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**Regular Meeting of the Board of Directors**

**Tuesday, August 27, 2024**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room

42210 6<sup>th</sup> Street West, Lancaster, California

[www.avta.com](http://www.avta.com)

**AGENDA**

For record-keeping purposes, and if staff may need to contact you, we request that a speaker card located at the Community Room entrance be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name. A three-minute time limit will be imposed on all speakers besides staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

**Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Royal

**APPROVAL OF AGENDA**

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. For record-keeping purposes and so that staff may contact you if needed, we request that a speaker card, located in the Community Room lobby, be completed and provided to the Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak.

State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the authority's Executive Director/CEO for follow-up. A three-minute time limit will be imposed on all speakers other than staff members.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):** During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

- SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE – THOMAS MORENO
- SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE – ANNA ZARLEY
- SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR JULY 2024 – TISHA LANE
- SRP 4 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR JULY 2024 – THOMAS CONLON
- SRP 5 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR JULY 2024 – ART MINASYAN
- SRP 6 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR JULY 2024 – ART MINASYAN
- SRP 7 LEGISLATIVE REPORT AND FINANCE UPDATE FOR AUGUST 2024 – JUDY VACCARO-FRY
- SRP 8 MAINTENANCE KPI REPORT FOR JULY 2024 – JOSEPH SANCHEZ
- SRP 9 OPERATIONS KPI REPORT FOR JULY 2024 – THOMAS CONLON

**CONSENT CALENDAR (CC):** Consent items may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JULY 23, 2024 – KAREN DARR

*Recommendation: Approve the Board of Directors Regular Meeting Minutes of July 23, 2024.*

CC 2 FINANCIAL REPORT FOR JULY 2024 AND FISCAL YEAR (FY) 2023/2024 FOURTH-QUARTER TREASURER’S REPORT – VIANNEY MCLAUGHLIN

*Recommendation: Receive and file the Financial Report for July 2024 and FY 2024 Fourth-Quarter Treasurer’s Report, including Capital Reserve and Farebox Recovery information.*

**CLOSED SESSION (CS):**

**PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:**

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)  
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)  
Consideration of whether to initiate litigation (one potential case)

CS 3 Conference with Legal Counsel – Anticipated Litigation: Consideration of Initiation of Litigation Pursuant to Government Code Section 54956.9(D)(4) (one potential case)

**RECESS TO CLOSED SESSION**

**RECONVENE TO PUBLIC SESSION**

**REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION**

**REPORTS AND ANNOUNCEMENTS (RA):**

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

**MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:**

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

**ADJOURNMENT:**

Adjourn to the Regular Meeting of the Board of Directors on September 24, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

**The agenda was posted by 6:00 p.m. on August 23, 2024, at the Antelope Valley Transit Authority entrance, 42210 6<sup>th</sup> Street West, Lancaster, CA 93534.**

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6<sup>th</sup> Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.

