



**Regular Meeting of the Board of Directors**

**Tuesday, September 25, 2018**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

**AGENDA**

For record keeping purposes, and if staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood–Jacobs, Director Michelle Flanagan, Director Juan Carrillo

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. Please complete a speaker card (available as you enter the Community Room) and provide it to the Clerk of the Board. Speaking clearly, state and spell your name for the record. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority's Executive Director/CEO for follow-up.** Each speaker is limited to three (3) minutes.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):** During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

SRP 1 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR AUGUST 2018 – MARTIN TOMPKINS, TRANSDEV

SRP 2 LEGISLATIVE REPORT FOR SEPTEMBER 2018 – JUDY VACCARO-FRY

**CONSENT CALENDAR (CC):** Items 1 through 3 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 28, 2018 – KAREN DARR

*Recommended Action: Approve the Board of Directors Regular Meeting Minutes of August 28, 2018.*

CC 2 FINANCIAL REPORTS FOR JULY AND AUGUST 2018 – JAMES MANNIE

*Recommended Action: Receive and file the Fiscal Year-to-Date Budget versus Actual report dated July 31, 2018; the Draft, unaudited Financial Statements for the one month ended July 31, 2018 and 2017; Treasurer's report for the month ended July 31, 2018; the Payroll History Report for the three months ended August 31, 2018; and the Cash Disbursements Report for the month ended August 31, 2018.*

- CC 3 RESOLUTION NO. 2018-021, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE ALL REQUIRED DOCUMENTS OF THE FEDERAL TRANSIT ADMINISTRATION (FTA) AS REQUIRED BY THE DEPARTMENT OF TRANSPORTATION'S (DOT) PROGRAM FOR FISCAL YEAR 2018/2019 (FY19) – JUDY VACCARO-FRY

*Recommended Action: Adopt Resolution No. 2018-021, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute all required documents of the FTA as required by the DOT's program for Fiscal Year 2018/2019.*

**NEW BUSINESS (NB):**

- NB 1 CONTRACT AWARD FOR UNARMED SECURITY GUARD SERVICES – LYLE BLOCK

*Recommended Action: Authorize the Executive Director/CEO to execute Contract #2019-04 for unarmed security guard services to OPSEC Specialized Protection, Lancaster, CA, for an amount not to exceed \$75,000 per year for a five-year term.*

- NB 2 CONTRACT AWARD FOR IN-PLANT BUS MANUFACTURING INSPECTION SERVICES – LYLE BLOCK

*Recommended Action: Authorize the Executive Director/CEO to execute Contract #2019-06 for in-plant bus manufacturing inspection services to Vehicle Technical Consultants, Inc., Beaumont, CA, for an amount of \$117,500, plus applicable sales tax.*

- NB 3 2018 NEW EMPLOYMENT CENTER COMMUTER SERVICES – NORM HICKLING

*Recommended Action: (1) Approve staff's proposed new Employment Center Commuter Services to be implemented within the next 90 calendar days; and (2) authorize staff to finalize the fare structures; develop service schedules and brochures; conduct community and employer outreach/travel training sessions; enroll employees in the commuter service; and conduct monthly pass sales.*

- NB 4 FIRST AMENDMENT OF THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT (JPA) – ALLISON BURNS

*Recommended Action: (1) Approve the amended language to the AVTA JPA as follows: "The Cities shall each appoint to the Board two designated directors from their respective City Council members and one or more alternate directors (who is not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one or more alternate directors."; and (2) submit the First Amendment of the Amended and Restated JPA to the Cities of Lancaster and Palmdale and Los Angeles County for their consideration and adoption.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

- CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)  
Pending Litigation: Clark v. AVTA, LASC Case No. MC026036  
Pending Litigation: Sabina M. Andrade v. AVTA  
Pending Litigation: Marsh v. AVTA USDC Case No. 2:16-cv-0937-PSG  
Pending Litigation: Edsger Alvarez v. AVTA Summons Case No. BC700987  
Benjamin Alfaro v. AVTA Summons Case No. BC701049
- CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)  
Significant exposure to litigation (one potential case)
- CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)  
Consideration of whether to initiate litigation (one potential case)
- CS 4 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(D)(4)  
Consideration of initiation of litigation (one potential case)

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

- RA 1 Report by the Executive Director/CEO

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

**ADJOURNMENT:**

Adjourn to the Regular Meeting of the Board of Directors on October 23, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

**The agenda was posted by 5:00 p.m. on September 20, 2018 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> Street West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



**Regular Meeting of the Board of Directors  
Tuesday, August 28, 2018  
10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:07 a.m.

**PLEDGE OF ALLEGIANCE**

Director Juan Carrillo led the Pledge of Allegiance. Chairman Crist noted Mayor Pro Tem/Councilmember District 4 Carrillo, representative for the City of Palmdale, was sworn in prior to the meeting.

**ROLL CALL:**

Present

Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Alternate Director Raj Malhi (Director Angela Underwood–Jacobs absent)  
Director Michelle Flanagan  
Director Juan Carrillo

Absent

Director Steve Hofbauer

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Fran Sereseres – Thanked the Board and staff for adding the stop at Avenue O-8 and stated there will be a meeting regarding the High Speed Rail on September 12, 2018 at 5:30 at Sgt. Steve Owen Memorial Park.

**SRP 1 PRESENTATION TO OPERATOR IRECE WILLIAMS FOR GOING ABOVE AND BEYOND TO HELP A CHILD IN NEED**

Norm Hickling, Director of Development Services/DBE Officer, presented Operator Irece Williams with an award for helping a child in need of assistance. Director Carrillo presented her with a Certificate of Recognition from the City of Palmdale. Ms. Williams thanked the Board for recognizing her.

**SRP 2 PRESENTATION TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR JULY 2018**

Mike Sorensen, Operations Manager, presented plaques to the Employee of the Month Heyzel Zapata and the Operator of the Month Phillip Winston.

**SRP 3 LEGISLATIVE REPORT FOR AUGUST 2018**

Judy Vaccaro-Fry, Director of Finance and Administration, presented information regarding the FY19 Transportation Housing and Urban Development appropriations bill, which included \$1 billion for the Better Utilizing Investments to Leverage Development Grants program; the amendment regarding the one-year ban on any new procurements of mass transit rail cars or buses from companies owned or subsidized by the government of the People's Republic of China; and LoNo Grant awards.

Information was also provided regarding Senate Bill 1119 – Low Carbon Transit Operation Program, Assembly Bill (AB) 2034 – Human Trafficking, (AB) 2304 – Transit Pass Program, and AB 2877 – Vehicular Air Pollution.

The Board discussed the amendment regarding the one-year ban.

Director Hofbauer arrived at 10:25 a.m.

**SRP 4 FISCAL YEAR 2017/2018 (FY18) FOURTH QUARTER SYSTEM-WIDE KEY PERFORMANCE INDICATORS (KPI) REPORT (APRIL 1 – JUNE 30, 2018)**

Mr. Hickling presented the FY18 KPI report and comparison information between the AVTA and other transit agencies. The Board discussed the types of buses that are causing the service interruptions, types of complaints, and established targets.

**Motion: Receive and file the FY18 Fourth Quarter System-Wide KPI Report for the period covering April 1 through June 30, 2018.**

Moved by Director Hofbauer, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Carrillo, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

**SPR 5 REPORT BY AND DIRECTION TO GENERAL COUNSEL REGARDING POSSIBLE JOINT POWERS AGREEMENT (JPA) AMENDMENT**

Allison Burns, General Counsel, presented a report regarding the appointment of alternate directors for the cities of Lancaster and Palmdale. The Board discussed the reason for the request and the wording in the JPA regarding the appointment of an alternate for the cities.

Ms. Burns stated this issue could be addressed in two ways. One would be to do nothing and two would be to amend the JPA to clarify this issue. She recommended amending the language to read: one **or more** alternate directors **selected by each city**. The Chairman directed Ms. Burns to present the proposed JPA amendment at the September 25, 2018 Board meeting.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JULY 24, 2018**

Approve the Board of Directors Regular Meeting Minutes of July 24, 2018.

**CC 2 FINANCIAL REPORTS FOR JUNE AND JULY 2018**

Receive and file the financial reports for June and July 2018

**CC 3 FY18 FOURTH QUARTER CAPITAL RESERVE REPORT (APRIL 1 – JUNE 30, 2018)**

Receive and file the FY18 Fourth Quarter Capital Reserve Report for the period covering April 1 through June 30, 2018.

**CC 4 FY18 GRANT STATUS REPORT THROUGH AUGUST 8, 2018**

Receive and file the FY18 Grant Status Report through August 8, 2018.

**CC 5 RESOLUTION NO. 2018-019, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE AGREEMENTS NECESSARY FOR THE SERVER ROOM UPGRADE PROJECT WITH FUNDS FROM THE**



**CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR FISCAL YEAR 2018/2019 (FY19)**

Adopt Resolution No. 2018-019, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute agreements necessary for the server room upgrade project with funds from the California State of Good Repair Program for FY19.

**CC 6 RESOLUTION NO. 2018-020, AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT, BASELINE AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS**

Adopt Resolution No. 2018-020, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the execution of a master agreement, baseline agreement and program supplements for State-funded transit projects.

**Motion: Approve the Consent Calendar.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Carrillo, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1 CUBIC TRANSPORTATION SYSTEMS, INC. – FAREBOX EQUIPMENT AND TAP VALIDATOR UPGRADE PROJECT**

Mr. Hickling presented the staff report.

**Motion: Authorize the Executive Director/CEO to negotiate and execute a contract with CUBIC Transportation Systems, Inc. (Attachment A), to support the preparation and installation of 75 DCU/farebox upgrade kits, 10 DCU/farebox kit spares, new farebox lids, and one garage computer for the system.**

Moved by Vice Chair Knippel, seconded by Director Carrillo

Vote: Motion Carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Carrillo, and Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 Report by the Executive Director/CEO

Mr. Neshati presented his accomplishments since he became Executive Director/CEO of the Agency and invited the Board to provide him with a report card rating his progress.

- Commuter service to Mojave Spaceport and Edwards Air Force Base is tentatively scheduled to begin on October 1, 2018. A circulator service may be implemented around the base.
- Local transit service to Northrop Grumman, Boeing and Lockheed Martin is tentatively scheduled to begin December 1, 2018.
- Meeting with Antelope Valley Hospital and Palmdale Regional Medical Center staff to discuss installing bus stops on or near their facilities.
- Coordinating transportation needs for employees who travel from the Antelope Valley to Santa Clarita.
- Creating Welcome to the Antelope Valley kits with transportation information to distribute to new residents.
- Implemented service between the Antelope Valley College's Lancaster Campus and their Palmdale Center
- Added bus stops at the West Los Angeles Veteran's Administration Medical Center and Sierra Highway/Avenue O-8.
- Evaluated and improved fare collection methods.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

Chairman Crist complimented Mr. Neshati and Kelly Miller, Community Outreach Specialist, regarding the great job they did promoting the 2018 Antelope Valley Fair.

Director Hofbauer stated that staff did a great job organizing the ribbon-cutting event to announce the new bus stop at Avenue O-8 and Sierra Highway.

Director Carrillo stated he looks forward to being a part of the AVTA Board.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:04 a.m. to the next Regular Meeting of the Board of Directors on September 25, 2018 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of SEPTEMBER, 2018

---

Marvin Crist, Chairman of the Board

ATTEST:

---

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.



**DATE:** September 25, 2018  
**TO:** BOARD OF DIRECTORS  
**SUBJECT:** Financial Reports for July and August 2018

---

#### **RECOMMENDATION**

That the Board of Directors receive and file the following Financial Reports for July and August 2018:

Fiscal Year-to-Date Budget versus Actual report dated July 31, 2018 (Attachment A); Draft, unaudited Financial Statements for the one month ended July 31, 2018 and 2017 (Attachment B); Treasurer's Report for the month ended July 31, 2018 (Attachment C); Payroll History Report for the three months ended August 31, 2018 (Attachment D); Cash Disbursements Report for the month ended August, 2018 (Attachment E).

#### **FISCAL IMPACT**

Payroll: The August payroll of \$199,632 is lower than the rolling six-month average for payroll expense by \$224,378 or 11.04%.

Cash Disbursements: \$4,405,048.

Draft, unaudited Financial Statements (accrual basis): Change in Net Position: \$(797,460) which includes YTD depreciation expense of \$397,040.

#### **BACKGROUND**

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Administration and Finance prepares the Budget versus Actual report, Interim Financial Statements, Treasurer's Report, Payroll History Report, and the Cash Disbursements Report, and submits them to the Executive

Director/CEO and Treasurer who certifies the availability of funds for all the reports presented herein. These reports are hereby submitted to the Board of Directors for ratification.

AVTA's gross payroll for employees for the month of August 2018, exclusive of benefits, payroll taxes and service charges, is shown below.

<b>Payroll Period</b>	<b>Amount</b>	<b>Journal #</b>
08/04/18	\$99,668.07	PYPKT01143
08/18/18	99,964.27	PYPKT01145
<b>Gross Pay, August 2018</b>	<b>\$199,632.34</b>	

The Register of Demands authorized the issuance of warrants in the following amount:

<b>Register Date</b>	<b>Amount</b>
08/01/18–08/31/18	\$4,405,048

Large items include:

Transdev, Inc. (July, 2018)	1,237,273
Pinnacle Petroleum (fuel – July/August 2018)	202,631
IntelliRide (Dial-A-Ride services for July, 2018)	123,583
Stradling Yocca et al. – legal services/other matters	34,692
California Choice (group health insurance – September 2018)	35,250
BYD Coach & Bus LLC – purchase of (2) two 40ft electric buses	1,318,589
W.A.V.E. – 11 primary/34 secondary charging systems	1,224,500
Total of large items selection	4,176,518

These items comprise 94.8% of total expenditures for the month.

### **Operating Cash**

Major cash components as of July 31, 2018:

Cash per general ledger	\$21,400,752
Less restricted funds	(19,930,923)
Projected net cash inflows/(outflows) for the following month	3,814,575
Projected cash available for operations in the following month	5,284,404

The projected cash available will cover approximately three months of operating expenses based on the Authority's average monthly operating cash requirements of \$1.8 million.

## **BUDGET TO ACTUAL SUMMARY NARRATIVE**

Attachment A – Budget to Actual Report shows the unaudited interim results for the one month ended July, 2018.

Operating income/(loss) (net of depreciation) was unfavorable to budget by \$325K.

Revenues were unfavorable to budget by \$(604K).

Timing differences: Fare revenue below budget; timing differences for FTA and Jurisdictional Contributions will catch up as the year progresses.

Expenses were favorable to budget by \$279K.

Fuel, wages and general and administrative expenses were less than budget.

