



Regular Meeting of the Board of Directors

ONLINE ZOOM MEETING PER GOVERNOR'S ORDER N-29-20

Tuesday, August 25, 2020

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.

In response to Governor's Executive Order N-29-20, this meeting will be conducted online through Zoom. The public may access the meeting as follows:

Click here to join: <https://us02web.zoom.us/j/86452162747>

Dial by telephone to join: (669) 900-6833

Meeting ID: 864 5216 2747

Passcode: 981334

PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL TO clerkoftheboard@avta.com OR BY TELEPHONE AT 661/729-2206 AT LEAST TWO HOURS PRIOR TO THE START OF THE MEETING.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Michelle Flanagan, Director Richard Loa, Director Raj Malhi

APPROVAL OF AGENDA

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

If you would like to address the Board on any agendized or non-agendized items, your comments must be submitted via email to clerkoftheboard@avta.com or by telephone at 661/729-2206 at least two hours prior to the start of the meeting and will be read by the Clerk of the Board during the Public Business portion of the agenda. **State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the Authority’s Executive Director/CEO for follow-up.** Each comment is limited to three (3) minutes.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP): During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

SRP 1 LEGISLATIVE REPORT FOR AUGUST – JUDY VACCARO-FRY

SRP 2 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT – MARTIN TOMPKINS

SRP 3 MAINTENANCE KPI REPORT – CECIL FOUST

CONSENT CALENDAR (CC): Items 1 through 3 are consent items that may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JULY 28, 2020 – KAREN DARR

Recommended Action: Approve the Board of Directors Regular Meeting Minutes of July 28, 2020.

CC 2 FINANCIAL REPORT FOR JULY 2020 – JUDY VACCARO-FRY

Recommended Action: Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for July 2020.

CC 3 GRANT STATUS REPORT – JUDY VACCARO-FRY

Recommended Action: Receive and file the Grant Status Report.

NEW BUSINESS (NB):

NB 1 EMPLOYEE WELLNESS CENTER GYM EQUIPMENT AND FLOORING – MACY NESHATI

Recommended Action: Authorize the Executive Director/CEO to negotiate with various vendors for the purchase of commercial quality gym equipment and specialized gym flooring for an amount not to exceed \$275,000.

NB 2 PROPOSED SERVICE CHANGES – MACY NESHATI

Recommended Action: Authorize the Executive Director/CEO to delay implementation of the recommendations contained in the Regional Transit Plan with the exception of the microtransit pilot service.

NB 3 FINAL SOLAR PRICING – MACY NESHATI

Recommended Action: Authorize the Executive Director/CEO to negotiate and execute a power purchase agreement (PPA) under AVTA's Contract #2020-12 with Duke Energy/REC Solar Commercial Corporation, Petaluma CA for a term of twenty-five years for the ALL IN price of .1071/kWh plus any applicable taxes first year and a 1.5% escalator in years 2 through 25.

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on September 22, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

The agenda was posted by 6:00 p.m. on August 20, 2020 at the entrance to the Antelope Valley Transit Authority, 42210 6th Street West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.

Legislative Update

Presentation to AVTA Board of Directors
August 25, 2020



STATE



State Bills

- **AB1350:** persons 18 years or under.
- **AB2012:** persons 65 years of age or over.
- **AB2176:** persons attending the California Community Colleges, the California State University, or the University of California.

State Bills

- **SB1159** - define "injury" for an employee from COVID-19 until January 1, 2024.
- **AB196** - Workers' compensation: COVID-19: essential occupations and industries.



State Legislature

Important Dates:

August 31 - Last Day of Session

September 30 - Last Day for the Governor to
Sign/Veto Bills

November 3 - General Election

December 7 - 2021-22 Legislative Session Begins



FEDERAL



Surface Transportation Reauthorization

The next step for the Senate is to consider HR 2, "Moving Forward Act" or debate and pass their own bill. Below are relevant provisions of HR 2.

Sec. 90433: Credit for Zero-Emission Heavy Vehicles and Zero-Emission Buses

Credit for 10% of the sale price of each zero emission heavy vehicle sold by such taxpayer during such taxable year, sale price for the vehicle cannot exceed 1 million. This credit ends on Dec. 31, 2025.

Sec. 2403: Zero Emission Bus Grant Requirements

Sets various requirements of eligibility for zero-emission bus grants

Sec. 2402: Bus Facilities and Fleet Expansion Competitive Grants

Special rule for zero-emission buses and bus equipment

Government share of the cost for these types of buses shall not exceed 90%

Sec. 2401: Formula Grants for Buses

Special rule for zero-emission buses and bus equipment

A grant for a capital project for buses and related equipment for zero emission vehicles and hybrid electric buses shall be for 90% of the net capital costs of the project



Bus & Bus Facilities

On August 11, FTA announced the award of approximately \$464 million in transit infrastructure grants.

A total of 96 projects in 49 states and territories will receive funding.

AVTA not an awardee; debrief is being scheduled.



QUESTIONS?



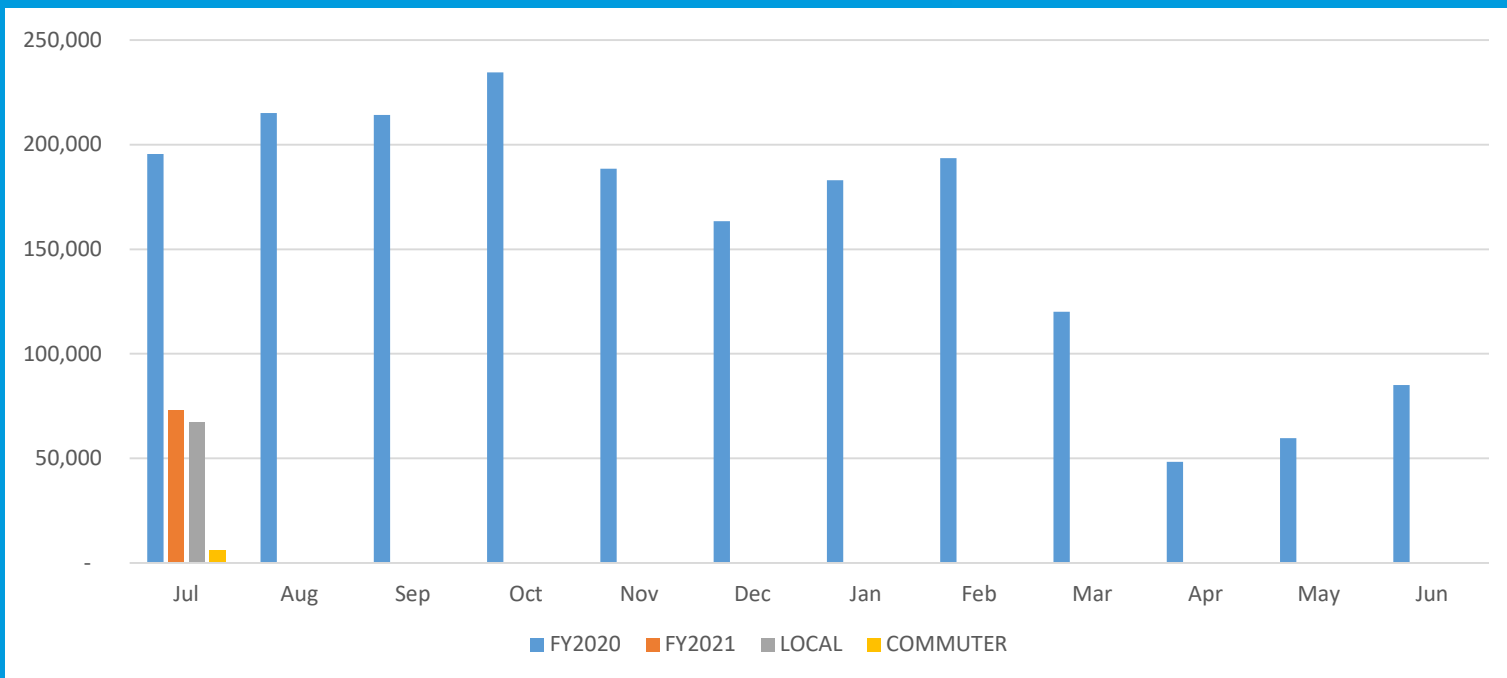
FY 2021 Monthly Operations Key Performance Indicators

