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## **Regular Meeting of the Board of Directors**

**Tuesday, March 22, 2022**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
[www.avta.com](http://www.avta.com)

### **AGENDA**

For record keeping purposes, and if staff may need to contact you, we request that a speaker card, located at the Community Room entrance, be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak. A three-minute time limit will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan

#### **APPROVAL OF AGENDA**

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. For record keeping purposes and so that staff may contact you if needed, we request that a speaker card, located in the Community Room lobby, be completed and provided to the Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak.

State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the authority's Executive Director/CEO for follow-up. A three-minute time limit will be imposed on all speakers other than staff members.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):** During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

- SRP 1 PRESENTATIONS TO AVTA EMPLOYEES OF THE SECOND QUARTER FOR FISCAL YEAR 2021/2022 (OCTOBER 1 – DECEMBER 31, 2021) – MARTIN TOMPKINS
- SRP 2 PRESENTATIONS TO TRANSDEV OPERATORS AND EMPLOYEES – CLARENCE SHIPP
- SRP 3 PRESENTATIONS TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEES – ART MINASYAN
- SRP 4 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT – ART MINASYAN
- SRP 5 LEGISLATIVE REPORT FOR MARCH 2022 – JUDY VACCARO-FRY
- SRP 6 OPERATIONS KPI REPORT – ESTEBAN RODRIGUEZ
- SRP 7 MAINTENANCE KPI REPORT – CECIL FOUST

**CONSENT CALENDAR (CC):** Consent items may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 22, 2022 – KAREN DARR

*Recommended Action: Approve the Board of Directors Regular Meeting Minutes of February 22, 2022.*

CC 2 FINANCIAL REPORT FOR FEBRUARY 2022 – JUDY VACCARO-FRY

*Recommended Action: Receive and file the Financial Report for February, 2022.*

**NEW BUSINESS (NB):**

NB 1 CONTRACT #2021-52 TO MV TRANSPORTATION, INC. FOR ONGOING TRANSIT OPERATIONS AND MAINTENANCE SERVICES – MARTIN TOMPKINS

*Recommended Action: Authorize the Executive Director/CEO to execute Contract #2021-52 with MV Transportation, Inc., Dallas, TX, for ongoing transit operations and maintenance services. The contract is for a base term of three years with two (2) one (1) year options for a possible five years and an estimated average amount not to exceed \$23,130,627 per service year.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)  
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)  
Consideration of whether to initiate litigation (one potential case)

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

**ADJOURNMENT:**

Adjourn to the Regular Meeting of the Board of Directors on April 26, 2022 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

**The agenda was posted by 6:00 p.m. on March 18, 2022 at the entrance to the Antelope Valley Transit Authority, 42210 6<sup>th</sup> Street West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.

# FEBRUARY

FY 2022 MONTHLY OPERATIONS KEY PERFORMANCE INDICATORS

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Presentation to the Board of Directors