**I, Macy Neshati, Executive Director and CEO of AVTA, declare that the attached reports are accurate and correct.**

Prepared by:

Submitted by:

---

Judy Vaccaro-Fry  
Director of Finance and Administration

---

Macy Neshati  
Executive Director/CEO

Attachments:

- A – Budget versus Actual Report as of YTD July 31, 2018
- B – Draft Financial Statements for the one month ended July, 2018 and 2017.
- C – Treasurer’s Report and Cash Flow Projection for the month of July 31, 2018
- D – Payroll History Report for the three months ended August, 2018
- E – Cash Disbursements Report for the month ended August, 2018

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**BUDGET VS. ACTUALS - OPERATING INCOME STATEMENT**  
For the 1 months ended July 31, 2018

DESCRIPTION	YEAR-TO-DATE		
	BUDGET	ACTUAL	VARIANCE
<b>REVENUE</b>			
FARE REVENUE	416,500	367,725	(48,775)
MTA FUNDS	1,014,756	1,010,031	(4,725)
FTA FUNDS	542,327	10,413	(531,914)
JURISDICTIONAL CONTRIBUTIONS	275,898	262,141	(13,757)
OTHER REVENUE	17,310	12,750	(4,560)
<b>TOTAL REVENUE</b>	<b>2,266,791</b>	<b>1,663,060</b>	<b>(603,731)</b>
<b>EXPENSES</b>			
CONTRACT SERVICES	1,485,473	1,355,529	129,944
FUEL & ELECTRICITY FOR OPERATIONS	254,801	212,296	42,505
OTHER OPERATING EXPENSES	10,912	18,441	(7,528)
WAGES	274,642	147,948	126,693
BENEFITS	57,902	73,785	(15,883)
LEGAL	10,354	10,000	354
CONSULTING	17,991	13,558	4,433
ADVOCACY	20,112	20,000	112
TRAVEL	8,297	9,283	(986)
IT MAINTENANCE & LICENSES	18,794	51,433	(32,639)
UTILITIES	17,326	9,922	7,405
GENERAL & ADMINISTRATION EXPENSES	80,607	55,787	24,820
<b>TOTAL EXPENSES</b>	<b>2,257,211</b>	<b>1,977,981</b>	<b>279,230</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>9,580</b>	<b>(314,921)</b>	<b>(324,501)</b>

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**EXPENDITURES BY DEPARTMENT**  
For the 1 months ended July 31, 2018

DESCRIPTION	YEAR-TO-DATE		
	BUDGET	ACTUAL	VARIANCE
<b>TOTAL REVENUE</b>	<b>2,266,791</b>	<b>1,663,060</b>	<b>(603,731)</b>
<b>EXPENDITURES BY DEPARTMENT</b>			
EXECUTIVE SERVICES	130,698	104,868	25,830
OPERATIONS & MAINTENANCE	1,876,523	1,696,232	180,292
FINANCE	135,882	67,304	68,578
CUSTOMER SERVICE	56,206	35,792	20,413
ALLOCATIONS	57,902	73,785	(15,883)
<b>TOTAL EXPENSES</b>	<b>2,257,211</b>	<b>1,977,981</b>	<b>279,230</b>
<b>OPERATING INCOME/(LOSS)</b>	<b>9,580</b>	<b>(314,921)</b>	<b>(324,501)</b>



**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**VARIANCES BY DEPARTMENT**  
**For the 1 months ended July 31, 2018**

		COMMENTS (\$000's)
<b>REVENUE</b>	P	Fare Revenue (\$49)
	T	Operating Contributions (\$14)
	T	MTA Revenues (\$5)
	T	5307 Funds (PM & Operating Support) (\$532)
	P	Other Revenue \$1
<b>EXECUTIVE SERVICES</b>	P	Wages & Benefits \$10
<b>OPERATIONS &amp; MAINTENANCE</b>	P	Wages & Benefits \$41
	P	Contract Services (Transdev/IntelliRide) \$130
	P	Fossil Fuel for Fleet Operations \$43
	P	I.T. Categories (incl Software Licensing) (\$33)
	P	Utilities \$7
	P	Grantable PM & Operating Support (\$8)
<b>FINANCE</b>	P	Wages & Benefits \$64
<b>CUSTOMER SERVICE</b>	P	Wages & Benefits \$12
<b>ALLOCATIONS (NET OF DEPRECIATION)</b>	T	Contingency (Restricted) & GASB Adjustments (\$16)

P = Permanent difference  
T = Timing difference



## STATEMENT OF NET POSITION

	As of July 31, 2018 <i>Unaudited</i>	As of July 31, 2017 <i>Unaudited</i>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 21,400,752	\$ 18,209,013
Due from other governments	7,268,269	3,625,521
Other receivables	76,493	344,237
Inventory	326,350	282,354
Prepaid items	349,344	405,775
Total Current Assets	29,421,208	22,866,899
<b>NONCURRENT ASSETS</b>		
Capital assets, net of depreciation	58,108,705	54,481,799
Total Assets	87,529,913	77,348,698
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Pension plan contributions	888,674	626,044
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	3,532,450	1,844,045
Accrued payroll and related	(2,262)	-
Compensated absences	304,551	362,841
Deferred Revenue - Prop 1B	2,023,011	2,395,496
Other Liabilities	15,651	336,378
Total Current Liabilities	5,873,400	4,938,761
<b>NONCURRENT LIABILITIES</b>		
Net pension plan liability	880,874	629,016
Total Liabilities	6,754,274	5,567,777
<b>Deferred inflows of resources</b>		
Net pension plan assumption differences	142,398	296,364
Unearned Revenue	326,926	224,358
Total deferred inflows of resources	469,324	520,722
<b>NET POSITION</b>		
Invested in Capital Assets	58,108,705	54,481,799
Restricted for Capital Acquisition	6,917,827	5,862,984
Unrestricted	16,168,455	11,541,460
Total Net Assets	\$ 81,194,987	\$ 71,886,243



**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**GOVERNMENT AUDITING STANDARDS PRESENTATION**  
**(INCLUDING DEPRECIATION EXPENSE)**

	For the One Month ending July 31, 2018 <i>Unaudited</i>	For the One Month ending July 31, 2017 <i>Audited</i>
<b>OPERATING REVENUES</b>		
Charges for services:		
Passenger fares	\$ 367,725	\$ 342,795
Total operating revenues	<u>367,725</u>	<u>342,795</u>
<b>OPERATING EXPENSES</b>		
Purchased transportation services:		
Outside transit contract	1,355,529	1,305,647
Fuel	182,517	184,336
Other operating costs	95,679	60,605
General and administrative	344,256	317,491
Total operating expenses, net of depreciation	<u>1,977,981</u>	<u>1,868,079</u>
Operating gain/(loss), net of depreciation	(1,610,256)	(1,525,285)
Depreciation	397,040	333,894
Total operating expenses	<u>2,375,020</u>	<u>2,201,973</u>
Operating gain/(loss)	<u>(2,007,295)</u>	<u>(1,859,178)</u>
<b>NONOPERATING REVENUES/(EXPENSES)</b>		
Interest Income	6,132	110
Local grants - MTA	1,010,031	906,911
Federal non-capital grants	10,413	30,574
Member agency contributions	262,141	262,141
Grantable expenses	(302,600)	(34,496)
Other	6,618	6,725
Total nonoperating revenues and expenses	<u>992,735</u>	<u>1,171,966</u>
Gain/(Loss) before capital contributions	<u>(1,014,561)</u>	<u>(687,213)</u>
<b>CAPITAL CONTRIBUTIONS</b>		
Capital grants	169,222	15,560
Member agency contributions	47,879	47,879
Total capital contributions	<u>217,101</u>	<u>63,439</u>
<b>CHANGE IN NET POSITION</b>	(797,460)	(623,774)
<b>NET POSITON, BEGINNING OF PERIOD</b>	<u>81,992,448</u>	<u>72,510,019</u>
<b>NET POSITION, END OF PERIOD</b>	<u>\$ 81,194,987</u>	<u>\$ 71,886,243</u>

**STATEMENT OF CASH FLOWS**

	For the One Month ending July 31, 2018 <i>Unaudited</i>	For the One Month ending July 31, 2017 <i>Audited</i>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash received from customers	367,725	342,795
Non-operating miscellaneous revenue received	6,618	6,725
Cash payments to suppliers for goods and services	(1,756,248)	(1,942,018)
Cash payments to employees for services	(272,229)	(266,096)
Net cash used in operating activities	<u>(1,654,133)</u>	<u>(1,858,594)</u>
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:</b>		
Operating grants received	2,261,104	173,188
Contributions received from member agencies	326,787	127,775
Net cash provided by non-capital financing activities	<u>2,587,891</u>	<u>300,963</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Acquisition of capital assets	(4,615,060)	-
Proceeds received from sale of capital assets	-	-
Capital grants received	4,781,993	15,560
Capital expenses	(302,600)	(34,496)
Capital contributions received from member agencies	47,879	47,879
Net cash used in capital and related financing activities	<u>(87,788)</u>	<u>28,944</u>
<b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES:</b>		
Interest received	6,132	110
Net cash provided by investing activities:	<u>6,132</u>	<u>110</u>
Net increase/(decrease) in cash and cash equivalents	852,101	(1,528,577)
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<u>20,548,649</u>	<u>19,737,590</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u><u>21,400,752</u></u>	<u><u>18,209,013</u></u>



## STATEMENT OF CASH FLOWS

	For the One Month ending July 31, 2018 <i>Unaudited</i>	For the One Month ending July 31, 2017 <i>Audited</i>
<b>Reconciliation of operating income (loss) to net cash used in operating activities (Indirect Method):</b>		
Operating Loss	(2,007,295)	(1,859,178)
<b>Adjustments to Net Cash used in Operating Activities</b>		
Depreciation	397,040	333,894
Miscellaneous income	6,618	6,725
(Increase) decrease in other receivables	19,456	261,131
(Increase) decrease in inventory	-	-
(Increase) decrease in prepaid items	32,544	(3,071)
(Increase) decrease in deferred outflows of resources	-	-
Increase (decrease) in accounts payable	(476,255)	(774,691)
Increase (decrease) in accrued payroll	(50,495)	(42,662)
Increase (decrease) in compensated absences payable	-	-
Increase (decrease) in other liabilities	142,398	1,400
Increase (decrease) in deferred revenue/(Prop 1B)	-	-
Increase (decrease) in net pension liability	-	-
Increase (decrease) in deferred inflows of resources	281,858	217,858
	<u>281,858</u>	<u>217,858</u>
Net Cash used in operating activities	<u>(1,654,133)</u>	<u>(1,858,594)</u>

### Notes

- 1 This set of basic financial statements is prepared on an interim basis and is unaudited.
- 2 Please see the Cash Flow Projection Report for additional highlights on cash & equivalents, payroll and expenditures.

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report and Cash Flow Projection**  
**For the Month Ended 7/31/18**

Investment Type	Description	Beginning Balance	Deposits	Disbursements	Interest	Ending Balance
<b>Cash and Investments Under the Direction of the Treasurer</b>						
Local Agency Investment Fund (LAIF) - Capital Reserve		6,917,339				6,917,339
Interest (earned quarterly)						
Proposition 1B Restricted Fund*		2,052,601			91	2,052,692
Interest earned for the month						
Union Bank - LCTOP		54,969		-	169,229	224,198
Interest earned for the month						
* Deferred revenue, recorded as liability until associated expense incurred.						
<b>TOTAL CAPITAL RESERVE AND RESTRICTED FUNDS</b>		<b>9,024,908</b>	<b>-</b>	<b>-</b>	<b>169,320</b>	<b>\$9,194,228</b>
Wells Fargo - Operating Reserves - CDs		250,000		250,000		-
Wells Fargo - Staging		2,695		-		2,695
Wells Fargo - Money Market Fund		2,577,966		-	256,033	2,833,999
<b>TOTAL OPERATING RESERVE</b>		<b>2,830,661</b>	<b>-</b>	<b>250,000</b>	<b>256,033</b>	<b>\$2,836,694</b>
General, Payroll & Payable Accounts		8,692,142				
Operating Accounts Analysis						
FTA			6,308,512			
Cash Fares			351,614			
Vendor Pass Sales Revenue			86,998			
Low Carbon Transit Ops Program (LCTOP)			169,222			
MTA Revenue			166,610			
Jurisdictional Contributions (Lancaster)			374,666			
Other Revenue			(16,553)			
Non-Transportation Revenue			7,811			
Cash Disbursement for The Month				6,491,848		
Employee Payroll				210,018		
Employee Deductions				36,892		
Employer Payroll Taxes				9,833		
CalPERS - AVTA paid				22,267		
Bank Fees				1,274		
<b>Net Operating Funds</b>		<b>8,692,142</b>	<b>7,448,881</b>	<b>6,772,132</b>	<b>-</b>	<b>9,368,892</b>
<b>Petty Cash Balance</b>		<b>938</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>938</b>
<b>TOTAL CASH AND INVESTMENTS</b>		<b>20,548,649</b>	<b>7,448,881</b>	<b>7,022,132</b>	<b>425,354</b>	<b>\$ 21,400,752</b>

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds, Union Bank and Wells Fargo Bank. Pending any future actions by the AVTA Board or any and unforeseen occurrences, AVTA has cash flow adequate to meet its expenditure requirements for the next three months.

Prepared by:

Submitted by:

James Mannie  
 Finance Manager

Judy Vaccaro-Fry  
 Director of Finance & Administration

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report and Cash Flow Projection**  
**For the Month Ended 7/31/18**

Descriptions	\$ Subtotal	\$ Total
BALANCE FROM THE REPORT		\$ 21,400,752
<b><u>Less Restricted Funds</u></b>		
Proposition 1B/LCTOP (Deferred Revenue)		(2,276,890)
Operating Reserve (Wells Fargo)		(2,836,694)
Capital Reserve (LAIF)		(6,917,339)
Reserve for BYD Bus Deliveries		(2,500,000)
Restricted for Operations		(5,400,000)
<b>RESTRICTED CASH</b>		<b>(19,930,923)</b>
<b>UNRESTRICTED CASH</b>		<b>\$ 1,469,830</b>
<b>NET RECEIVABLE AND PAYABLE FOR THE MONTH ENDED JUNE 30, 2018</b>		
<b>Add Accounts receivable:</b>		
FTA funds	\$ 1,749,506	
MTA Revenue	1,552,382	
Jurisdiction Contributions	153,212	
Vendor Pass Sales/Transporter/State	3,889,662	
Other	0	<b>7,344,762</b>
<b>Less Payables &amp; Payroll:</b>		
Accounts Payable & Accrued Invoices	(3,448,409)	
Payroll & Related, Other	(81,779)	<b>(3,530,187)</b>
<b>NET INFLOW/(OUT FLOW) OF CASH --- A/R, A/P</b>		<b>3,814,575</b>
<b>PROJECTED CASH AVAILABLE IN THE NEXT 30 DAYS:</b>		<b>\$ 5,284,404</b>
<b>OPERATING CASH REQUIRED MONTHLY - AVERAGE</b>		<b>\$ 1,800,000</b>
<b>Operating Cash Coverage per Monthly Average:</b>		<b>2.9</b>

**ANTELOPE VALLEY TRANSIT AUTHORITY  
PAYROLL HISTORY REPORT  
MAY - JULY 2018**

	June Total	July Total	July Total
Number of Pay <u>Periods</u> :	2	2	2
<b><u>EARNINGS</u></b>			
Regular Pay	\$ 187,989.82	\$ 158,402.92	\$ 181,429.98
Overtime Pay	634.99	2,678.38	342.46
Vacation Pay	11,971.21	15,518.68	8,251.22
Double Time Pay	-	-	-
Sick Pay	5,240.27	5,461.72	3,617.52
Final Pay	-	-	-
Bereavement Pay	-	-	1,247.80
Holiday Pay	9,768.07	10,980.86	-
Bonus Pay	-	-	-
Floating Holiday Pay	1,571.52	636.14	615.76
Retroactive Pay	183.54	-	-
<b>TOTAL, ALL PAY CATEGORIES</b>	<b>\$ 217,359.42</b>	<b>\$ 193,678.70</b>	<b>\$ 195,504.74</b>
Vacation Cash Out	2,441.20	902.58	2,307.60
Floater Cash Out	6,160.65	-	-
Deferred Income 457	1,000.00	1,000.00	1,000.00
Stipend --- Cell phone reimbursements	687.50	800.00	820.00
<b>TOTAL PAYROLL</b>	<b>\$ 227,648.77</b>	<b>\$ 196,381.28</b>	<b>\$ 199,632.34</b>
<b>Inc(Dec)-Curr month over prev month</b>		<b>\$ (31,267.49)</b>	<b>\$ 3,251.06</b>
<b>% Inc(Dec)-Curr month over prev month</b>		<b>(13.73%)</b>	<b>1.66%</b>





Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0944 - AGILITY RECOVERY SOLUTIONS INC.</b>				
23829	08/01/2018	AVTA Contract No. 2013-49-July 2018	100-2FF-5-G1-9401012	230.00
23883	08/15/2018	AVTA Contract No. 2013-49-Aug. 2018	100-2FF-5-G1-9401012	230.00
<b>Vendor V0944 - AGILITY RECOVERY SOLUTIONS INC. Total:</b>				<b>460.00</b>
<b>Vendor: V0006 - American Business Machines</b>				
23830	08/01/2018	AVTA Contract No. 2019-16	100-2FF-5-G1-9401009	674.95
<b>Vendor V0006 - American Business Machines Total:</b>				<b>674.95</b>
<b>Vendor: V0753 - American Heritage Life Ins.</b>				
23831	08/01/2018	Employee Paid Extended Benefits	100-000-2-B1-4011019	409.28
<b>Vendor V0753 - American Heritage Life Ins. Total:</b>				<b>409.28</b>
<b>Vendor: V0656 - Antelope Valley Fair</b>				
23881	08/15/2018	Animal House Buyers Association-AV Fair	100-5CS-5-G1-9501039	1,500.00
<b>Vendor V0656 - Antelope Valley Fair Total:</b>				<b>1,500.00</b>
<b>Vendor: V1048 - Antelope Valley Harley-Davidson Animal House</b>				
23882	08/15/2018	AV Animal House Buyers Association	100-5CS-5-G1-9501039	150.00
<b>Vendor V1048 - Antelope Valley Harley-Davidson Animal House Total:</b>				<b>150.00</b>
<b>Vendor: V0135 - Aramark Uniform Services</b>				
23832	08/01/2018	Uniform services through June 2018	100-2FF-5-G1-9401038	225.58
23832	08/01/2018	Uniform service	100-2FF-5-G1-9411038	218.25
23832	08/01/2018	Uniform service	100-2FF-5-G1-9411038	221.46
23832	08/01/2018	Uniform service	100-2FF-5-G1-9411038	218.25
23853	08/09/2018	Uniform Supply	100-2FF-5-G1-9411038	290.25
23884	08/15/2018	Uniform supply	100-2FF-5-G1-9411038	230.28
23904	08/23/2018	Uniform supply	100-2FF-5-G1-9411038	241.26
23904	08/23/2018	Uniform supply	100-2FF-5-G1-9411038	246.62
<b>Vendor V0135 - Aramark Uniform Services Total:</b>				<b>1,891.95</b>
<b>Vendor: V0441 - At&amp;T Calnet</b>				
23885	08/15/2018	Telephone service, as of 7/20/2018	100-2FF-5-G1-9401025	711.18
<b>Vendor V0441 - At&amp;T Calnet Total:</b>				<b>711.18</b>
<b>Vendor: V0013 - AV Press</b>				
23833	08/01/2018	Advertisement of Procurement Notices	100-3FS-5-G1-9501002	3,101.32
23854	08/09/2018	AVTA Contract No. 2019-08 - General Media Ad Costs	100-3FS-5-G1-9501002	358.94
23854	08/09/2018	AVTA Contract No. 2019-08 - General Media Ad Costs	100-3FS-5-G1-9501002	730.39
23854	08/09/2018	AVTA Contract No. 2019-08 - General Media Ad Costs	100-3FS-5-G1-9501002	358.94
23854	08/09/2018	Employment Recruitment-Maintenance	100-3FS-5-G1-9501026	288.77
<b>Vendor V0013 - AV Press Total:</b>				<b>4,838.36</b>
<b>Vendor: V1303 - AV Web Designs</b>				
23886	08/15/2018	Design Time	100-5CS-5-G1-9501029	75.00
23886	08/15/2018	Retractable Banner Stand	100-5CS-5-G1-9501029	52.56
23886	08/15/2018	Service Change Flyers	100-5CS-5-G1-9501018	466.81
23886	08/15/2018	Design Time	100-5CS-5-G1-9501018	225.00
23886	08/15/2018	Design Time	100-1EX-5-G1-9501003	300.00
23886	08/15/2018	Marketing brochures - Benefits	100-1EX-5-G1-9501003	532.51
23886	08/15/2018	Veterans Services Brochures	100-1EX-5-G1-9501003	222.13
23886	08/15/2018	Design time	100-1EX-5-G1-9501003	225.00
23925	08/29/2018	Contract 2019-26 Website Redesign-First 50%	100-1EX-5-G1-9501031	7,481.25
<b>Vendor V1303 - AV Web Designs Total:</b>				<b>9,580.26</b>
<b>Vendor: V0496 - Blue Tarp Financial- Northern Tool</b>				
23905	08/23/2018	Port-a-cool water pump	100-2FF-5-G1-9411038	199.99
<b>Vendor V0496 - Blue Tarp Financial- Northern Tool Total:</b>				<b>199.99</b>
<b>Vendor: V0239 - BOHN'S Printing</b>				
23855	08/09/2018	Business cards-IT	100-3FS-5-G1-9501018	87.60
23887	08/15/2018	FY19 Budget Books	100-1EX-5-G1-9501018	431.16
<b>Vendor V0239 - BOHN'S Printing Total:</b>				<b>518.76</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0149 - Brinks Incorporated</b>				
23906	08/23/2018	AVTA Contract No. 2019-14-July 2018	100-3FS-5-G1-9501024	650.67
23906	08/23/2018	AVTA Contract No. 2019-14-Supplies-June 2018	100-3FS-5-G1-9501024	31.62
23906	08/23/2018	AVTA Contract No. 2019-14-Supplies-July 2018	100-3FS-5-G1-9501024	97.51
23906	08/23/2018	AVTA Contract No. 2019-14-August 2018	100-3FS-5-G1-9501024	650.67
<b>Vendor V0149 - Brinks Incorporated Total:</b>				<b>1,430.47</b>
<b>Vendor: V1174 - BYD Coach &amp; Bus LLC</b>				
23907	08/23/2018	TIRCP2 40ft Transit Buses-Bus#40821	600-1XX-5-J1-9919086	659,294.37
23907	08/23/2018	TIRCP2 40ft Transit Buses-Bus#40822	600-1XX-5-J1-9919086	659,294.37
<b>Vendor V1174 - BYD Coach &amp; Bus LLC Total:</b>				<b>1,318,588.74</b>
<b>Vendor: V1139 - California Choice</b>				
23856	08/09/2018	C Konisek Health Insurance-COBRA(Sept18)	100-000-2-B1-4011013	903.15
23856	08/09/2018	Group Health Insurance (EE)- Sept 2018	100-000-2-B1-4011013	5,764.99
23856	08/09/2018	Group Health Insurance (ER)- Sept 2018	100-1ZZ-5-G1-9701612	28,581.78
<b>Vendor V1139 - California Choice Total:</b>				<b>35,249.92</b>
<b>Vendor: V1059 - Calstart</b>				
23908	08/23/2018	Project managment & reporting	600-1XX-5-J1-9909085	1,741.04
23908	08/23/2018	Calstart Progress Payment-12/1/17-8/21/18	600-1XX-5-J1-9909085	14,313.88
<b>Vendor V1059 - Calstart Total:</b>				<b>16,054.92</b>
<b>Vendor: V0723 - Canon Solutions America</b>				
23888	08/15/2018	Customer Service Canpon C5051 Copier 12 Month Agrt	100-2FF-5-G1-9401009	392.99
<b>Vendor V0723 - Canon Solutions America Total:</b>				<b>392.99</b>
<b>Vendor: V0416 - Carquest of Lancaster #7305</b>				
23889	08/15/2018	Trailer ball	100-2FF-5-G1-9411038	13.13
23889	08/15/2018	rear rotors	100-2FF-5-G1-9411038	212.41
23889	08/15/2018	front rotors	100-2FF-5-G1-9411038	251.82
23889	08/15/2018	rear pads	100-2FF-5-G1-9411038	76.64
23889	08/15/2018	front pads	100-2FF-5-G1-9411038	76.64
<b>Vendor V0416 - Carquest of Lancaster #7305 Total:</b>				<b>630.64</b>
<b>Vendor: V0154 - Dell Marketing</b>				
23857	08/09/2018	Service for Dell C2660dn Printer, ST: 8926F52	100-2FF-5-G1-9401012	230.00
<b>Vendor V0154 - Dell Marketing Total:</b>				<b>230.00</b>
<b>Vendor: V0646 - DSL Extreme</b>				
23834	08/01/2018	DSL Service-08/01/18-9/01/18	100-2FF-5-G1-9401025	52.83
<b>Vendor V0646 - DSL Extreme Total:</b>				<b>52.83</b>
<b>Vendor: V1225 - Duke Engineering</b>				
23858	08/09/2018	construction documents and support for WAVE at PTC	600-1XX-5-J1-9909085	1,350.00
23858	08/09/2018	A&E Services to Re- design Server Room	600-1XX-5-J1-9909200	8,105.00
23858	08/09/2018	2017-41 - TO 4 - A&E - 40th St E and Palmdale Blvd	600-1XX-5-J1-9508100	1,875.00
<b>Vendor V1225 - Duke Engineering Total:</b>				<b>11,330.00</b>
<b>Vendor: V1098 - Emergency Planning Consultants</b>				
23890	08/15/2018	2018-26 Sec Emergency Preparedness Mgmt Plan	600-1XX-5-J1-9909068	18,750.00
<b>Vendor V1098 - Emergency Planning Consultants Total:</b>				<b>18,750.00</b>
<b>Vendor: V0676 - Employment Screening Resources</b>				
23835	08/01/2018	Employment screening- K Alcuran	100-3FS-5-G1-9501027	72.10
<b>Vendor V0676 - Employment Screening Resources Total:</b>				<b>72.10</b>
<b>Vendor: V0046 - Federal Express</b>				
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	38.82
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	31.45
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	38.54
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	19.23
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	355.70
23859	08/09/2018	Shipping costs	100-3FS-5-G1-9501010	150.77
23891	08/15/2018	Shipping costs	100-3FS-5-G1-9501010	31.82
<b>Vendor V0046 - Federal Express Total:</b>				<b>666.33</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0176 - First Place Awards</b>				
23926	08/29/2018	2 wall plate inserts	100-3FS-5-G1-9501009	19.71
<b>Vendor V0176 - First Place Awards Total:</b>				<b>19.71</b>
<b>Vendor: V1247 - Fleet-Net Corporation</b>				
23860	08/09/2018	Fleet Managment Software Contract 2017-14	600-1XX-5-J1-9910004	1,155.45
<b>Vendor V1247 - Fleet-Net Corporation Total:</b>				<b>1,155.45</b>
<b>Vendor: V0125 - Grainger</b>				
23836	08/01/2018	Electrical enclosure for WAVE	100-2FF-5-G1-9411038	1,225.06
23909	08/23/2018	replacement parts for facility projects	100-2FF-5-G1-9401038	25.77
23909	08/23/2018	replacement parts for facility projects	100-2FF-5-G1-9401038	89.72
23909	08/23/2018	replacement parts for facility projects	100-2FF-5-G1-9401038	214.93
23909	08/23/2018	replacement parts for facility projects	100-2FF-5-G1-9401038	27.43
23909	08/23/2018	replacement parts for facility projects	100-2FF-5-G1-9411038	389.49
23909	08/23/2018	white boards	600-1XX-5-J1-9921005	917.45
<b>Vendor V0125 - Grainger Total:</b>				<b>2,889.85</b>
<b>Vendor: V1231 - Hanka Advisor LLC</b>				
23861	08/09/2018	AVTA Contract No 2017-22 - Amend #2	100-1EX-5-G1-9501015	5,000.00
23861	08/09/2018	AVTA Contract No 2017-22 - Amend #2-FINAL	100-1EX-5-G1-9501015	5,000.00
<b>Vendor V1231 - Hanka Advisor LLC Total:</b>				<b>10,000.00</b>
<b>Vendor: V0624 - Home Depot Credit Services</b>				
23927	08/29/2018	Facility maintenance	100-2FF-5-G1-9411038	37.73
23927	08/29/2018	Bus stop maint crew trucks, etc	100-2FF-5-G1-9411038	65.68
23927	08/29/2018	Facility batteries	100-2FF-5-G1-9411038	35.14
23927	08/29/2018	Facility maintenance	100-2FF-5-G1-9411038	6.55
23927	08/29/2018	Yard fencing, landscaping parts	600-1XX-5-J1-9910002	351.06
23927	08/29/2018	Landscaping parts	600-1XX-5-J1-9910002	273.83
<b>Vendor V0624 - Home Depot Credit Services Total:</b>				<b>769.99</b>
<b>Vendor: V0474 - Insight- Public Sector</b>				
23892	08/15/2018	Zebra OneCare Extended Service Agreement - 3 Years	600-1XX-5-J1-9909072	173.37
23892	08/15/2018	APC Symmetra Battery Module	600-1XX-5-J1-9921005	521.86
23892	08/15/2018	StarTech.com USB-C to VGA/DVI/HDMI Adapter	600-1XX-5-J1-9921005	144.96
<b>Vendor V0474 - Insight- Public Sector Total:</b>				<b>840.19</b>
<b>Vendor: V1057 - IntelliRide</b>				
23928	08/29/2018	July 2018 ETP Service	100-2FF-5-G1-9401031	10,413.31
23893	08/15/2018	July 2018 DAR Fare Coupons	100-000-4-D1-6001400	1,478.00
23928	08/29/2018	Dial-a-ride Service, July 2018	100-000-4-D1-6001400	(9,853.50)
23928	08/29/2018	Dial-a-ride Service, July 2018	100-2FF-5-G1-9001014	121,544.80
<b>Vendor V1057 - IntelliRide Total:</b>				<b>123,582.61</b>
<b>Vendor: V0057 - Interior Plant Designs</b>				
23862	08/09/2018	Plant Maintenance/Service-August 2018	100-2FF-5-G1-9401005	220.00
<b>Vendor V0057 - Interior Plant Designs Total:</b>				<b>220.00</b>
<b>Vendor: V0492 - Interstate Battery System</b>				
23837	08/01/2018	Battery for unit 216	100-2FF-5-G1-9411038	120.30
<b>Vendor V0492 - Interstate Battery System Total:</b>				<b>120.30</b>
<b>Vendor: V0157 - Iron Mountain Records Mgmt Inc</b>				
23863	08/09/2018	Offsite shred service	100-2FF-5-G1-9401005	86.70
<b>Vendor V0157 - Iron Mountain Records Mgmt Inc Total:</b>				<b>86.70</b>
<b>Vendor: V0806 - Kelly Alcuran</b>				
23894	08/15/2018	Preparation of Budget for FY 19-Consulting	100-1EX-5-G1-9501013	480.00
23894	08/15/2018	FY19 Budget Consulting Contract No 2018-25	100-1EX-5-G1-9501013	1,020.00
<b>Vendor V0806 - Kelly Alcuran Total:</b>				<b>1,500.00</b>
<b>Vendor: V0288 - LA County Sheriff Dept</b>				
23864	08/09/2018	AVTA Contract No. 2018-22 - Law Enforcement-June18	100-5CS-5-G1-9501034	6,755.94
<b>Vendor V0288 - LA County Sheriff Dept Total:</b>				<b>6,755.94</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0281 - LACMTA</b>				
23895	08/15/2018	EZ Pass Reconciliation for FY 2018	100-000-4-D1-6001309	4,494.00
23895	08/15/2018	Metrolink Boardings Reconciliation for FY18	100-000-4-D1-6001309	4,843.00
<b>Vendor V0281 - LACMTA Total:</b>				<b>9,337.00</b>
<b>Vendor: V1301 - Len Engel</b>				
23910	08/23/2018	AVTA Contract No. 2018-33 - Consulting- 1 of 4	100-1EX-5-G1-9501013	15,000.00
<b>Vendor V1301 - Len Engel Total:</b>				<b>15,000.00</b>
<b>Vendor: V1188 - Lorman Education Services</b>				
23865	08/09/2018	Lorman Education services-All Access Pass-FY 2019	100-1EX-5-G1-9501019	4,434.84
23865	08/09/2018	Lorman All Access Pass for FY 2019-K Conrad	100-1EX-5-G1-9501019	246.38
<b>Vendor V1188 - Lorman Education Services Total:</b>				<b>4,681.22</b>
<b>Vendor: V1107 - LPM Consulting Inc.</b>				
23838	08/01/2018	Blanket PO for LPM Consulting for FY17/18	100-3FS-5-G1-9501027	1,404.00
<b>Vendor V1107 - LPM Consulting Inc. Total:</b>				<b>1,404.00</b>
<b>Vendor: V1265 - M. Greene Planning &amp; Resource Department</b>				
23866	08/09/2018	Professional Services Contract No 2018-29	100-1EX-5-G1-9501013	3,077.70
<b>Vendor V1265 - M. Greene Planning &amp; Resource Department Total:</b>				<b>3,077.70</b>
<b>Vendor: V1302 - Macy Neshati</b>				
23839	08/01/2018	Reimbursement for Office chair, desk set, etc	100-3FS-5-G1-9501009	273.72
23911	08/23/2018	Reimb-CalSTA Meeting, Sacramento	100-1EX-5-G1-9501019	92.04
23839	08/01/2018	Car Allowance-August 2018	100-1EX-5-G1-9701415	600.00
23852	08/01/2018	Reimb-CTA Committee Meeting	100-1EX-5-G1-9501019	249.04
23911	08/23/2018	Reimb-CTAA Sun Conference	100-1EX-5-G1-9501019	927.11
<b>Vendor V1302 - Macy Neshati Total:</b>				<b>2,141.91</b>
<b>Vendor: V0720 - Mail America 2- Palmdale</b>				
23896	08/15/2018	Reimb-LIFE Coupons-July 2018	100-3FS-5-G1-9501037	176.00
<b>Vendor V0720 - Mail America 2- Palmdale Total:</b>				<b>176.00</b>
<b>Vendor: V1212 - Master's Refreshment Services</b>				
23867	08/09/2018	Coffee Supplies	100-3FS-5-G1-9501009	239.97
<b>Vendor V1212 - Master's Refreshment Services Total:</b>				<b>239.97</b>