Presentation to the Board of Directors
August 25, 2020

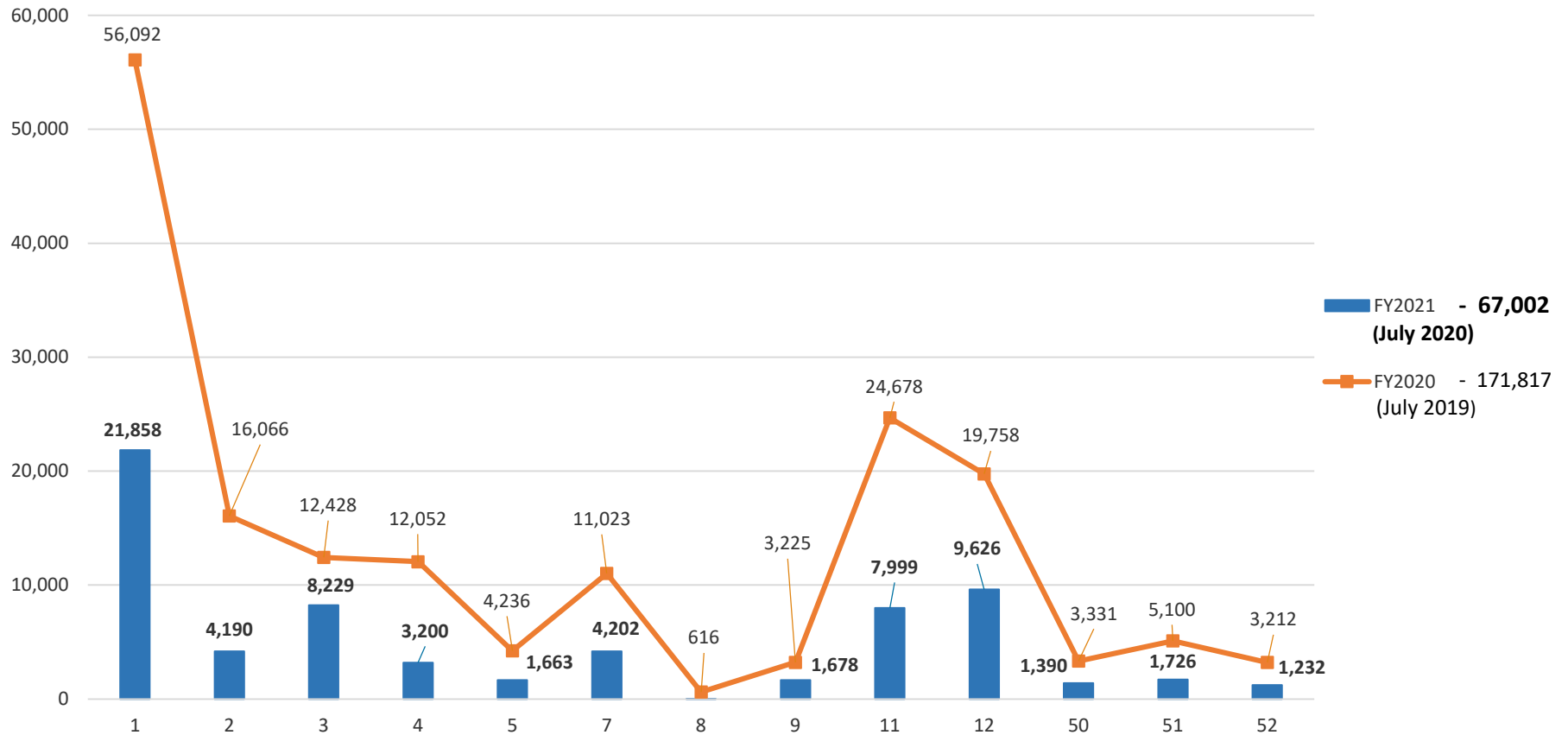


MONTHLY BOARDING ACTIVITY

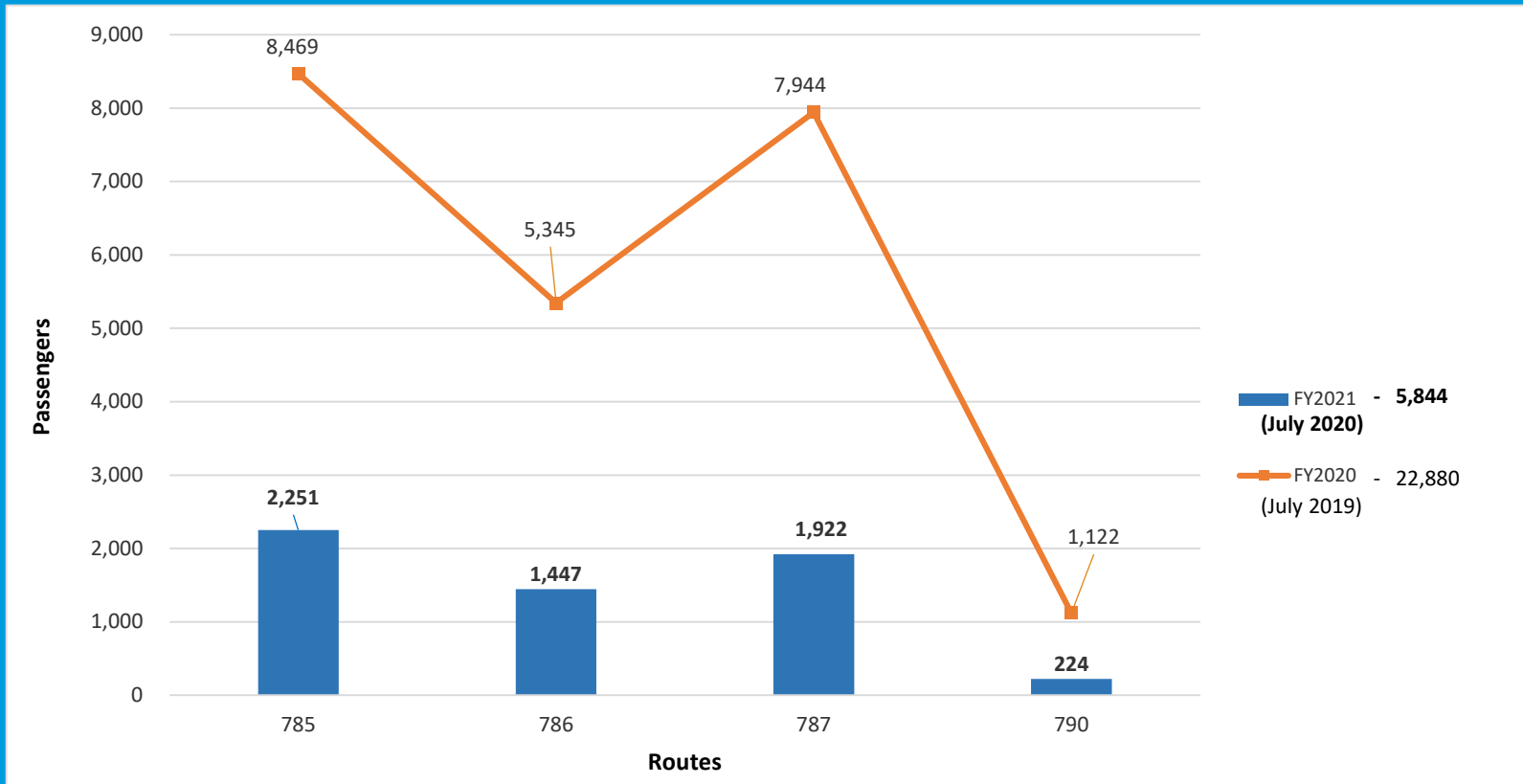
	July FY 2021	June FY 2020
System	72,952	85,059
Local	67,108	79,984
Commuter	5,844	5,075



