



**Regular Meeting of the Board of Directors
Tuesday, March 26, 2019
10:00 a.m.**

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Angela Underwood-Jacobs, Director Michelle Flanagan, Director Richard Loa

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Michael Rives – Expressed concerns regarding the amount of radiation generated by solar, electric batteries, solar farms, solar panels, and transmission lines, and the state's push to use alternative forms of energy. He requested copies of the environmental impact reports for the charging stations, maintenance records for the electric buses, the frequency of maintenance and amount of time the buses are

in the shop, and the number of AVTA-owned BYD electric buses that are on the street at one time. Chairman Crist directed Executive Director/CEO Macy Neshati to meet with Mr. Rives to address his request.

Fran Sereseres – Inquired about Access Services, the local ADA complimentary paratransit service.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF TAMMIE HOLLADAY FOR HER SERVICE AS AN AVTA TRANSIT ADVISORY COMMITTEE (TAC) MEMBER REPRESENTING THE CITY OF LANCASTER

Mr. Neshati presented an award to Ms. Holladay for her service as a TAC member.

SRP 2 RECOGNITION OF ANN MEINERS FOR HER SERVICE AS AN AVTA TAC MEMBER REPRESENTING THE COUNTY OF LOS ANGELES

Mr. Neshati presented an award to Ms. Meiners for her service as a TAC member and in recognition of her retirement from the County of Los Angeles. Chuck Bostwick, representing Supervisor Barger's office, and Vice Chair Knippel and Directors Flanagan, Hofbauer, Loa, and Underwood-Jacobs presented Ms. Meiners with Certificates of Recognition from their respective jurisdictions. Ms. Meiners thanked the Board for recognizing her and spoke about her 25 years of service as a TAC member.

SRP 3 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR FEBRUARY 2019

Transdev General Manager Martin Tompkins presented plaques to the Employee of the Month Gloria Guzman and the Operator of the Month Catalina Chacon.

SRP 4 LEGISLATIVE REPORT FOR MARCH 2019

Director of Finance and Administration Judy Vaccaro-Fry presented information regarding AVTA's federal appropriations for FY19 and previous fiscal years, LACMTA FY20 draft funding marks, the Low or No Emission Vehicle Program funding opportunity, transit and/or transportation related bills, Transit and Intercity Rail and Capital Program scope revision, and AVTA's Low Carbon Transit Operations Program allocation. The Board discussed other transit agencies' federal appropriations and LACMTA funding marks for FY20 and previous years.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 26, 2019
Approve the Board of Directors Regular Meeting Minutes of February 26, 2019.

CC 2 FINANCIAL REPORT FOR FEBRUARY 2019
Receive and file the financial report for February 2019.

CC 3 RESOLUTION NO. 2019-001, AUTHORIZING THE EXECUTIVE DIRECTOR/CEO TO EXECUTE THE 2018/2019 (FY19) CERTIFICATIONS AND ASSURANCES FOR THE CAP AND TRADE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECTS – MICROTRANSIT DEMONSTRATION PROJECT AND FIVE (5) 40-FOOT EXPANSION TRANSIT BUSES
Adopt Resolution No. 2019-001, a Resolution authorizing the Executive Director/CEO to execute the certifications and assurances, and any other required document as required for the Cap and Trade LCTOP (the "Authorization") grant.

Motion: Approved the Consent Calendar as comprised.
Moved by Director Hofbauer, seconded by Director Underwood-Jacobs

Vote: Motion Carried (6-0-0-0)
Ayes: Chair Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa
Nays: None
Abstain: None
Absent: None

NEW BUSINESS (NB):

NB 1 SOLE SOURCE CONTRACT AMENDMENT NO. 1 FOR CONTRACT #2014-01 WITH PINNACLE PETROLEUM FOR BULK FUEL SUPPLY AND DELIVERY

The Board waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract Amendment No. 1 for an additional amount of \$1,750,000, and a six-month time extension to Pinnacle Petroleum, Inc., of Huntington Beach, CA, under AVTA's Contract #2014-01, to complete AVTA's change out of its diesel fleet to battery electric propulsion.

Moved by Director Flanagan, seconded by Director Hofbauer

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

NB 2 AMENDED CLASSIFICATION AND SALARY SCHEDULE

Mr. Neshati presented the staff report.

Motion: Approve a title change (Director of Strategic Planning and Development to Senior Director of Operations and Planning) and revised job description, and provide authorization to recruit and fill the position as deemed necessary.

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion Carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: None

Abstain: None

Absent: None

NB 3 CONSULTING AGREEMENT WITH NORM HICKLING

General Counsel Allison Burns presented the staff report.

Motion: Authorize the Executive Director/CEO to enter into the Consulting Services Agreement with Norm Hickling and adopt Resolution 2019-002.

Moved by Director Loa, seconded by Director Hofbauer

Vote: Motion Carried (5-1-0-0)

Ayes: Chairman Crist, Directors Hofbauer, Underwood-Jacobs, Flanagan, Loa

Nays: Vice Chair Knippel

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO

- Stated Customer Satisfaction Manager Carlos Lopez will now manage complaints instead of Transdev staff.
- Provided an update regarding the microtransit study and the Regional Transit Plan.
- Announced April 25, 2019 is the American Public Transportation Associations' national Get on Board Transit day. AVTA staff will be positioned at the cities of Lancaster and Palmdale transit centers distributing schedules, promotional items, and informational pamphlets.
- Announced April 6, 2019 is the AV Sheriff's Booster Casino Night fundraiser. The theme is "Electrifying Your Future" where BYD, the Antelope Valley Air Quality Management District and AVTA will have representatives on hand to show different electric-related things.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Director Hofbauer requested information regarding the microtransit study on-demand concept.

Vice Chair Knippel complimented Community Relations Specialist Kelly Miller on the media coverage for the Coffee with Vets event.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:34 a.m. to the Regular Meeting of the Board of Directors on April 23, 2019 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 23rd day of APRIL, 2019



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

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