<b>Vendor: V0292 - McMaster-Carr Supply Co.</b>				
23868	08/09/2018	bench for temporary stop	600-1XX-5-J1-9909059	369.29
23912	08/23/2018	Extreme Pressure Brass 90 degree elbow	100-2FF-5-G1-9411038	88.73
<b>Vendor V0292 - McMaster-Carr Supply Co. Total:</b>				<b>458.02</b>
<b>Vendor: V0454 - O'Connor Photography</b>				
23840	08/01/2018	Headshot Photo	100-3FS-5-G1-9501009	150.00
<b>Vendor V0454 - O'Connor Photography Total:</b>				<b>150.00</b>
<b>Vendor: V1054 - Ollivier Corporation</b>				
23841	08/01/2018	AVTA Contract No. 2019-17	100-2FF-5-G1-9401012	1,717.50
<b>Vendor V1054 - Ollivier Corporation Total:</b>				<b>1,717.50</b>
<b>Vendor: V0987 - OPSEC Specialized Protection</b>				
23869	08/09/2018	AVTA Contract No. 2013-056 - Security Srvcs	100-5CS-5-G1-9501034	4,430.00
<b>Vendor V0987 - OPSEC Specialized Protection Total:</b>				<b>4,430.00</b>
<b>Vendor: V0688 - Our Weekly Publications</b>				
23842	08/01/2018	AVTA Contract No. 2019-09 - Minority Ad Costs	100-3FS-5-G1-9501002	245.00
23870	08/09/2018	Advertisement of Procurement Notices	100-3FS-5-G1-9501002	315.00
23870	08/09/2018	Advertisement of Procurement Notices	100-3FS-5-G1-9501002	262.50
<b>Vendor V0688 - Our Weekly Publications Total:</b>				<b>822.50</b>
<b>Vendor: V0243 - Palmdale Chamber of Commerce</b>				
23843	08/01/2018	Membership renewal-9/01/18-8/30/2019	100-1EX-5-G1-9501006	220.00
<b>Vendor V0243 - Palmdale Chamber of Commerce Total:</b>				<b>220.00</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V1238 - Passantino Andersen Communications LLC</b>				
23844	08/01/2018	Contract No 2017-31-June 2018	100-1EX-5-G1-9501013	4,090.00
23844	08/01/2018	AVTA Contract No. 2019-05 - Comm Srvc	100-1EX-5-G1-9501013	3,995.00
<b>Vendor V1238 - Passantino Andersen Communications LLC Total:</b>				<b>8,085.00</b>
<b>Vendor: V0756 - Pierce Heating and Air conditioning</b>				
23913	08/23/2018	A/C repair diagnosis	100-2FF-5-G1-9411038	150.00
<b>Vendor V0756 - Pierce Heating and Air conditioning Total:</b>				<b>150.00</b>
<b>Vendor: V0078 - Pinnacle Petroleum Inc</b>				
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,694.22
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	11,937.69
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	9,868.78
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,802.22
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,430.11
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,085.01
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,192.60
23845	08/01/2018	Fuel, July 2018	100-2FF-5-G1-9201003	22,757.25
23914	08/23/2018	Fuel, July 2018	100-2FF-5-G1-9201003	23,043.42
23914	08/23/2018	Fuel, August 2018	100-2FF-5-G1-9201003	22,819.53
<b>Vendor V0078 - Pinnacle Petroleum Inc Total:</b>				<b>202,630.83</b>
<b>Vendor: V1006 - Proactive Work Health</b>				
23929	08/29/2018	Employee screen test	100-3FS-5-G1-9501027	110.00
<b>Vendor V1006 - Proactive Work Health Total:</b>				<b>110.00</b>
<b>Vendor: V1271 - Questica Ltd.</b>				
23897	08/15/2018	Professional Services Training Staff Budget Software	100-1EX-5-G1-9501019	832.50
<b>Vendor V1271 - Questica Ltd. Total:</b>				<b>832.50</b>
<b>Vendor: V0743 - SHI- Software Hardware Integration</b>				
23915	08/23/2018	3 Yr. Instant Replacement - Web Security Gateway	100-2FF-5-G1-9401012	1,138.20
23915	08/23/2018	3 Yr. Energize Updates - Web Security Gateway	100-2FF-5-G1-9401012	1,237.22
23915	08/23/2018	3-Yr. Energize Updates - Email Security Gateway	100-2FF-5-G1-9401012	2,029.34
23915	08/23/2018	3 Yr. Instant Replacement - Email Security Gateway	100-2FF-5-G1-9401012	1,354.76
23930	08/29/2018	Zebra 5319 Wax Print Ribbon Pack	100-2FF-5-G1-9401009	113.37
<b>Vendor V0743 - SHI- Software Hardware Integration Total:</b>				<b>5,872.89</b>
<b>Vendor: V0649 - Sinclair Printing &amp; Litho., Inc.</b>				
23871	08/09/2018	Local schedules 12 panel 12000 count	100-1EX-5-G1-9501018	3,281.72
<b>Vendor V0649 - Sinclair Printing &amp; Litho., Inc. Total:</b>				<b>3,281.72</b>
<b>Vendor: V0403 - Southern California Edison</b>				
23872	08/09/2018	2 PMC's 5576540 & 5576546 EV Load-June 2018	100-2FF-5-G1-9201012	5,653.35
23846	08/01/2018	Clocktower Plaza-Ebus Electricity-6/12/18-7/12/18	100-2FF-5-G1-9201010	951.36
23872	08/09/2018	Electricity-6/19/18-7/19/18	100-2FF-5-G1-9401021	4,563.20
23872	08/09/2018	2 PMC's 5576540 & 5576546 EV Load-July 2018	100-2FF-5-G1-9201012	5,653.35
23872	08/09/2018	Ebus charges-Lancaster City Park	100-2FF-5-G1-9201010	73.22
23916	08/23/2018	Ebus Electricity-Clocktower Plz, 7/12/18-8/10/18	100-2FF-5-G1-9201010	565.73
<b>Vendor V0403 - Southern California Edison Total:</b>				<b>17,460.21</b>
<b>Vendor: V0493 - Standard Insurance Company</b>				
23873	08/09/2018	Vision Insurance Premium (EE)- Aug 2018	100-000-2-B1-4011016	132.19
23873	08/09/2018	Vision Insurance Premium- Aug 2018 (Colby)	100-000-2-B1-4011016	9.92
23873	08/09/2018	Vision Insurance Premium (ER)-Aug 2018	100-1ZZ-5-G1-9701616	465.41
23873	08/09/2018	Dental Insurance Premium (EE)- Aug 2018	100-000-2-B1-4011014	951.93
23873	08/09/2018	Dental Insurance Premium- Aug 2018 (Colby)	100-000-2-B1-4011014	63.48
23873	08/09/2018	Dental Insurance Premium (ER)- Aug 2018	100-1ZZ-5-G1-9701614	3,013.27
<b>Vendor V0493 - Standard Insurance Company Total:</b>				<b>4,636.20</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0477 - Standard Insurance Company</b>				
23931	08/29/2018	Life	100-1ZZ-5-G1-9701811	389.90
23931	08/29/2018	HADV Premium	100-1ZZ-5-G1-9701811	39.00
23931	08/29/2018	Short Term Disability	100-1ZZ-5-G1-9701812	1,294.48
23931	08/29/2018	Long Term Disability	100-1ZZ-5-G1-9701813	802.92
23931	08/29/2018	AD&D	100-1ZZ-5-G1-9701814	77.98
<b>Vendor V0477 - Standard Insurance Company Total:</b>				<b>2,604.28</b>
<b>Vendor: V0870 - State of California-Secretary of State</b>				
23932	08/29/2018	Stmnt of Facts-Roster of Public Agencies Filing	100-3FS-5-G1-9501010	1.00
<b>Vendor V0870 - State of California-Secretary of State Total:</b>				<b>1.00</b>
<b>Vendor: V1275 - Stephen Company</b>				
23874	08/09/2018	Lobbyist Disclosure form-filing fees	100-1EX-5-G1-9501015	202.50
<b>Vendor V1275 - Stephen Company Total:</b>				<b>202.50</b>
<b>Vendor: V1170 - Stradling Yocca Carlson &amp; Rauth, A Professional Corporation</b>				
23847	08/01/2018	General Service	100-1EX-5-G1-9501005	4,271.20
23847	08/01/2018	Special Projects	100-1EX-5-G1-9501005	2,453.00
23847	08/01/2018	Eco Energy Solutions vs AVTA	100-1EX-5-G1-9501005	27,145.86
23847	08/01/2018	Employment/Personnel	100-1EX-5-G1-9501005	821.50
<b>Vendor V1170 - Stradling Yocca Carlson &amp; Rauth, A Professional Corporation Total:</b>				<b>34,691.56</b>
<b>Vendor: V0684 - Strategies</b>				
23848	08/01/2018	Consulting Services for C Konisek-April 2018	100-3FS-5-G1-9501027	50.00
<b>Vendor V0684 - Strategies Total:</b>				<b>50.00</b>
<b>Vendor: V0103 - TCW Systems, Inc.</b>				
23917	08/23/2018	Local radio repeater service-July 2018	100-2FF-5-G1-9411038	500.00
<b>Vendor V0103 - TCW Systems, Inc. Total:</b>				<b>500.00</b>
<b>Vendor: V1070 - The "G" Crew</b>				
23875	08/09/2018	Labor Complaiance for Count Room	600-1XX-5-J1-9909068	5,425.00
<b>Vendor V1070 - The "G" Crew Total:</b>				<b>5,425.00</b>
<b>Vendor: V0405 - The Gas Company</b>				
23876	08/09/2018	Utilities-Gas, 6/18/18-7/18/18	100-2FF-5-G1-9401022	306.41
<b>Vendor V0405 - The Gas Company Total:</b>				<b>306.41</b>
<b>Vendor: V0904 - Time Warner/Spectrum Business</b>				
23898	08/15/2018	Cable, 8/11/18-9/10/18	100-2FF-5-G1-9401025	252.08
23918	08/23/2018	Internet Service,7/13/18-8/12/18	100-2FF-5-G1-9401025	1,365.00
<b>Vendor V0904 - Time Warner/Spectrum Business Total:</b>				<b>1,617.08</b>
<b>Vendor: V0365 - TRANE US Inc.</b>				
23919	08/23/2018	Repair on HVAC Unit#2	100-2FF-5-G1-9411038	811.09
<b>Vendor V0365 - TRANE US Inc. Total:</b>				<b>811.09</b>
<b>Vendor: V0252 - Transdev, Inc.</b>				
23920	08/23/2018	Travel training-July 2018	100-5CS-5-G1-9401035	114.40
23920	08/23/2018	Cummins Sales-Invoice#008-5971	600-1XX-5-J1-9909075	1,437.24
23920	08/23/2018	Metrolink Assistance-July 2018	100-2FF-5-G1-9001013	385.08
23920	08/23/2018	Cummins Sales-Invoice#008-6639	600-1XX-5-J1-9909075	1,737.29
23920	08/23/2018	JARC Commuter Hours-785-786-787-July 2018	100-2FF-5-G1-9001015	19,099.97
23920	08/23/2018	Commuter Recovery STANDBY-July 2018	100-2FF-5-G1-9001013	1,040.08
23920	08/23/2018	BYD Electric buses, Routes 1,4,97-Bus#401,402-7/18	100-2FF-5-G1-9001016	24,393.57
23920	08/23/2018	Commuter Recovery-July 2018	100-2FF-5-G1-9001013	6,600.28
23920	08/23/2018	Local and Commuter Maint and Service, July 2018	100-2FF-5-G1-9001013	1,182,465.32
<b>Vendor V0252 - Transdev, Inc. Total:</b>				<b>1,237,273.23</b>
<b>Vendor: V0660 - Transit Talent</b>				
23933	08/29/2018	Ad in Transit Talent for Grants Coordinator	100-3FS-5-G1-9501026	110.00
<b>Vendor V0660 - Transit Talent Total:</b>				<b>110.00</b>
<b>Vendor: V0189 - United Parcel Service</b>				
23899	08/15/2018	Shipping charges	100-3FS-5-G1-9501010	17.89
<b>Vendor V0189 - United Parcel Service Total:</b>				<b>17.89</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V1267 - United States Bankruptcy Court</b>				
23877	08/09/2018	LA13-38529-NB-Mark Perry	100-000-2-B1-4011034	670.61
23921	08/23/2018	LA13-38529-NB-Mark Perry	100-000-2-B1-4011034	670.61
<b>Vendor V1267 - United States Bankruptcy Court Total:</b>				<b>1,341.22</b>
<b>Vendor: V0353 - UNUM Life Insurance Co of Amer</b>				
23922	08/23/2018	Long Term Care (EE)	100-000-2-B1-4011024	84.30
23922	08/23/2018	Long Term Care (ER)	100-1ZZ-5-G1-9702618	460.50
<b>Vendor V0353 - UNUM Life Insurance Co of Amer Total:</b>				<b>544.80</b>
<b>Vendor: V0302 - US Bank</b>				
23849	08/01/2018	Training-Sexual harassment	100-1EX-5-G1-9501019	61.20
23849	08/01/2018	Community Transport. Association of America Reg.	100-1EX-5-G1-9501019	250.00
23849	08/01/2018	Flight and hotel-CA Trans. Assoc of America	100-1EX-5-G1-9501019	321.60
23849	08/01/2018	Airfare-Indianapolis-BusCon	100-1EX-5-G1-9501019	364.40
23849	08/01/2018	Airfare for CALSTA meeting	100-1EX-5-G1-9501019	425.96
23849	08/01/2018	Lodging-Oakland Convention Center	100-1EX-5-G1-9501019	895.00
23849	08/01/2018	Laserfische Empower seminar for 2019	100-1EX-5-G1-9501019	2,285.00
23849	08/01/2018	APTA Annual Meeting-addtl charges for lodging	100-1EX-5-G1-9501019	108.00
23849	08/01/2018	Palmdale Chamber Luncheon	100-1EX-5-G1-9501019	25.00
23849	08/01/2018	AVBOT Luncheon	100-1EX-5-G1-9501019	20.00
23849	08/01/2018	Registration-BusCon	100-1EX-5-G1-9501019	115.00
23849	08/01/2018	Credit charge-AVBOT meeting	100-1EX-5-G1-9501019	(60.00)
23849	08/01/2018	Metro NextGen workshop Registration	100-1EX-5-G1-9501019	15.00
23849	08/01/2018	Flowers sent to Operator Lightner	100-1EX-5-G1-9501029	65.70
23849	08/01/2018	Meal cards for operators	100-1EX-5-G1-9501029	140.00
23849	08/01/2018	Plaques, frames, gift cards-10 year anniversary	100-3FS-5-G1-9501009	1,319.40
23849	08/01/2018	Replacement server hard drives	600-1XX-5-J1-9910003	716.25
23900	08/15/2018	Shipping cost-UHAUL Services to BOISE ID	100-3FS-5-G1-9501010	1,471.74
23934	08/29/2018	Rutgers university Training-Procurement	100-1EX-5-G1-9501019	415.96
23934	08/29/2018	TIRCP National Conference-Sept 2018	100-1EX-5-G1-9501019	475.00
23934	08/29/2018	Airfare- M Neshati to Oakland CA	100-1EX-5-G1-9501019	481.96
23934	08/29/2018	Registration-APTA Conference 2018	100-1EX-5-G1-9501019	875.00
23934	08/29/2018	2018 Mobility 21 Southern CA meeting	100-1EX-5-G1-9501019	603.78
23934	08/29/2018	APTA Annual Conference-2018	100-1EX-5-G1-9501019	1,652.78
23934	08/29/2018	Registration-CA Transit Association	100-1EX-5-G1-9501019	1,860.00
23934	08/29/2018	All hands staff meeting-1st & 2nd Qtr	100-1EX-5-G1-9501019	235.82
23934	08/29/2018	J Fry-TIRCP Meeting	100-1EX-5-G1-9501019	147.00
23934	08/29/2018	Palmdale Chamber of Commerce	100-1EX-5-G1-9501019	25.00
23934	08/29/2018	AV Hispanic meeting	100-1EX-5-G1-9501019	25.00
23934	08/29/2018	Airfare to Oakland-M Neshati	100-1EX-5-G1-9501019	121.96
23934	08/29/2018	AVTA Transdev BBQ event	100-1EX-5-G1-9501029	425.80
23934	08/29/2018	Cart for Board Clerk	100-3FS-5-G1-9501009	17.43
23934	08/29/2018	Hologram stickers for AVTA Veterans passes	100-3FS-5-G1-9501009	227.58
23934	08/29/2018	Envelopes for AP	100-3FS-5-G1-9501009	70.56
23934	08/29/2018	Outreach-Northrop-8/9/18	100-5CS-5-G1-9501029	136.88
23934	08/29/2018	Facebood ads	100-5CS-5-G1-9501029	25.00
23934	08/29/2018	Gift cards for operators ride check	100-5CS-5-G1-9501029	120.00
23934	08/29/2018	Palmdale Trophy Engraving	100-3FS-5-G1-9501009	15.33
23934	08/29/2018	Alternator for scrubber use	100-2FF-5-G1-9411038	140.00
<b>Vendor V0302 - US Bank Total:</b>				<b>16,637.09</b>
<b>Vendor: V1072 - W.A.V.E.</b>				
23923	08/23/2018	11 Primary and 34 Secondary chargers	600-1XX-5-J1-9909085	103,000.00
23878	08/09/2018	11 Primary and 34 Secondary chargers	600-1XX-5-J1-9909085	194,500.00
23923	08/23/2018	11 Primary and 34 Secondary chargers	600-1XX-5-J1-9909085	875,500.00
23923	08/23/2018	11 Primary and 34 Secondary chargers	600-1XX-5-J1-9909085	51,500.00
<b>Vendor V1072 - W.A.V.E. Total:</b>				<b>1,224,500.00</b>
<b>Vendor: V0969 - Walsma Oil Company</b>				
23901	08/15/2018	Diesel Emmision Fluid	100-2FF-5-G1-9201003	2,370.46
<b>Vendor V0969 - Walsma Oil Company Total:</b>				<b>2,370.46</b>



