



**Regular Meeting of the Board of Directors
Tuesday, January 24, 2017
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Bishop led the Pledge of Allegiance.

OATH OF OFFICE:

General Counsel Allison Burns administered the Oath of Office to Councilmember Austin Bishop, representative for the City of Palmdale.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood-Jacobs, Director Michelle Flanagan

General Counsel Burns requested that Pending Litigation: Marsh vs. AVTA USDC case No. 2:16-cv-0937-PSG be added to the agenda as Closed Session Item #3.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: None

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter – Buses parked in wrong bays at Sergeant Steve Owen Memorial Park (SSOMP) and Route 1 is running late and/or early.

Executive Director/CEO Len Engel responded that staff is reviewing the schedules to ensure there is enough time between time points. The Board discussed updating the reader boards at the Palmdale Transportation Center and SSOMP to keep riders informed of changes.

Thomas Weigand – The Dial-A-Ride (DAR) operators are not arriving on time for the scheduled pick-up. Mr. Engel, Chief Operating Officer Norm Hickling, and General Manager Hector Fuentes will meet to discuss and resolve the issue.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION TO OUTGOING DIRECTOR FRED THOMPSON FOR HIS SERVICE AS AN AVTA BOARD MEMBER REPRESENTING THE CITY OF PALMDALE

Mr. Engel presented a plaque to Fred Thompson in recognition of his service to AVTA as a member of the Board since 2015. Mr. Thompson congratulated newly appointed Board Member Austin Bishop and added that it has been a pleasure working with the Board Members and staff.

SRP 2 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER 2016

Transdev General Manager Hector Fuentes introduced Francois Regembal, Group Technical and Operations Director; Marc Vanhoutte, Group Director, Bus Fleet; Ron Bushman, Region Vice President; Ed Remly, Region Director of Maintenance; and Bill Jackson, General Manager–Foothill/Arcadia Transit. The Transdev executive staff toured the AVTA and BYD facilities and discussed AVTA’s electric bus project.

Mr. Fuentes presented awards to Maria Lopez, Operator of the Month for November; Leroy Calloway, Employee of the Month for November; Rickey Collins, Operator of the Month for December; and Joseph Borsotti, Employee of the Month for December.

SRP 3 PRESENTATION OF AVTA EMPLOYEE OF THE QUARTER (OCTOBER 1 – DECEMBER 31, 2016)

Chief Operating Officer Norm Hickling presented a plaque to Transit Analyst Geraldina Romo, AVTA's Employee of the Quarter.

SRP 4 LEGISLATIVE REPORTS FOR JANUARY 2017

Grants Administrator Judy Fry provided an update regarding Governor Brown's proposed budget, transportation package and State Transit Assistance Program for FY 2016/2017. The Board briefly discussed Assembly Bill 17 - Transit Pass Program: free or reduced-fare transit passes and requested that Ms. Fry prepare a letter of support.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 22, 2016 – KAREN DARR

Motion: Approve the Board of Directors Regular Meeting Minutes of November 22, 2016.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-1-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs

Nays: None

Abstain: Director Bishop

Absent: None

CC 2 FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER 2016 – COLBY KONISEK

Receive and file the financial reports for November and December 2016.

CC 3 FY17 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (OCTOBER 1 – DECEMBER 31, 2016) – KELLY MILLER

Receive and file the FY17 Second Quarter LASD report for the period covering October 1 through December 31, 2016.

CC 4 LEGISLATIVE PRINCIPLES FOR 2017 – LEN ENGEL

Approve the proposed 2017 Legislative Principles.

Motion: Approve consent calendar items 2-4.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 PROPOSED MODIFICATIONS TO AVTA BYLAWS

Clerk of the Board Karen Darr presented the staff report. There was no discussion regarding this item.

Motion: Adopt Resolution No. 2017-001, amending the Bylaws to 1) replace all references to Executive Director with Executive Director/Chief Executive Officer (CEO); and 2) revise Section 8 – Executive Director/CEO expenditure limits.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: None

NB 2 PROPOSED CHANGES TO AVTA ADVERTISING POLICY

Mr. Engel presented the staff report. There was no discussion regarding this item.

Motion: Approve the proposed changes to the Advertising Policy.

Moved by Director Hofbauer, seconded by Director Bishop

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Underwood-Jacobs, Bishop

Nays: None

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation: Holmes v. AVTA, USDC Case No. 2:16-cv-01454-DMG-
AGR
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036
Pending Litigation: Sabina M. Andrade v. AVTA
- CS 2 Public Employee Performance Evaluation – Pursuant to Government Code Sections 54954.5 (e) and 54957(b))
Title: Executive Director/CEO
- CS 3 Pursuant to Government Code Section 54954.9.
Pending Litigation: Marsh vs. AVTA USDC case No. 2:16-cv-0937-PSG

RECESS TO CLOSED SESSION:

The Board recessed to Closed Session at 10:39 A.M.

RECONVENE TO PUBLIC SESSION:

The Board reconvened to Public Session at 11:25 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel Burns stated that the Board discussed the three Closed Session items. Direction was given to prepare a new contract for the Executive Director/CEO with amendments to his salary, not to exceed 3%, and address the job reclassification and other matters as per the discussion for Closed Session Item 2.

REPORTS AND ANNOUNCEMENTS (RA):

- RA 1 Report by the Executive Director/CEO Len Engel
- Staff will display the Mobile Command Center at the Vets 4 Veterans Marathon on April 1.
 - BYD has begun production on bus number eight. There are eight articulated buses in process; however, AVTA will receive only five buses until the Altoona testing is completed.
 - He and Mr. Hickling will be in Washington, D.C. January 25 – 27 meeting with staff from the offices of Senator McCarthy, Senator Knight, and Senate Banking Committee Chair Mike Crapo.

- He met with President-elect Trump’s transition team in Washington, D.C. on December 16 along with representatives of 25 other organizations at a “listening session.”
- Elaine Chao, Secretary of Transportation nominee, has been active in an effort to remove transit funding from the Highway Trust Fund for the last ten years as staff with the Heritage Foundation.
- Staff met with Southern California Edison staff to discuss SCE’s new rate structure and eliminating demand charges for up to ten years for transportation projects.


MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer stated he discussed the rate structure for the electric bus project with the Edison Government Advisory Panel. Mr. Engel added that he met with Laura Renger and her staff who offered to help with the installation of the next 11 WAVE chargers.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:35 a.m. to the next Regular meeting of the Board of Directors on February 28, 2017 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, California.

PASSED, APPROVED, and ADOPTED this 28th day of FEBRUARY 2017.



Marvin Crist, Chairman

ATTEST:



Karen Darr, Clerk of the Board