ANNUAL RIDERSHIP LOCAL ROUTES



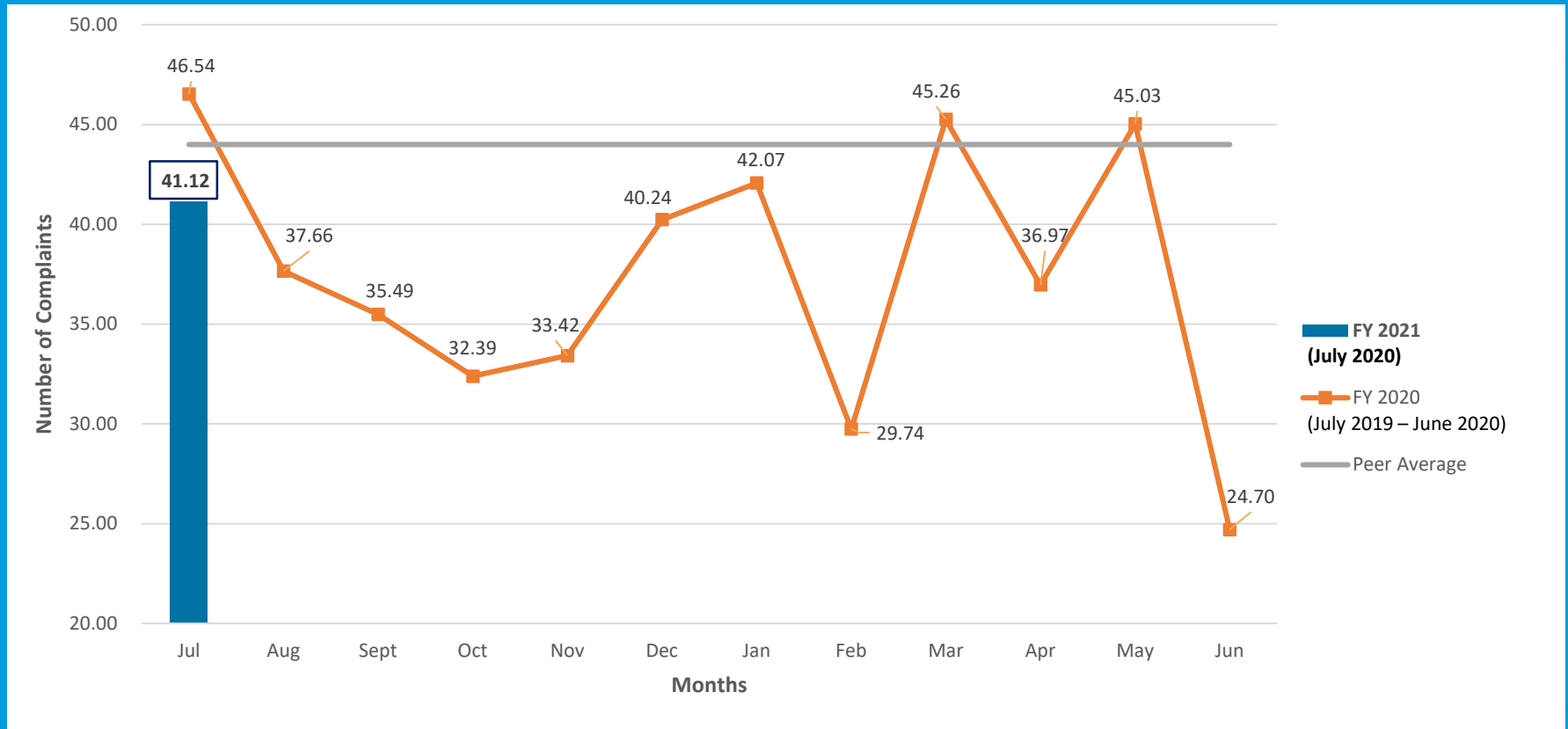
ANNUAL RIDERSHIP COMMUTER ROUTES



COMPLAINTS/100,000 BOARDINGS

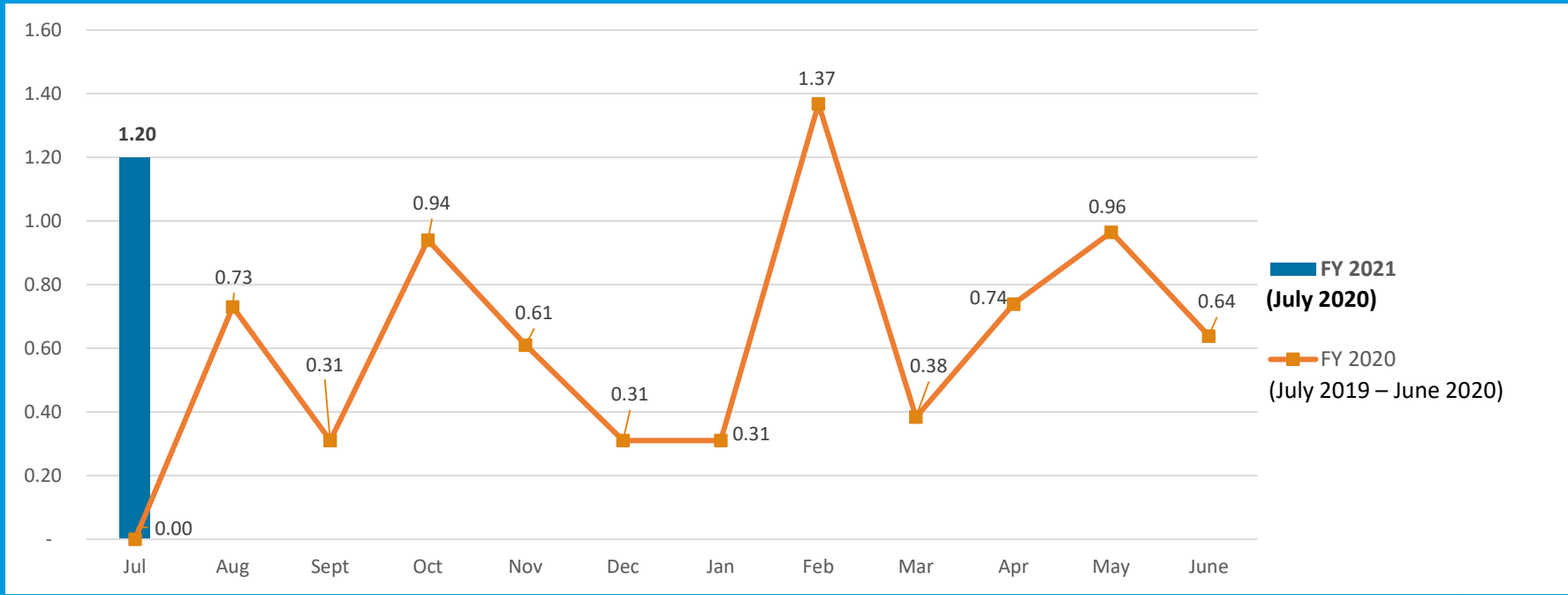
JULY - SYSTEM WIDE AVERAGE: 41.12

PEER AVERAGE: 44.00



PREVENTABLE ACCIDENTS/100,000 MILES

JULY - SYSTEM WIDE AVERAGE: 1.20



KEY PERFORMANCE INDICATORS

	July FY 2021	June FY 2020	July FY 2020
Boarding Activity	72,952	85,059	195,543
Complaints / 100,000 Boardings	41.12	22.34	46.54
Preventable Accidents / 100,000 Miles	1.20	0.64	0

Thank you!

Questions?