Antelope Valley Transit Authority

# Cash Disbursements Report CC 2.E

By Vendor Name

Payment Dates 08/01/2018 - 08/31/2018

Payment Number	Payment Date	Description (Item)	Account Number	Amount
<b>Vendor: V0550 - Waste Management</b>				
23879	08/09/2018	Utilities, Waste- Aug 2018	100-2FF-5-G1-9401023	1,219.94
<b>Vendor V0550 - Waste Management Total:</b>				<b>1,219.94</b>
<b>Vendor: V0457 - Waxie Enterprises Inc.</b>				
23902	08/15/2018	rolled towel	100-2FF-5-G1-9401038	406.25
23902	08/15/2018	premium tissue	100-2FF-5-G1-9411038	746.35
23902	08/15/2018	medium bags	100-2FF-5-G1-9411038	589.85
23902	08/15/2018	large bags	100-2FF-5-G1-9411038	513.99
23902	08/15/2018	microfiber towels	100-2FF-5-G1-9411038	217.49
23902	08/15/2018	perforated kitchen towels	100-2FF-5-G1-9411038	30.27
23902	08/15/2018	xl vinyl gloves	100-2FF-5-G1-9411038	36.10
<b>Vendor V0457 - Waxie Enterprises Inc. Total:</b>				<b>2,540.30</b>
<b>Vendor: V1154 - Weideman Group Inc.</b>				
23880	08/09/2018	Strategy Consulting-Aug 2018	100-1EX-5-G1-9501015	10,000.00
<b>Vendor V1154 - Weideman Group Inc. Total:</b>				<b>10,000.00</b>
<b>Vendor: V0112 - Western Exterminators</b>				
23903	08/15/2018	Exterminator Service, July 2018	100-2FF-5-G1-9401005	108.50
<b>Vendor V0112 - Western Exterminators Total:</b>				<b>108.50</b>
<b>Vendor: V0124 - Witts</b>				
23851	08/01/2018	Office Supplies	100-3FS-5-G1-9501009	686.66
23851	08/01/2018	Office Supplies	100-3FS-5-G1-9501009	1,211.87
23924	08/23/2018	Office Supplies	100-3FS-5-G1-9501009	209.30
23936	08/29/2018	Office Supplies	100-3FS-5-G1-9501009	433.05
23936	08/29/2018	Office Supplies	100-3FS-5-G1-9501009	230.65
23936	08/29/2018	Office Supplies	100-3FS-5-G1-9501009	164.85
<b>Vendor V0124 - Witts Total:</b>				<b>2,936.38</b>
<b>Grand Total:</b>				<b>4,405,048.31</b>





**DATE:** September 25, 2018

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Resolution No. 2018-021, Authorizing the Executive Director/CEO to Execute all Required Documents of the Federal Transit Administration (FTA) as Required by the Department of Transportation's Program for Fiscal Year 2018/2019 (FY19)

---

**RECOMMENDATION**

That the Board of Directors adopt Resolution No. 2018-021, a Resolution of the Board of Directors of the Antelope Valley Transit Authority authorizing the Executive Director/CEO to execute all required documents of the FTA as required by the DOT's for FY19.

**FISCAL IMPACT**

Adopting Resolution No. 2018-021 would authorize the Executive Director/CEO to sign, on behalf of AVTA and the Board of Directors, the certification and assurances and any other required documents as it relates to the Department of Transportation's Federal Transit Administration.

**BACKGROUND**

AVTA receives annual apportionments from the FTA Grant Program. The AVTA Board is required to adopt Resolution No. 2018-021 in order to receive the FY19 and future grant awards as applied for by the Authority. The resolution will certify that the Board authorizes the Executive Director/CEO to execute all necessary documents related to this funding source.

Prepared by:

Submitted by:

---

Judy Vaccaro-Fry  
Director of Finance and Administration

---

Macy Neshati  
Executive Director/CEO

Attachment: A – Resolution No. 2018-021

ANTELOPE VALLEY TRANSIT AUTHORITY

BOARD OF DIRECTORS

RESOLUTION NO. 2018-021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY TRANSIT AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE ALL REQUIRED DOCUMENTS OF THE FEDERAL TRANSIT ADMINISTRATION AS REQUIRED BY THE DEPARTMENT OF TRANSPORTATION'S PROGRAM FOR FISCAL YEAR 2018/2019

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, all contracts for financial assistance will impose certain obligations upon the applicant, including the provision by the contract of the project(s)' local share costs.

NOW THEREFORE, BE IT RESOLVED BY THE ANTELOPE VALLEY TRANSIT AUTHORITY (AVTA):

1. That the Executive Director/CEO is authorized to execute and file all applications on behalf of the AVTA with the U.S. Department of Transportation, to aid in the financing of all planning, capital, training, demonstration, and/or operating assistance projects.
2. That the Executive Director/CEO is authorized to execute and file with such applications an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of the proposed projects.
3. That the Executive Director/CEO is designated to furnish such additional information as the U.S. Department of Transportation may require in connection with all applications.
4. That the Executive Director/CEO is authorized to set forth and execute minority business enterprise (disadvantaged business enterprise and women's business enterprise) policies and procedures in connection with the procurement needs of all projects.
5. That the Executive Director/CEO is authorized to execute all grant agreements on behalf of AVTA with the U.S. Department of Transportation to aid in the financing of all planning, capital, training, demonstration, and/or operating assistance projects.
6. Macy Neshati, AVTA Executive Director/CEO, is hereby authorized to execute all grant applications on behalf of the Authority.

PASSED, APPROVED, AND ADOPTED this 25<sup>th</sup> day of September 2018, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Marvin Crist, Chairman of the Board  
Antelope Valley Transit Authority

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Karen S. Darr, Clerk of the Board

\_\_\_\_\_  
Allison E. Burns, General Counsel

PROPOSED



**DATE:** September 25, 2018

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Contract Award for Unarmed Security Guard Services

---

### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director/CEO to execute Contract #2019-04 for unarmed security guard services to OPSEC Specialized Protection, Lancaster, CA, for an amount not to exceed \$75,000 per year for a five-year term.

### **FISCAL IMPACT**

Sufficient funds have been included in the Fiscal Year 2018/2019 Business Plan to pay for this service.

### **BACKGROUND**

Security of AVTA's employees, contracted personnel, property, services and the public it serves are of utmost importance to the agency's mission. AVTA is committed to maintaining a professional, safe and secure environment to conduct operations. The intent of these services is to mitigate the possible interruption of property damage and daily operations at AVTA headquarters, and the addition of possible services at events held outside the facility. Security guards will be charged with monitoring facility grounds, administration offices, customer service lobby and the Community Room. To this end, staff developed and circulated a Request for Proposals (RFP).

AVTA released an RFP on July 20, 2018. The solicitation documents were posted to AVTA's procurement website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster* newsletter. Prior to issuance of the RFP, the Board and TAC members were notified and asked to submit any recommendations for potential vendors. The local Chambers of Commerce and Antelope Valley Board of Trade were also notified via their respective newsletters and email lists; a total of six firms from within the Antelope Valley were notified via email with the RFP attached. Eleven additional firms from outside the Antelope Valley registered and downloaded the RFP. Staff held an optional pre-proposal conference on August 1, 2018, with three firms attending in-person and by phone.

The RFP opened on August 23, 2018. Of the 17 firms that received the RFP, four (4) responses were received. A review committee evaluated and ranked each response on the following criteria: proposer's solution (30%), project budget (20%), similar projects (15%), proposer's information (15%), project forms/reports (10%) and personnel (10%). Five hundred possible total points were available.

These firms and respective hourly costs for the project are listed in the table below.

Firm	Location	Total Score (500 Max)	Hourly Rates
OPSEC Specialized Protection	Lancaster, CA	428	\$24.68 – Regular* \$37.02 - Over-time* \$34.28 – Patrol*
Absolute International Security	El Monte, CA	425	\$26.28 – Regular* \$39.42 - Over-time* \$30.47 – Patrol*
American Guard Services	Los Angeles, CA	397	\$26.64 – Regular* \$37.29 - Over-time* \$31.93 – Patrol*
Alltech Industries, Inc.	Lancaster, CA	323	\$22.61 – Regular* \$33.92 - Over-time* \$27.79 – Patrol*

\* Armed guard and patrol service pricing are also available.

OPSEC Specialized Protection proposal earned the highest combined score from the committee. In addition to their reasonable pricing, they provided the best overall solution for AVTA. It was obvious that their security experience gave them a clear insight into our requirements and mission. Staff is confident that OPSEC Specialized Protection will perform their duties diligently.

Prepared by:

Submitted by:

---

Lyle A. Block, CPPB  
Procurement and Contracts Officer

---

Macy Neshati  
Executive Director/CEO



**DATE:** September 25, 2018

**TO:** BOARD OF DIRECTORS

**SUBJECT:** Contract #2019-06 for In-Plant Bus Manufacturing Inspection Services

---

## **RECOMMENDATION**

That the Board of Directors authorize the Executive Director/CEO to execute Contract #2019-06 for in-plant bus manufacturing inspection services to Vehicle Technical Consultants, Inc., Beaumont, CA, for an amount of \$117,500, plus applicable sales tax.

## **FISCAL IMPACT**

Sufficient grant funds have been included in the Fiscal Year 2018/2019 Business Plan to pay for this service.