**July**

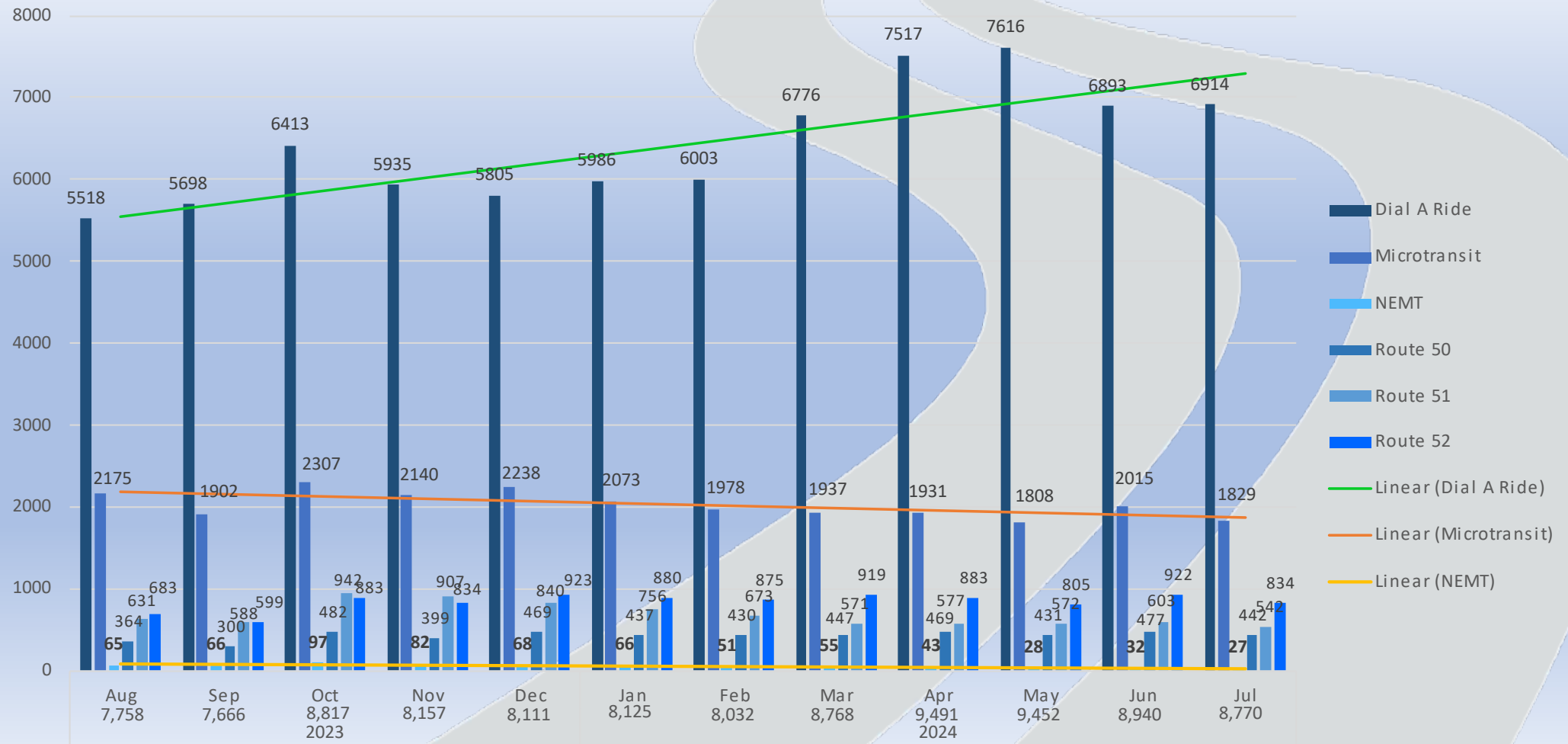
**FY 2025 MONTHLY OPERATIONS KEY  
PERFORMANCE INDICATORS**

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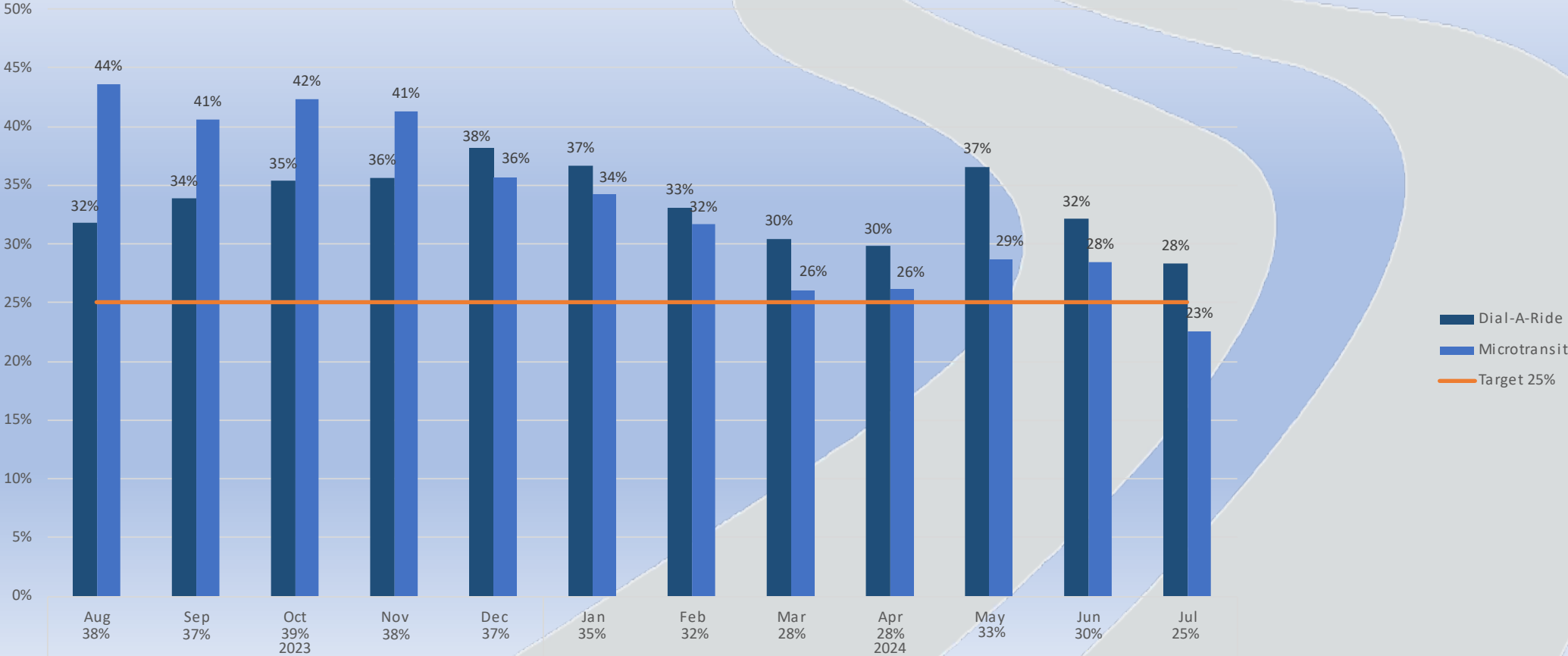
Presentation to the  
Board of Directors  
August 27, 2024