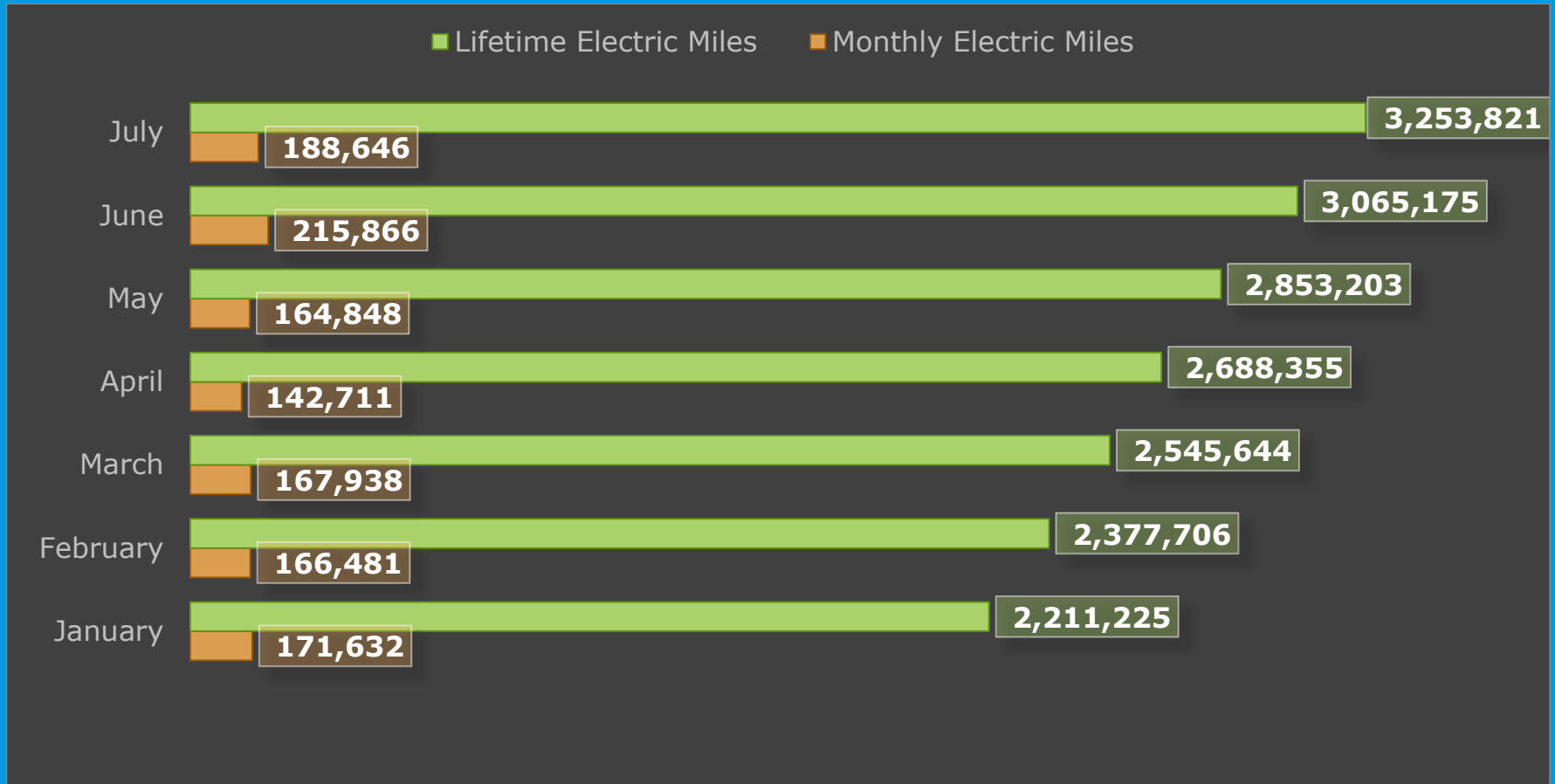


July 2020 Maintenance Key Performance Indicators

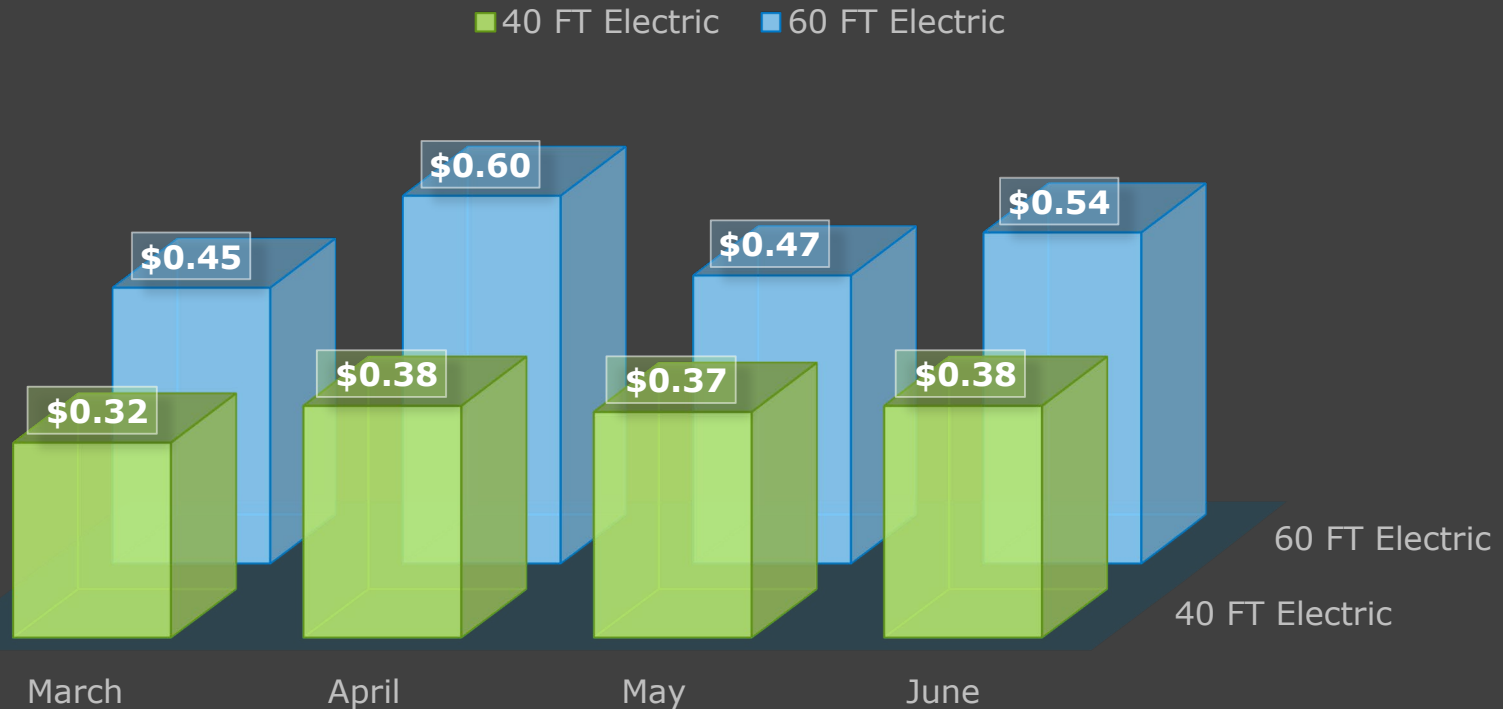
Presentation to the Board of Directors
August 25, 2020



ELECTRIC MILES TRAVELED

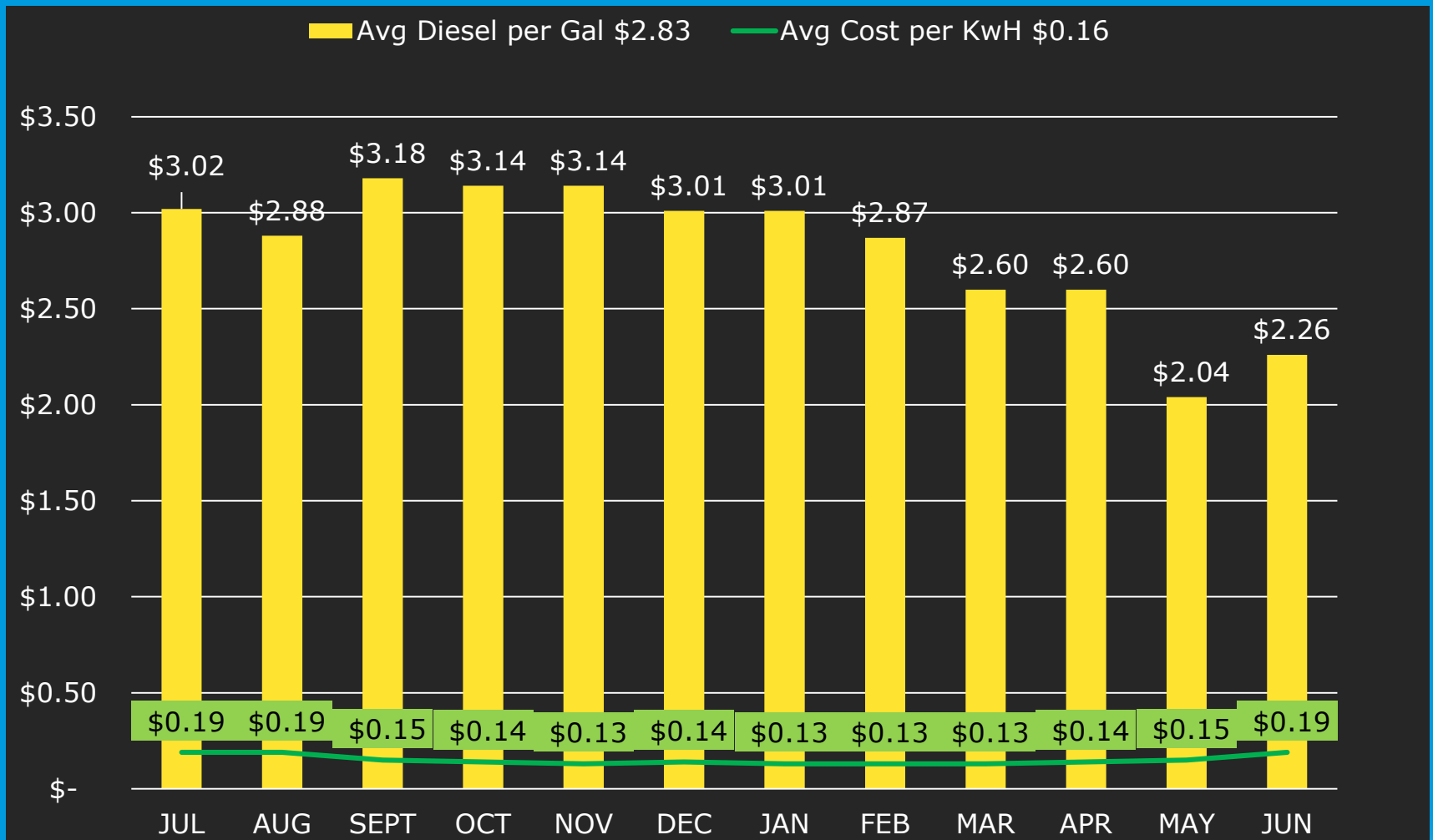


MAINTENANCE COST PER MILE BY FLEET

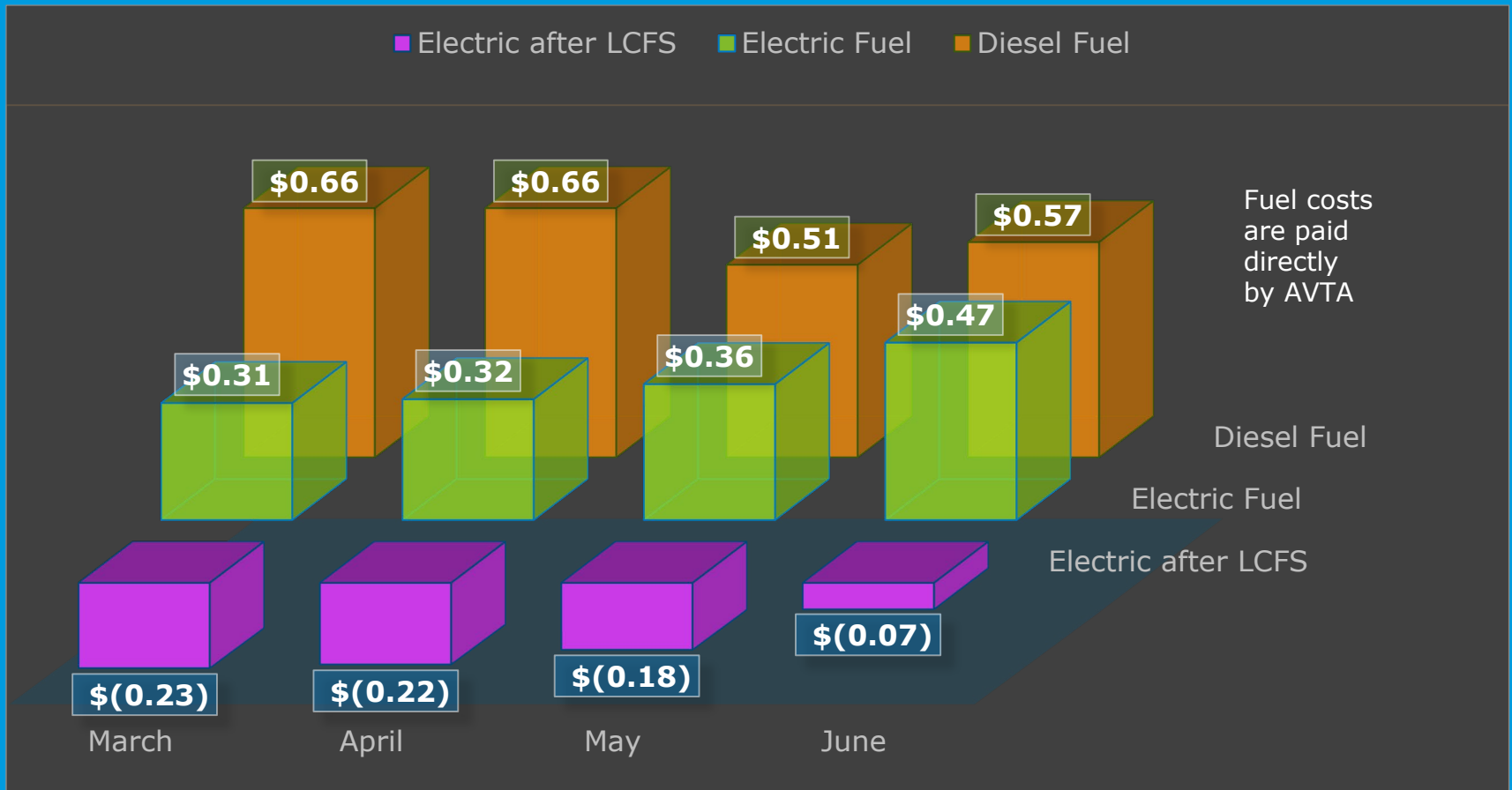


Note: Under contract, AVTA pays a flat rate of \$85.98 per revenue hour for both Operations & Maintenance. All maintenance costs reported are the costs of the contractor as documented through our fleet management software. The cost of fuel/electric is paid directly by AVTA.