## **BACKGROUND**

In January 2016, AVTA's Board adopted a goal to implement a 100% battery electric bus fleet by December 2018. Staff committed itself to pursuing all funding opportunities and have acquired sufficient funding to achieve this goal. In February of 2016, the Board of Directors awarded a sole respondent contract to BYD Motors, Inc., to manufacture and supply the battery electric bus fleet.

The Federal Transit Administration (FTA) requires a resident inspector during the manufacturing process. See FTA's regulation 49 CFR, Subtitle B, Part 663.37 – Post-delivery purchaser's requirements certification. The regulation reads in part, "(a)...a resident inspector (other than an agent or employee of the manufacturer) was at the manufacturing site throughout the period of manufacture of the rolling stock to be purchased and monitored and completed a report on the manufacture of such rolling stock..."

To this end, staff developed and circulated Request for Qualifications (RFQ) #2019-06 to comply with the regulation. AVTA released the RFQ on July 23, 2018. The solicitation documents were posted to AVTA's procurement website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster*

newsletter. Prior to issuance of the RFQ, the Board and TAC members were notified and asked to submit any recommendations for potential vendors. The local Chambers of Commerce and Antelope Valley Board of Trade were also notified via their respective newsletters and email lists; a total of six firms were notified via email with the RFQ attached. One additional firm registered and downloaded the RFQ. Those firms were located in the following states, four California firms (one each from Beaumont, Fullerton, Lodi and Riverside); and three out of state firms (one each from Ohio, Florida and Maryland). Staff held an optional pre-proposal conference on August 2, 2018, with no firms attending by phone or in-person.

The RFQ opened on August 16, 2018. Of the seven firms that received the RFQ, only two (2) responses were received. A review committee evaluated and ranked each response on the following criteria: proposer's solution (30%), project budget (20%), similar projects (10%), proposer's information (10%), project schedule/benchmarks (10%) and personnel (20%). 300 hundred possible total points were available.

These firms and respective costs for the project are listed in the table below.

Firm	Location	Total Score (300 Max)	Estimated Fee
Vehicle Technical Consultants, Inc.	Beaumont, CA	222	\$117,500
TRC Engineering Services, LLC	Oviedo, FL	203	\$184,250

Vehicle Technical Consultants, Inc., qualifications earned the highest combined score from evaluators. In addition to their reasonable pricing, they provided the best overall solution for AVTA. It was obvious that their experience with battery electric buses gave them a clear insight into our needs and requirements. Staff is confident Vehicle Technical Consultants, Inc. will perform their duties to the highest degree possible for AVTA.

Prepared by:

Submitted by:

---

Lyle A. Block, CPPB  
Procurement and Contracts Officer

---

Macy Neshati  
Executive Director/CEO



**DATE: September 25, 2018**

**TO: BOARD OF DIRECTORS**

**SUBJECT: 2018 New Employment Center Commuter Services**

---

**RECOMMENDATION**

That the Board of Directors (1) approve staff's proposed new Employment Center Commuter Services to be implemented within the next 90 calendar days; and (2) authorize staff to finalize the fare structures; develop service schedules and brochures; conduct community and employer outreach/travel training sessions; enroll employees in the commuter service; and conduct monthly pass sales.

Approval of the new commuter service will create the Route 747 service to the Edwards Air Force Base (EAFB) Installation, Route 748 service to the Mojave Air and Space Port and The Spaceship Company, and Route 788 service to aerospace manufactures and industries in the Santa Clarita area.

**FISCAL IMPACT**

The proposed new Employment Center Commuter Services have been included in the adopted Fiscal Year 2018/2019 (FY19) Business Plan. Below are the costs to operate the routes:

**Route 747 - EAFB Installation**

Total Yearly Revenue Hours 1,695 hours  
Total Yearly Revenue Miles 43,458 miles  
Yearly Operational Cost \$136,549.20  
Number of buses 2  
Daily cost \$538.00  
Daily hours 6.67 hours  
Daily miles 171.09 miles

**Route 748 – Mojave Air and Space Port and The Spaceship Company**

Total Yearly Revenue Hours 1,369 hours  
Total Yearly Revenue Miles 38,760 miles  
Yearly Operational Cost \$110,286.64  
Number of buses 2  
Daily cost \$434.00  
Daily hours 5.39 hours  
Daily miles 152.60 miles



**Route 788 - Santa Clarita Industrial Center**

Total Yearly Revenue Hours	1,248 hours
Total Yearly Revenue Miles	48,033 miles
Yearly Operational Cost	\$100,538.88
Number of buses	1
Daily cost	\$396.00
Daily hours	4.91 hours
Daily miles	189.11 miles

**BACKGROUND**

Since the beginning of FY19, AVTA has rededicated its focus and outreach on providing improved mobility services and an efficient route system that serves our community and employers' transportation needs. AVTA staff has conducted successful coordination meetings with North Los Angeles County's largest employers: EAFB, Mojave Air and Space Port, Air Force Plant 42 Production and Test Facility, Santa Clarita Valley Industrial Centers, and several others.

Representatives from each of these employment centers have expressed a desire and a willingness to partner with AVTA to provide safe, clean, and cost effective commuter services to their employees. The new routes and services are the first phase of addressing these requests and partnerships. The following is a summary of the proposed service changes:

**Route 747 - EAFB Installation:** Two buses will pick up passengers at 4:45 a.m. and 5:15 a.m. at the Palmdale Transportation Center and drop them off at significant test and manufacturing locations within the installation. The last drop off will be in front of Head Quarters at 6:12 a.m. and 6:42 a.m. respectively. These two buses will deadhead to AVTA and will return to EAFB to pick up passengers at 4:05 p.m. and 5:05 p.m. Staff is considering three bus stop locations: the Palmdale Transportation Center (PTC), the Lancaster Metrolink Station, and Rosamond Blvd. & 15<sup>th</sup> St. W. outside the Base installation.

**Route 748 – Mojave Air and Space Port:** Two buses will provide service to the Mojave Air and Space Port for employees who are employed at The Spaceship Company, BAE, Scale Composites, and others. Passengers will be picked up at the PTC at 4:40 a.m. and 5:40 a.m. with an additional stop at the Lancaster Metrolink Station before continuing to the Mojave Air and Space Port.

**Route 788 - Santa Clarita Industrial Center:** One bus will service the industrial park and aerospace businesses on and surrounding the Avenue Mentry stop in Santa Clarita/Valencia. Business representatives have communicated they have numerous employees who live in the Antelope Valley and want to improve their commute and make the commuter service an employee benefit paid for by the employer. The businesses in the area work two 12-hour shifts, which AVTA would be servicing. Passengers would be picked up at Sgt. Steve Owen Memorial Park at 4:40 a.m. and at 4:57 a.m. from PTC and delivered to the Avenue Mentry stop at about 5:47 a.m.,

this bus would then depart at 6:10 a.m. to bring employees from the second shift back into the Antelope Valley. The total travel time is estimated to be 67 minutes.

Assuming Board approval of the proposed new Employment Center Commuter Services, staff would continue to accomplish the following activities:

- Coordinate the planning with EAFB Security Command regarding protocols for Operators to enter and operate on the installation.
- Finalize the fare schedule with TAP.
- Develop new/updated service schedules.
- Schedule and conduct travel training sessions at all employer locations.
- Enroll employees and passes sales.
- Ensure contractor readiness and implementation of new route(s).

Prepared by:

Submitted by:

---

Norm Hickling  
Director of Strategic Planning and  
Development

---

Macy Neshati  
Executive Director/CEO



**DATE:** September 25, 2018

**TO:** BOARD OF DIRECTORS

**SUBJECT:** First Amendment of the Amended and Restated Joint Exercise of Powers Agreement (JPA)

---

## **RECOMMENDATION**

That the Board of Directors (1) approve the amended language to the AVTA JPA as follows: *"The Cities shall each appoint to the Board two designated directors from their respective City Council members and one or more alternate directors (who is not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one or more alternate directors."*; and (2) submit the First Amendment of the Amended and Restated JPA to the Cities of Lancaster and Palmdale and Los Angeles County for their consideration and adoption.

## **FISCAL IMPACT**

There is no fiscal impact

## **BACKGROUND**

During the August 28, 2018 Board Meeting, Director Hofbauer requested clarification regarding how many alternate directors each City may designate. Chairman Crist directed General Counsel to prepare suggested language, as shown below, for an amendment to the JPA.

## **SECTION 2. AUTHORITY**

**Section B:** Board of Directors. The Authority shall be governed by a Board of Directors ("Board"). The Board shall be composed of six designated directors and three alternate directors. Except as provided in sub-paragraph (3) below, any

reference in this Agreement to “the full Board” shall be deemed a reference to the six designated directors. The directors shall be appointed as follows:

- (1) The Cities shall each appoint to the Board two designated directors from their respective City Council members and one **or more** alternate directors (who is not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one **or more** alternate directors.

Prepared by:

Submitted by:

---

Macy Neshati  
Executive Director/CEO

---

Allison Burns  
General Counsel

Attachment: A - First Amendment of the Amended and Restated JPA

## NB 4 – ATTACHMENT A

### FIRST AMENDMENT OF THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE COUNTY OF LOS ANGELES, THE CITY OF PALMDALE, AND THE CITY OF LANCASTER CREATING AN AGENCY TO BE KNOWN AS THE ANTELOPE VALLEY TRANSIT AUTHORITY

This Amendment is entered into by the County of Los Angeles, a political subdivision of the State of California (“County”), the City of Palmdale, a municipal corporation (“Palmdale”), and the City of Lancaster, a municipal corporation (“Lancaster”). Palmdale and Lancaster are sometimes collectively referred to herein as “Cities.” The Cities and the County are sometimes individually referred to herein as “Party” and collectively as “Parties.”

WHEREAS, the Parties entered into a Joint Exercise of Powers Agreement (“Agreement”) for the creation of an agency to be known as the Antelope Valley Transit Authority (“Authority”) in 1992; and

WHEREAS, the Parties thereafter entered into an Amended and Restated Joint Exercise of Powers Agreement (“Amended Agreement”), dated for reference as of November 22, 2011, a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Parties desire to clarify certain provisions of the Amended Agreement consistent with and in recognition of the Parties’ practices.

NOW, THEREFORE, in consideration of the mutual benefits, promises, and agreements set forth herein, the Parties agree as follows:

Section 1. The Parties agree that Section 2(B) of the Amended Agreement referenced above and attached hereto as Exhibit “A” be deleted in its entirety and revised to read as follows:

- B. Board of Directors. The Authority shall be governed by a Board of Directors (“Board”). The Board shall be composed of six designated directors and such alternate directors as the Parties may designate. Except as provided in subparagraph (3) below, any reference in this Agreement to “the full Board” shall be deemed a reference to the six designated directors. The directors shall be appointed as follows:
- (1) The Cities shall each appoint to the Board two designated directors from their respective City Council members and one or more alternate directors (which alternate directors are not required to be City Council members). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one or more alternate directors. No person who receives the substance of his or her income from another transit operating agency or who receives from transit providers campaign contributions in excess of \$250 may be a director.
  - (2) Each director shall serve at the pleasure of his or her appointing authority and until his or her successor has been appointed. Notwithstanding the preceding, the term of any director appointed by either City shall

terminate automatically when his or her term of office on the City Council terminates for any reason.

- (3) Alternate directors may attend all Board meetings. In the absence of a Party's designated director at a Board meeting, the alternate director for that Party shall be counted as part of the quorum if in attendance, and may vote on all matters coming before the Board at that meeting. Otherwise, alternate directors shall not be counted as part of the quorum at a Board meeting and may not vote on matters coming before the Board at a meeting.

Section 2. Other than as modified and amended herein, all other terms and conditions of the Amended Agreement shall remain in full force and effect.

Section 3. All capitalized terms not defined herein shall have the meanings set forth in the Amended Agreement.

TO EFFECTUATE THIS AMENDMENT, each of the Parties has caused this Amendment to be executed and attested by its duly authorized officers on the date set forth below.

COUNTY OF LOS ANGELES

CITY OF PALMDALE

By: \_\_\_\_\_  
Chairman, Board of Supervisors

By: \_\_\_\_\_  
James C. Ledford, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

ATTEST: \_\_\_\_\_  
Rebecca J. Smith, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Wm. Matthew Ditzhazy, City Attorney

APPROVED AS TO FORM:

County Counsel

By: \_\_\_\_\_  
Deputy

CITY OF LANCASTER

By: \_\_\_\_\_  
Mark V. Bozigian, City Manager

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Britt Avrit, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Allison E. Burns, City Attorney

AMENDED AND RESTATED  
JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE  
COUNTY OF LOS ANGELES, THE CITY OF PALMDALE, AND THE  
CITY OF LANCASTER CREATING AN AGENCY TO BE KNOWN  
AS THE ANTELOPE VALLEY TRANSIT AUTHORITY

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT (“Agreement”), dated for reference as of **November 22, 2011**, is entered into by the County of Los Angeles, a political subdivision of the State of California (“County”), the City of Palmdale, a municipal corporation (“Palmdale”), and the City of Lancaster, a municipal corporation (“Lancaster”). Palmdale and Lancaster are sometimes collectively referred to herein as “Cities.” The Cities and the County are sometimes individually referred to herein as “Party” and collectively as “Parties.”

RECITALS

1. The Parties are “public agencies” under the Joint Exercise of Powers Act (“Act”) (California Government Code Section 6500 et seq.), which authorizes the joint exercise of powers common to public agencies.

2. On April 1, 1992, the Parties executed that certain agreement titled “Joint Exercise of Powers Agreement between the County of Los Angeles, the Cities of Palmdale and Lancaster Creating an Agency to be known as the Antelope Valley Transit Authority” (“Original Agreement”). The Original Agreement created the Antelope Valley Transit Authority (“Authority”), as a separate public entity, based upon the following facts and circumstances:

A. The County had been administering public transportation services in the Antelope Valley on behalf of the Cities including a local passenger bus service, a commuter bus service, and a paratransit service.

B. The Parties were jointly funding their jurisdictional shares of these transportation services through a cost-sharing agreement.

C. The Parties were empowered by law to plan, contract for, and operate public transportation services.

D. To better serve the needs of the traveling public in the Antelope Valley, the Parties jointly agreed to the formation of a governing body to coordinate the provision of various forms and modes of public transportation services.

E. By the Original Agreement, the Parties intended to jointly exercise their powers to achieve common objectives.

3. On March 19, 2002, the Parties executed that certain agreement titled “First Amendment of the Joint Exercise of Powers Agreement between the County of Los Angeles and the Cities of Palmdale and Lancaster Creating an Agency to be known as the AVTA” (“First Amendment”). The First Amendment revised in its entirety Section 2(B) of the Original Agreement relating to the composition of the Authority’s Board of Directors.



4. In view of the evolution of the Authority over the past 17 years, the Parties have determined that it is desirable to amend and restate the Original Agreement (as revised by the First Amendment).

5. It is intended by the Parties that this Agreement shall be amendatory of the Original Agreement (as revised by the First Amendment) and shall not be a new or separate agreement.

NOW, THEREFORE, in consideration of the mutual benefits, promises, and agreements set forth herein, the Parties agree as follows:

## SECTION 1. PURPOSE

Each of the Parties possesses the powers referred to in the above recitals. In providing for the joint exercise of such powers pursuant to the Act, this Agreement allows for the planning, contracting, and operation of public transportation services in a manner that will best meet the public transportation needs of the Antelope Valley.

