



Regular Meeting of the Board of Directors

Tuesday, January 28, 2020

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice-Chair Dianne Knippel, Director Steve Hofbauer, Alternate Director Raj Malhi, Director Michelle Flanagan, Director Richard Loa

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Hofbauer, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice-Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Michael Rives – spoke about installing bus benches at the stops on M-8 and 50th W. and 10th St. W. in front of Walmart, and suggested numbering the tops of bus shelters and installing cameras for safety reasons. Chairman Crist detailed the process for installing bus benches.

Norma U. – stated some of the bus stops are too far apart for riders to reach their connection in time, and suggested having the Route 50 leave about 10 minutes earlier to help riders make their connection. Senior Director of Operations and Planning Martin Tompkins will meet with Norma to discuss her suggestions.

Transdev Regional Vice President Ibrahima Toure – introduced himself and reiterated his management team’s commitment to providing high-quality service. He stated the management team will implement the T.ex (Transdev Experience) Program to gain rider and operator feedback. Management will use this information to modify their customer service training.

Mr. Toure confirmed Transdev General Manager Rene Alvarez has begun employee incentive programs. Chairman Crist directed Executive Director/CEO Macy Neshati to develop an incentive program in conjunction with Transdev. Vice Chair Knippel recommended Mr. Toure obtain AVTA’s Draft Regional Transit Plan (RTP) to gain additional knowledge regarding customers’ issues. Director Hofbauer spoke about his experience when riding the bus.

Paul Andrews – spoke about the eNow, Inc. roof-mounted solar system and stated the reason why there is a problem with operators staying at Transdev is that the pay is not compatible with LA County Metro and Santa Clarita Transit.

Fran Sereseres – complimented the Clerk of the Board Karen Darr and staff and informed the Board that Metrolink is opening their doors earlier so passengers can get out of inclement weather.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATION TO KAREN DARR FOR 10 YEARS OF DEDICATED SERVICE

Executive Director/CEO Macy Neshati presented Clerk of the Board Karen Darr an award for ten years of service.

SRP 2 PRESENTATION TO AVTA EMPLOYEE OF THE SECOND QUARTER FOR FISCAL YEAR 2019/2020 (FY 2020)

Director of Finance and Administration Judy Vaccaro-Fry presented the Employee of the Second Quarter award to Human Resources and Benefits Coordinator Williene Jones.

SRP 3 RECOGNITION OF TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH FOR NOVEMBER AND DECEMBER 2019

Trandev General Manager Rene Alvarez announced the Employee of the Month for November is Daniel Fabela and the Operator of the Month for December is James Istilart; both Mr. Fabela and Mr. Istilart were unable to attend the meeting. Mr. Alvarez presented awards to Mario Luna, Operator of the Month for November and Ashley Robinson, Employee of the Month for December.

SRP 4 LEGISLATIVE REPORT FOR JANUARY

Ms. Vaccaro-Fry provided a report on Senate Bill 50, Section 5339 – Bus and Bus Facilities grant program, Section 7613 – Limitations on Chinese rolling stock procurement and FY 2020 Appropriations; and detailed the Transportation Development Act (TDA) Reform, specifically the farebox recovery requirement.

The Board discussed the Agency's farebox revenue and urban versus rural designation. Director Hofbauer requested Ms. Vaccaro-Fry send him TDA Reform talking points for his meeting with Senator Jim Beall.

SRP 5 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Mr. Tompkins presented the report. The Board discussed the increased ridership on Route 8 and the average number of commendations received.

SRP 6 MAINTENANCE KPI REPORT

Director of Fleet and Facilities Mark Perry presented the report. The Board discussed the total lifetime cost estimate for the electric and diesel buses, particularly the positive cost impact due to the Low Carbon Fuel Standards (LCFS) credits.

Chairman Crist and Antelope Valley Air Quality Management District (AVAQMD) Executive Director Bret Banks spoke about the partnership between AVAQMD and AVTA for installing phase three charging stations.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 26, 2019

Approve the Board of Directors Regular Meeting Minutes of November 26, 2019.

- CC 2 FINANCIAL REPORTS FOR NOVEMBER AND DECEMBER 2019**
Receive and file the Financial Report for November and December 2019.
- CC 3 PROPOSED LEGISLATIVE PRINCIPLES FOR 2020**
Approve the Proposed Legislative Principles for 2020.
- CC 4 FY 2020 SECOND QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (OCTOBER 1 – DECEMBER 31, 2019)**
Receive and file the FY 2020 Second Quarter LASD report for the period covering October 1 through December 31, 2019.
- CC 5 ANNUAL REVIEW OF AVTA'S EQUAL EMPLOYMENT OPPORTUNITY (EEO) POLICY STATEMENT AND TRANSDEV'S EEO PLAN**
Review, update, and reaffirm AVTA's EEO Policy Statement and Transdev's EEO Plan.
- CC 6 RESOLUTION NO. 2020-001, ADOPTING THE AMENDED CONFLICT OF INTEREST AND DISCLOSURE CODE**
Adopt Resolution No. 2020-001, a Resolution of the Board of Directors adopting the amended Conflict of Interest and Disclosure Code and rescinding in its entirety the current Conflict of Interest Code adopted by Resolution No. 2018-001.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FY 2020 MID-YEAR BUDGET REVIEW AND PROPOSED ADJUSTMENTS

Ms. Vaccaro-Fry presented the staff report. The Board discussed staff using the revenue generated by the LCFS credits to offset the mid-year budget adjustments.