FUEL/ENERGY COST PRIOR 12 MONTHS



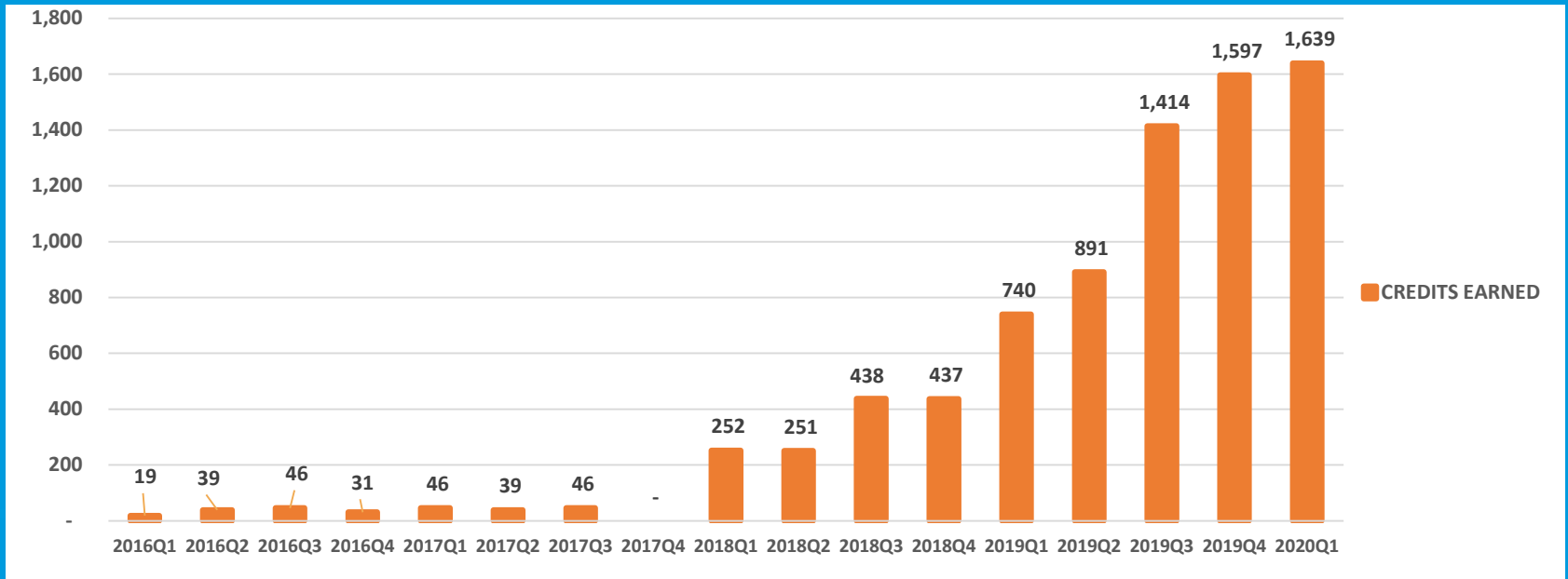
PROPULSION FUEL COST PER MILE w/LOW CARBON FUEL STANDARD (LCFS) OFFSET



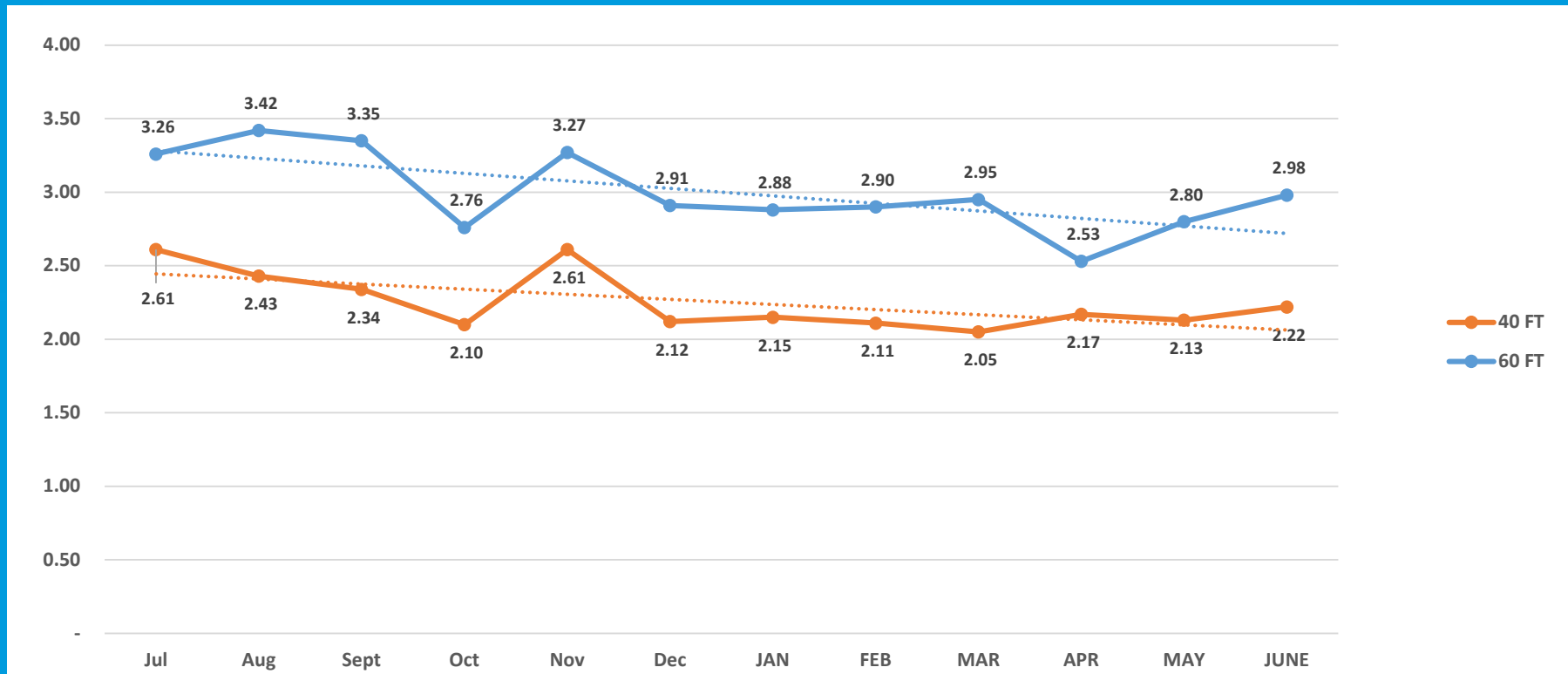
LCFS CREDITS OVER TIME

Credits: 7925 Average: \$197.15

Total: \$1,562,388

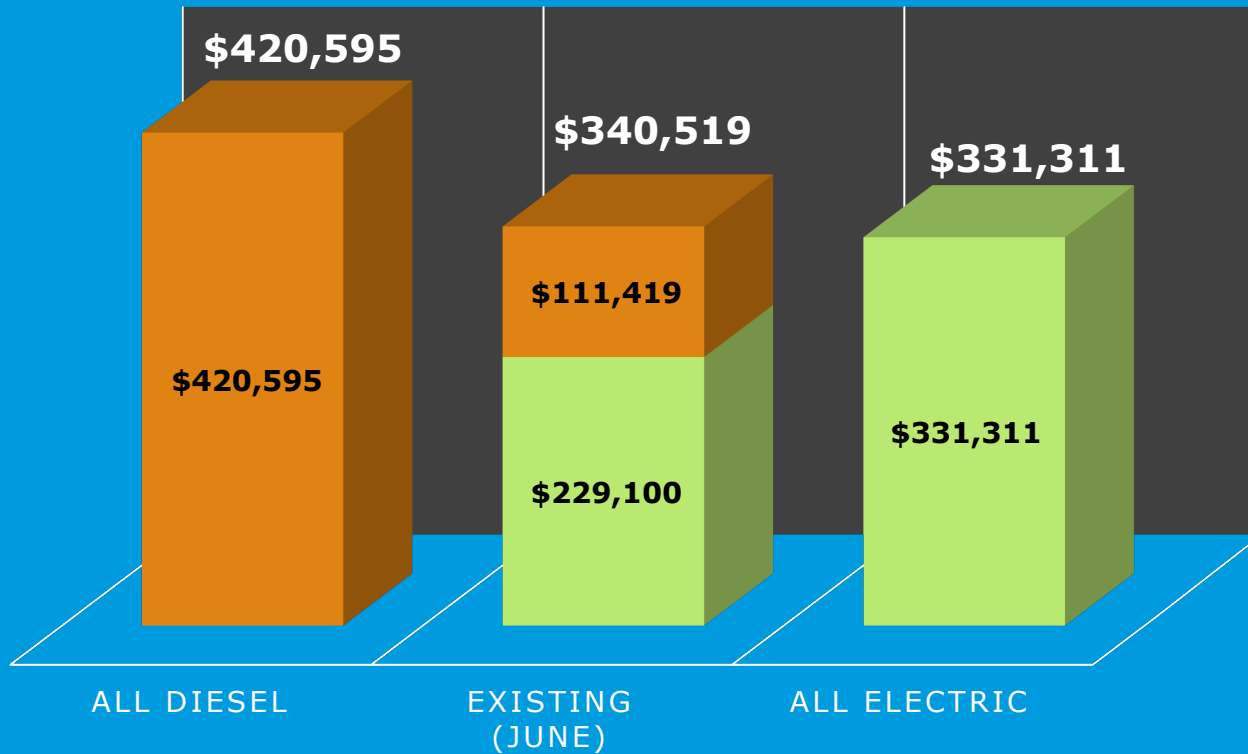


AVERAGE FUEL CONSUMPTION PER MILE (KWPM)