## SECTION 2. AUTHORITY

A. Continuation of the Authority. Pursuant to the Act and the Original Agreement, there was created in 1992 and continues to be a public entity known as the "Antelope Valley Transit Authority" ("Authority") as depicted in the organization chart included in Appendix A. The Authority is a public entity that is separate and apart from the Parties. The Authority will defend, indemnify and hold harmless each Party for liabilities arising as a result of this Agreement.

B. Board of Directors. The Authority shall be governed by a Board of Directors ("Board"). The Board shall be composed of six designated directors and three alternate directors. Except as provided in sub-paragraph (3) below, any reference in this Agreement to "the full Board" shall be deemed a reference to the six designated directors. The directors shall be appointed as follows:

(1) The Cities shall each appoint to the Board two designated directors from their respective City Council members and one alternate director (who is not required to be a City Council member). The Supervisor on the Los Angeles County Board of Supervisors who represents some or all of the Antelope Valley shall appoint to the Board two designated directors and one alternate director. No person who receives the substance of his or her income from another transit operating agency or who receives from transit providers campaign contributions in excess of \$250 may be a director.

(2) Each director shall serve at the pleasure of his or her appointing authority and until his or her successor has been appointed. Notwithstanding the preceding, the term of any director appointed by either City shall terminate automatically when his or her term of office on the City Council terminates for any reason.

(3) Alternate directors may attend all Board meetings including closed sessions. In the absence of a Party's designated director at a Board meeting, the alternate director for that Party shall be counted as part of the quorum if in attendance, and may vote on all matters coming before the Board at that meeting. Otherwise,

alternate directors shall not be counted as part of the quorum at a Board meeting and may not vote on matters coming before the Board at a meeting.

- C. Resolutions. The Board may by resolution adopt bylaws, rules, regulations, policies, and procedures that are consistent with this Agreement and that provide for the conduct of its meetings and other business, its organization and internal management, and the exercise of its powers under this Agreement. Bylaws shall be adopted or amended by majority vote of the full Board.
- D. Ralph M. Brown Act. All meetings of the Board, and of any committees that may be established by the Board, shall be called, noticed, and conducted in accordance with the Ralph M. Brown Act (California Government Code Section 54950 et seq.).
- E. Agenda Packet Distribution. The agenda packet for each Board meeting shall be delivered to the City Managers of the Cities and to the Public Works Director of the County, or to such persons' designees, minimum of two weeks before the meeting. To the extent permitted by the Ralph M. Brown Act, any agenda may subsequently be amended as necessary to enable the Board to address time-sensitive matters arising after such delivery.

### SECTION 3. TERM

This Agreement is effective on the date that the last signature of a Party is affixed to the execution page of this Agreement, and it shall continue in full force and effect until terminated by mutual consent, provided that all liabilities of the Authority have been satisfied and all assets of the Authority have been distributed.

### SECTION 4. WITHDRAWAL OF A PARTY

- A. Notice. At the end of any fiscal year, any Party may withdraw from the Authority by notifying the Board in writing prior to January 1 of that same fiscal year.
- B. Reaffirmation. The withdrawing Party shall reaffirm its intent to withdraw from the Authority by March 1 of that fiscal year. This notification will be considered binding and irrevocable unless unanimously decided otherwise by the directors appointed by the remaining Parties.
- C. Additional Withdrawals. Upon receipt of a Party's reaffirmation to withdraw from the Authority, any remaining Party may also declare its intent to withdraw from the Authority. The deadline for each remaining Party to give written notice of withdrawal will be April 1 of that fiscal year.
- D. Responsibilities. The withdrawing Party shall continue to be responsible for its allocable share of all transit-related costs, charges, assessments, liabilities, and contingencies incurred by the Authority through the end of the fiscal year.
- E. Reserve Account. Upon the voluntary withdrawal of a Party, the Board may establish a reserve account for that Party to provide for anticipated expenses and liabilities not included in the Authority's budget that may have arisen or that may arise during the period of that Party's participation in the Authority. The amount remaining in the reserve

account will be returned to the withdrawing Party after all expense claims and liabilities against that Party have been fully satisfied.

## SECTION 5. DISPOSITION OF PROPERTY AND FUNDS

- A. Authority Dissolution. Upon the Authority's dissolution, or the complete rescission or other termination of this Agreement by all Parties, the Board shall, with the approval of the governing bodies of the Parties, determine the disposition of any real or personal property, funds, and other assets remaining in the Authority after all obligations have been satisfied. Such disposition shall be conducted in a manner that provides a proportionate return to each Party based upon each Party's investment in those properties and assets. Each Party's pro rata share shall be determined in the same manner as for a withdrawing Party pursuant to paragraph (B) below.
- B. Party Withdrawal. If a Party withdraws from the Authority, and the Authority has a financial obligation to that Party, the Board, with the approval of the governing bodies of the remaining Parties, shall satisfy the withdrawing Party's pro rata share of the total assets of the Authority, less obligations, including any requirement to pay funds into a reserve account as provided in Section 4(E) above. A withdrawing Party's pro rata share is defined as the total regular or special payments, charges, and assessments made by that Party, divided by the total regular and special payments, charges, and assessments made by all Parties from the inception of the Authority to the date of the Party's withdrawal.
- C. Satisfaction of Pro Rata Share. In the event of the withdrawal of a Party, the Board shall determine whether the Authority's satisfaction of that Party's pro rata share shall be made through a transfer of property or through a payment of funds. That transfer or payment must be made within a reasonable time following a Party's withdrawal.
- D. Fair Market Value Determination. The current fair market value of Authority properties and assets shall be determined by the Board. If the withdrawing Party disputes the current fair market value of Authority properties and assets as determined by the Board, then the current fair market value of those properties and assets shall be determined by a panel of three disinterested and qualified appraisers. To this panel, one appraiser shall be appointed by the governing body of the withdrawing Party, and one appraiser shall be appointed by the governing bodies of the remaining Parties. The two appointed appraisers shall jointly select a third appraiser. The fees of each appraiser shall be shared equally by the Authority and by the withdrawing Party.

## SECTION 6. POWERS AND FUNCTIONS

- A. Enumeration. The Authority shall have the powers common to the Parties as described in Section 1 above including: the power to plan, contract for, and operate local, commuter, dial-a-ride, and special event transit services that are in compliance with local, state and federal law, and that provide the most efficient service with the highest level of satisfaction to the maximum number of citizens in the Antelope Valley area, including the routes, headways, and hours of operation within an established service area as defined in Appendix B; the power to acquire such information as may be necessary or required for the installation of transportation equipment; and the power to adopt and implement such rules and regulations as may be necessary to effect the

purposes of this Agreement. The Authority is also authorized, in its own name, to perform all acts necessary or appropriate for the joint exercise of such common power for these purposes including:

- (1) To employ agents and employees, to establish salaries and benefits, and to contract for professional services.
- (2) To make and enter into contracts and leases.
- (3) To incur debts, obligations, and liabilities.
- (4) To contract for, acquire, convey, construct, manage, maintain, and operate buildings and improvements.
- (5) To acquire, by condemnation or by negotiated purchase, and to convey, real and personal property.
- (6) To own or lease equipment, establish routes and service frequencies, regulate and collect fares, approve transportation service performance standards, and otherwise control the efficiency and quality of the operation of transit services.
- (7) To apply for and execute contracts for financial assistance from local, regional, state and federal agencies and to obligate the Authority to operate the improvements, equipment, or transit system in accordance with the terms and conditions of those contracts.
- (8) To apply for and to accept contributions, grants, or loans from any public agency, and from the United States or any department, instrumentality, or agency thereof, for the purpose of operating and administering the Authority, and for financing the planning, acquisition, construction, maintenance or operation of transit facilities and services. The Authority may also accept contributions, grants, or loans from other than the above-specified sources.
- (9) To invest money that is not needed for immediate necessities, as the Board determines to be advisable, in the same manner and upon the same conditions that apply to other local agencies as specified in California Government Code Section 53601.
- (10) To purchase insurance coverage (including fidelity bonds and directors' and officers' liability coverage), to join insurance pooling programs, and to develop and maintain a self-insurance reserve.
- (11) To sue and be sued in its own name and to defend and hold harmless the Parties.
- (12) To issue bonds as specified in Section 12 below.
- (13) To perform all other acts necessary or appropriate to exercise and implement the above-specified powers and purposes of this Agreement.

- B. Manner of Exercise. The Authority's powers shall be exercised in the manner provided in the Act and, except as expressly set forth herein, subject only to such restrictions on the manner of exercising such powers as are imposed upon Lancaster in the exercise of similar powers.
- C. Restriction. Unless expressly authorized by the governing bodies of the Parties, the Authority shall have no power to either: (i) bind the Parties to any monetary obligations; or (ii) require the Parties to contribute money or services to the Authority.

## SECTION 7. EXECUTIVE DIRECTOR

- A. Service. The Executive Director shall be employed or retained by, and shall serve at the pleasure of, the Board.
- B. Powers and Duties. The powers and duties of the Executive Director shall include the following:
  - (1) To direct and coordinate the technical and administrative office of the Authority and to be responsible to the Board for the proper administration of all activities of the Authority.
  - (2) To appoint, assign, direct, supervise, and discipline or remove the Authority's employees in strict conformity with applicable law and the Board's employment practices and procedures.
  - (3) To supervise the planning, acquisition, construction, maintenance, and operation of the transit facilities and services of the Authority as directed by the Board.
  - (4) To supervise and direct the preparation of the annual operating and capital budgets and to be responsible for their administration following adoption by the Board.
  - (5) To formulate and present to the Board operating and financing plans for transit facilities and services.
  - (6) To execute transfers within major budget units at the direction of the Board, provided that the total expenditure amounts remain unchanged.
  - (7) To purchase or lease items, fixed assets, or services up to the amount that is the spending limit as stipulated by the bylaws.
  - (8) To approve change orders and supplemental agreements to Board-approved contracts within limits stipulated by the bylaws.
  - (9) At the direction of the Board, to lease buses, vans, and other transit vehicles on an "as needed" basis from public or private organizations when necessary to assure continued reliability of service.
  - (10) To establish and maintain fare collection and deposit services, and to ensure the transfer of that collected revenue to the Treasurer of the Authority.

- (11) Upon the direction of the Board, to organize and operate an ongoing transit marketing program, including free-ride events and other special promotions.
- (12) To apply for financial assistance from local, regional, state, and federal agencies and to comply with all reporting requirements of those agencies.
- (13) To attend all Board meetings and to act as the Secretary of the Board.
- (14) To represent the Authority at appropriate federal, state, and regional agency meetings.
- (15) To perform such other duties as the Board may require in carrying out the policies and directives of the Board.

## SECTION 8. OFFICERS

- A. Treasurer. The Board shall appoint a Treasurer who shall be: (a) the Treasurer of one of the Parties; (b) a certified public accountant; or (c) such other officer or employee as the Board deems qualified to act as Treasurer of the Authority. The Treasurer shall perform those duties set forth in this Agreement and any other duties specified by the Board or required by the Act, for such period of time as may be specified by the Board.
- B. Controller. The Board shall appoint a Controller who shall be: (a) the Controller of one of the Parties, except, if the Treasurer is from one of the Parties, the Controller shall be from the same Party; or (b) such other officer or employee as the Board deems qualified to act as Controller of the Authority. The Controller shall perform those duties set forth in this Agreement, and any other duties specified by the Board or required by the Act, for such period of time as may be specified by the Board.
- C. Secretary. The Executive Director, or such person's designee, shall serve as the Secretary of the Board and shall be responsible for keeping the Board's minutes, resolutions and official papers.
- D. Duties. Except as precluded by the Act, the Treasurer or Controller may independently determine which of them shall undertake any particular duty specified by this Agreement.

## SECTION 9. BUDGETS

- A. Fiscal Year. The fiscal year of the Authority shall be the 12-month period beginning July 1 of one year and ending June 30 of the following year. For each fiscal year, the Board shall adopt operating and capital budgets that are consistent with the funding ability of each Party's governing body and with the requirements of Proposition A guidelines, the California Transportation Development Act, the Urban Mass Transportation Administration Act of 1964, and the requirements of all other funding and regulatory agencies involved in implementing the purposes of the Authority. A majority vote of the full Board shall be required to adopt the annual operating and capital budgets.
- B. Preparation. Preliminary and final operating and capital budgets for transit services shall be prepared and submitted in accordance with the bylaws.

- C. Funding. Operating and capital funds shall be provided by the Parties in accordance with the cost and revenue allocation formulas specified in Appendix C. The Authority shall aggressively seek funding from federal, state, regional, local, and other sources based on jurisdictional match requirements and operating cost impacts. These funds shall be applied toward the Authority's operating and capital expenditures in determining the funding obligations of the Parties.
- D. Deadlock. In those circumstances where a majority vote of the full Board cannot be obtained for the adoption of the Authority's annual operating and capital budgets, the budget deadlock procedure specified in the bylaws shall be followed.
- E. Changes. Budgetary changes during a fiscal year may be approved by a majority vote of the full Board if those changes do not increase any Party's local funding contribution. If a proposed budgetary change results in an increase in any Party's local funding contribution, that change shall be subject to approval by the governing body of the Party from which additional local funding is required.

#### SECTION 10. LIABILITY OF THE PARTIES

The debts, obligations, and liabilities of the Authority shall not be the debts, obligations, or liabilities of the Parties, either individually or collectively. This Section applies to all debts, obligations and liabilities of the Authority including the following:

- A. Liabilities attributable to any act or omission of the Authority, or any act or omission of the Authority's officers, agents, employees, contractors, or subcontractors.
- B. The payment of wages, benefits, or other compensation to the Authority's officers, agents, employees, contractors, or subcontractors.
- C. The payment of workers' compensation or indemnity to officers, agents, or employees of the Authority for any injury or illness arising out of the performance of this Agreement.

#### SECTION 11. PAYMENT AND REIMBURSEMENT

- A. Authority Obligation. Upon request, the Authority shall pay or reimburse a Party for reasonable expenses incurred and payments made by that Party in connection with the administration of the Authority.
- B. Obligation of the Parties. The Parties shall be responsible for their share of operating and capital costs associated with Authority service based on the formula outlined in the attached Appendix C. Each Party is obligated to pay to the Authority, no later than July 1, October 1, January 1, and April 1 of each fiscal year, the amount due for the upcoming calendar quarter as established by the adopted operating and capital budgets for that fiscal year.

#### SECTION 12. BONDS

- A. Issuance. The Authority may issue bonds or other evidences of indebtedness as authorized by the Act including revenue bonds, bond anticipation notes, certificates of participation, and lease purchase agreements (collectively, "Bonds") in order to obtain

funding that may be required to finance the acquisition of real property, the construction of facilities, the acquisition of vehicles and other capital equipment, and other obligations as determined by the Board. The power of the Authority to issue Bonds shall only be exercised upon the unanimous vote of the full Board. Bonds may be issued in more than one series and shall be sold by competitive bidding or by private sale, to the extent permitted by law, and shall not constitute a debt, liability, or obligation of any Party.

- B. Consultants. The services of bond counsel, financial consultants, and other consultants and advisors may be used by the Authority in connection with the issuance and sale of Bonds. The fees and expenses of such counsel, consultants, and advisors shall be paid from the proceeds of the sale of Bonds.