March 22, 2022

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# TRIP ACCOMMODATION



*Joe Lozano – Customer Service Agent Lead*

## Trips Accommodated

February  
90.74%

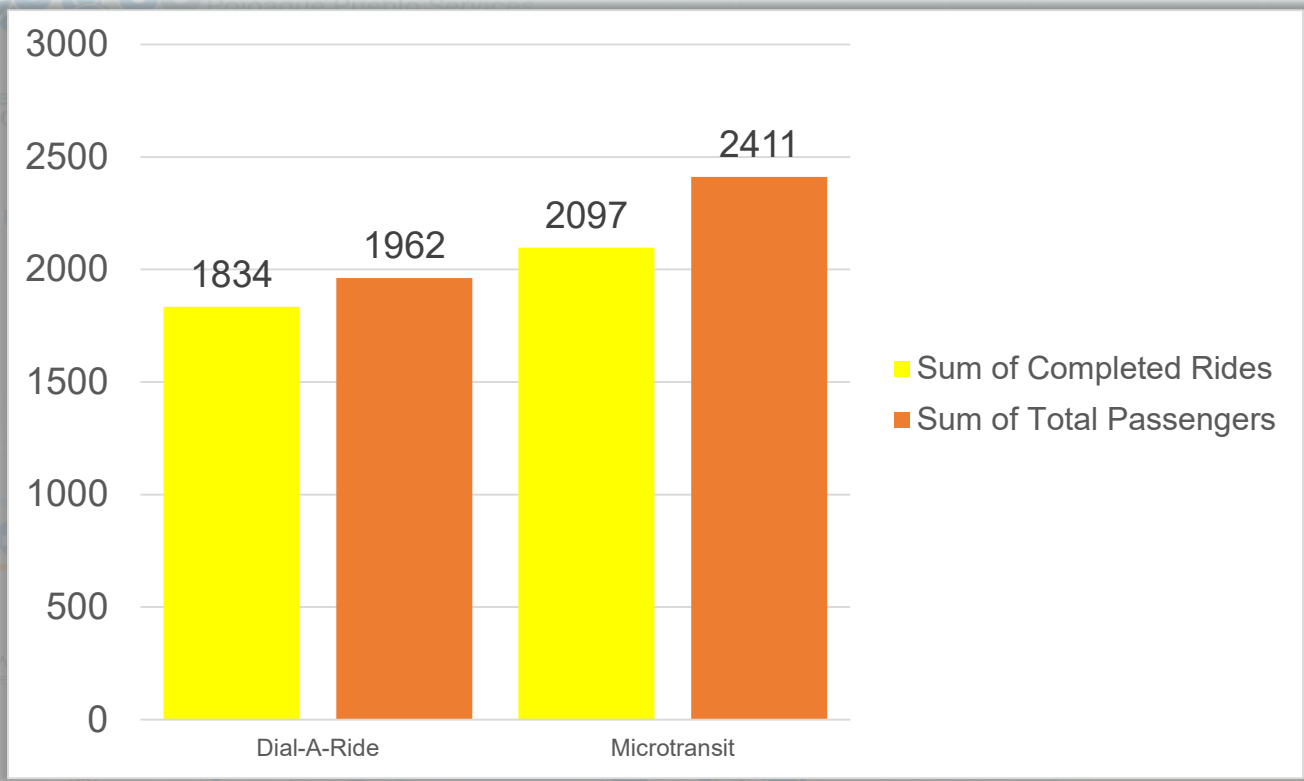
Booked by App

2,503

Booked by Agent

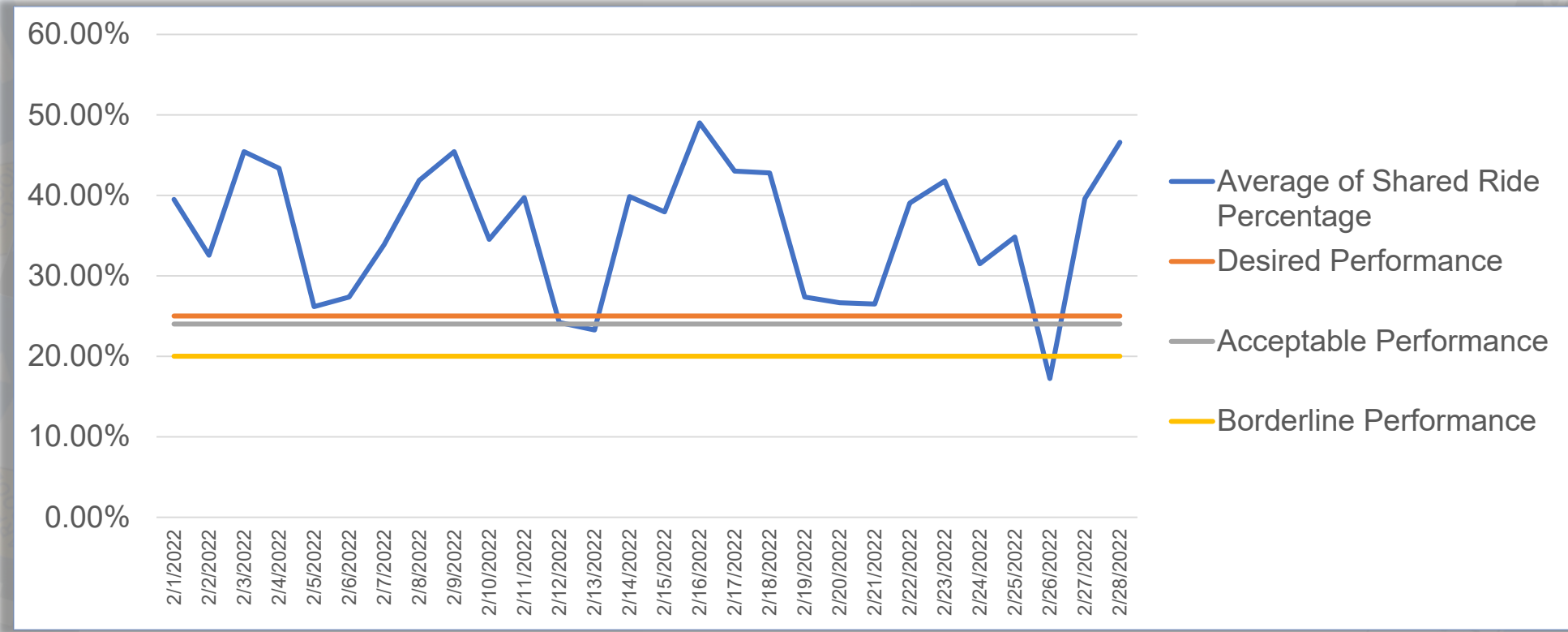
3,825

# RIDERSHIP DATA



Grand Total	
Total Passengers:	Total Completed Rides:
4,373	3,931

# AVERAGE SHARED RIDE PERCENTAGE

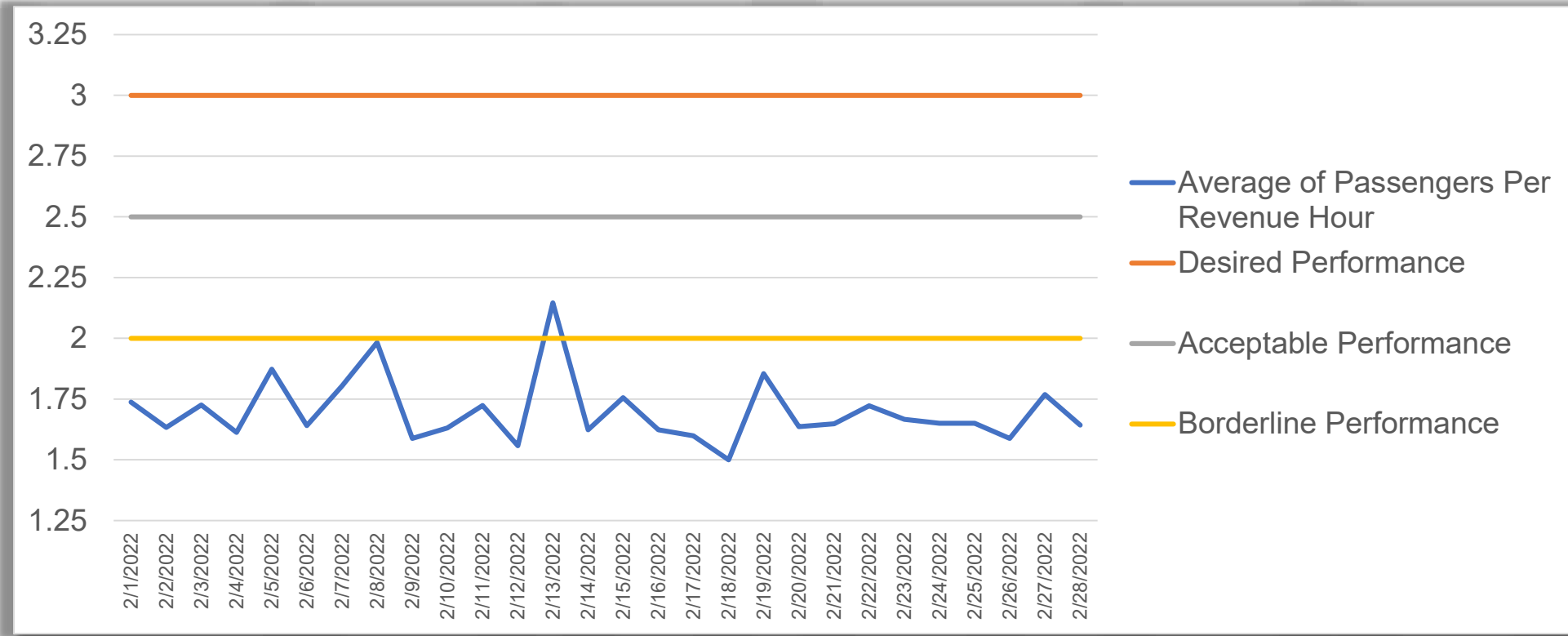


Daily Average Shared Rides  
45.81

Daily Average Rides  
122.20

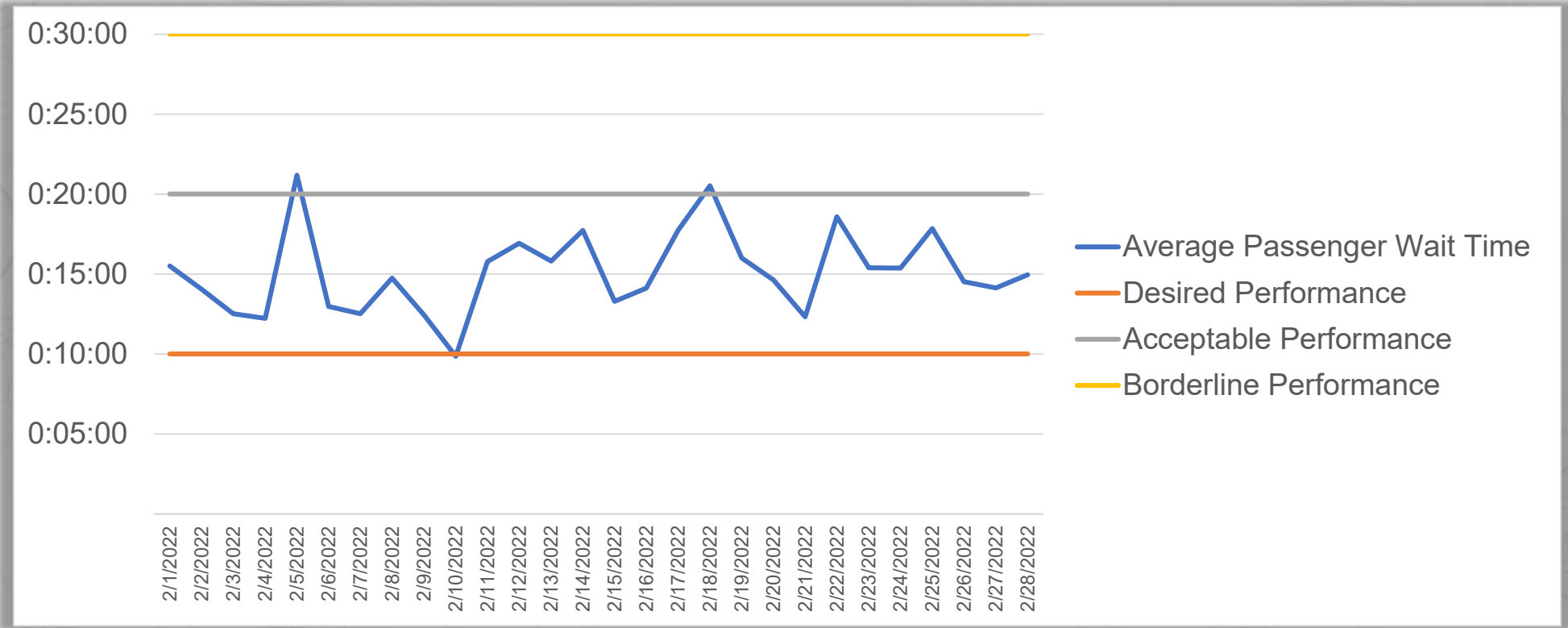


# PASSENGERS PER REVENUE HOUR



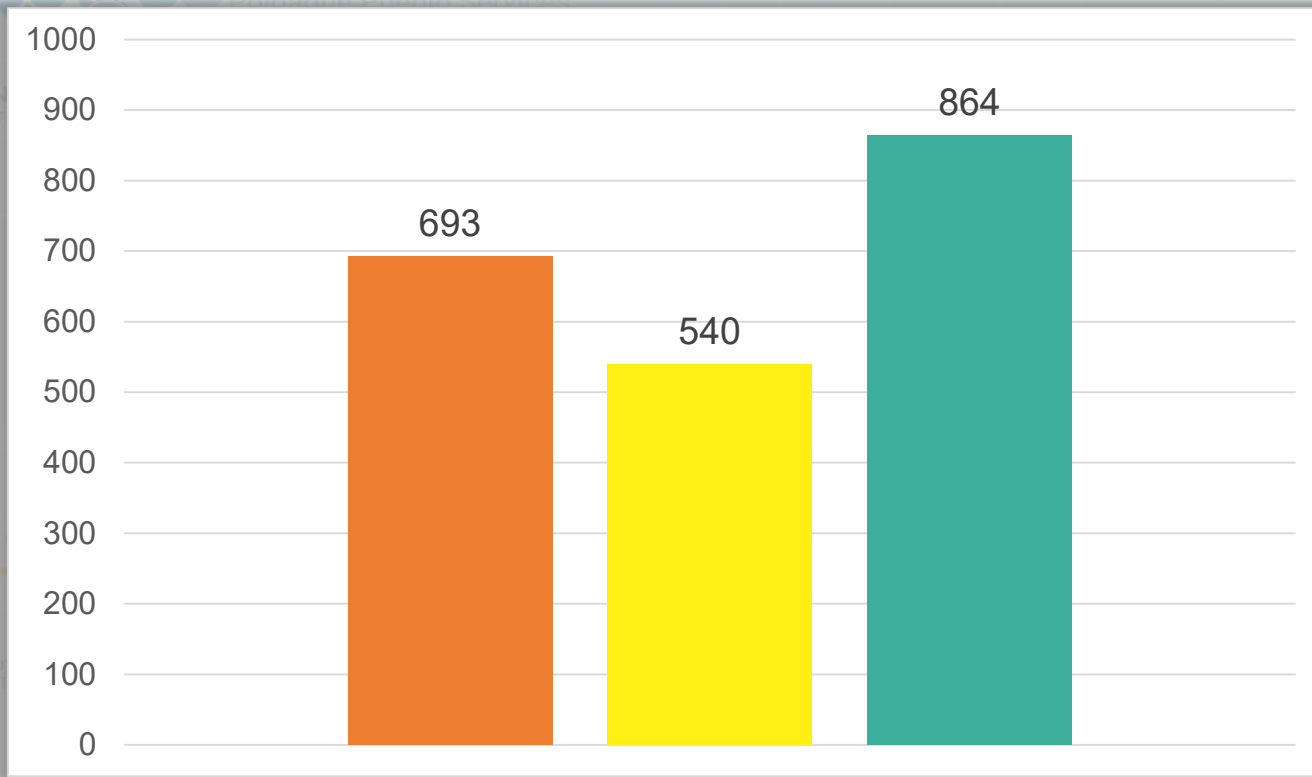
Average Passengers per Revenue Hour  
**1.71**

# PASSENGER WAIT TIME



Average Passenger Wait Time  
16:02