TOTAL FUEL & MAINTENANCE COST ASSUMPTIONS AT FULL BUILDOUT

■ Electric ■ Diesel



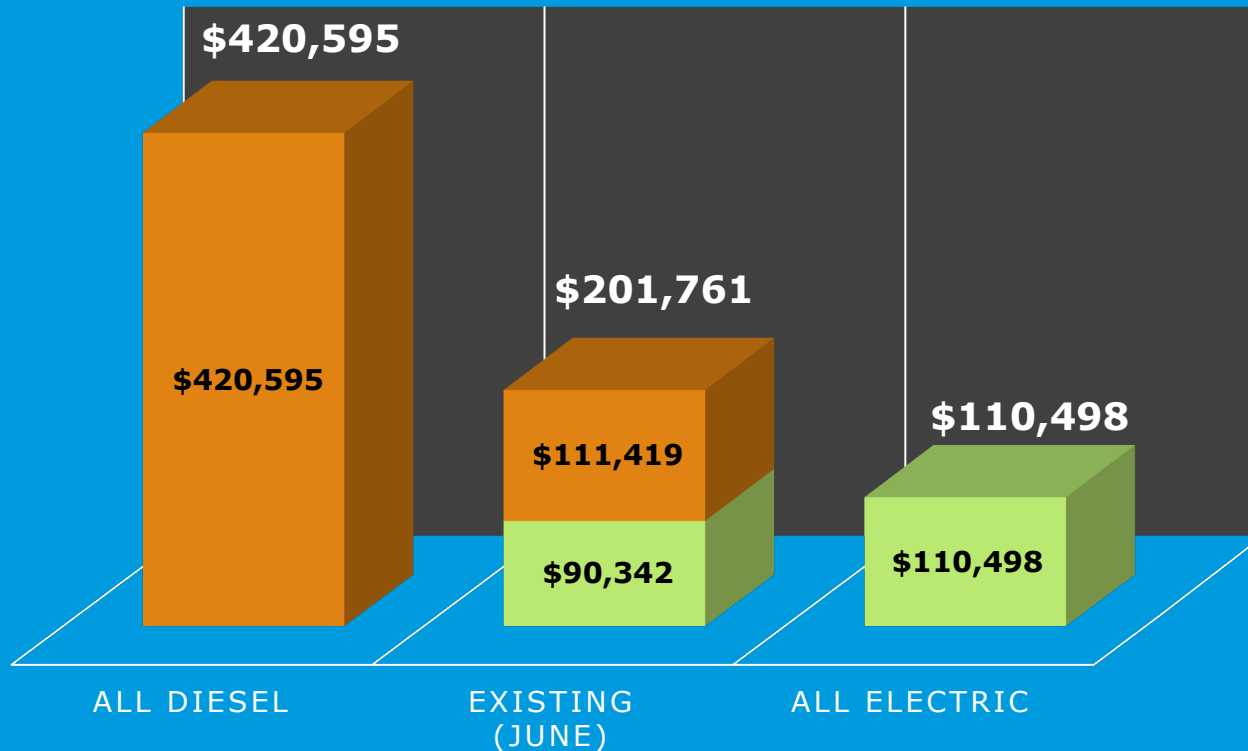
June Fuel and Maintenance Savings
\$80,076

