



Regular Meeting of the Board of Directors

Tuesday, July 23, 2024

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

CALL TO ORDER

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE

Director Flanagan led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

APPROVAL OF AGENDA

On a motion by Director Loa and seconded by Vice Chair Knippel, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan,
Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter expressed concerns regarding the Dial-A-Ride (DAR) 30-minute pick-up window and the electric vans' seat belts, air conditioning, and ramps.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY

Assemblymember Tom Lackey reported on proposed Assembly Bill (AB) 2879—High-Speed Rail Authority: contracting, which would require the California High-Speed Rail Authority to approve any contract change order over \$100,000,000.

He spoke about safety on public transportation, Senate Bill (SB) 960 Transportation: planning: complete streets facilities: transit priority facilities, SB 936 Office of Planning and Research: study: road safety projects, and his opposition to SB 768 California Environmental Quality Act: Transportation Agency: vehicle miles traveled: study. He also provided an update regarding his efforts to assist with traffic congestion, lane closures, and detours during the Antelope Valley Freeway SR-14 construction project.

SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE

Thomas Moreno, District Representative for State Senator Scott Wilk, provided updates on the state's Fiscal Year (FY) 2025 budget, which includes a gas tax increase that went into effect July 1, bailouts for failing transit systems, and zero-emission vehicle and infrastructure subsidies.

SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR JUNE 2024

Field Services Supervisor Karen Conrad presented Field Services Technician II Robert Smith with the Employee of the Month award for June 2024.

SRP 4 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR JUNE 2024

AV Transportation Services President Art Minasyan presented Carnell Michaels with the Employee of the Month award for June 2024.

SRP 5 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR JUNE 2024

Mr. Minasyan presented the report.

SRP 6 LEGISLATIVE REPORT AND FINANCE UPDATE FOR JULY 2024

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding various assembly and senate bills, the state budget for FY 2025,

appropriations for Federal Fiscal Year (FFY) 2025, the Highway Trust Fund, the Transportation and Infrastructure hearing, and draft 2025 Federal Transportation Improvement Program and draft Amendment 1 to the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy.

SRP 7 MAINTENANCE KPI REPORT FOR JUNE 2024

Maintenance Compliance Analyst Joseph Sanchez presented the report. The Board discussed the energy costs at the Dianne Knippel Transit Center. Chairman Crist directed Executive Director Martin Tompkins to contract with the cities of Lancaster and Palmdale for set energy rates.

SRP 8 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR JUNE 2024

MV Transportation Assistant General Manager Genie Maxie presented Larry Olive with the Operator of the Month award and Ricardo Casillas with the Employee of the Month award.

SRP 9 OPERATIONS KPI REPORT FOR JUNE 2024

Ms. Maxie presented the report and introduced MV Transportation's new General Manager, Tom Conlon, who provided his background.

PUBLIC HEARING (PH):

PH 1 PUBLIC HEARING AND ADOPTION OF THE DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM AND GOAL-SETTING METHODOLOGY FOR FEDERAL FISCAL YEARS (FFY'S) 2025 THROUGH 2027 (OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2027)

Chairman Crist opened the Public Hearing. Procurement and Contracts Officer Cecil Foust presented the staff report. There was no public input regarding this item. Chairman Crist closed the Public Hearing.

On a motion by Director Loa and seconded by Director Flanagan, the Board of Directors 1) Considered any public comments received; 2) Closed the public comment period; 3) Approved the new DBE Program, Overall Goal-Setting Methodology, and DBE Participation Goal of 8%; and 4) Adopted Resolution No. 2024-006, a Resolution of the Board of Directors of the Antelope Valley Transit Authority approving the revised Federal Transit Administration required DBE Program and Overall Goal-Setting Methodology for FFY's 2025 through 2027. The Board briefly discussed the DBE participation goal.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 25, 2024

Approve the Board of Directors Regular Meeting Minutes of June 25, 2024.

CC 2 FINANCIAL REPORT FOR JUNE 2024

Receive and file the Financial Report for June 2024.

CC 3 FY 2023/2024 (FY 2024) FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT (APRIL 1 – JUNE 30, 2024)

Receive and file the FY 2024 Fourth Quarter Los Angeles County Sheriff's Department Report for the period covering April 1 through June 30, 2024.

CC 4 TRAVEL POLICY AND GUIDELINES FOR EXPENSE REIMBURSEMENT

Approve the revised Draft Travel Policy and Guidelines for Expense Reimbursement.

On a motion by Vice Chair Knippel and seconded by Director Loa, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Abstain: None

Absent: None

NEW BUSINESS (NB):

**NB 1 METHODOLOGY FOR CALCULATING JURISDICTIONAL
CONTRIBUTIONS**

Ms. Vaccaro-Fry presented the staff report. The Board discussed the FY 2023 audited jurisdictional contributions and the County of Los Angeles' contributions for prior years.

On a motion by Director Loa and seconded by Chairman Crist, the Board of Directors:

1. Approved the updated Jurisdictional Contributions methodology with a modification to equalize the contributions for the cities of Lancaster and Palmdale to the higher of the amount yielded by the updated Jurisdictional Contributions methodology attributable to the cities of Lancaster or Palmdale and encouraged the County of Los Angeles to participate equally so that all three jurisdictions contribute identical amounts.
2. Approved the proposed annual calculation timeline.
3. Approved increased Operating contributions for inclusion in FY 2025 AVTA Midyear Budget Adjustment.
4. Authorized the Executive Director/CEO to coordinate with legal counsel to incorporate the updated methodology for jurisdictional shares into the Joint Exercise of Powers Agreement (JPA)/Bylaws.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

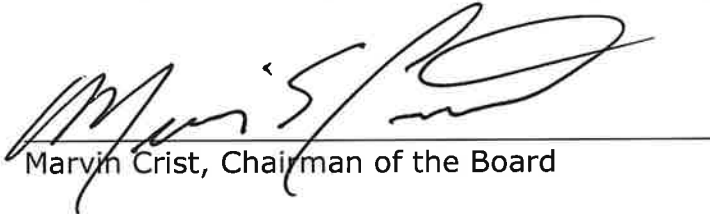
Abstain: None

Absent: None

ADJOURNMENT:

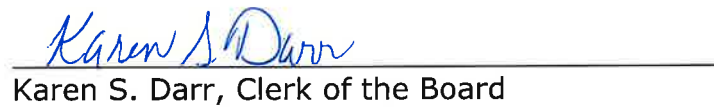
Chairman Crist adjourned the meeting at 11:14 a.m. to the Regular Meeting of the Board of Directors on August 27, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 27th day of AUGUST 2024.



Marvin Crist, Chairman of the Board

ATTEST:



Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.