# Microtransit Pickups by Route



Route  
50

Route  
51

Route  
52

# ACCIDENTS

Total

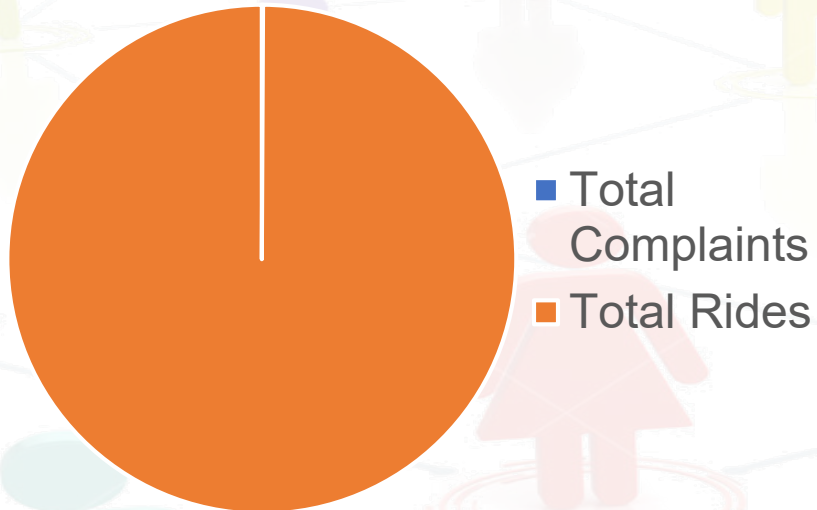
DAR  
0

Microtransit  
0

0

# PASSENGER FEEDBACK

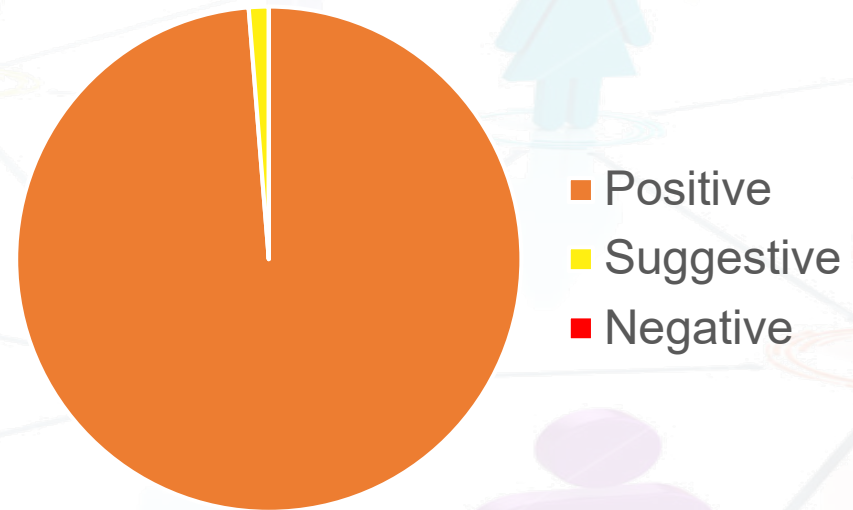
## Complaints submitted to AVTA



## Complaints Compared to Rides

- 3,931 Total Rides Completed
- 3 Complaints Filed
  - 2 Validated
  - 1 Invalidated

## Feedback submitted via App



## Passenger Feedback

- 157 Passenger Feedback
  - Positive 155
  - Suggestive 2
  - Negative 0

# EMPLOYEE RECOGNITION

## Passenger Comments



Kenneth Smith

*Nice and friendly driver*  
- Marilyn T.



Luis Amalbert

*Great driver great service*  
- Frankie F.



Brian Brill

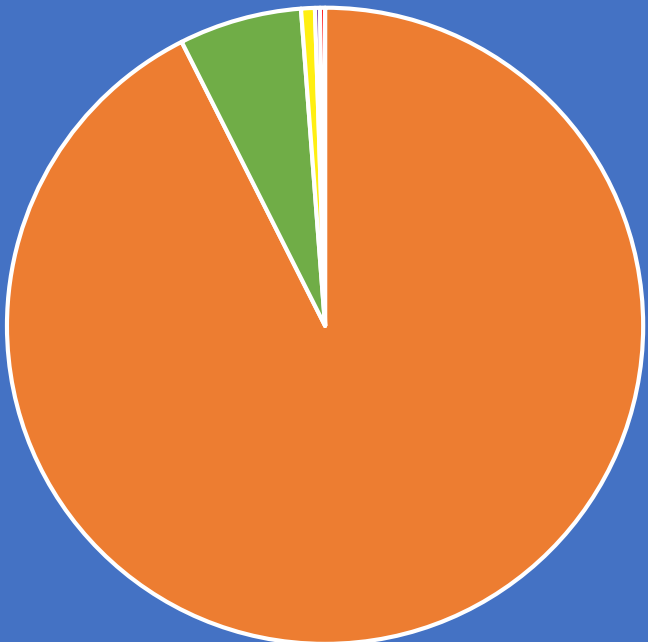
*Great driver, all your drivers are great*  
- Elda S.



