



Regular Meeting of the Board of Directors

Tuesday, March 24, 2015

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Hickling called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE:

Procurement and Contracts Officer Lyle Block led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Dianne Knippel
Director Fred Thompson

Absent

Director Ken Mann
Alternate Director Roxana Martinez (Director Steve Hofbauer absent)

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (4-0-0-2)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson
Nays: None
Abstain: None
Absent: Director Mann and Alternate Director Martinez

PUBLIC BUSINESS FROM THE FLOOR:

There was no public business presented.

MISCELLANEOUS BUSINESS – NON-AGENDA ITEMS:

There were no miscellaneous business – non-agenda items presented.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 RECOGNITION OF OUTGOING DIRECTOR SANDRA JOHNSON FOR HER SERVICE AS AN AVTA BOARD MEMBER REPRESENTING THE CITY OF LANCASTER

Chairman Hickling presented a plaque to Director Johnson in recognition of her service to AVTA as a member of the Board since 2013. Director Johnson thanked staff and the Board members for their support during her time as a Director.

Alternate Director Roxana Martinez arrived at 10:10 a.m.

OATH OF OFFICE:

Lancaster City Attorney as Special Counsel Allison Burns administered the Oath of Office to Roxana Martinez, the City of Palmdale's Alternate Director.

SRP 2 PRESENTATION TO CHERYL LOVE ACKNOWLEDGING HER RETIREMENT

Director Finance Colby Konisek presented a plaque to Records Management Technician Cheryl Love who retired after eight years of employment with AVTA.

SRP 3 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR FEBRUARY

Transdev General Manager Hector Fuentes presented plaques to the Operator of the Month Cathy Smith and the Employee of the Month Terrance Cloud.

SRP 4 FEDERAL LEGISLATIVE UPDATE FOR MARCH 2015

Grants Administrator Judy Vaccaro-Fry presented information regarding the Local Hiring Pilot Program for federally funded transportation projects, surface transportation bill and highway trust fund. The Board discussed amending AVTA's Procurement Policy Manual to incorporate language regarding the local hiring pilot program. The Board directed staff to revise the Procurement Manual and present it for approval at the April Board meeting and requested

the Director of Communications Wendy Williams to send a press release to the AV Press regarding the program.

SRP 5 STATE LEGISLATIVE UPDATE FOR MARCH 2015

Ms. Williams provided information regarding the recent developments pertaining to the Cap and Trade Program, Senate Bill 9 – Transit and Inner City Rail Capital Program, Senate Bill 508 – Transit Operations: Financial Requirements, Senate Bill 413 – Public Transit Prohibited Conduct, Assembly Bill 61 – Transit Bus Stops and Shuttles and Assembly Bill 869 – Fare Evasion Enforcement. The Chairman directed Ms. Williams to send a letter on behalf of the AVTA Board of Directors to the Senate Transportation and Housing Committee, Senator Sharon Runner and Assemblyman Tom Lackey opposing Senate Bill 9.

SRP 6 PROPOSED SERVICE CHANGES FOR JUNE 29, 2015

Staff submitted a revised staff report to the Board eliminating the proposed changes to the Route 7 and requesting direction to seek public input on the proposed service changes. Senior Transit Analyst Dieter Aragon illustrated the service enhancements proposed for Routes 1, 2, 3, 5, 790 and 786. The Board discussed the effect on traffic along Palmdale Blvd., shuttle service between Lancaster and Palmdale's Antelope Valley College campuses, and possible safety issues when riders board and alight at the Antelope Valley Mall and Palmdale Regional Hospital. The Board directed staff to schedule a meeting with AV Mall Manager Scott Cummings, a director from each jurisdiction, and applicable AVTA staff to discuss the bus stops around the mall.

Motion: Receive and file the proposed service changes for June 29, 2015 and direct staff to seek public input on proposed service changes.

Moved by Vice Chairman Crist, seconded by Alternate Director Roxana Martinez

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR FEBRUARY 24, 2015 – KAREN DARR

Motion: Approve the February 24, 2015 Minutes.
Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (4-0-1-1)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson
Nays: None
Abstain: Alternate Director Martinez
Absent: Director Mann

CC 2 FINANCIAL REPORTS – JANUARY AND FEBRUARY 2015 – COLBY KONISEK

Motion: Receive and file the financial reports for January and February 2015.
Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez
Nays: None
Abstain: None
Absent: Director Mann

NEW BUSINESS (NB):

NB 1 AWARD CONTRACT #2015-16 TO ECS IMAGING, INC., FOR DOCUMENT MANAGEMENT SYSTEM

The Board waived the presentation of the staff report.

Motion: Authorize the director of operations and maintenance to execute Contract #2015-16 for the Document Management System to ECS Imaging, Inc., of Riverside, CA in the amount of \$92,165, plus applicable sales tax.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez
Nays: None
Abstain: None
Absent: Director Mann

OLD BUSINESS (OB):

OB 1 FARE STRUCTURE RECOMMENDATIONS

The Board waived the presentation of the staff report.

Motion: Receive and file the Fare Restructuring Analysis and direct staff to seek public input on the proposed adjustments to commuter and local transit fares.

Moved by Vice Chairman Crist, seconded by Director Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Hickling, Vice Chairman Crist, Directors Knippel and Thompson, and Alternate Director Martinez

Nays: None

Abstain: None

Absent: Director Mann

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Director of Operations and Maintenance

Mr. Engel stated that he will be attending the California Air Resources Board meeting on April 13 in Oakland, CA and reminded the Board about AVTA's 3rd Annual Bus Roadeo on March 28, 2015 at 10:00 a.m.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Hickling noted that there is a meeting scheduled on March 30 with AVTA's legislative advocate and requested that one director from each jurisdiction attend.

The Board congratulated the finance team for receiving the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

ADJOURNMENT:

Chairman Hickling adjourned the meeting at 11:11 a.m. to the next Regular meeting of the Board of Directors on April 28, 2015 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 28th day of April 2015.



Norman L. Hickling, Chairman



Len Engel, Acting Secretary

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