



Regular Meeting of the Board of Directors

Tuesday, November 26, 2019

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:02 a.m.

PLEDGE OF ALLEGIANCE

Vice Chair Knippel led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Angela Underwood-Jacobs, Director Michelle Flanagan, Director Richard Loa, Alternate Director Kathryn Mac Laren

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Underwood-Jacobs, seconded by Vice Chair Knippel

Vote: (Motion carried 6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Underwood-Jacobs, Flanagan, Loa, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – wished everyone a happy Thanksgiving.

Norma U. – spoke about receiving incorrect information when routes are delayed and suggested rerouting the Route 50 to turn on 90th St. E. instead of 150th St. E. for safety reasons.

Paul Andrews – suggested route changes to improve service.

Jerel Arbaugh – wished everyone a happy Thanksgiving. He spoke about road repairs in Pearblossom and schedule changes to the Antelope Valley College (AVC) route that are causing students to be late for class. Vice Chair Knippel offered to address the AVC schedule changes; however, Senior Director of Operations and Planning Martin Tompkins confirmed the schedules have not been changed.

Ashley O’Leary – stated she is a special needs person and expressed concerns regarding accessibility to the bus stop outside of Sears at the Antelope Valley Mall, rude Access Services operators, and operators refusing service due to issues with the Access cards.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 RECOGNITION OF AVTA EMPLOYEES

Mr. Tompkins presented Director of Finance and Administration Judy Vaccaro-Fry with an award for helping AVTA receive the Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant.

Ms. Vaccaro-Fry presented Certificates of Recognition to Records Management Technician Francynn Tobar and Records Management Technician Assistant Paulina Cazares-Malta for their contributions to the integrity of AVTA’s legacy records management.

SRP 2 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR OCTOBER 2019

Transdev Operations Manager Mike Sorensen presented a plaque to the Operator of the Month Debra Williams and announced Jeremy Bretschneider was the Employee of the Month; however, Mr. Bretschneider was unable to attend the meeting.

SRP 3 LEGISLATIVE REPORT FOR NOVEMBER

Ms. Vaccaro-Fry presented information regarding the second FY 2020 Continuing Resolution extending government funding through December 20, 2019, the proposed bill banning the use of federal funds for Chinese rolling stock, and H.R. 5139 – Stop Sexual Assault and Harassment in Transportation Act.

Ms. Vaccaro-Fry proudly reported AVTA's Growing Regional Opportunity with Leveraged-Infrastructure Fleet Expansion (GROW LIFE) project received \$8,683,480 from the BUILD Transportation Discretionary Grant program. The GROW LIFE project will fund eight 40-foot and twelve 30-foot zero-emission battery-electric expansion buses as well as their corresponding chargers. AVTA's GROW LIFE project is the only bus project that has ever been awarded in California.

The Board members stated this is a major accomplishment for the Authority and thanked Ms. Vaccaro-Fry for her hard work in helping AVTA obtain substantial grant funding for the zero-emission bus project.

SRP 4 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Mr. Tompkins presented the report. General Manager Rene Alvarez presented his action plan to address passenger complaints and operator issues. The Board expressed their outrage regarding rude operators, no shows and passenger pass-ups and demanded an immediate resolution.

SRP 5 MAINTENANCE KPI REPORT

Director of Fleet and Facilities Mark Perry presented the report. The Board discussed the cost per kilowatt-hour, average fuel consumption per mile for the commuter buses, and the recent accident that occurred on 50th St. E.

Mr. Perry will change the title of the electric consumption slide to renewable energy, include a new slide that shows life cost assumptions comparing the purchase of an electric bus versus a diesel bus, and add the average cost on the cost per kilowatt-hour chart.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 22, 2019

Approve the Board of Directors Regular Meeting Minutes of October 22, 2019.

CC 2 FINANCIAL REPORT FOR OCTOBER 2019

Receive and file the Financial Report for October 2019.

CC 3 GRANT STATUS REPORT

Receive and file the Grant Status Report.

Motion: Approve the Consent Calendar.