Motion: Approve the Proposed FY 2020 Mid-Year Budget adjustments.

Moved by Director Hofbauer, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

NB 2 CONTRACT #2020-20 TO AV TRANSPORTATION SERVICES, LLC, LANCASTER, CA, FOR DIAL-A-RIDE AND OTHER ON-REQUEST SHARED MOBILITY SERVICES

Chairman Crist waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Contract #2020-20 for Dial-A-Ride and other on-request shared mobility services to AV Transportation Services, LLC, Lancaster, CA for a base term of five years and five months (5.5) with two (2) one (1) year options for a possible seven years and five months for an estimated amount of \$4,522,500 per service year.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

NB 3 SOLE SOURCE CONTRACT AMENDMENT NO. 2 FOR CONTRACT #2014-01 WITH PINNACLE PETROLEUM FOR BULK FUEL SUPPLY AND DELIVERY

Chairman Crist waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract Amendment No. 1 for an additional amount of \$2,500,000, and one-year time extension to Pinnacle Petroleum, Inc., of Huntington Beach, CA, under AVTA's Contract #2014-01, to complete AVTA's change out of its commuter diesel fleet to battery-electric propulsion.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

NB 4 SOLE SOURCE CONTRACT AMENDMENT NO. 5 FOR CONTRACT #2019-18 WITH STANTEC CONSULTING SERVICES, INC. FOR OPERATIONAL ANALYSIS AND IMPLEMENTATION SUPPORT

Chairman Crist waived the presentation of the staff report.

Motion: Authorize the Executive Director/CEO to execute Sole Source Contract Amendment No. 5 for Contract #2019-18 for an additional amount of \$74,895, to Stantec Consulting Services, Inc., Los Angeles, CA.

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Alternate Director Malhi

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO

2019 YEAR IN REVIEW AND UPCOMING PROJECTS IN 2020

Mr. Neshati thanked everyone for their support during his family's grief.

2019 Significant Agency Accomplishments:

- We passed our second million electric miles on December 24, 2019.
- We released our Request for Proposals (RFP) for a Regional Transit Plan (RTP). The RTP has been completed and will be ready to discuss at the February Board meeting.
- We adopted an "early action" plan for Route 1 that added 53,000 riders, effectively reversing a three-year decline in ridership.
- We released our RFP for a Power Purchase Agreement for an all-solar supply with a back-up battery. On February 3, 2020, staff will conduct oral interviews with the top three finishers, including Lancaster Choice Energy.
- We completed our first two inductive charging depots, one at our transit center at Sargent Steve Owen Memorial Park and one at Palmdale Transportation Center.
- We awarded contracts to build our third and fourth inductive charging sites, one adjacent to the South Valley Medical Center and the other at the Lancaster MetroLink Station.
- We received an 8.5 million dollar Better Utilizing Investments to Leverage Development (BUILD) Transportation Discretionary Grant.
- We completed our evaluation of the applicability of Micro-Transit for some of our unincorporated areas thereby adding efficiency to our service delivery process and generating cost savings.
- We took aggressive measures to enforce contract compliance with our contractor Transdev.

2020 Goals

- Implement a new Dial-A-Ride system with the new vendor beginning April 1, 2020. Implement MicroTransit, Late Night Service and Non-Emergency Medical Transport in a phased process to be completed by October 1, 2020.
- Complete a procurement for battery electric minibuses for the MicroTransit routes.
- Complete a procurement for ten additional BYD electric buses.
- Implement the system-wide recommendations from the RTP with a goal to be fully implemented by September 1, 2020.

- We have a 100% local transit electric fleet with a minimal back fill of diesel buses in the afternoon.

It has been an exciting year, look forward to the year ahead, and appreciate the Board's continued support. Mr. Neshati invited the Board Members and public to tour the bus with the newly installed operator safety barrier. In response to Director Flanagan's question, Mr. Neshati responded the Agency would operate the five buses for 90 days before assessing their effectiveness.

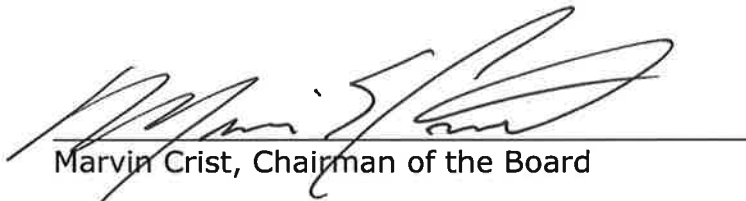
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

The Board had no miscellaneous business items to present.

ADJOURNMENT:


Chairman Crist adjourned the meeting at 11:26 a.m. to the Regular Meeting of the Board of Directors on February 25, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25th day of February 2020



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.