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**Regular Meeting of the Board of Directors**

**Tuesday, September 27, 2022**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room  
42210 6<sup>th</sup> Street West, Lancaster, California  
www.avta.com

**OFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Hofbauer led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Steve Hofbauer, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan

**APPROVAL OF AGENDA**

**Motion: Approve the agenda as comprised.**

Moved by Vice Chair Knippel, seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:**

Thomas Aguinaga – stated the air conditioner, stop-request cord, and wheelchair lift were not working properly on one of the buses.

Milcah "Mikey " White – spoke about the disconnect between Santa Clarita and Antelope Valley routes, Transporter schedule change, lack of communication to riders, and riders who do not have the software app downloaded to their phones. Chairman Crist directed Senior Director of Operations and Maintenance Esteban Rodriguez to meet with Ms. White.

Charlotte Baxter – explained the difficulty she has reaching the stop-request cord on the 60-foot buses. Sometimes she can reach the stop-request cord behind the seat where passengers in wheelchairs sit; however, she often has to ask another passenger to pull the stop-request cord for her. She informs the operators of her stop when she boards the bus and reminds them when they are approaching her stop, but some operators get annoyed with her. She suggested providing additional Americans with Disabilities Act (ADA) regulations training for the operators. Some of the operators are not sensitive to the special needs of some riders, including lowering the wheelchair ramp when requested. Mr. Esteban will meet with Ms. Baxter.

Fran Sereseres – Praised the Dial-A-Ride operators and new vans.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 1 PRESENTATION TO MV TRANSPORTATION EMPLOYEE OF THE MONTH**

MV Transportation General Manager Michael Sherrill present the award to Juan Carrillo Berumen.

**SRP 2 PRESENTATION TO AV TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH**

AV Transportation Services President Art Minasyan presented the award to Maria Angie Guerra.

**SRP 3 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT**

Mr. Minasyan presented the report. The Board discussed what justifies a valid complaint versus an invalid complaint. Mr. Minasyan will provide additional complaint information in future presentations.

**SRP 4 LEGISLATIVE REPORT FOR SEPTEMBER 2022**

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding Senate Bills (SB) 922 and 942, Assembly Bills 2622 and 1919, Proposition 30, CARB Ruling - Advanced Clean Cars II, National EV Charging Network, low risk of transmitting the monkey pox virus on public transit, Federal Fiscal Year 2023 Appropriations, Los Angeles County ridership versus the Bay area, and the High-Speed Rail project.

The Board discussed the High Speed Rail project and power grid concerns with electric vehicles. Ms. Vaccaro-Fry will provide the positions of elected officials on California's proposed legislation in future presentations.

#### **SRP 5 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK’S OFFICE**

Shawntwayne Cannon, District Representative for Senator Scott Wilk, provided Senator Wilk’s position on SB 922 (supports), SB 942 (supports), AB 2622 (supports), and Proposition 30 (opposes) and justification for the Senator’s support or opposition of the legislation. Chairman Crist requested staff to contact Assemblyman Lackey’s office inviting his representative to provide a report at the monthly Board meetings.

#### **SRP 6 MAINTENANCE KPI REPORT**

Maintenance Compliance Manager Cecil Foust presented the report. The Board discussed average miles between service interruptions. Chairman Crist requested staff to organize an event celebrating the AVTA reaching the 10,000,000 electric miles milestone.

#### **SRP 7 OPERATIONS KPI REPORT**

Mr. Sherrill presented the report. The Board discussed the impact accidents or police activity could have on on-time performance.

#### **CONSENT CALENDAR (CC):**

##### **CC 1 BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 23, 2022**

Approve the Board of Directors Regular Meeting Minutes of August 23, 2022.

##### **CC 2 FINANCIAL REPORT FOR AUGUST 2022**

Receive and file the Financial Report for August 2022.

##### **Motion: Approve the Consent Calendar as comprised.**

Moved by Vice Chair Knippel, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

#### **NEW BUSINESS (NB):**

##### **NB 1 CONTRACT AMENDMENT NO. 2 TO CONTRACT #2022-24 WITH BYD MOTORS INC. TO ADD OPTIONS TO EIGHT 40-FOOT BATTERY-ELECTRIC BUSES**

**NB 2 CONTRACT AMENDMENT NO. 2 TO CONTRACT #2022-04 WITH BYD MOTORS INC. TO ADD OPTIONS TO SIX 30-FOOT BATTERY-ELECTRIC BUSES**

**NB 3 CONTRACT AMENDMENT NO. 1 TO CONTRACT #2023-15 WITH BYD MOTORS INC. TO ADD OPTIONS TO 30, 35, AND 40-FOOT BATTERY-ELECTRIC BUSES**

Procurement and Contracts Officer Lyle Block presented the report for NB 1, 2, and 3.

