



**Regular Meeting of the Board of Directors**  
**Tuesday, January 27, 2015**  
**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**OFFICIAL MINUTES**

**CALL TO ORDER:**

Chairman Hickling called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE:**

Vice Chairman Crist led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Norm Hickling  
Vice Chairman Marvin Crist  
Director Steve Hofbauer  
Director Dianne Knippel  
Director Sandra Johnson  
Alternate Director Fred Thompson

**APPROVAL OF AGENDA:**

General Counsel D. Craig Fox stated that he would recuse himself from the discussion regarding New Business 1 – Discussion and Possible Action Concerning Directing Staff to Issue a Request for Proposals for Four to Eight Electric Buses and Wireless Advanced Vehicle Electrification (WAVE) Charging and Public Hearing Regarding Axle Weight.

**Motion: Approve the agenda as comprised.**

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS FROM THE FLOOR:**

There was no public business presented

**MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:**

James Stouvenal, a member of the public, requested information regarding possible fare increases.

**SPECIAL REPORTS and PRESENTATIONS (SRP):**

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER

Transdev General Manager Hector Fuentes and Executive Director Julie Austin presented a plaque to Kim Hines, Employee of the Month for December. Mr. Fuentes announced that the Operator of the Month for November was Hector Ovando, Operator of the Month for December was Cynthia Johnson, and the Employee of the Month for November was Leroy Calloway. Mr. Ovando, Ms. Johnson, and Mr. Calloway were not present to receive their award.

Mr. Fuentes introduced Transdev's new Operations Manager Mike Sorenson.

SRP 2 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1 – DECEMBER 31, 2014)

Ms. Austin presented a plaque to Executive Assistant DeeAnna Cason, AVTA's Employee of the Quarter.

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR JANUARY 2015

Grants Administrator Judy Vaccaro-Fry presented an update regarding the 114<sup>th</sup> Congress, 2015 Appropriations, President's budget, and the nomination of Therese McMillan as the Administrator of the Federal Transit Administration. There was no Board discussion regarding this item.

**Motion: Receive and file the Federal Legislative Update for January 2015.**

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

SRP 4 STATE LEGISLATIVE UPDATE FOR JANUARY 2015

Director of Communications Wendy Williams reported on legislation related to Governor Brown's Proposed FY16 Budget, the Cap and Trade program and budget, Public Employees Pension Reform Act lawsuit, and digital signage.

The Board discussed the Cap and Trade Program, where the Disadvantaged Communities (DACs) are located, and contacting Assemblyman Lackey to discuss introducing Cap and Trade legislation on AVTA's behalf.

**Motion: Receive and file the State Legislative Update for January 2015.**

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

SRP 5 ELECTRIC BUS REPOWER PROGRAM

BYD Vice President of Transit Sales Macy Neshati explained the electric bus repower program and confirmed that the work would be completed at the Lancaster plant. The Board discussed how many repowered buses that BYD had completed and whether the existing frames could handle the additional weight.

**CONSENT CALENDAR (CC):**

Vice Chairman Crist requested to pull CC 1, CC 3 and CC 5 for discussion.

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 25, 2014 – KAREN DARR

**Motion: Approve CC 1.**

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (5-0-1-0)

Yeas: Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson,  
and Alternate Director Thompson

Nays: None

Abstain: Chairman Hickling

Absent: None

CC 2 FINANCIAL REPORTS – NOVEMBER AND DECEMBER 2014 – COLBY KONISEK

CC 3 BOARD OF DIRECTORS AND TRANSIT ADVISORY COMMITTEE 2015 MEETINGS  
CALENDAR – KAREN DARR

Vice Chairman Crist recommended changing the December Board meeting  
date from December 22 to December 15, 2015.

**Motion: Approve CC 2 with the suggested revision to the meetings  
calendar.**

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer,  
Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

CC 4 FY15 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT  
(OCTOBER 1 – DECEMBER 31, 2014) – KELLY MILLER

CC 5 AWARD CONTRACT #2015-23 TO LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) FOR TRANSIT LAW ENFORCEMENT SERVICES – WENDY WILLIAMS

Vice Chairman Crist recommended changing the contract dates to January 27, 2015 through June 30, 2018.

**Motion: Approve CC 5 with the recommended change to the contract dates.**

Moved by Vice Chairman Crist, seconded by Director Johnson

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

CC 6 2015 LEGISLATIVE PRINCIPLES – WENDY WILLIAMS/JUDY VACCARO-FRY

**Motion: Approve CC 2, 4, and 6.**

Moved by Vice Chairman Crist, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

NB 1 DISCUSSION AND POSSIBLE ACTION CONCERNING DIRECTING STAFF TO ISSUE AN RFP FOR FOUR TO EIGHT ELECTRIC BUSES AND WAVE CHARGING AND PUBLIC HEARING REGARDING AXLE WEIGHT

Chairman Hickling noted that staff provided the Board with a revised staff report and a letter from the City of Palmdale's City Manager prior to the meeting. To allow time for the Board to review the information, he requested continuing the item for 30 days. Mr. Engel added that according to BYD staff, the buses are below the weight limit requirements; therefore, holding a public hearing regarding the axle weight will not be necessary.

**Motion:** 1) Continue NB 1 to a minimum of 30 days to allow time for the Board to review the revised staff report and the letter submitted by the City of Palmdale's City Manager; and 2) remove the recommendation to hold a public hearing regarding axle weight.

Moved by Chairman Hickling, seconded by Vice Chairman Crist

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Hofbauer, Knippel, and Johnson, and Alternate Director Thompson

Nays: None

Abstain: None

Absent: None

### **CLOSED SESSION (CS):**

#### **PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

General Counsel Fox presented the items to be discussed in Closed Session.

CS 1 Public Employee Performance Evaluation (California Government Code Section 54957(b))  
Title: General Counsel

CS 2 Public Employee Performance Evaluation (California Government Code Section 54957(b))  
Title: Executive Director

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 10:43 a.m.

#### **RECONVENE TO PUBLIC SESSION**

The Board reconvened to Public Session at 11:18 a.m.

#### **REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

Chairman Hickling stated that there was no reportable action taken on CS 1 or CS 2; however, the Chairman was directed to follow up on each closed session item. He added that Ms. Austin submitted her intention to retire effective April 5, 2015. A selection committee comprising of Vice Chairman Crist, Director Hofbauer, and Director Knippel will oversee the search for her successor.

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Executive Director's Report

Ms. Austin waived the presentation of her report.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Chairman Hickling thanked Ms. Austin, on behalf of the Board, for her service as AVTA's executive director.

**ADJOURNMENT:**

Chairman Hickling adjourned the meeting at 11:21 a.m. to the next Regular meeting of the Board of Directors on February 24, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 24<sup>th</sup> day of February 2015.

  
Norman L. Hickling, Chairman

  
Julie M. Austin, Secretary

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