



Regular Meeting of the Board of Directors

Tuesday, April 26, 2022

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Steve Hofbauer
Director Raj Malhi
Alternate Director Kathryn Mac Laren (Representative for Director Richard Loa)

Absent

Director Richard Loa
Director Michelle Flanagan

Motion: Excuse the absence of Directors Loa and Flanagan

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi,
Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Director Flanagan

APPROVAL OF AGENDA

Motion: Approve the agenda pulling Consent Calendar item #6 - Ratify Cancellation of Contract #2022-21 to US Hybrid Corporation for 19 Battery-Electric ADA Compliant Vans.

Moved by Vice Chair Knippel, seconded by Director Malhi

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Director Flanagan

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres – Congratulated Chairman Crist and Director Malhi on their re-election to the Lancaster City Council. She asked if the Dial-A-Ride (DAR) fares would be reduced once electric vans are purchased for the DAR service and whether the suspension will be better on the new vans.

James – Spoke about Long Beach Transit allowing wheelchair and blind passengers to ride free but charging other disabled passengers.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 PRESENTATIONS TO TRANSDEV OPERATOR AND EMPLOYEE OF THE MONTH

Transdev Operations Manager Clarence Shipp presented an award to the Employee of the Month Alyssa Zenbejas. Mr. Shipp announced that the operator of the month is Thelma Vanardo; however, Ms. Vanardo was unable to attend the meeting.

SRP 2 PRESENTATION TO ANTELOPE VALLEY TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH

AV Transit Management President Art Minasyan presented an award to the Employee of the Month Christina Vines.

SRP 3 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT

Mr. Minasyan presented the report. The Board discussed passengers per revenue hour information. Mr. Minasyan will include annual and monthly trends for passengers per revenue hour versus passengers per day in future presentations.

Vice Chair Knippel presented a trophy to Chief Financial Officer Judy Vaccaro-Fry for selling the most tickets to the 5th Annual Wine Walk fundraiser. All proceeds go directly into the Antelope Valley Community Students' Endowment, which supports programs dedicated to student success through a grant process.

SRP 4 LEGISLATIVE REPORT FOR APRIL 2022

Chief Financial Officer Judy Vaccaro-Fry reported on federal, state, and local legislation, possible grant opportunities and proposed funding appropriations. The Board discussed the budgeted \$3 million for Metrolink's Antelope Valley Line Track Rehabilitation project.

SRP 5 OPERATIONS KPI REPORT

Director of Operations and Maintenance Esteban Rodriguez presented the report. The Board discussed on-time performance and passenger pass-up complaints. Executive Director/CEO Martin Tompkins stated the planning staff will review the routes and adjust the time points as needed as part of the Regional Transit Plan.

SRP 6 MAINTENANCE KPI REPORT

Maintenance Compliance Manager Cecil Foust presented the report.

CONSENT CALENDAR (CC):

Chairman Crist pulled CC 6 for separate discussion.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MARCH 22, 2022

Approve the Board of Directors Regular Meeting Minutes of March 22, 2022.

CC 2 FINANCIAL REPORT FOR MARCH 2022

Receive and file the Financial Report for March 2022.

CC 3 DESTRUCTION OF AVTA RECORDS PER RECORDS RETENTION POLICY

In accordance with AVTA's Record Retention policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) as detailed on the Records Destruction list.

CC 4 FISCAL YEAR 2021/2022 (FY 2022) THIRD QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JANUARY 1 – MARCH 31, 2022)

Receive and file the FY 2022 Third Quarter LASD report for the period covering January 1 through March 31, 2022.

CC 5 AMEND THE AGENCY'S CLASSIFICATION AND SALARY SCHEDULE

Approve amending the Agency's Classification and Salary Schedule to reclassify the Electric Fleet Supervisor to the Fleet Maintenance Manager.

Motion: Approve Consent Calendar Items 1-5.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Flanagan

CC 6 RATIFY CANCELLATION OF CONTRACT #2022-21 TO US HYBRID CORPORATION FOR 19 BATTERY-ELECTRIC ADA COMPLIANT VANS

Ratify the Executive Director/CEO's cancellation of Sole Source Respondent Contract Award #2022-21 with US Hybrid Corporation, Torrance, CA, for the purchase of 19 battery electric ADA compliant vans.

Chairman Crist directed Mr. Tompkins and Vice Chair Knippel to renegotiate the contract to come up with a solution. General Counsel Allison Burns confirmed the item could be pulled based on existing authorization.

NEW BUSINESS (NB):

NB 1 ELECTION OF BOARD OFFICERS FOR FISCAL YEAR 2022/2023 (FY 2023)

Motion: Nominate and re-elect Marvin Crist for Chair and Dianne Knippel for Vice Chair for FY 2023.

Moved by Director Hofbauer, seconded by Alternate Director Mac Laren

Vote: Motion carried (5-0-0-1)

Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: Flanagan

NB 2 AMEND THE PERSONNEL RULES AND REGULATIONS MANUAL

Ms. Vaccaro-Fry presented the staff report.

Motion: Adopt Resolution No. 2022-009, amending Section 313-Paid Holidays of the AVTA Personnel Rules and Regulations to include Cesar Chavez Day, Juneteenth, Columbus Day, and Veterans Day as additional paid holidays.

Moved by Director Hofbauer, seconded by Vice Chair Knippel

Vote: Motion carried (5-0-0-1)
Ayes: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Malhi, Alternate Director Mac Laren
Nays: None
Abstain: None
Absent: Flanagan

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

Mr. Tompkins stated AVTA was highlighted as “The Most Accomplished” out of 171 agencies and awarded a 2022 Envision scholarship at FTA’s Earth Day Celebration. Video clips of the celebration were shown. Chairman Crist thanked staff.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:02 a.m. to the Regular Meeting of the Board of Directors on May 24, 2022, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24th day of MAY 2022.


Marvin Crist, Chairman of the Board

ATTEST:


Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA’s Records Retention Policy. Please contact the Clerk of the Board at (661) 729-2206 to arrange to review a recording.