



Regular Meeting of the Board of Directors

ONLINE ZOOM MEETING PER GOVERNOR'S ORDER N-29-20

Tuesday, July 28, 2020

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

In response to Governor's Executive Order N-29-20, the meeting was conducted via Zoom Cloud meetings.

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:02 a.m.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Steve Hofbauer

Director Michelle Flanagan

Director Raj Malhi

Alternate Director Kathryn Mac Laren (Although Director Richard Loa was present at the meeting, Chairman Crist requested that Alternate Director Mac Laren represent the City of Palmdale until Director Richard Loa finalized his conference call and could fully participate.)

APPROVAL OF AGENDA:

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Malhi

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Anjie Preston emailed her comments to Ms. Darr on July 28, 2020, which Ms. Darr read aloud. Ms. Preston expressed her concerns regarding the proposed service changes on Routes 50, 51, and 52 and the use of on-demand microtransit vehicles.

Chairman Crist directed Executive Director/CEO Macy Neshati to contact Ms. Preston to discuss her concerns.

The Board Members congratulated Fran Sereseres on her appointment by Los Angeles County Board of Supervisors Chair Kathryn Barger to the Los Angeles County Commission for Older Adults.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FOR JULY

Chief Financial Officer Judy Vaccaro-Fry presented an updated regarding the state's budget, state legislature activities and Surface Transportation Reauthorization Bill. She also noted that Congressman Mike Garcia, representing the 35th Congressional District, was officially appointed to serve on the House Committee on Transportation and Infrastructure as well as the House Committee on Space, Science, and Technology.

SRP 2 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Chief Operating Officer Martin Tompkins presented the report.

At 10:19 a.m. Director Richard Loa replaced Alternate Director Kathryn Mac Laren as the representative for the City of Palmdale.

SRP 3 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report. The Board discussed AVTA's solar construction project.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 23, 2020

Approve the Board of Directors Regular Meeting Minutes of June 23, 2020.

CC 2 FINANCIAL REPORT FOR JUNE 2020

Receive and file the Financial Report for June 2020.

CC 3 FISCAL YEAR 2019/2020 (FY 2020) FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (APRIL 1 – JUNE 30, 2020)

Receive and file the FY 2020 Fourth Quarter LASD report for the period covering April 1 through June 30, 2020.

CC 4 CONTRACT #2020-47 TO UNISPEC CONSTRUCTION, INC. FOR BATHROOM AND BREAKROOM BUILDING AT SIERRA HIGHWAY/JACKMAN STREET

Authorize the Executive Director/CEO to execute Sole Respondent Contract #2020-47 with Unispec Construction, Inc., San Pedro, CA, for a bathroom and breakroom building at Sierra Hwy. and Jackman St. for the amount of \$314,580, plus applicable permit fees and sales tax.

CC 5 AMENDMENT NO. 4 TO CONTRACT #2013-02-001 WITH AVAIL TECHNOLOGIES, INC., FOR ON-GOING SUPPORT WITH AVTA'S INTELLIGENT TRANSPORTATION SYSTEM (ITS)

Authorize the Executive Director/CEO to execute Amendment No. 4 to Contract #2013-02-001 with Avail Technologies, Inc., for a three-year period with annual payments, as follows: FY 2020/2021 - \$134,668.00, FY 2021/2022 - \$137,320.96, and FY 2022/2023 - \$141,440.94.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Malhi

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 LEASE AGREEMENT FOR FOUR BYD 35-FOOT BUSES

Mr. Neshati presented the staff report and clarified that the additional buses are required per the recommendations in the Regional Transit Plan.

Motion: Authorize the Executive Director/CEO to execute a lease agreement with BYD for a quantity of four 35-foot buses for a period of six months and not to exceed 3 years.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Malhi
Nays: None
Abstain: None
Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Thanked Director Angela Underwood-Jacobs for serving as the City of Lancaster's representative on AVTA's Board of Directors and welcomed her replacement Raj Malhi.
- Provided an update regarding the impact COVID-19 has had on the Authority.

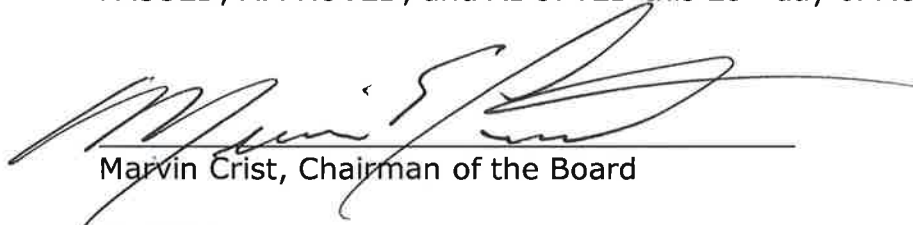
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:31 a.m. to the next Regular Meeting of the Board of Directors on August 25, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25th day of AUGUST 2020

A handwritten signature in black ink, appearing to read "Marvin Crist", is written over a horizontal line.

Marvin Crist, Chairman of the Board

ATTEST:

A handwritten signature in blue ink, appearing to read "Karen S. Darr", is written over a horizontal line.

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.