Matthew McTaggart

*Awesome driver great customer service*  
- James L.

## Customer Ratings



- 5 Star 92.56%
- 4 Star 6.23%
- 3 Star 0.70%
- 2 Star 0.25%
- 1 Star 0.25%

# FEBRUARY

## FY 2022 MONTHLY OPERATIONS KEY PERFORMANCE INDICATORS

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Thank You!

Questions?

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*Note: Data accurate as of March 1st*

# LEGISLATIVE & FINANCE UPDATE

Presentation to  
AVTA Board of Directors  
March 22, 2022





# STATE



# MANDATE

The Governor signed an Executive order updating the Cal/OSHA COVID-19 Emergency Temporary Standard (ETS).

Effective March 1, masks will no longer be required for unvaccinated workers indoors.

Will be strongly recommended for all individuals in most indoor settings.

Employers must still provide a face covering upon request of an employee.


The order also extends the current ETS through May 5, 2022.



# TIRCP 5

*Sweet Home Antelope Valley; Where the Skies are so Blue*



		<div style="border: 1px solid black; padding: 5px; text-align: center;">                     Sweet Home Antelope Valley; Where the Skies are so Blue                 </div>						
Transit & Intercity Rail Capital Program - Cycle 5 BUDGET	Budgeted Costs	TIRCP5 REQUEST	Federal Sect. 5307 Capital	Low Carbon Fuel Standard Credits	AVTA Capital Reserve	EnergIIZE	HVIP	Local Match = 56%
AVTA Headquarters - Shared Charging & Bus Expansion Project		44%	27%	1%	8%	5%	14%	TOTAL
AVTA - Six (6) ZE Microtransit Buses	\$ 1,620,000	\$ 861,000	\$ 324,000	\$ -	\$ 75,000	\$ -	\$ 360,000	\$ 1,620,000
AVSTA - Six (6) ZE School Buses	\$ 2,400,000	\$ 1,212,000	\$ -	\$ -	\$ -	\$ -	\$ 1,188,000	\$ 2,400,000
Land for Solar Farm	\$ 3,000,000	\$ -	\$ 2,500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ 3,000,000
Land - Shared Charging Infrastructure (Parcel 6)	\$ 450,000	\$ 400,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 450,000
Construction	\$ 1,700,000	\$ 1,360,000	\$ -	\$ -	\$ 340,000	\$ -	\$ -	\$ 1,700,000
Depot Chargers	\$ 1,496,505	\$ 996,505	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 1,496,505
Two (2) Transformers	\$ 200,000	\$ -	\$ 160,000	\$ 40,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Totals:</b>	<b>\$ 10,866,505</b>	<b>\$ 4,829,505</b>	<b>\$ 2,984,000</b>	<b>\$ 90,000</b>	<b>\$ 915,000</b>	<b>\$ 500,000</b>	<b>\$ 1,548,000</b>	<b>\$ 10,866,505</b>

# FEDERAL





# MANDATE

The President has extended the federal mask mandate for all transportation networks through April 18, one month after it is set to expire.

The extension is based off a recommendation from the Centers for Disease Control and Prevention (CDC).



# **\$1.5 TRILLION OMNIBUS BILL**

Passed the House 361 – 69, Passed the Senate 68 – 31

Full Year Appropriation – The President has signed into law a sweeping \$1.5 trillion bill that funds the government through September 30, 2022.

Transportation Housing & Urban Development (THUD): Appropriations provides \$16.3 billion for public transit. When combined with appropriations included in the Infrastructure Investment and Jobs Act (IIJA), Congress provides \$20.5 billion for public transit in FY 2022.



# ARPA Additional Assistance

Federal Transit Administration (FTA) announced awards totaling \$2.2 billion to 35 recipients in 18 states through the American Rescue Plan (ARP).

The funds will help public transportation agencies pay for day-to-day operations as they continue to provide essential service for frontline workers and keep tens of thousands of employees on the payroll to:

- to cover expenses related to day-to-day operations;
- cleaning and sanitization;
- combat the spread of pathogens on transit systems, and
- retain employees.

State	Recipient	Funding Amount
NY	Metropolitan Transportation Authority (MTA)	\$769,197,264
CA	San Francisco Bay Area Rapid Transit District (BART)	\$270,789,500
TX	Metropolitan Transit Authority of Harris County (METRO)	\$137,370,703
DC	Washington Metropolitan Area Transit Authority (WMATA)	\$120,145,016
IL	Chicago Transit Authority (CTA)	\$118,409,985
CA	San Francisco, City of	\$115,075,572

# BUS & BUS FACILITIES

FTA announced awards totaling \$409.3 million in grants to 70 projects in 39 states.

FTA received 303 eligible project proposals totaling than \$2.5 billion in funding requests - more than five times the amount of funding available.

Under the Bipartisan Infrastructure Law, an additional \$5.1 billion in funding is authorized under the Grants for Buses and Bus Facilities Program over the next five years.







## U.S. Department of Transportation

FTA's **Low or No Emission** (Low-No) Grant Program makes funding available to help transit agencies purchase or lease U.S.-built low or no emission vehicles that use advanced technologies.

The Bipartisan Infrastructure Law provides \$5.5 billion over five years for the Low-No Program.

# Grant Opportunities

FTA's Grants for **Buses and Bus Facilities** Program makes funding available to help transit agencies purchase and rehabilitate buses, vans, and related equipment, and build bus facilities.

The Bipartisan Infrastructure Law provides nearly \$2 billion over five years for the Bus and Bus Facilities Program.

For Fiscal Year 2022, approximately \$372 million for grants will be available under this program.



[Grant Programs](#)[Program Pages](#)[Applicants](#)[Grantee Tools](#)[Contact Your Regional Office](#)[FAQ](#)

## Related Links

- [Sign Up for Updates](#)
- [Press Release: USDOT Announces FY22 Notice of Funding for Bus Programs](#)
- [Low-No & Bus FAQs](#)
- [Zero-Emission Fleet Transition Plan](#)
- [Bipartisan Infrastructure Law](#)

## Low or No Emission Vehicle Program - 5339(c)



## What's New

- On March 7, 2022, FTA [announced](#) approximately \$1.1 billion available for Fiscal Year 2022 grants to help modernize bus fleets and bus facilities across the country, including to help transit agencies purchase or lease low- or no- emission vehicles that use advanced technologies to help improve air quality and combat climate change. View the [notice of funding opportunity and webinar dates/information](#).
  - Learn more about [Zero-Emission Fleet Transition Plans](#)

# CALIFORNIA WAIVER

Earlier this month, the U.S. Environmental Protection Agency (EPA) reversed a previous decision to revoke California's authority to set tailpipe emission standards more stringent than those established by the EPA under the *Clean Air Act*, as amended.

This will restore California's role in setting more stringent emission and fuel efficiency standards that, in practice, are used by automakers as the de facto national standard.



# DEPARTURES

## **Sen. Jim Inhofe to step down after replacement elected**

Elected to the U.S. House of Representatives in 1986.

Won the Senate seat in 1994.



Served as chairman of the Senate Armed Services Committee; remains on panel.

Inhofe also spent many years as chairman or top Republican on the Environment and Public Works Committee.

# General Interest



On March 15, the Senate approved a proposal to make Daylight Saving Time permanent.

This would mean Americans would never again have to set their clocks back an hour and lose an hour of afternoon daylight in the fall and winter.

What next?

Must be passed by the House and signed by the President.



# REGIONAL



# SCRRA - METROLINK

Metrolink CEO Darren Kettle announced the appointments of Don Filippi as Chief Operations Officer, Arnold Hackett as Chief Financial Officer, and Paul Hubler as Chief Strategy Officer.

The appointments follow Kettle's selection as Chief Executive Officer of the region's passenger rail service in September 2021.



**Chief Operations Officer**  
**Don Filippi**



**Chief Financial Officer**  
**Arnold Hackett**



**Chief Strategy Officer**  
**Paul Hubler**



# Questions?





# FY 2022 Monthly Operations Key Performance Indicators

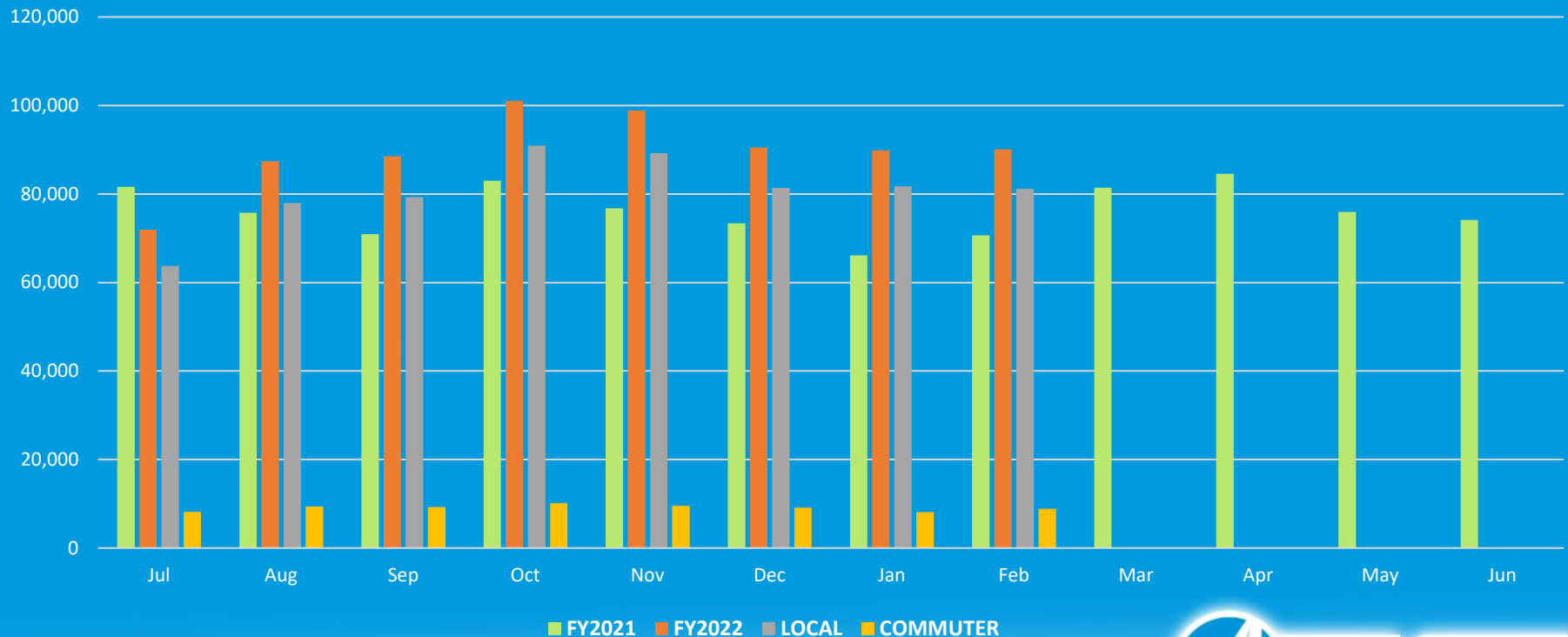
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Presentation to the Board of Directors  
March 22, 2022

