



Regular Meeting of the Board of Directors

Tuesday, November 22, 2022

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Hofbauer led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist

Director Steve Hofbauer

Director Richard Loa

Alternate Director Darrell Dorris (Representative for Director Raj Malhi)

Director Michelle Flanagan

Absent

Vice Chair Dianne Knippel

APPROVAL OF AGENDA

Motion: Approve the agenda as comprised.

Moved by Director Loa, seconded by Alternate Director Dorris

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Loa, Flanagan, Alternate Director Dorris

Nays: None

Abstain: None

Absent: Vice Chair Knippel

PUBLIC BUSINESS – AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres congratulated Director Flanagan on her recent marriage and wished everyone a Happy Thanksgiving.

Eugene Hernandez stated that the bus shelters need to be improved to protect the riders from the elements; and suggested changes that could be done to improve the service.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

Chairman Crist moved SRP 6 and SRP 7 to the beginning of the Special Reports Section.

SRP 7 LEGISLATIVE REPORT FROM ASSEMBLYMAN TOM LACKEY

Assemblyman Tom Lackey thanked the voters for re-electing him to California's 34th State Assembly district, allowing him to represent West Palmdale, West Lancaster, Victor Valley Transportation Agency, Mountain Transit, Omnitrans, Basin Transit, and Kern Transit. He added that Assemblyman Juan Carrillo will represent East Palmdale and East Lancaster.

The official swearing-in ceremony will occur on December 5. On that same day, Governor Newsom will call lawmakers into a special legislative session to discuss approving a penalty for oil companies when their profits pass a certain threshold. Assemblyman Lackey noted that Field Representative Pam Balch will represent the Assemblyman at future Board meetings and would support Chairman Crist's proposal of a "TRANSPORTER" type service between the Antelope Valley and Victorville.

SRP 6 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE

Shawntwayne Cannon, Field Representative for Senator Scott Wilk, reported that the legislative session would reconvene on December 5. Senator Wilk's office is encouraging citizens to make suggestions that would improve the community. He noted that the state's budget would face a \$25 billion budget deficit next year, which could be followed by continued annual budgetary gaps between \$17 and \$8 billion for the subsequent three years.

SRP 1 DRAFT AUDITED FINANCIAL STATEMENTS AND SINGLE AUDIT REPORT OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2022

Chief Financial Officer Judy Vaccaro-Fry introduced Thomas Young, Partner at Brown Armstrong Accountancy Corporation, who explained the audit process and presented the results of the Draft Audited Financial Statements and Single Audit Report of Federal Awards for the Year Ended June 30, 2022. He noted that there were no audit findings or other issues. Ms. Vaccaro-Fry thanked the finance staff for all of their hard work.

Motion: Approve the Draft Audited Financial Statements and Single Audit Report of Federal Awards for the Year Ended June 30, 2022

Moved by Director Flanagan, seconded by Director Hofbauer

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Loa, Flanagan, Alternate Director Dorris

Nays: None

Abstain: None

Absent: Vice Chair Knippel

SRP 2 PRESENTATION TO MV TRANSPORTATION EMPLOYEE OF THE MONTH

MV Transportation General Manager Michael Sherrill presented the awards to the Employee of the month Ebony Jones and the Operator of the month Damien King.

SRP 3 PRESENTATION TO AV TRANSPORTATION SERVICES EMPLOYEE OF THE MONTH –

AV Transportation Services Operations Manager Henry Beausejour stated that the Employee of the Month was Diane Mendoza. Amalia Rodriguez accepted the award on behalf of Ms. Mendoza, who could not attend the meeting.

SRP 4 MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT.

Mr. Beausejour presented the report.

SRP 5 LEGISLATIVE REPORT FOR NOVEMBER 2022

Chief Financial Officer Judy Vaccaro-Fry reported on the Buy America Program, Resilient Transit Act of 2022, call for projects for Award Cycle 6 of the Transit and Intercity Rail Capital Program (TIRCP), state's budget deficit, Federal Section 5310 grant opportunity, LACMTA's End of the Line Policy, MTA's fare capping proposal, mid-term election results for our area, and Senior Director of Operations and Planning Esteban Rodriguez's presentation of AVTA's Zero Emission Success story at the CalACT Fall Conference in San Jose.