**Motion: Approve NB 1, 2, and 3**

Moved by Vice Chair Knippel, seconded by Director Malhi

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

NB 1 Authorize the Executive Director/CEO to execute Contract Amendment No. 2 to Contract #2022-24 with BYD Motors Inc. for an additional amount not to exceed \$430,534, plus applicable sales tax. The total purchase will not exceed \$5,990,126, plus applicable sales tax.

NB 2 Authorize the Executive Director/CEO to execute Contract Amendment No. 2 to Contract #2022-04 with BYD Motors Inc. for an additional amount not to exceed \$475,010, plus applicable sales tax. The total purchase price will not exceed \$3,978,184, plus applicable sales tax.

NB 3 Authorize the Executive Director/CEO to execute Contract Amendment No. 1 to Contract #2023-15 with BYD Motors Inc. for an additional amount not to exceed \$105,887, plus applicable sales tax, as follows: 1) added options list for 30 ft. buses not to exceed \$33,768, plus applicable sales tax; 2) added options list for 35 ft. buses not to exceed \$52,512, plus applicable sales tax; and 3) added options list for 40 ft. buses not to exceed \$19,608, plus applicable sales tax. The total purchase will not exceed \$5,982,246, plus applicable sales tax.

**NB 4 CHANGE ORDER NO. 1 TO CONTRACT #2021-72 WITH TONEMAN DEVELOPMENT CORP. FOR INSTALLATION OF FOUR ADDITIONAL HEATERS**

Mr. Block presented the staff report.

**Motion: Authorize the Executive Director/CEO to execute Change Order No. 1 to Contract #2021-72 with Toneman Development Corp. for an amount not to exceed \$28,076 for the installation of four additional heaters.**

Moved by Vice Chair Knippel, seconded by Director Flanagan

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan

Nays: None

Abstain: None

Absent: None

**NB 5 SOLE RESPONDENT CONTRACT #2023-08 TO ANTELOPE VALLEY CHEVROLET FOR FOUR BATTERY-ELECTRIC SUPPORT VEHICLES**

Maintenance Compliance Manager Cecil Foust presented the staff report and confirmed that he and Mr. Block personally delivered bid packages to the local dealerships. Chairman Crist directed staff to draft a letter to the local dealerships encouraging them to bid.

**Motion: Authorize the Executive Director/CEO to award Sole Respondent Contract #2023-08 with Antelope Valley Chevrolet, Lancaster, CA, to purchase four battery-electric support vehicles for an amount not to exceed \$139,647.06 including applicable sales tax.**

Moved by Director Flanagan, seconded by Director Loa

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Flanagan, Alternate Director Dorris

Nays: None

Abstain: None

Absent: None

**NB 6 AMENDMENT NO. 2 TO CONTRACT #2020-20 WITH AV TRANSPORTATION SERVICES, INC.**

Mr. Foust presented the staff report

**Motion: Approve NB 6, authorizing the Executive Director/CEO or designee to execute Amendment No. 2 to Contract #2020-**

**20 with Antelope Valley Transportation Services, Inc. for an additional amount of \$13,445 for FY 2023 for Dial-A-Ride and On-Request Microtransit Ride services.**

Moved by Director Flanagan., seconded by Director Hofbauer

Vote: Motion carried (6-0-0-0)  
Yeas: Chairman Crist, Vice Chair Knippel, Directors Hofbauer, Loa, Malhi, Flanagan  
Nays: None  
Abstain: None  
Absent: None

**REPORTS AND ANNOUNCEMENTS (RA):**

**RA 1 REPORT BY THE CHIEF FINANCIAL OFFICER**

Ms. Vaccaro-Fry stated Executive Director/CEO Martin Tompkins is recovering well and is updated regarding the Authority's daily activities.

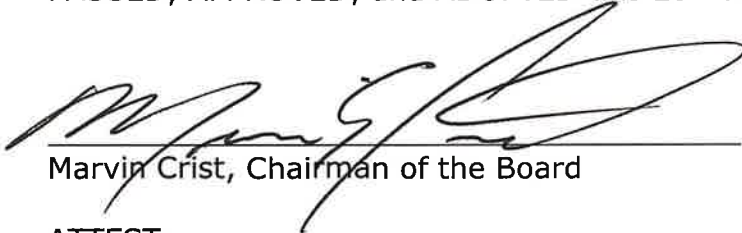
**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

The Board had no miscellaneous business items to present.

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:13 a.m. to the Regular Meeting of the Board of Directors on October 25, 2022, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 25<sup>th</sup> day of OCTOBER 2022.



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Marvin Crist, Chairman of the Board

ATTEST:



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Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Ms. Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.