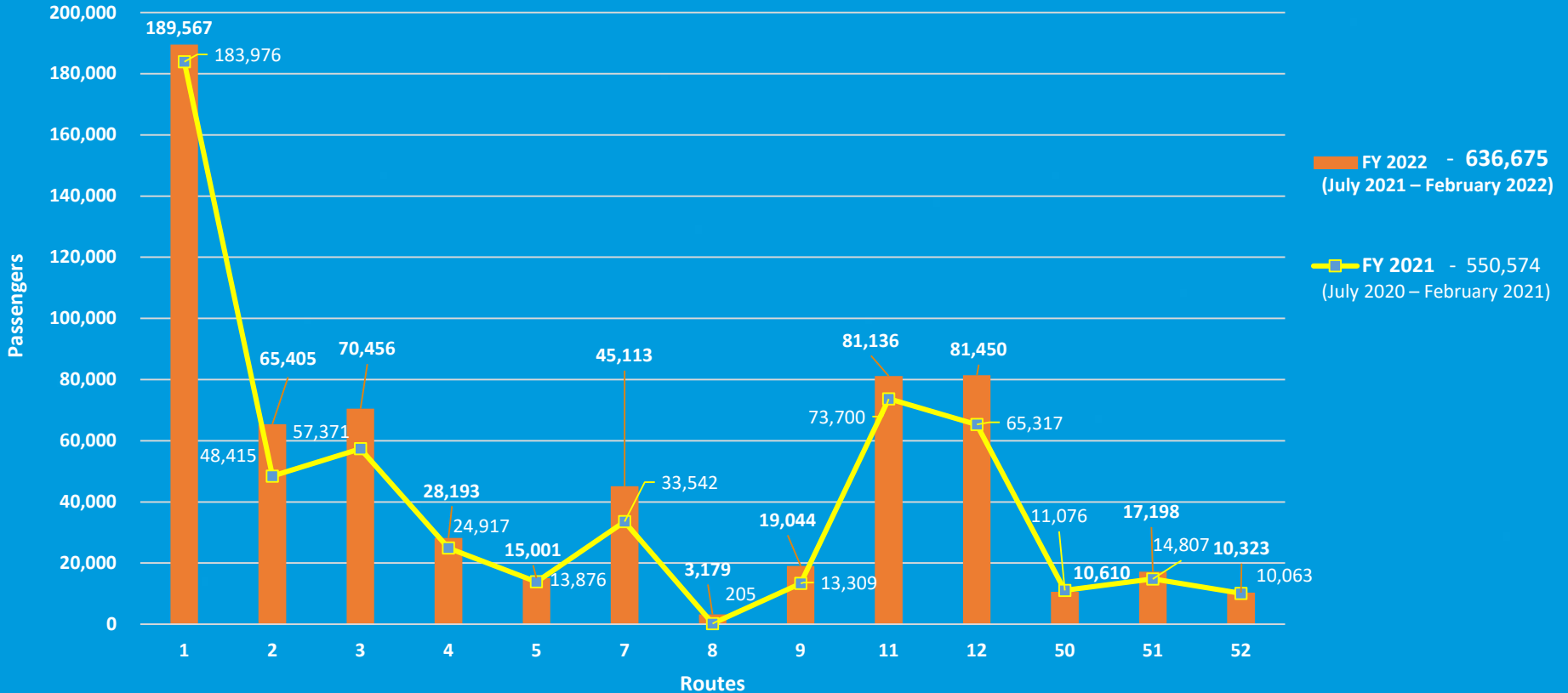


# MONTHLY BOARDING ACTIVITY

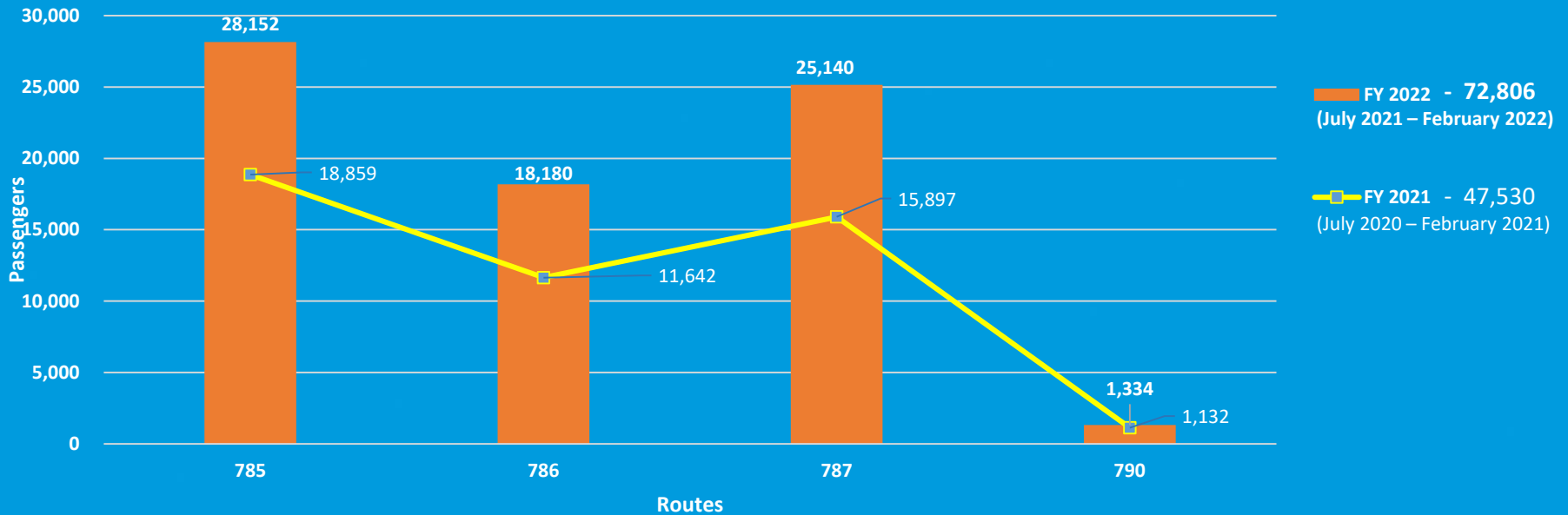
	February 2022 FY 2022	January 2022 FY 2022
<b>System</b>	90,077	89,848
<b>Local</b>	81,168	81,706
<b>Commuter</b>	8,909	8,142



# ANNUAL RIDERSHIP LOCAL ROUTES

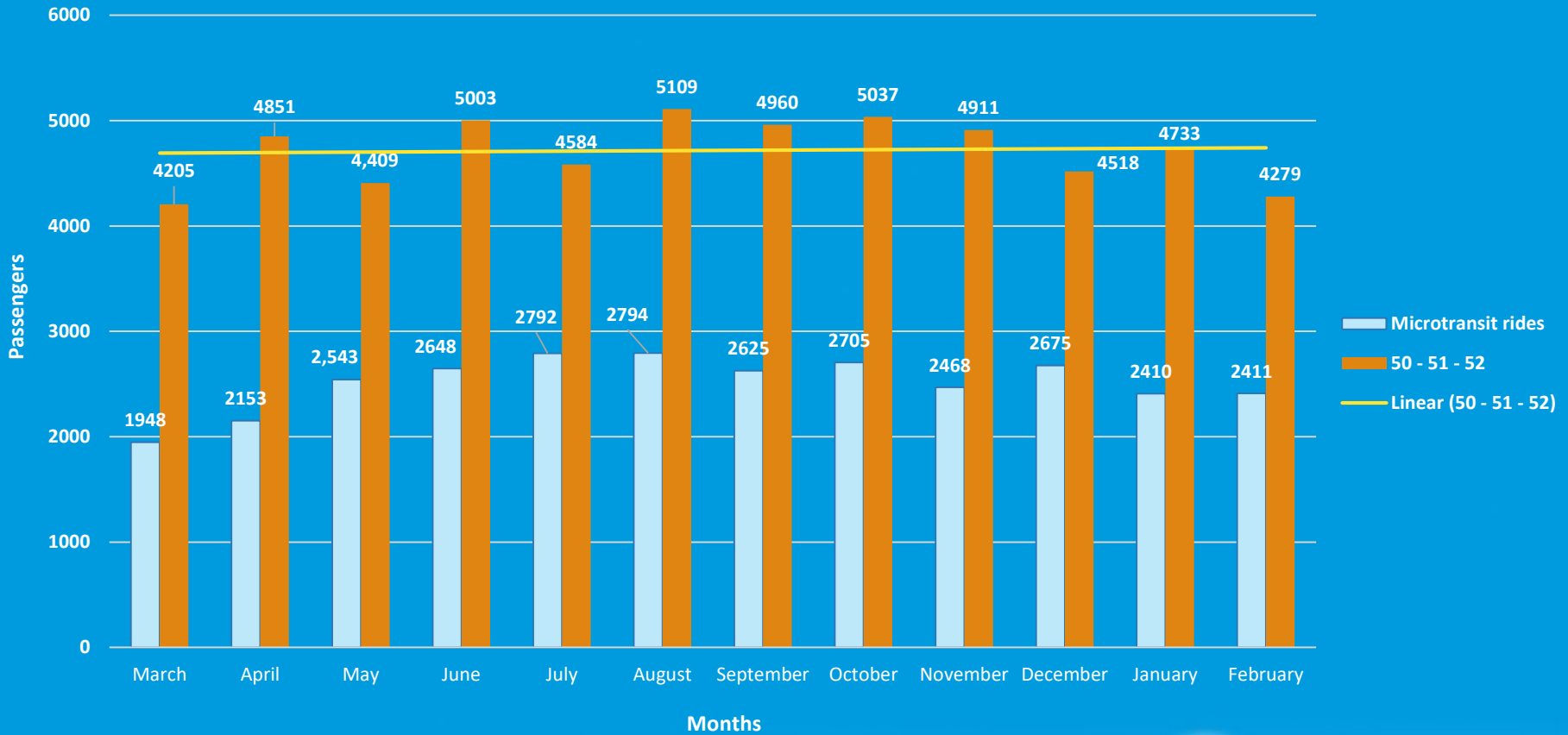


# ANNUAL RIDERSHIP COMMUTER ROUTES



# MICROTRANSIT RIDERSHIP ACTIVITY PILOT PROGRAM

## Microtransit vs Routes 50, 51 & 52



# COMPLAINTS/100,000 BOARDINGS

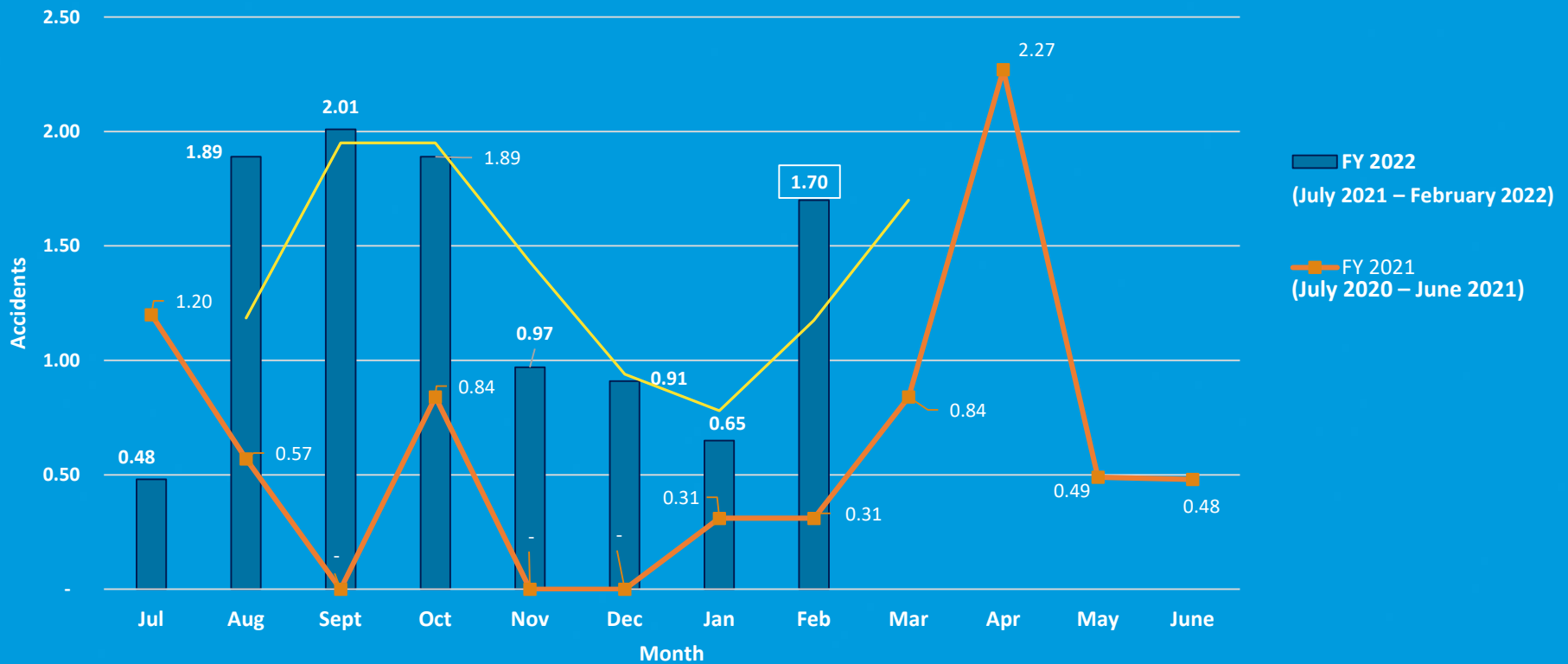
## FEBRUARY - SYSTEM WIDE AVERAGE: 27.75