SRP 8 MAINTENANCE KPI REPORT

Operations Analyst Joseph Sanchez presented the staff report and announced that AVTA would reach its 10 million mile mark by the end of

November or December 2022. Executive Director/CEO Martin Tompkins added that the Authority will celebrate this milestone at the January Board meeting.

The Board discussed evaluating the routes to ensure the designated buses are suitable for the ridership and that the DMV's operator driving test uses diesel buses instead of electric. Chairman Crist directed Mr. Tompkins to draft a letter from the Board members to Senator Scott Wilk, Assemblyman Lackey, and Assemblyman Juan Carrillo to develop a bill to change the vehicle testing requirements at the DMV from a diesel bus to an electric bus.

SRP 9 OPERATIONS KPI REPORT

MV Transportation General Manager Michael Sherrill presented the report.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 25, 2022

Approve the Board of Directors Regular Meeting Minutes of October 25, 2022.

CC 2 FINANCIAL REPORT FOR OCTOBER 2022

Receive and file the Financial Report, including Quarterly Treasurer, Capital Reserve, and Farebox Recovery information, for October 2022

CC 3 BOARD OF DIRECTORS MEETING CALENDAR FOR 2023

Approve the Board of Directors meeting calendar for 2023

CC 4 CANCEL SOLE SOURCE CONTRACT #2022-54 WITH CUBIC TRANSPORTATION SYSTEMS, INC. AND MODIFY SOLE SOURCE CONTRACT #2022-53 WITH GFI GENFARE

Authorize the Executive Director/CEO to cancel Sole Source Contract #2022-54 with Cubic Transportation Systems, Inc. and increase the amount of Sole Source Contract #2022-53 with GFI Genfare from \$24,304.80 to \$347,880, plus applicable sales tax and freight..

Motion: Approve the Consent Calendar as comprised.

Moved by Director Hofbauer, seconded by Director Flanagan.

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Loa, Flanagan, Alternate Director Dorris

Nays: None

Abstain: None

Absent: Vice Chair Knippel

NEW BUSINESS (NB):

NB 1 CONTRACT #2023-19 TO TRANSFORMANCE CONSULTING TO CONDUCT AN EMPLOYEE COMPENSATION AND CLASSIFICATION STUDY

Mr. Foust presented the staff report.

Motion Authorize the Executive Director/CEO to execute Sole Respondent Contract #2023-19 with Transformance Consulting, Corona, CA, to conduct an employee Compensation and Classification Study for \$75,000, including all related travel expenses.

Moved by Director Loa, seconded by Director Flanagan

Vote: Motion carried (5-0-0-1)

Yeas: Chairman Crist, Directors Hofbauer, Loa, Flanagan, Alternate Director Dorris

Nays: None

Abstain: None

Absent: Vice Chair Knippel

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO MARTIN TOMPKINS

- Recognized Director Steve Hofbauer for nine years of service on the AVTA Board of Directors.
- Jurisdictional Shares – Asked for the Board’s direction regarding Los Angeles County’s billing for the FY 2024 Budget. Chairman Crist directed Mr. Tompkins to calculate the cost to operate the service and divide it by three to ensure each jurisdiction pays its fair share. Mr. Tompkins will also meet with General Council Allison Burns to discuss the requirements to change the Bylaws legally, obtain input from the County’s representatives, and bring the item to the January Board meeting for discussion.
- Provided an update regarding the Stuff-a-Bus Program.
- Announced that the Annual Holiday Food Drive will be held on Saturday, December 17, from 10 a.m. through 3 p.m. in partnership with the cities of Lancaster and Palmdale, Teamsters Local 848, LA Food Bank, and many other sponsors.
- Stated the Strategic Planning meeting will be held on December 20, 2022, from noon to 2 p.m. to discuss the passenger pass-ups.
- Announced the Authority will celebrate reaching 10 million electric miles at the January Board meeting.
- Wished everyone happy holidays.


MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

The Board members wished everyone happy holidays. Chairman Crist thanked Director Hofbauer for his service.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:15 a.m. to the Special Meeting of the Board of Directors on December 20, 2022, at 12:00 p.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24th day of JANUARY 2023.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Ms. Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.