Moved by Director Flanagan, seconded by Director Underwood-Jacobs

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Underwood-Jacobs, Flanagan, Loa, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 DRAFT AUDITED FINANCIAL STATEMENTS AND SINGLE AUDIT OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2019

Ms. Vaccaro-Fry introduced Thomas Young, representative from Brown Armstrong Accountancy Corporation, who presented the Draft Audited Financial Statements and Single Audit Report for the year ended June 30, 2019. Ms. Vaccaro-Fry thanked Controller KJ Alcuran and the finance staff for completing a successful audit.

Motion: Approve the Draft Audited Financial Statements and Single Audit Report of Federal Awards for the year ended June 30, 2019.

Moved by Vice Chair Knippel, seconded by Alternate Director Mac Laren

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Underwood-Jacobs, Flanagan, Loa, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT #2020-04 TO TAFT ELECTRIC COMPANY FOR ELECTRIC BUS CHARGING AT SIERRA HIGHWAY AND JACKMAN STREET WITHIN THE CITY OF LANCASTER

Mr. Perry presented the staff report. The Board discussed the items that were removed from the bid schedule.

Motion: Authorize the Executive Director/CEO to execute Contract #2020-04 with Taft Electric Company, Ventura, CA for electric bus charging at Sierra Highway and Jackman Street within the City of Lancaster in the amount of \$1,187,491 plus applicable permit fees and sales tax.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Alternate Director Mac Laren stated she needed to abstain from the vote because she works for the International Brotherhood of Electrical Workers and the National Electrical Contractors Association, which Taft Electric Company is a member.

Vote: Motion carried (5-0-1-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Underwood-Jacobs, Flanagan, Loa
Nays: None
Abstain: Alternate Director Mac Laren
Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

General Counsel Allison Burns presented the items for discussion in Closed Session.

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(a)
Pending Litigation (tendered to Transdev): Jane Doe v. Transdev et al.
LASC Case No. 19AVCV00835

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (one potential case)

CS 3 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

RECESS TO CLOSED SESSION

The Board recessed to Closed Session at 11:14 a.m.

RECONVENE TO PUBLIC SESSION

The Board reconvened to Public Session at 11:21 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

General Counsel Allison Burns stated the Board discussed Closed Session Item No. 1 and gave direction to counsel and staff; there was no reportable action.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 . Reports

Senior Director of Operations and Planning Martin Tompkins:

- Read a note from Executive Director/CEO Macy Neshati thanking the Board for their kindness and generosity during his family's grief and his untimely medical procedure. Mr. Neshati will present a year in review and an overview of upcoming projects at the January 2020 Board meeting. He wished everyone a happy Thanksgiving.

DBE/EEO Compliance Officer Kelly Miller:

- Reported on the Stuff-a-Bus activities for 2019 adding that the receiving charities include Grace Resource Center, the South Antelope Valley Emergency Services of Palmdale, Children's Center of the Antelope Valley, Children's Bureau, the Child and Family Guidance Center, the Marco and Sandra Johnson Foundation, and the Antelope Valley Partners for Health. AVTA staff is also collecting and donating gently used shoes, coats, hats, scarves, blankets, etc. to Grace Resources for distribution to the homeless.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

Chairman Crist reported Mr. Neshati is recovering well and the family is doing better.

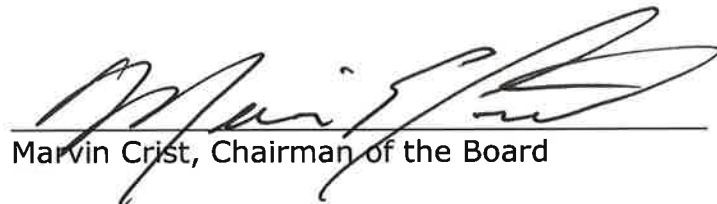
The Board wished everyone a safe and happy Thanksgiving.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:28 a.m. in memory of Mr. Neshati's daughter Nicole Marie Neshati-Carrera.

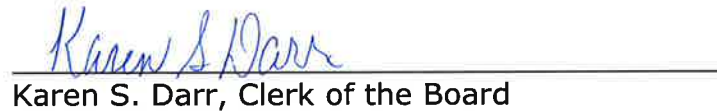
The next Regular Meeting of the Board of Directors will be held on January 28, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 28th day of JANUARY 2020



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.