## PEER AVERAGE: 44.00



# PREVENTABLE ACCIDENTS/100,000 MILES

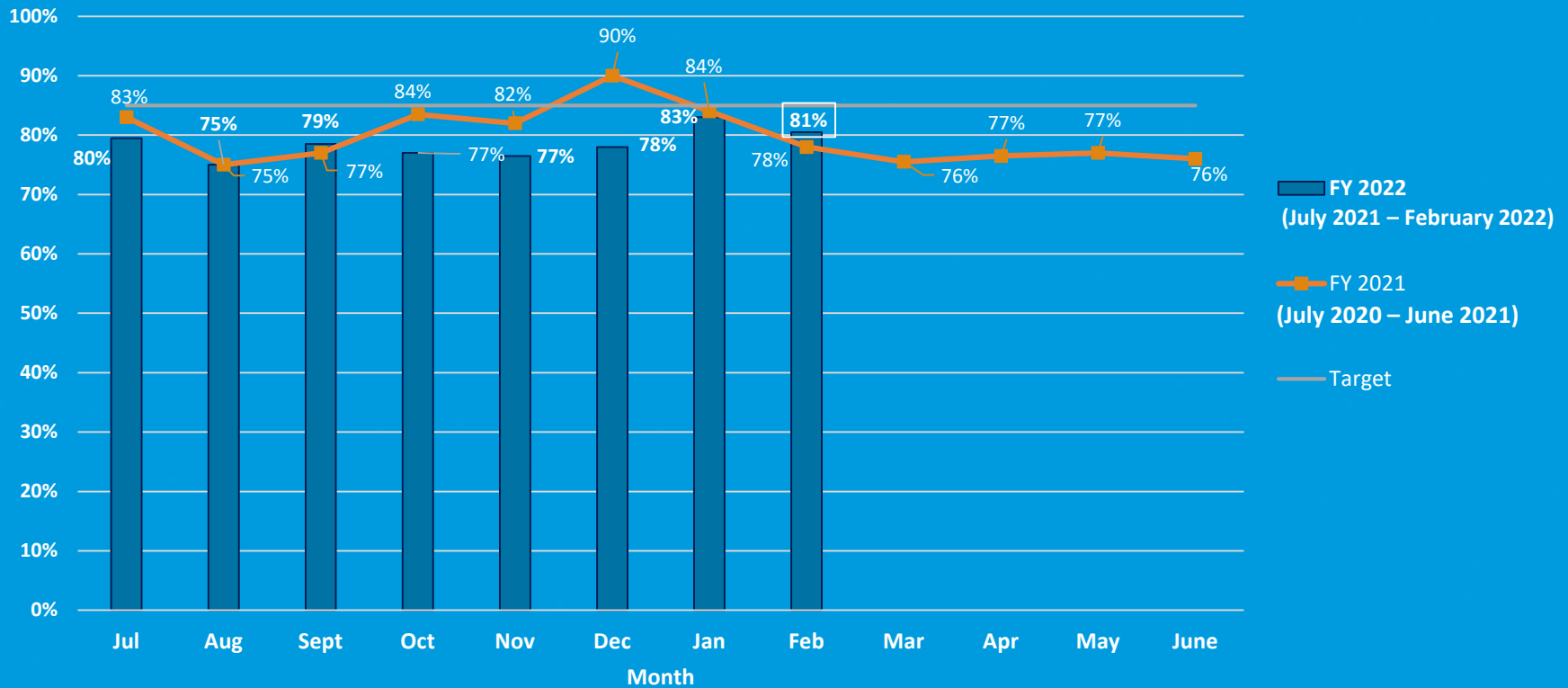
## FEBRUARY - SYSTEM WIDE AVERAGE: 1.70



# ON TIME PERFORMANCE

## FEBRUARY – SYSTEM WIDE AVERAGE: 80.5%

### TARGET: 85%





# KEY PERFORMANCE INDICATORS

	February 2022 FY 2022	January 2021 FY 2022	February 2021 FY 2021
<b>Boarding Activity</b>	90,077	89,848	70,691
<b>Complaints / 100,000 Boardings</b>	27.75	40.07	36.78
<b>Preventable Accidents / 100,000 Miles</b>	1.70	0.65	0.31
<b>On Time Performance</b>	80.5%	83%	78%

Thank you!

Questions?



# FY 2021 Monthly Maintenance Key Performance Indicators

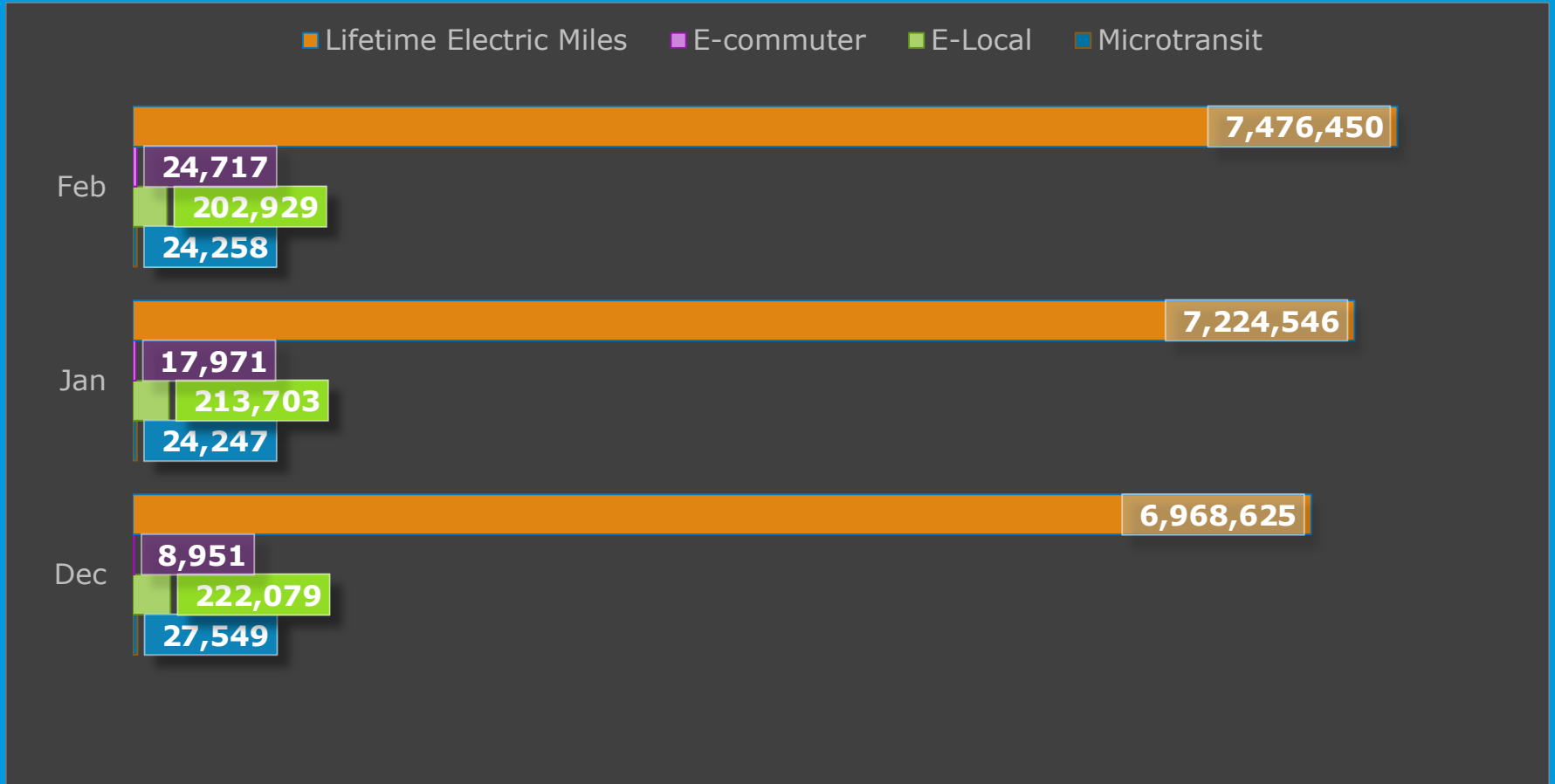
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Presentation to the Board of Directors

