Electric**

Description	2015	2016	2017	2018	2019	Total
<b>Funding</b>						
Rollover from prior years	\$ 16,230,507	\$ 9,388,364	\$ 8,889,719	\$ 10,659,408	\$ 9,514,803	\$ 16,230,507
Federal funds available for Capital Spending	19,666,151	13,737,588	14,606,579	14,795,616	13,464,513	37,818,154
Local Match Funds	3,781,397	976,448	804,854	1,011,849	863,958	7,438,505
<b>Total funds available for Capital Spending</b>	<b>23,447,548</b>	<b>14,714,035</b>	<b>15,411,433</b>	<b>15,807,465</b>	<b>14,328,471</b>	<b>45,256,659</b>
<b>Capital Spending</b>						
<b>Bus Acquisition Plan</b>						
Clean Diesel Buses	12	8	6			26
Electric Buses						0
Commuter Buses	5			7	6	18
<b>WAVE Chargers</b>	<b>2</b>					<b>2</b>
Clean Diesel Bus Purchases	5,487,840	3,768,317	2,911,025	-	-	12,167,182
Electric Bus Purchases	-	-	-	-	-	-
Commuter Bus Purchases	3,359,936	-	-	4,933,662	4,355,719	12,649,317
WAVE Charging & Infrastructure	1,203,238	-	-	-	-	1,203,238
Other Capital Expenditures	4,008,170	2,056,000	1,841,000	1,359,000	1,053,000	10,317,170
<b>Capital Spending by Year</b>	<b>14,059,184</b>	<b>5,824,317</b>	<b>4,752,025</b>	<b>6,292,662</b>	<b>5,408,719</b>	<b>36,336,907</b>
<b>Rollover/Deficit</b>	<b>\$ 9,388,364</b>	<b>\$ 8,889,719</b>	<b>\$ 10,659,408</b>	<b>\$ 9,514,803</b>	<b>\$ 8,919,752</b>	<b>\$ 8,919,752</b>

\* FY15 Base Case and represents the continuation of previous capital plans; they assumed that the replacement and incremental cost difference between clean diesel pricing and e-bus pricing has not been specified but is assumed to come from discretionary funding sources.

This Scenario is a continuation of capital spending plans from previous years, and assumes that the fleet replacement is accomplished with clean diesel buses. The rollover figure for capital funds at the end of the five year period is as expected.

**Exhibit S – Five-Year Capital Improvement Plan Scenario #2**

**5-Year Capital Plan Scenario**

**Scenario #2, FY15: 8 Diesel, 4 Electric**

Description	2015	2016	2017	2018	2019	Total
<b>Funding</b>						
Rollover from prior years	\$ 16,230,507	\$ 7,533,644	\$ 3,334,468	\$ 2,566,828	\$ 1,422,223	\$ 16,230,507
Federal funds available for Capital Spending	19,666,151	11,882,868	9,051,328	6,703,036	5,371,933	37,818,154
Local Match Funds	3,781,397	1,705,600	1,297,500	1,011,849	863,958	8,660,304
<b>Total funds available for Capital Spending</b>	<b>23,447,548</b>	<b>13,588,468</b>	<b>10,348,828</b>	<b>7,714,885</b>	<b>6,235,891</b>	<b>46,478,458</b>
<b>Capital Spending</b>						
<b>Bus Acquisition Plan</b>						
Clean Diesel Buses	8					8
Electric Buses	4	8	6			18
Commuter Buses	5			7	6	18
<b>WAVE Chargers</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>5</b>
Clean Diesel Bus Purchases	3,658,560	-	-	-	-	3,658,560
Electric Bus Purchases	3,452,000	6,904,000	5,178,000	-	-	15,534,000
Commuter Bus Purchases	3,359,936	-	-	4,933,662	4,355,719	12,649,317
WAVE Charging & Infrastructure	1,435,238	1,294,000	763,000	-	-	3,492,238
Other Capital Expenditures	4,008,170	2,056,000	1,841,000	1,359,000	1,053,000	10,317,170
<b>Capital Spending by Year</b>	<b>15,913,904</b>	<b>10,254,000</b>	<b>7,782,000</b>	<b>6,292,662</b>	<b>5,408,719</b>	<b>45,651,285</b>
<b>Rollover/Deficit</b>	<b>\$ 7,533,644</b>	<b>\$ 3,334,468</b>	<b>\$ 2,566,828</b>	<b>\$ 1,422,223</b>	<b>\$ 827,172</b>	<b>\$ 827,172</b>

\* 5307 formula funds originally scheduled for Clean-Diesel purchases will be used to partially fund electric buses. Funding of the incremental cost difference between clean diesel pricing and e-bus pricing has not been specified but is assumed to come from discretionary funding sources.