### SECTION 13. ACCOUNTS AND REPORTS

- A. Controller Duties. To the extent not covered by the duties assigned to a trustee appointed under any Board resolution authorizing the issuance of Bonds, the Controller of the Authority shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles or by the provisions of any resolution authorizing the issuance of Bonds. The books and records of the Authority maintained by the trustee or the Controller shall be open to inspection at all reasonable times by representatives of the Parties and of the LACMTA. Within 180 days after the close of each fiscal year, the Controller of the Authority shall submit a written report of all financial activities for the preceding fiscal year to each Party and to the Authority, to the extent such activities are not covered by the report of any trustee.
- B. Consolidated Financial Statement. At the conclusion of each fiscal year, the Authority may hire an independent certified public accountant to work with the Controller and the Treasurer of the Authority, auditors from LACMTA, and any other agency performing audits of the Authority's funds, to prepare a consolidated financial statement of the Authority's accounts, records, and financial affairs for the preceding fiscal year. The Executive Director shall be responsible for the general oversight and coordination between the Authority's Controller and Treasurer, and all outside agencies that may be auditing the Authority's books and records.
- C. Trustee Duties. Any trustee appointed under any resolution or indenture that authorizes the issuance of Bonds shall be required to establish suitable funds, furnish financial reports, and provide appropriate accounting procedures to carry out the provisions of such resolution or indenture and this Agreement.
- D. Treasurer Duties. The Treasurer of the Authority shall assume the duties (to the extent not covered by the duties assigned to any trustee) required by the laws of the State of California, including the following duties described in California Government Code Section 6505.5:
  - (1) Receive and receipt for all money of the Authority and place it in the treasury of the Treasurer so designated to the credit of the Authority.
  - (2) Be responsible upon his or her official bond for the safekeeping and disbursement of all Authority money held by him or her.



- (3) Pay any other sums due from Authority money, only upon warrants of the Controller of the Authority.
- (4) Verify and report in writing on the first day of each month of each fiscal year to the Authority, and to the Parties, the amount of money he or she holds for the Authority, the amount of receipts since his or her last report, and the amount paid out since his or her last report.

SECTION 14. AUTHORITY FUNDS

- A. Custody. The Treasurer of the Authority shall have custody of and disburse Authority funds pursuant to procedures that are in accordance with generally accepted accounting principles.
- B. Responsible Parties. The Authority's finance officers, consisting of the Controller and the Treasurer, are hereby designated as the persons responsible for the monies of the Authority and are also designated as the persons responsible for all other property of the Authority as required by California Government Code Section 6505.1. Unless and until a different amount is established by Board resolution, the Controller shall be liable on his or her official bond in the amount of \$500,000, and the Treasurer shall be liable on his or her official bond in the amount of \$500,000.

SECTION 15. BUS STOPS, SIGNAGE, PARKING AREAS AND TREE TRIMMING.

The Authority may negotiate a memorandum of understanding with each Party to address bus stops, signage, and parking areas for the Authority's transit vehicles, and tree trimming along transit routes, within the Party's jurisdiction.

SECTION 16. MISCELLANEOUS

- A. Notices. Any notices required or authorized to be given under this Agreement must be in writing and must be delivered in person or by certified or registered mail, postage prepaid, addressed to the attention of the Secretary of the Authority and to the City Clerk or County Clerk of each of the Parties at their respective addresses set forth below:

If to the Authority:	Antelope Valley Transit Authority 42210 6th Street West Lancaster, CA 93534 Attn. Authority Secretary
----------------------	--

If to Lancaster:	City of Lancaster 44933 N. Fern Avenue Lancaster, CA 93534 Attn. City Clerk
------------------	--

If to Palmdale:	City of Palmdale 38300 Sierra Highway Palmdale, CA 93550 Attn. City Clerk
-----------------	--

If to the County:

County of Los Angeles  
500 W. Temple Street, Room 358  
Los Angeles, CA 90012  
Attn. County Clerk

The Authority or any Party may designate a different address by giving notice in accordance with the provisions of this paragraph.

- B. Interpretation. This Agreement is made and will be construed and interpreted in accordance with the laws of the State of California. The section and paragraph headings contained in this Agreement are solely to facilitate ease of reference and are not intended to define, limit, or describe the scope of any provision of this Agreement. Statutory references shall be deemed to refer to the then-current statutory provisions.
- C. Consent. Whenever any consent or approval is required by this Agreement, that consent or approval may not be unreasonably withheld or delayed.
- D. Integration. This Agreement represents the entire and integrated contract between the Parties. This Agreement supersedes all prior oral or written negotiations, representations or agreements including the Original Agreement and the First Amendment. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing that is signed by the Parties and that expressly refers to this Agreement.
- E. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or otherwise unenforceable, the validity of the remaining provisions of this Agreement will not be affected by that determination.
- F. Successors. This Agreement is binding upon and inures to the benefit of the successors of the Parties. No Party may assign any right or obligation under this Agreement without the prior written consent of the other Parties.
- G. Execution in Counterparts. This Agreement may be executed by the Parties in one or more counterparts, all of which will collectively constitute one document and agreement.
- H. Filing With Secretary of State. The Secretary of the Board is directed to file with the office of the California Secretary of State a notice of the adoption of this Agreement within 30 days after its effective date, as required by California Government Code Section 6503.5.

TO EFFECTUATE THIS AGREEMENT, each of the Parties has caused this Agreement to be executed and attested by its duly authorized officers on the date set forth below.

COUNTY OF LOS ANGELES

CITY OF PALMDALE

By: *[Signature]*  
Chairman, Board of Supervisors

By: \_\_\_\_\_  
James C. Ledford, Jr., Mayor

Date: March 6, 2012

Date: \_\_\_\_\_

ATTEST: *Sachi A. Hamai*  
SACHI A. HAMAI  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

ATTEST: \_\_\_\_\_  
Rebecca J. Smith, City Clerk

APPROVED AS TO FORM:

By: *[Signature]*  
Deputy

By: \_\_\_\_\_  
Wm. Matthew Ditzhazy, City Attorney

APPROVED AS TO FORM:

JOHN F. KRATTLI  
Acting County Counsel

By: *Julia Weisman*  
Deputy

CITY OF LANCASTER

By: \_\_\_\_\_  
R. Rex Parris, Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Geri K. Bryan, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
David R. McEwen, City Attorney



**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

34 MAR 6 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

TO EFFECTUATE THIS AGREEMENT, each of the Parties has caused this Agreement to be executed and attested by its duly authorized officers on the date set forth below.

COUNTY OF LOS ANGELES

CITY OF PALMDALE

By: \_\_\_\_\_  
Chairman, Board of Supervisors

By: \_\_\_\_\_  
James C. Ledford, Jr., Mayor  
*Steve Hofbauer, Mayor Pro Tem*

Date: \_\_\_\_\_

Date: 6/11/12

ATTEST: \_\_\_\_\_  
SACHI A. HAMAI  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

ATTEST: \_\_\_\_\_  
*Rebecca J. Smith*  
Rebecca J. Smith, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Wm. Matthew Ditzhazy, City Attorney

APPROVED AS TO FORM:

JOHN F. KRATTLI  
Acting County Counsel

By: \_\_\_\_\_  
Deputy

CITY OF LANCASTER

By: \_\_\_\_\_  
R. Rex Parris, Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Geri K. Bryan, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
David R. McEwen, City Attorney

TO EFFECTUATE THIS AGREEMENT, each of the Parties has caused this Agreement to be executed and attested by its duly authorized officers on the date set forth below.

COUNTY OF LOS ANGELES

CITY OF PALMDALE

By: \_\_\_\_\_  
Chairman, Board of Supervisors

By: \_\_\_\_\_  
James C. Ledford, Jr., Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
SACHI A. HAMAI  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

ATTEST: \_\_\_\_\_  
Rebecca J. Smith, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Wm. Matthew Ditzhazy, City Attorney

APPROVED AS TO FORM:


JOHN F. KRATTLI  
Acting County Counsel

By: \_\_\_\_\_  
Deputy


CITY OF LANCASTER

By:  \_\_\_\_\_  
Mark V. Bozigian, City Manager

Date: 7-3-12

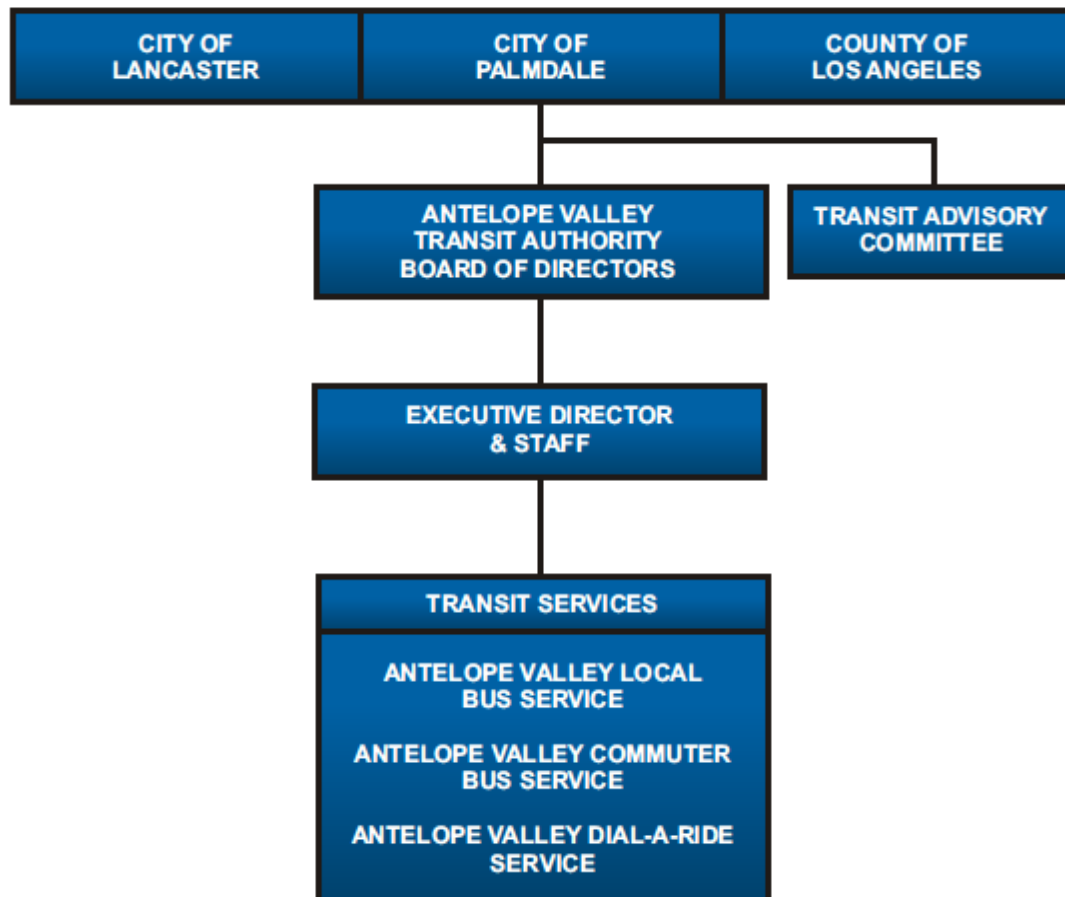
ATTEST:  \_\_\_\_\_  
Geri K. Bryan, City Clerk

APPROVED AS TO FORM:

By:  \_\_\_\_\_  
David R. McEwen, City Attorney

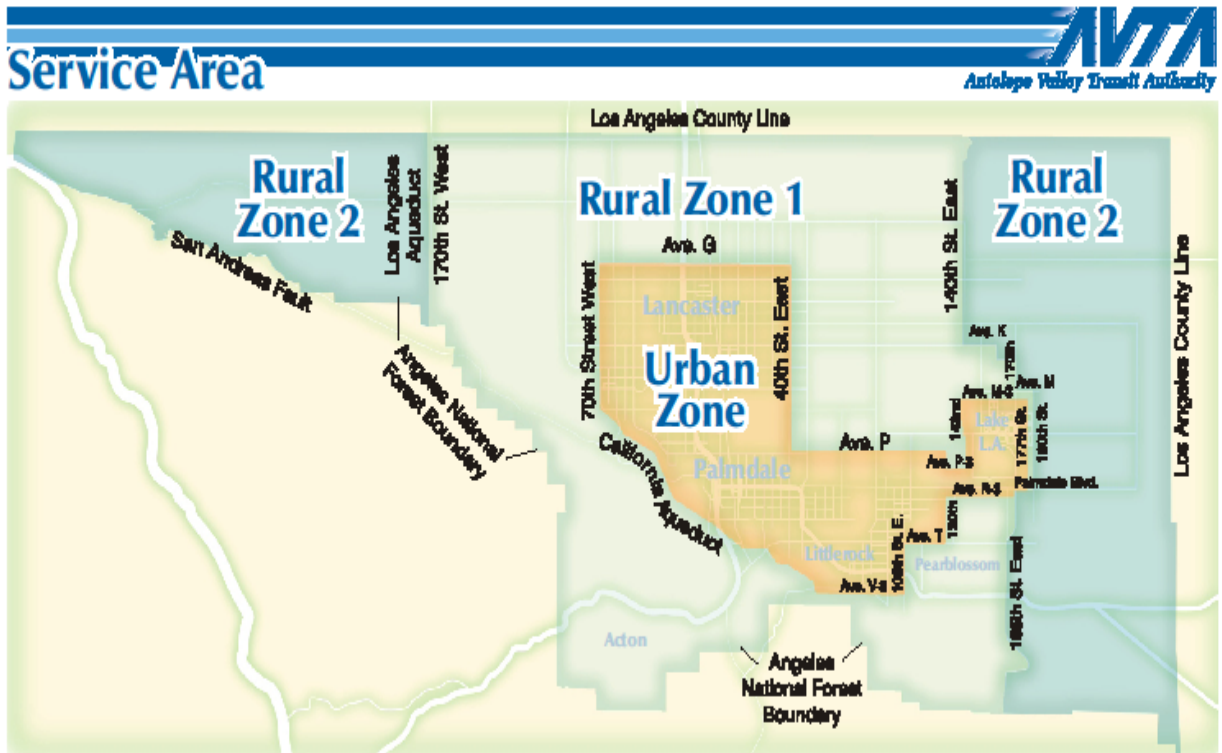


## APPENDIX A ANTELOPE VALLEY TRANSIT AUTHORITY ORGANIZATION CHART



APPENDIX B

ANTELOPE VALLEY TRANSIT AUTHORITY  
SERVICE AREA MAP



## APPENDIX C

### ANTELOPE VALLEY TRANSIT AUTHORITY COST ALLOCATION FORMULA

#### Commuter Bus Service

The capital and operational cost of the service will be allocated to each jurisdiction based on the percent ridership of each jurisdiction.

#### Local Fixed-Route Service

The capital and operational cost of the service will be allocated to each jurisdiction based on the percent revenue miles operated in each jurisdiction.

#### Paratransit and General Public Dial-A-Ride Service

The capital and operational cost of the service will be allocated to each jurisdiction based on the percent ridership of each jurisdiction.

#### Facilities

Capital and operational costs for operating facilities will be allocated based on the weighted average of the above service costs for each jurisdictional share.

#### Administration and Other

The administration and other costs provided to the Authority will be allocated based on the weighted average of the above service costs for each jurisdiction share.

#### Special Event Transportation Service

Jurisdictions requesting special event transportation service utilizing Authority-owned vehicles will pay the Authority an applicable per mile depreciation cost as well as the contractor's operational costs.