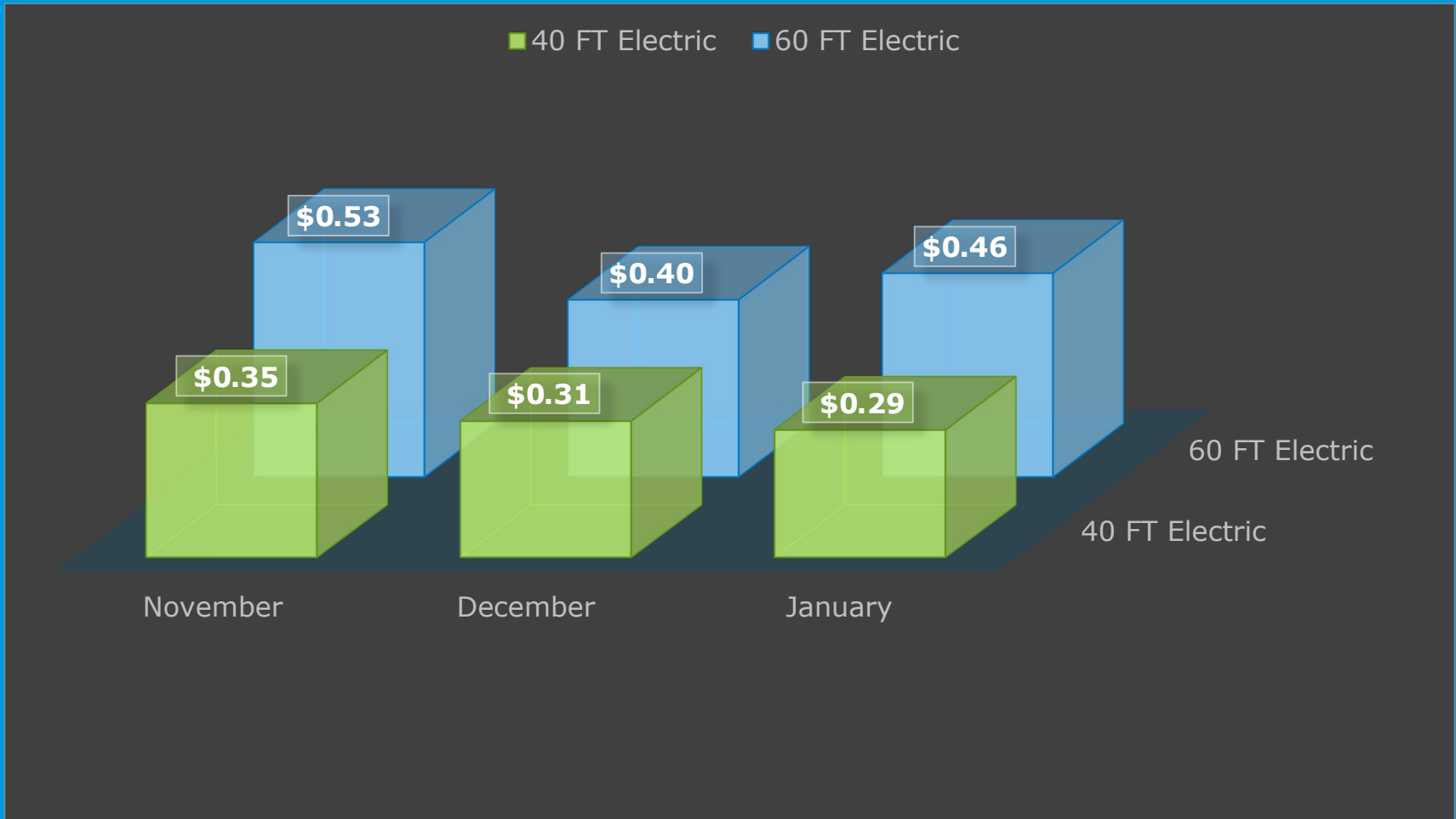
March 22, 2022



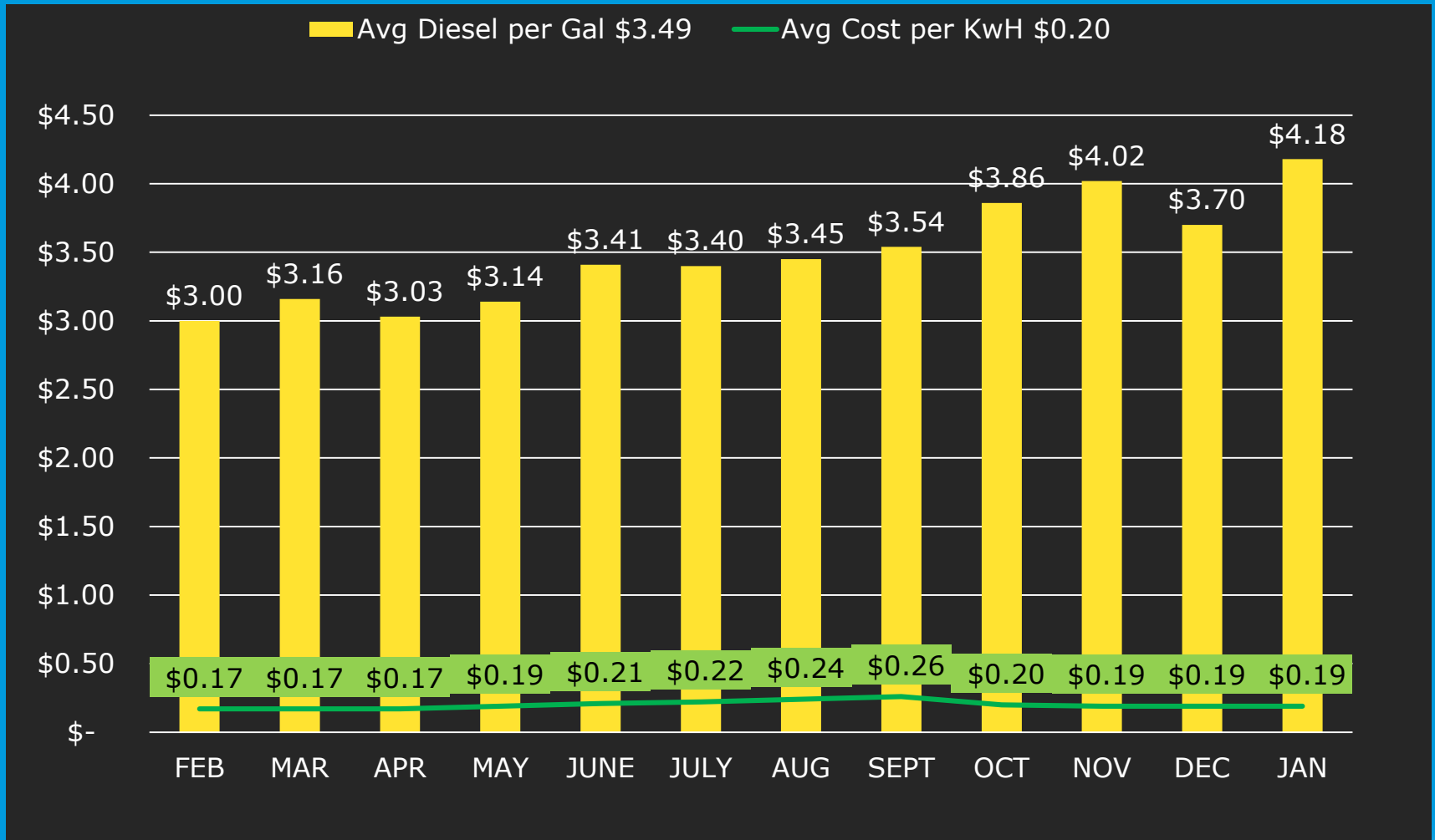
# ELECTRIC MILES TRAVELED



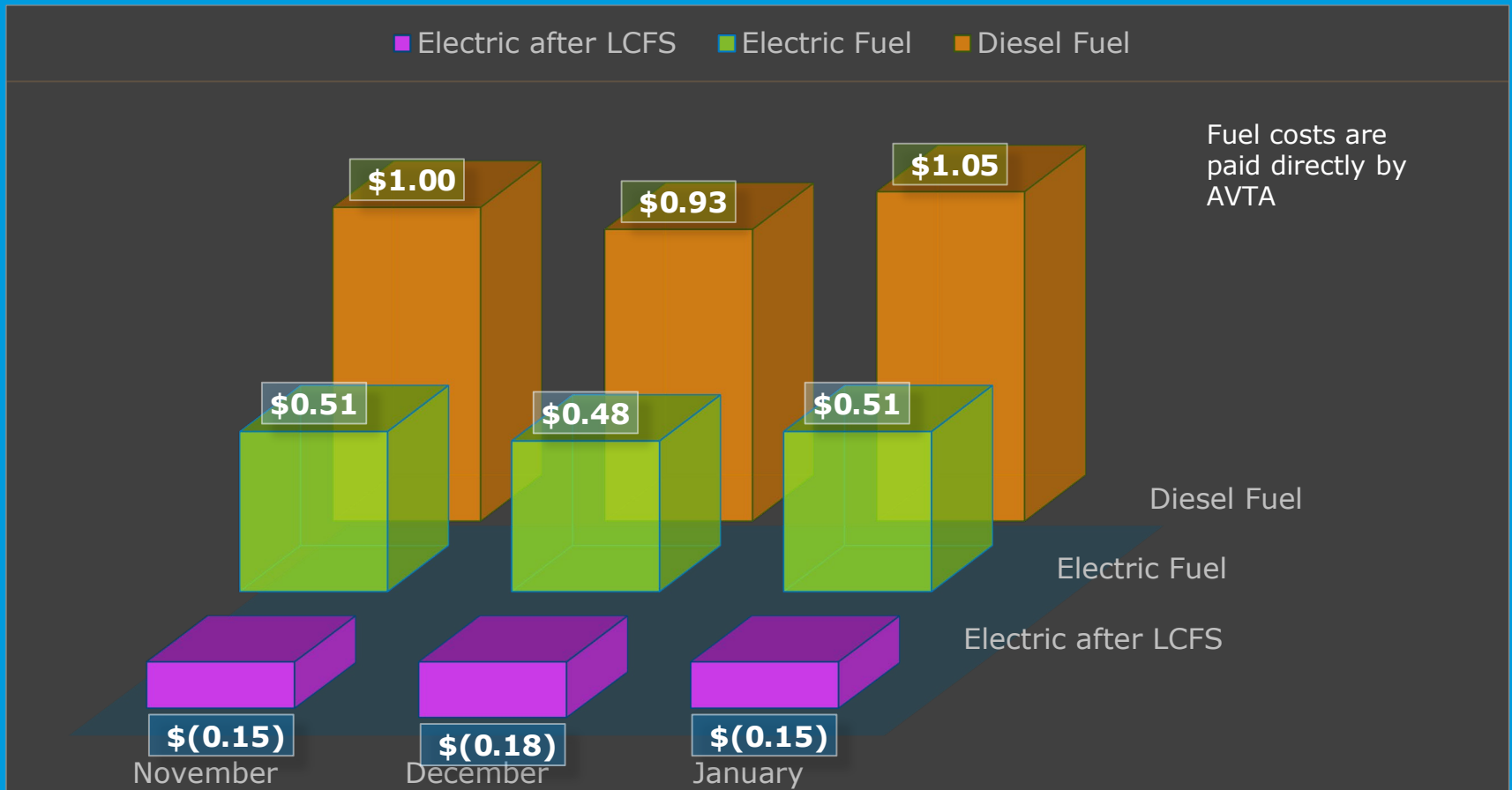
# MAINTENANCE COST PER MILE BY FLEET



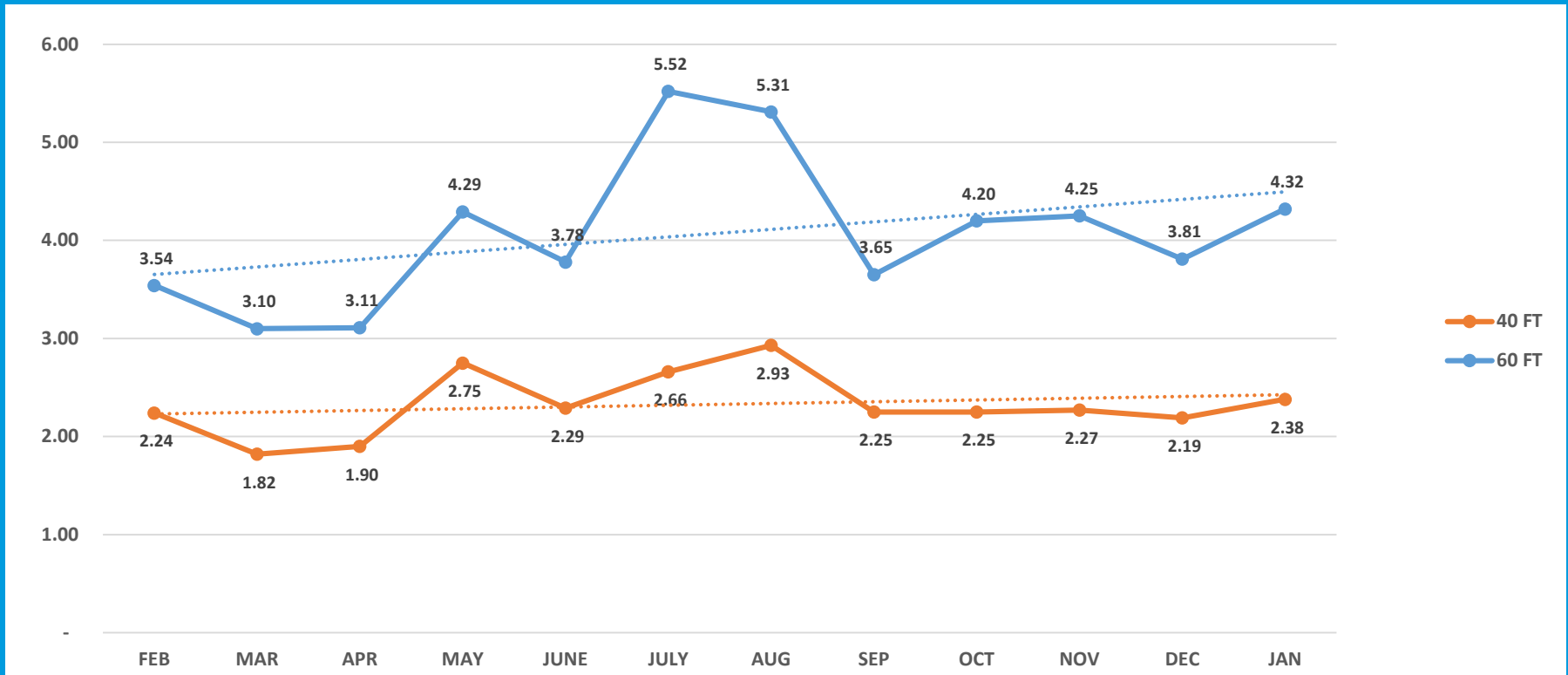
# FUEL/ENERGY COST PRIOR 12 MONTHS



# PROPULSION FUEL COST PER MILE w/LOW CARBON FUEL STANDARD (LCFS) OFFSET



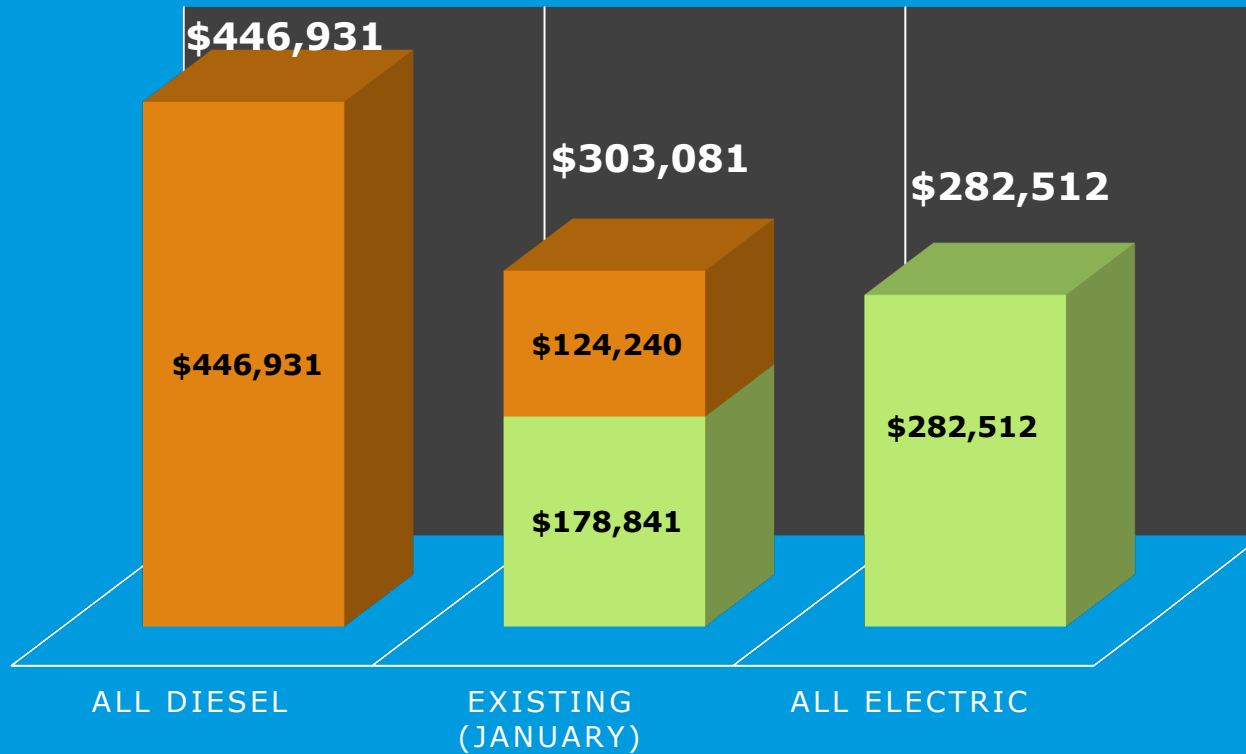
# AVERAGE FUEL CONSUMPTION PER MILE (KWPM)