Projected Savings
\$89,284

AVTA Fuel Only
\$21,586

TOTAL FUEL & MAINTENANCE COST ASSUMPTIONS W/LCFS

■ Electric ■ Diesel

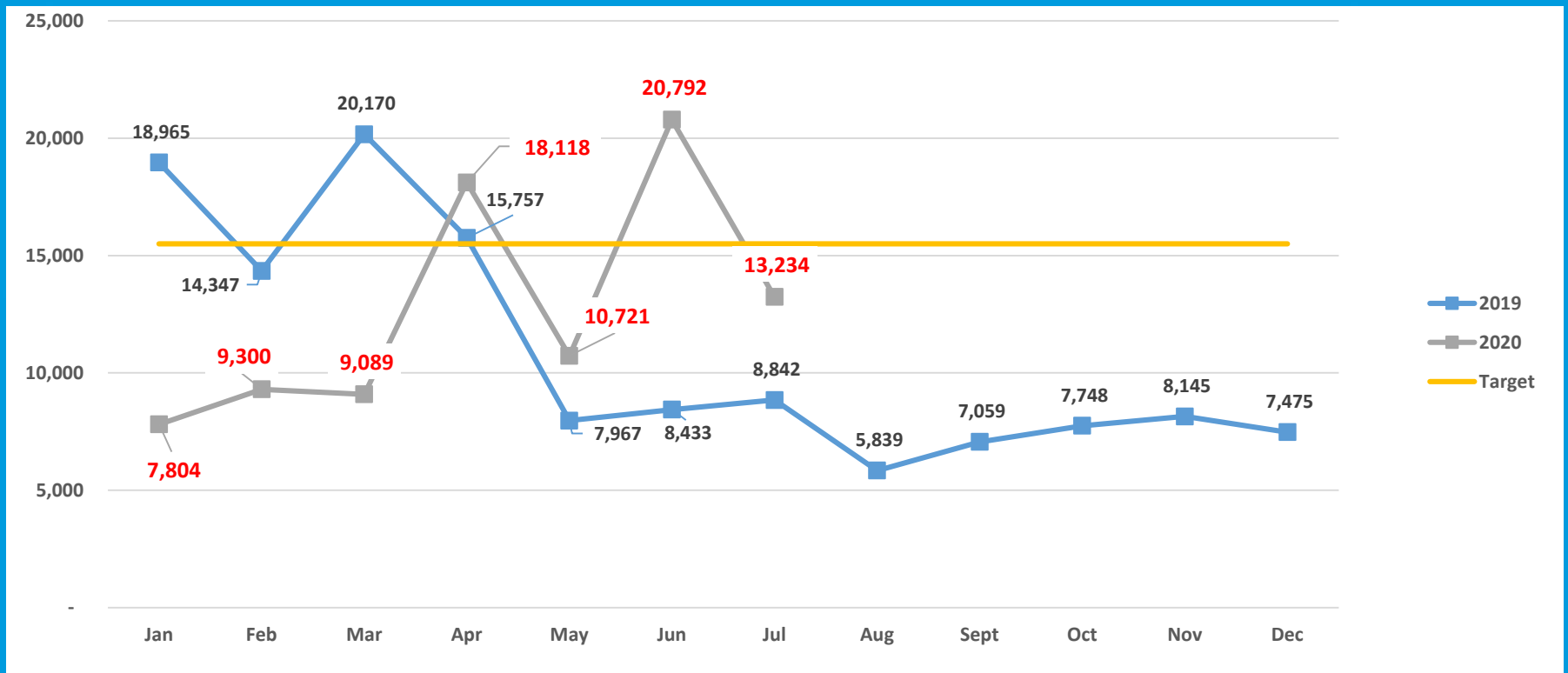


June Total Fuel and Maintenance Savings
\$218,834

AVTA Fuel Savings plus LCFS
\$160,344

AVERAGE MILES BETWEEN SERVICE INTERRUPTIONS

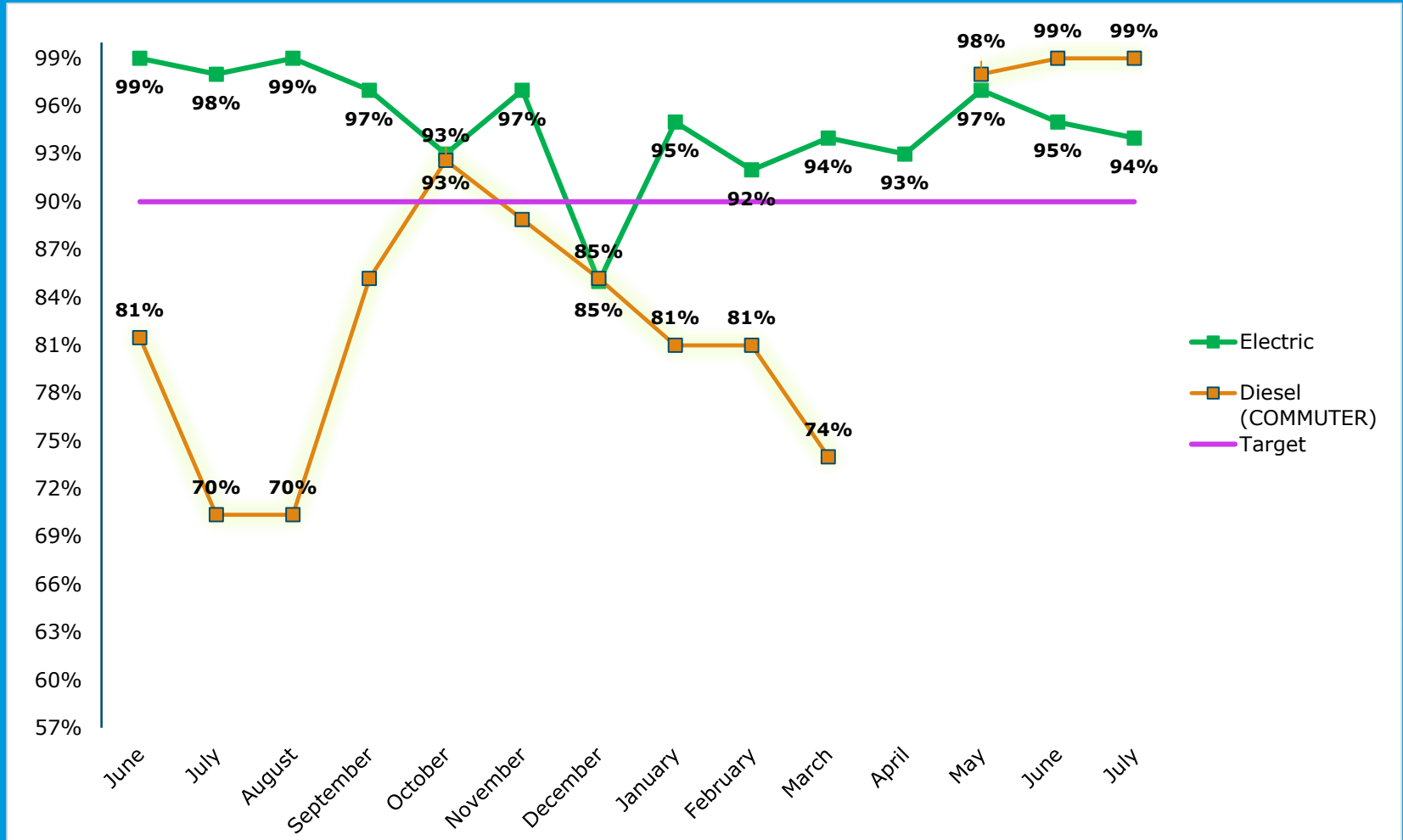
Peer Average: 11,206 Target: 15,500



FLEET AVAILABILITY

Peer Average: 77%

Target 90%



Discussion/Questions?





Regular Meeting of the Board of Directors

ONLINE ZOOM MEETING PER GOVERNOR'S ORDER N-29-20

Tuesday, July 28, 2020

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

In response to Governor's Executive Order N-29-20, the meeting was conducted via Zoom Cloud meetings.

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:02 a.m.

ROLL CALL:

Present

Chairman Marvin Crist

Vice Chair Dianne Knippel

Director Steve Hofbauer

Director Michelle Flanagan

Director Raj Malhi

Alternate Director Kathryn Mac Laren (Although Director Richard Loa was present at the meeting, Chairman Crist requested that Alternate Director Mac Laren represent the City of Palmdale until Director Richard Loa finalized his conference call and could fully participate.)

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Vice Chair Knippel, seconded by Director Malhi

Clerk of the Board Karen Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Anjie Preston emailed her comments to Ms. Darr on July 28, 2020, which Ms. Darr read aloud. Ms. Preston expressed her concerns regarding the proposed service changes on Routes 50, 51, and 52 and the use of on-demand microtransit vehicles.

Chairman Crist directed Executive Director/CEO Macy Neshati to contact Ms. Preston to discuss her concerns.

The Board Members congratulated Fran Sereseres on her appointment by Los Angeles County Board of Supervisors Chair Kathryn Barger to the Los Angeles County Commission for Older Adults.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FOR JULY

Chief Financial Officer Judy Vaccaro-Fry presented an updated regarding the state's budget, state legislature activities and Surface Transportation Reauthorization Bill. She also noted that Congressman Mike Garcia, representing the 35th Congressional District, was officially appointed to serve on the House Committee on Transportation and Infrastructure as well as the House Committee on Space, Science, and Technology.

SRP 2 OPERATIONS KEY PERFORMANCE INDICATORS (KPI) REPORT

Chief Operating Officer Martin Tompkins presented the report.

At 10:19 a.m. Director Richard Loa replaced Alternate Director Mac Laren as the representative for the City of Palmdale.

SRP 3 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report. The Board discussed AVTA's solar construction project.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 23, 2020

Approve the Board of Directors Regular Meeting Minutes of June 23, 2020.

CC 2 FINANCIAL REPORT FOR JUNE 2020

Receive and file the Financial Report for June 2020.

CC 3 FISCAL YEAR 2019/2020 (FY 2020) FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (APRIL 1 – JUNE 30, 2020)

Receive and file the FY 2020 Fourth Quarter LASD report for the period covering April 1 through June 30, 2020.

CC 4 CONTRACT #2020-47 TO UNISPEC CONSTRUCTION, INC. FOR BATHROOM AND BREAKROOM BUILDING AT SIERRA HIGHWAY/JACKMAN STREET

Authorize the Executive Director/CEO to execute Sole Respondent Contract #2020-47 with Unispec Construction, Inc., San Pedro, CA, for a bathroom and breakroom building at Sierra Hwy. and Jackman St. for the amount of \$314,580, plus applicable permit fees and sales tax.

CC 5 AMENDMENT NO. 4 TO CONTRACT #2013-02-001 WITH AVAIL TECHNOLOGIES, INC., FOR ON-GOING SUPPORT WITH AVTA'S INTELLIGENT TRANSPORTATION SYSTEM (ITS)

Authorize the Executive Director/CEO to execute Amendment No. 4 to Contract #2013-02-001 with Avail Technologies, Inc., for a three-year period with annual payments, as follows: FY 2020/2021 - \$134,668.00, FY 2021/2022 - \$137,320.96, and FY 2022/2023 – \$141,440.94.

Motion: Approve the Consent Calendar.

Moved by Director Hofbauer, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Malhi

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 LEASE AGREEMENT FOR FOUR BYD 35-FOOT BUSES

Mr. Neshati presented the staff report and clarified that the additional buses are required per the recommendations in the Regional Transit Plan.

Motion: Authorize the Executive Director/CEO to execute a lease agreement with BYD for a quantity of four 35-foot buses for a period of six months and not to exceed 3 years.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Flanagan, Loa, Malhi

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 Report by the Executive Director/CEO Macy Neshati

- Thanked Director Angela Underwood-Jacobs for serving as the City of Lancaster’s representative on AVTA’s Board of Directors and welcomed her replacement Raj Malhi.
- Provided an update regarding the impact COVID-19 has had on the Authority.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

There were no miscellaneous business items presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:31 a.m. to the next Regular Meeting of the Board of Directors on August 25, 2020 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25th day of AUGUST 2020

Marvin Crist, Chairman of the Board

ATTEST:

Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.



DATE: August 25, 2020

TO: BOARD OF DIRECTORS

SUBJECT: Financial Report for July 2020

RECOMMENDATION

That the Board of Directors receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for July 2020.

FISCAL IMPACT

	JULY
PAYROLL	\$296,931
CASH DISBURSEMENTS	\$1,347,585

FY 2020 Farebox Recovery Ratio - Cumulative Progress

	Q1	Q1+Q2	Q1+Q2+Q3	Total year
Directly Generated Revenue	\$1,332,398	\$2,666,195	\$4,302,605	\$5,155,838
Operating Expenses	\$6,889,835	\$12,022,219	\$20,640,982	\$33,023,103
Farebox Recovery Ratio	19%	22%	21%	15.6%

Notes: Revenue includes Farebox, Advertisements, Gain on Sale, LCFS Credits, and investment income.

BACKGROUND

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Director of Finance and Administration in conjunction with the Controller, provides a monthly payroll total and cash disbursements.

On a quarterly basis, farebox recovery ratio data and a Treasurer's Report, including capital reserve information (Attachment A), will be included as part of the financial report. The Executive Director/CEO and Treasurer certify the availability of funds.

I, Macy Neshati, Executive Director/CEO of AVTA, declare that the above information is accurate.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Chief Financial Officer

Macy Neshati
Executive Director/CEO

Attachment: A – Fourth Quarter Treasurer's Report

ANTELOPE VALLEY TRANSIT AUTHORITY
Treasurer's Report
For the quarter ended 6/30/20


Investment Type	Description	Beginning Balance 3/31/20	Deposits & Transfers	Disbursements & Transfers	Interest	Ending Balance 6/30/20
Cash and Investments Under the Direction of the Treasurer						
	Local Agency Investment Fund (LAIF) - Capital Reserve	4,924,023	346,000		18,342	5,288,365
	Proposition 1B Restricted Fund*	639,421			81	639,502
	Union Bank - LCTOP**	321,453		(321,453)		0
	Mission Bank- LCTOP**	-	321,453	30	150	321,633
	Total Capital Reserves and Restricted Funds	5,884,897	667,453	(321,423)	18,572	6,249,499
	Mission Bank - Investment Op Reserves	4,022,836	5,475,300	(2,000,000)	1,976	7,500,112
	Total Operating Reserve	4,022,836	5,475,300	(2,000,000)	1,976	7,500,112
	General Account** - Union Bank	9,602,530	503,702	(5,645,294)		4,460,938
	General Account**- Mission Bank	1,668,970	18,120,181	(14,507,251)	427	5,282,327
	LCFS Credits- Mission Bank	-	1,253,961		79	1,254,039
	Petty Cash Balance	750				750
	Operating Accounts Total	11,272,250	19,877,844	(20,152,545)	506	10,998,054
	TOTAL CASH AND INVESTMENTS	21,179,983	26,020,596	(22,473,968)	21,054	24,747,665

* Deferred revenue, recorded as liability until associated expense incurred.


