



Regular Meeting of the Board of Directors

Tuesday, January 26, 2016

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Steve Hofbauer
Director Fred Thompson
Director Angela Underwood-Jacobs

Absent

Director Michelle Flanagan

Motion: Excuse the absence of Director Flanagan.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: Director Flanagan

APPROVAL OF AGENDA

Motion: Approve the agenda as presented.

Moved by Vice Chair Knippel, seconded by Director Thompson

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: Director Flanagan

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Michael Rives – spoke about service hours on holidays and a recent situation with a bus rider. Chairman Crist reiterated the incident and detailed the resolution.

SPECIAL REPORTS and PRESENTATIONS (SRP):

SRP 1 PRESENTATION OF TRANSDEV OPERATOR OF THE MONTH AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER 2015

Transdev Operations Manager Mike Sorensen presented awards to Ernest Gayles, Operator of the Month for November; Sylvia Flamenco, Employee of the Month for November; Eddie Tabin, Operator of the Month for December; and Ramon Allen, Employee of the Month for December.

SRP 2 PRESENTATION TO AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1, 2015 – DECEMBER 31, 2015)

Executive Director Len Engel presented a plaque to Community Outreach Specialist Kelly Miller, AVTA's Employee of the Quarter.

SRP 3 FEDERAL LEGISLATIVE UPDATE FOR JANUARY 2016

Grants Administrator Judy Fry presented the details regarding the Fixing America's Surface Transportation (FAST) Act, passed by Congress on December 3, 2015 and signed into law by President Obama on December 4, 2015. The FAST Act authorizes \$305 billion in funding for federal surface transportation programs for fiscal years (FY) 2016 through 2020.

SRP 4 STATE LEGISLATIVE UPDATE FOR JANUARY 2016

Director of Communications Wendy Williams presented the highlights of Governor Brown's proposed FY17 budget and transportation funding package for FY17. The Board discussed the Governor's Rainy Day Fund. Richard Cook, Senator Sharon Runner's Field Representative, provided an update of the Senator's legislative activities.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 24, 2015 (REGULAR MEETING)

Approve the Regular Meeting Minutes for November 24, 2015.

CC 2 BOARD OF DIRECTORS MEETING MINUTES FOR NOVEMBER 24, 2015 (SPECIAL MEETING)

Approve the Special Meeting Minutes for November 24, 2015.

CC 3 FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER 2015

Receive and file the financial reports for November and December 2015.

CC 4 FY16 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (OCTOBER 1, 2015 – DECEMBER 31, 2015)

Receive and file the FY16 Second Quarter LASD Report for the period covering October 1, 2015 through December 31, 2015.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Director Thompson

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: Director Flanagan

NEW BUSINESS (NB):

NB 1 RATIFY CONTRACT #2016-05 FOR EMERGENCY VOICE OVER INTERNET PROTOCOL (VOIP) PHONE SYSTEM REPLACEMENT

Director of Finance Colby Konisek presented the staff report. There was no discussion regarding this item.

Motion: Ratify Contract #2016-05 for Emergency VOIP Phone System Replacement for an amount of \$134,154, plus applicable sales tax.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: Director Flanagan

NB 2 AWARD CONTRACT #2016-21 TO WEIDEMAN GROUP, INC. FOR CALIFORNIA GOVERNMENT RELATIONS CONSULTANT/ADVOCATE SERVICES

Executive Director Len Engel presented the staff report. The Board discussed the termination clause in the agreement and directed staff to obtain detailed monthly progress reports from the Weideman Group.

Motion: Authorize the Executive Director to execute Contract #2016-21 for California Government Relations Consultant/Advocate Services, to Weideman Group, Inc., Sacramento, CA, for an amount not to exceed \$120,000 per year plus authorized expenses.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs

Nays: None

Abstain: None

Absent: Director Flanagan

- NB 3 APPROVE TASK ORDER NO. 5 TO KENNARD DESIGN GROUP, INC., UNDER MASTER CONTRACT #2014-46, FOR ENGINEERING & DESIGN, SPECIFICATIONS, BID AND CONSTRUCTION MANAGEMENT FOR THE ANTELOPE VALLEY COLLEGE BUS STOP IMPROVEMENT PROJECT (BSIP)

There was no discussion regarding this item.

Motion: Authorize the Executive Director to execute Task Order No. 5 to Kennard Design Group, Inc. of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$65,988 to design, engineer, create specifications and bid documents, and manage the construction of the Antelope Valley College BSIP.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs
Nays: None
Abstain: None
Absent: Director Flanagan

- NB 4 APPROVE CALTRANS AGREEMENT AND ENGINEERING AND CONSTRUCTION CONTRACTS FOR IMPROVEMENTS TO THE INTERSECTION OF 35TH STREET EAST AND PALMDALE BLVD.

The Board discussed the budget and timeframe for completion of the project. Yunus Ghausi, Senior Transportation Engineer for Caltrans District 7, stated that Caltrans concurs with the assumptions in the engineering proposal and the terms of the agreement.

Motion: Approve Caltrans Agreement, Engineering (AVTA \$50,205 / CALTRANS \$93,689) and Construction Contract (AVTA \$ 127,900 / CALTRANS \$354,408) and report back to the Board with final amounts of the construction contracts.

Moved by Vice Chair Knippel, seconded by Director Underwood-Jacobs

Vote: Motion carried (5-0-0-1)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Thompson, and Underwood-Jacobs
Nays: None
Abstain: None
Absent: Director Flanagan

CLOSED SESSION (CS):

General Counsel Allison Burns stated that there were no discussion items for Closed Session.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director

- The bid opening for the battery electric bus project was held on January 25, 2016. The evaluation committee is reviewing the sole submitted proposal.
- Installation of the in-ground wireless charging equipment is underway at Lancaster City Park.
- Final testing of the en route inductive charging system on the first electric bus has been completed. Staff expects the bus to be returned to AVTA by Friday, January 29, 2016. A third party testing consultant will conduct the primary testing on the WAVE installation before it is powered up.
- AVTA and the Antelope Valley Air Quality Management District are partnering in the submission of a grant application to the Air Resources Board (ARB) for another 17 electric buses.
- The Air Resources Board (ARB) invited Mr. Engel to be part of their Advanced Clean Transit Working Group.
- Mr. Engel will be attending the APTA CEO Conference January 30 through February 2, 2016.
- Staff from ARB visited AVTA on January 22, 2016 and stated that AVTA may be able to profit from a state energy subsidy program as the electric bus project progresses.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Vice Chair Knippel spoke about the ARB visit on January 22, 2016 and thanked staff for hosting a great event.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:40 a.m. to a Special meeting of the Board of Directors on February 11, 2016 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 23rd day of FEBRUARY 2016.



Marvin Crist, Chairman

ATTEST:



Karen Darr, Clerk of the Board