# TOTAL FUEL & MAINTENANCE COST ASSUMPTIONS

■ Electric ■ Diesel

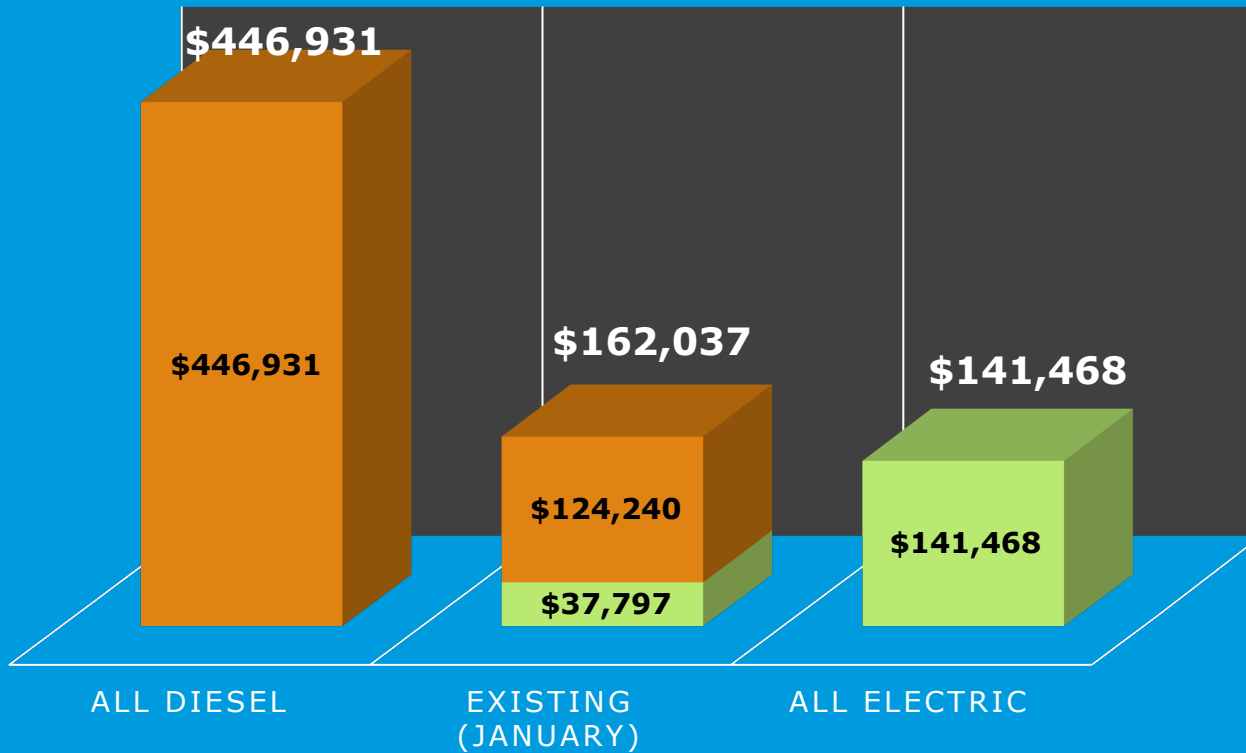


January  
Fuel and  
Maintenance  
Savings  
\$143,850

Projected  
Savings  
\$164,419

# TOTAL FUEL & MAINTENANCE COST ASSUMPTIONS W/LCFS

■ Electric ■ Diesel

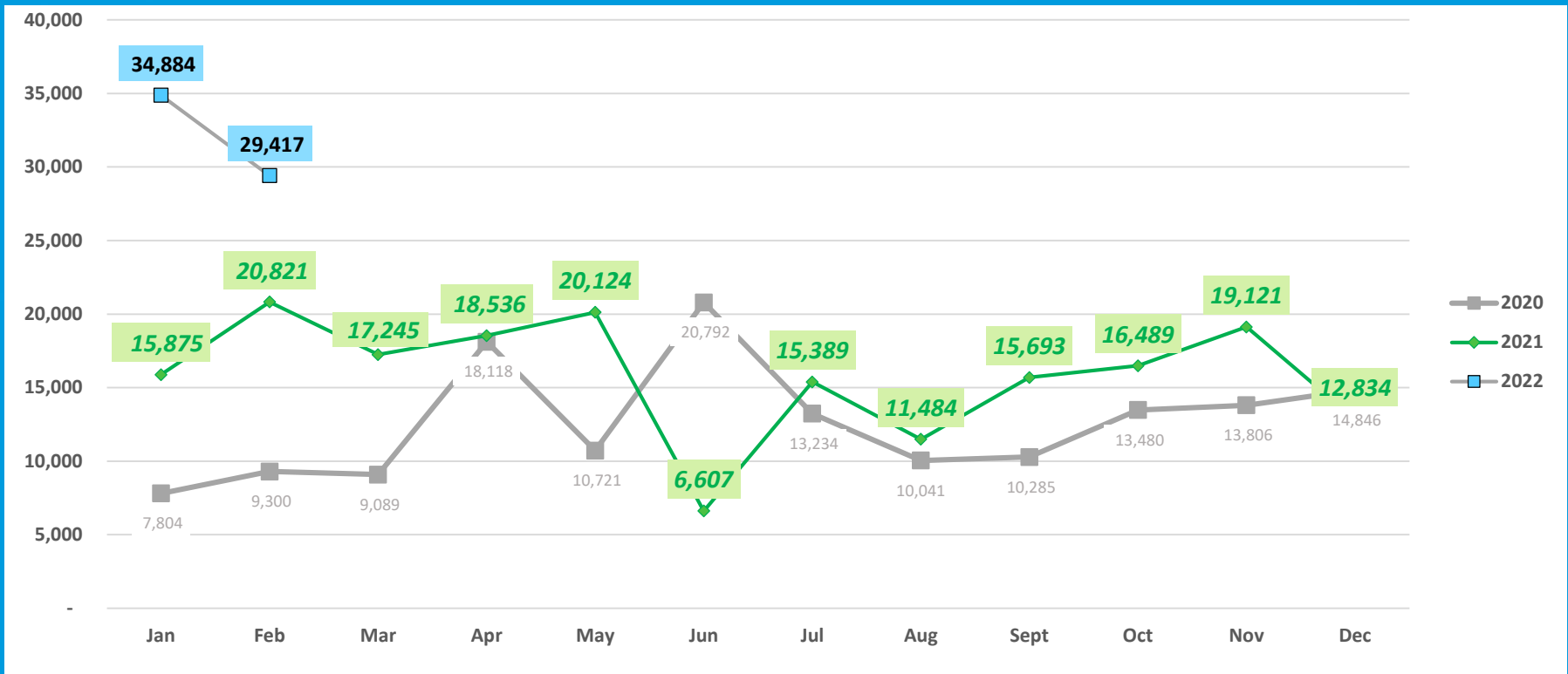


January  
Total  
Fuel and  
Maintenance  
Savings  
W/LCFS  
\$281,894

# AVERAGE MILES BETWEEN SERVICE INTERRUPTIONS

Peer Average: 11,206

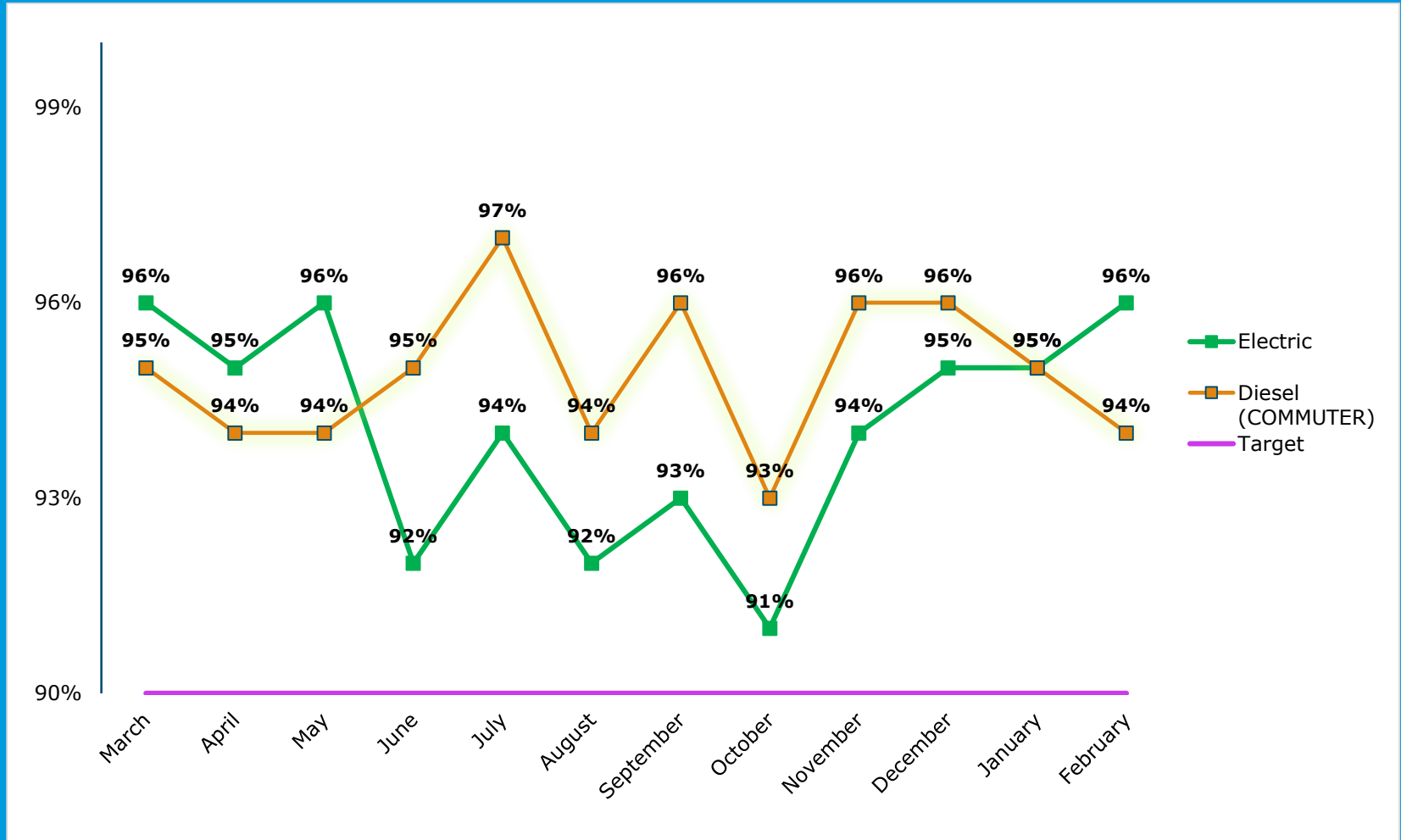
Target: 15,500



# FLEET AVAILABILITY

Peer Average: 81%

Target 90%



# Discussion/Questions?





**Regular Meeting of the Board of Directors**

**Tuesday, February 22, 2022**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**UNOFFICIAL MINUTES**

***ONLINE ZOOM MEETING PER GOVERNMENT CODE SECTION 54953(e)***

**CALL TO ORDER:**

Chairman Crist called the meeting to order at 10:00 a.m.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

Director Hofbauer arrived at 10:01 a.m.

**APPROVAL OF AGENDA:**

**Motion: Approve the agenda as comprised.**

Moved by Vice Chair Knippel, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi,  
Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

There were no Public Business items presented.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT**

AV Transit Manager President Art Minasyan presented the report. The Board discussed the customer service ratings.

**SRP 2 LEGISLATIVE REPORT FOR FEBRUARY 2022**

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding Senate Bill 114 – COVID-19 Supplemental Paid Sick Leave, proposed federal and state gas tax, state cabinet appointments, FFY 2022 federal budget, proposed apportionments for FFY 2022, Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program, proposed national road safety strategy, bipartisan infrastructure law and AVTA grants and programs. The Board discussed the Student (Antelope Valley College) and Senior Pass Program and a proposed bus pass program for high school students. Chairman Crist directed Ms. Vaccaro-Fry to include information regarding AVTA's positive environmental impact since transitioning to an all-electric fleet in future grant submittals.

**SRP 3 OPERATIONS KPI REPORT**

Director of Operations and Maintenance Esteban Rodriguez presented the report. The Board discussed on-time performance.

**SRP 4 MAINTENANCE KPI REPORT**

Maintenance Compliance Manager Cecil Foust presented the report. The Board discussed fuel and energy costs.

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JANUARY 25, 2022**

Approve the Board of Directors Regular Meeting Minutes of January 25, 2022.

**CC 2 FINANCIAL REPORT FOR JANUARY 2022 AND SECOND QUARTER TREASURER AND CAPITAL RESERVE REPORT**

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for January 2022.

**CC 3 RESOLUTION NO. 2022-006, PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS**

Approve Resolution No. 2022-006, proclaiming a local emergency, ratifying the proclamation of a state of emergency by Executive Orders N-25-20, N-29-20 and N-35-20, and authorizing remote teleconference meetings for a thirty (30) day period pursuant to Brown Act provisions.

**CC 4 DESTRUCTION OF AVTA RECORDS PER RECORDS RETENTION POLICY**

In accordance with AVTA's Record Retention policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) as detailed on the Records Destruction list.

**CC 5 LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS DESIGNATION OF AUTHORITY**

Adopt Resolution No. 2022-007, appointing the Executive Director/CEO as Treasurer and the Chief Financial Officer as Controller; and delegating investment authority to the Treasurer.

**Motion: Approve the Consent Calendar.**

Moved by Director Loa, seconded by Vice Chair Knippel

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None



**NEW BUSINESS (NB):**

**NB 1 RESOLUTION NO. 2022-005, DESIGNATION OF AUTHORITY – STATE OF CALIFORNIA MEDI-CAL MEDICAL SERVICE PROVIDER**

Ms. Vaccaro-Fry presented the staff report.

**Motion: Adopt Resolution No. 2022-005, appointing the Executive Director/CEO and the Chief Financial Officer to sign all necessary documents with the State of California in order to become a Medi-Cal medical services provider.**

Moved by Director Flanagan, seconded by Director Hofbauer

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)  
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan  
Nays: None  
Abstain: None  
Absent: None

**NB 2 FISCAL YEAR 2021/2022 MID-YEAR BUDGET REVIEW AND PROPOSED ADJUSTMENTS**

Ms. Vaccaro-Fry presented the staff report.

**Motion: Approve the Proposed FY 2022 Mid-Year Budget adjustments.**

Moved by Vice Chair Knippel, seconded by Director Loa

Ms. Darr conducted a roll call vote and stated the motion carried unanimously.

Vote: Motion carried (6-0-0-0)  
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan  
Nays: None  
Abstain: None  
Absent: None

**REPORTS AND ANNOUNCEMENTS (RA):**

**RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS**

- Provided an update regarding the Request for Proposals for Transit Operations and Maintenance services. The Board discussed retaining current employees and ensuring the pass-up issue and potential liquidated damages are clearly communicated to the selected vendor.

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

There were no Miscellaneous Business – Non-Agenda Board of Directors items presented.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 10:57 a.m. to the Regular Meeting of the Board of Directors on March 22, 2022 at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 22<sup>nd</sup> day of MARCH 2022.

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Marvin Crist, Chairman of the Board

ATTEST:

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Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.



**DATE: March 22, 2022**

**TO: BOARD OF DIRECTORS**

**SUBJECT: Financial Report for February 2022**

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#### **RECOMMENDATION**

That the Board of Directors receive and file the Financial Report for February 2022.

#### **FISCAL IMPACT**

	<b>Feb</b>
PAYROLL	\$347,987
CASH DISBURSEMENTS	\$2,058,457

#### **BACKGROUND**

To comply with the provisions required by Sections 37202, 37208 and 6505.5 of the Government Code, the Chief Financial Officer in conjunction with the Controller, provides a monthly payroll total and cash disbursements. The Executive Director/CEO and Treasurer certify the availability of funds.

**I, Martin Tompkins, Executive Director/CEO of AVTA, declare that the above information is accurate.**

Prepared by:

Submitted by:

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Judy Vaccaro-Fry  
Chief Financial Officer

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Martin J. Tompkins  
Executive Director/CEO



**DATE: March 22, 2022**

**TO: BOARD OF DIRECTORS**

**SUBJECT: Contract #2021-52 to MV Transportation, Inc. for Ongoing Transit Operations and Maintenance Services**

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### **RECOMMENDATION**

That the Board of Directors authorize the Executive Director/CEO to execute Contract #2021-52 with MV Transportation, Inc., Dallas, TX, for ongoing transit operations and maintenance services. The contract is for a base term of three years with two (2) one (1) year options for a possible five years and an estimated average amount not to exceed \$23,130,627 per service year.

### **FISCAL IMPACT**

Sufficient funds have been included in the FY 2022 Budget and will be included in future budgets to cover contract costs.

### **BACKGROUND**

In January 2012, AVTA began a 10 1/2 year contract, including all options and extensions, with Transdev Services, Inc., for fixed-route operations and maintenance services. The expiration date for the original four-year base term plus all three (3) – two-year options of that contract was December 31, 2021. A six-month time extension was approved at the October 26, 2021 Board meeting, bringing the final contract expiration date to June 30, 2022. Knowing our existing operations and maintenance services contract was ending in 2022, a new Request for Proposal was drafted.

AVTA released a Request for Proposals (RFP) on May 31, 2021. The solicitation documents were posted to AVTA's website and advertisements were placed in the *Antelope Valley Press* and *Our Weekly Lancaster* newsletter. The local Chambers of Commerce were also notified via their respective newsletters and email lists; a total of 124 firms were notified via email with RFP instructions for downloading. Thirty-five firms registered and downloaded the RFP. Nineteen (19) addenda were issued with the last one being posted on February 1, 2022.

Four proposals were submitted on the closing date of February 8, 2022, in response to the RFP. There were nine evaluators, including five internal staff members and four staff members from outside agencies. The evaluators ranked each submitted written proposal and oral interview using the following criteria: adherence to RFP requirements (2 pts), experience with fixed and commuter routes and maintenance (3 pts), qualifications (4 pts), assigned key management personnel (4 pts), past transit experience (4 pts), proposed work plan (4 pts), and clarity and reasonableness of price proposal (4 pts).

Submitted proposals were received from the following firms:

Firm	Location	Total Score (450 Max Points)	Three Year Base Term - Not to Exceed Amount
MV Transportation, Inc.	Dallas, TX	353.50	\$67,301,842.00
Keolis Transit Services, LLC	Boston, MA	287	\$69,724,052.45
RATP Dev USA, Inc.	Fort Worth, TX	262.50	\$71,925,003.46
First Transit, Inc.	Cincinnati, OH	291.50	\$80,591,650.00

The proposal from MV Transportation, Inc., Dallas, TX, earned the highest combined score from the evaluation committee. In addition to their fair and reasonable pricing, they provided the best overall solution for AVTA. It was obvious that their past experience as a provider in the transit industry gave them a clear insight into our requirements and mission. Staff is confident that MV Transportation, Inc. will implement and perform their services diligently and effectively.

Prepared by:

Submitted by:

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Lyle A. Block, CPPB  
Procurement and Contracts Officer

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Martin J. Tompkins  
Executive Director/CEO