Scenarios #2 and #3 assume successful Altoona Testing and acceptance by the FTA, and that the use of 5307 formula funds for the purchase of electric buses will be permitted. Due to the additional incremental cost of electric buses, any scenario involving the acquisition of electric buses will require additional sustained funding over and above the current levels that AVTA is receiving.

Both Scenarios #1 and #2 show favorable rollover balances at the end of the five year analysis period, the favorable balance for Scenario #2 is at a much reduced level. The draw on capital funding in Scenario #3 shows a deficit at the end of FY16, the second year of the analysis period.

**Exhibit T – Five-Year Capital Improvement Plan Scenario #3**

**5-Year Capital Plan Scenario**

<b>Scenario #3, FY15: 0 Diesel, 12 Electric</b>						
Description	2015	2016	2017	2018	2019	Total
<b>Funding</b>						
Rollover from prior years	\$ 16,230,507	\$ 2,994,204	\$ (1,330,038)	\$ (2,142,976)	\$ (3,303,131)	\$ 16,230,507
Federal funds available for Capital Spending	19,666,151	7,343,428	4,386,823	1,993,232	646,580	37,818,154
Local Match Funds	3,781,397	1,580,535	1,252,201	996,300	850,500	8,460,933
<b>Total funds available for Capital Spending</b>	<b>23,447,548</b>	<b>8,923,962</b>	<b>5,639,024</b>	<b>2,989,532</b>	<b>1,497,080</b>	<b>46,279,086</b>
<b>Capital Spending</b>						
<i>Bus Acquisition Plan</i>						
Clean Diesel Buses	0					0
Electric Buses	12	8	6			26
Commuter Buses	5			7	6	18
<b>WAVE Chargers</b>	<b>4</b>	<b>2</b>	<b>1</b>			<b>7</b>
Clean Diesel Bus Purchases	-	-	-	-	-	-
Electric Bus Purchases	10,356,000	6,904,000	5,178,000	-	-	22,438,000
Commuter Bus Purchases	3,359,936	-	-	4,933,662	4,355,719	12,649,317
WAVE Charging & Infrastructure	2,729,238	1,294,000	763,000	-	-	4,786,238
Other Capital Expenditures	4,008,170	2,056,000	1,841,000	1,359,000	1,053,000	10,317,170
<b>Capital Spending by Year</b>	<b>20,453,344</b>	<b>10,254,000</b>	<b>7,782,000</b>	<b>6,292,662</b>	<b>5,408,719</b>	<b>50,190,725</b>
<b>Rollover/Deficit</b>	<b>\$ 2,994,204</b>	<b>\$ (1,330,038)</b>	<b>\$ (2,142,976)</b>	<b>\$ (3,303,131)</b>	<b>\$ (3,911,639)</b>	<b>\$ (3,911,639)</b>

\* 5307 formula funds originally scheduled for Clean-Diesel purchases will be used to partially fund electric buses. Funding of the incremental cost difference between clean diesel pricing and e-bus pricing has not been specified but is assumed to come from discretionary funding sources.

Scenarios #2 and #3 assume successful Altoona Testing and acceptance by the FTA, and that the use of 5307 formula funds for the purchase of electric buses will be permitted. Due to the additional incremental cost of electric buses, any scenario involving the acquisition of electric buses will require additional sustained funding over and above the current levels that AVTA is receiving.

Scenarios #2 and #3 show that additional sustained funding, from federal and other sources, will be required to continue the movement towards battery-electric buses for AVTA's local transit fleet.

All three Five-Year Capital Plan scenarios are included in Appendix B. Scenario #2 assumes that eight diesel buses and four electric buses are acquired in in FY15, and Scenario #3 assumes that all 12 buses acquired in FY15 are electric buses.