**AVTA is in the process of transitioning our banking from Union Bank to Mission Bank.

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds, Union Bank and Wells Fargo Bank. Pending any future actions by the AVTA Board or any and unforeseen occurrences, AVTA has cash flow adequate to meet its expenditure requirements for the next three months.

Prepared by:


KJ Alcuran
Controller

Submitted by:


Judy Vaccaro-Fry
Director of Finance & Administration



DATE: August 25, 2020
TO: BOARD OF DIRECTORS
SUBJECT: Grant Status Report

RECOMMENDATION

That the Board of Directors receive and file the Grant Status Report (Attachment A).

FISCAL IMPACT

Grants approved after the annual budget adoption may require reallocation of funds, which will be addressed in the mid-year budget adjustment.

BACKGROUND

The attached Grant Status Report reflects the status of all grant applications submitted on behalf of the Authority through August 15, 2020.

This was a quiet quarter for new grant activity, although AVTA was notified of a Low or No Emission Grant from FTA in the amount of \$6.5 million. The grant funds will fund the purchase of vehicles, charging equipment, network integration. The expansion buses will serve on Routes 11 and 12, and the 30-foot vehicles will be used to implement additional microtransit services for the Antelope Valley. Additionally, we executed an FTA CARES Act grant for \$47,875,609 containing AVTA's direct federal apportionment. We are still awaiting an award announcement from the Bus and Bus Facilities grant program, expected fall 2020. AVTA continues to seek and pursue all viable grant opportunities; and there are a handful coming up.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Chief Financial Officer

Macy Neshati
Executive Director/CEO

Attachment: A – Grant Status Report

GRANT STATUS REPORT

Discretionary Opportunities Submitted

Grant Program	Project	Amount Applied For	Date Submitted	Status	Amount Awarded	Next Round of Funding
FY19 Bus & Bus Facilities - FTA	10 Transit Buses + 10 Circulator Buses	\$9,226,192	June 20, 2019	NO FUNDS AWARDED TO AVTA	\$0	March 2020
FY19 BUILD - FTA	8 Transit Buses + 12 Circulator Buses	\$8,683,480	July 14, 2019	AWARDED	\$8,683,480	TBD
Low Carbon Transit Operations Program (LCTOP) – Cap & Trade	Microtransit Demonstration – Los Angeles County	\$347,194	March 2019	AWARDED JUNE 28, 2019	\$347,194	February 2020
5310 – Enhanced Mobility for Seniors & Individuals with Disabilities - MTA	Microtransit for Seniors & Individuals with Disabilities	\$83,507	July 31, 2019	AWARDED JANUARY 23, 2020	\$83,507	TBD
Transit & Intercity Rail Capital Program – Cap & Trade	5 Articulated Buses + 6 Microtransit Vehicles + Chargers + Network Integration	\$6,503,256	January 13, 2020	AWARDED APRIL 20, 2020	\$6,503,256	2022
FY20 Low or No Emission Vehicle Program - FTA	5 Articulated Buses + 6 Microtransit Vehicles + Chargers	\$6,253,256	March 13, 2020	<i>Pending award announcement – expected Fall</i>	\$6,253,256	2021
FY20 Bus & Bus Facilities - FTA	Phase III - Maintenance & Administrative Facility Improvements	\$7,323,417	April 27, 2020	<i>Pending award announcement – expected Fall</i>	Pending	2021
	TOTAL DISCRETIONARY OPPORTUNITIES APPLIED FOR:	\$38,420,302		TOTAL PENDING DISCRETIONARY GRANT AWARDS:	\$7,323,417	
	TOTAL DISCRETIONARY OPPORTUNITIES NOT AWARDED	\$9,226,192		TOTAL AWARDED DISCRETIONARY GRANTS:	\$21,870,693	

Annual Formula Allocations Submitted

Grant Program	Project	Amount Pending	Date Submitted	Status	Amount Awarded
Section 5307	Capital + Operating, Preventative Maintenance	\$3,787,643	July 11, 2019	Awarded July 30, 2019	\$3,787,643
Section 5307	Bus Replacement	\$5,174,108	July 19, 2019	Awarded August 12, 2019	\$5,174,108
Section 5337	HIMB Commuter: Preventative Maintenance	\$3,156,000	July 5, 2019	Awarded July 24, 2019	\$3,156,000
Section 5339	Bus Replacement	\$2,441,137	July 18, 2019	Awarded August 12, 2019	\$2,441,137
CA-2020-031	Preventive Maintenance	\$2,500,000	March 1, 2020	Awarded April 6, 2020	\$2,500,000
CA-2020-049	Bus Replacement	\$2,400,000	March 20, 2020	Awarded April 28, 2020	\$2,400,000
CA-2020-052	Bus Replacement + Chargers	\$2,475,100	April 29, 2020	Awarded May 7, 2020	\$2,475,100
CARES Act – FTA Section 5307	Operating	\$47,875,609	May 12, 2020	Awarded May 26, 2020	\$47,875,609
	TOTAL ANNUAL FORMULA ALLOCATIONS PENDING:	\$0		TOTAL GRANT AWARDS:	\$69,809,597



DATE: August 25, 2020

TO: BOARD OF DIRECTORS

SUBJECT: Employee Wellness Center Gym Equipment and Flooring

RECOMMENDATION

That the Board of Directors authorize the Executive Director/CEO to negotiate with various vendors for the purchase of commercial quality gym equipment and specialized gym flooring for an amount not to exceed \$275,000.

FISCAL IMPACT

Adequate funding exists through the allocation of Low Carbon Fuel Standard (LCSF) credits received by AVTA.

BACKGROUND

The Board of Directors instructed staff to build a wellness center for the employees in recognition of staff's dedication, commitment and hardwork in the successful transition of the AVTA fleet to zero-emission battery electric buses.

At the June 23, 2020 meeting, the Board of Directors authorized the Executive Director/CEO to execute Contract #2020-56 with Duke Engineering for the Design Build of the AVTA Employee Wellness Center. Due to COVID-19 restrictions, exercise equipment is in high demand and has been hard to procure. However, staff has completed the final layout of the exercise equipment and is requesting approval to procure commercial quality gym equipment and specialized flooring.

Prepared and Submitted by:

Macy Neshati
Executive Director/CEO



DATE: August 25, 2020
TO: BOARD OF DIRECTORS
SUBJECT: Proposed Service Changes

RECOMMENDATION

That the Board of Directors authorize the Executive Director/CEO to delay implementation of the recommendations contained in the Regional Transit Plan with the exception of the microtransit pilot service.

FISCAL IMPACT

Delaying implementation of the proposed recommendations will save a minimum of \$2.2 million.

BACKGROUND

The Board of Directors approved the Regional Transit Plan, completed by Stantec, at the February 25, 2020 meeting. The resulting Mobility Forward Plan was to be effective September 1, 2020 and contained numerous elements including increased local transit, late night on-demand service and a microtransit pilot service. Since the Plan was approved, the nation has been confronted with challenges associated with the COVID-19 pandemic resulting in a decline in ridership as well as a strain on Transdev's workforce. In light of the circumstances and ridership levels more than 60% below normal levels, staff is recommending the Board delay implementing the Plan's recommendations indefinitely with the exception of the microtransit pilot service, which will run parallel to Routes 50, 51 and 52.

Prepared and Submitted by:

Macy Neshati
Executive Director/CEO



DATE: August 25, 2020
TO: BOARD OF DIRECTORS
SUBJECT: Final Solar Pricing

RECOMMENDATION

That the Board of Directors authorize the Executive Director/CEO to negotiate and execute a power purchase agreement (PPA) under AVTA's Contract #2020-12 with Duke Energy/REC Solar Commercial Corporation, Petaluma CA for a term of twenty-five years for the ALL IN price of .1071/kWh plus any applicable taxes first year and a 1.5% escalator in years 2 through 25.

FISCAL IMPACT

We have budgeted 3.5 million for AVTA to purchase approx. 43 acres abutting our north and east property lines in the FY 2021 Budget. Once completed, the PPA will generate energy cost savings of approx. 1 million per year.

BACKGROUND

The Board of Directors previously authorized the Executive Director/CEO to negotiate and execute a PPA under AVTA's Contract #2020-12 with REC Solar Commercial Corporation, Petaluma CA for a term of twenty-five years. The not to exceed price at that time of .06478 cents per kWh, plus an estimated SCE/LCE charge of .05 cents per kWh and included a Self-Generation Incentive Program (SGIP), Equity category rebate which Duke REC solar assumed they would qualify for. With LCE and SCE charges, the ALL IN cost per kWh would have been .11478. The SGIP program was oversubscribed and the awards heavily favored consumers and Duke did not win any rebates.

Following lengthy negotiations, we have arrived at a new All IN rate of .1071 per kWh (PPA charges of .0881 per kWh and estimated SCE/LCE charges of .019 per kWh) and an escalator factor of 1.5% per year. This rate is obviously better than the original rate and represents a great deal of optimizing the PV and battery ratios and achieving a more robust battery component for maximum performance.

Prepared and Submitted by:

Macy Neshati
Executive Director/CEO