



Regular Meeting of the Board of Directors

Tuesday, March 27, 2018

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record keeping purposes, and if staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Austin Bishop, Director Angela Underwood–Jacobs, Director Michelle Flanagan

APPROVAL OF AGENDA

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. Please complete a speaker card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director/CEO for follow-up.** Each speaker is limited to three (3) minutes.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP): During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

SRP 1 PRESENTATION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR FEBRUARY 2018 – HECTOR FUENTES, TRANSDEV

SRP 2 LEGISLATIVE REPORT FOR MARCH 2018 – JUDY FRY

SRP 3 VANPOOL REPORT – DRAFT UNSOLICITED PROPOSAL FROM REV GROUP – JIM MOORE

CONSENT CALENDAR (CC): Items 1 through 3 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 27, 2018 – KAREN DARR

Recommended Action: Approve the Board of Directors Regular Meeting Minutes of February 27, 2018.

CC 2 FINANCIAL REPORTS FOR JANUARY AND FEBRUARY 2018 – JAMES MANNIE

Recommended Action: Receive and file the Fiscal Year-to-Date Budget versus Actual report dated January 31, 2018; the Interim, unaudited Financial Statements for the seven months ended January 31, 2018; the Cash Flow Projection/Treasurer's report for the month ended January 31, 2018; the Payroll History Report for the three months ended February 28, 2018; and the Cash Disbursements Report for the month ended February 28, 2018.

- CC 3 RESOLUTION NO. 2018-004, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE THE 2017/2018 (FY18) CERTIFICATIONS AND ASSURANCES FOR THE CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT (CONSTRUCTION OF SOUTHEAST VALLEY TRANSIT CONNECTION CENTER) – JUDY FRY

Recommended Action: Adopt Resolution No. 2018-004, a Resolution authorizing the Executive Director/CEO to execute the certifications and assurances, and any other required document as required for the Cap and Trade LCTOP (the "Authorization") grant.

NEW BUSINESS (NB):

- NB 1 SPRING 2018 SERVICE CHANGES – JIM MOORE

Recommended Action: (1) Approve staff's proposed Spring 2018 local service schedule and service delivery plan, (2) Direct staff to work with Transdev's local management team to implement approved schedule and plan; and (3) Direct staff to continue to monitor local service performance and report back to the Board on a periodic basis.

- NB 2 AWARD TASK ORDER NO. 4, TO DUKE ENGINEERING AND ASSOCIATES, INC., UNDER MASTER CONTRACT #2017-41, FOR FINAL DESIGN AND BID SPECIFICATIONS FOR EBUS CHARGING STATIONS AT 40TH ST E AND PALMDALE BOULEVARD – LYLE BLOCK

Recommended Action: Authorize the Executive Director/CEO to execute Task Order 4 for an amount of \$119,915, to Duke Engineering and Associates, Inc., Lancaster, CA, under Master Contract #2017-41, for final design and bid specifications for eBus charging stations at 40th St East and Palmdale Boulevard.

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036
Pending Litigation: Sabina M. Andrade v. AVTA
Pending Litigation: Marsh v. AVTA USDC Case No. 2:16-cv-0937-PSG
Pending Litigation: International Brotherhood of Teamsters Local 848 v. AVTA PERB Case No. LA-CE-1173-M

- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)
- CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)
- CS 4 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(D)(4)
Consideration of initiation of litigation (one potential case)
- CS 5 Public Employee Performance Evaluation – Pursuant to Government Code Sections 54954.5 (e) and 54957(b))
Title: Executive Director/CEO

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

- RA 1 Report by the Executive Director/CEO

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on April 24, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

The agenda was posted by 5:00 p.m. on March 22, 2018 at the entrance to the Antelope Valley Transit Authority, 42210 6th Street West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.