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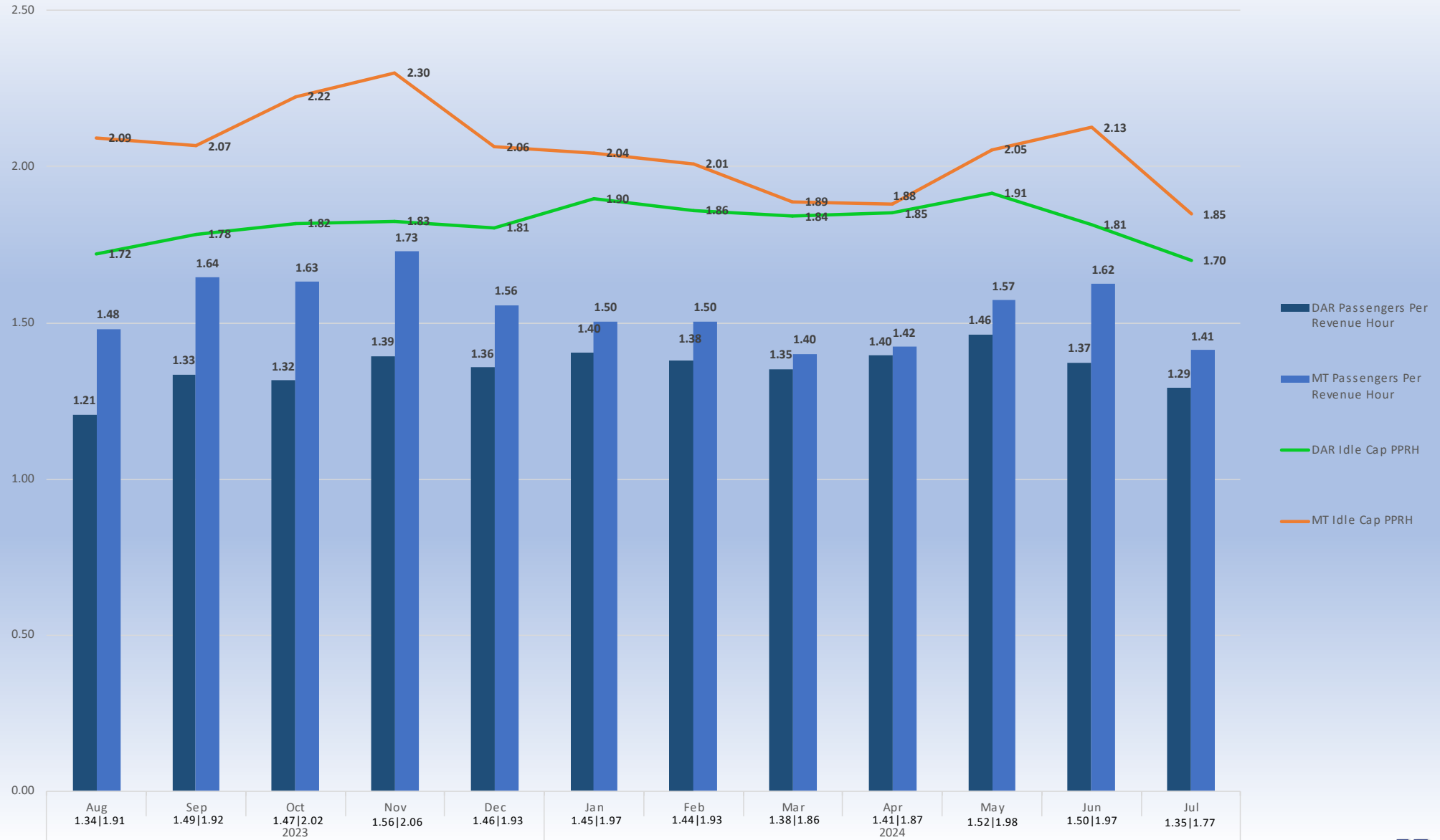
# PASSENGER RIDERSHIP DATA



# AVERAGE SHARED RIDE PERCENTAGE

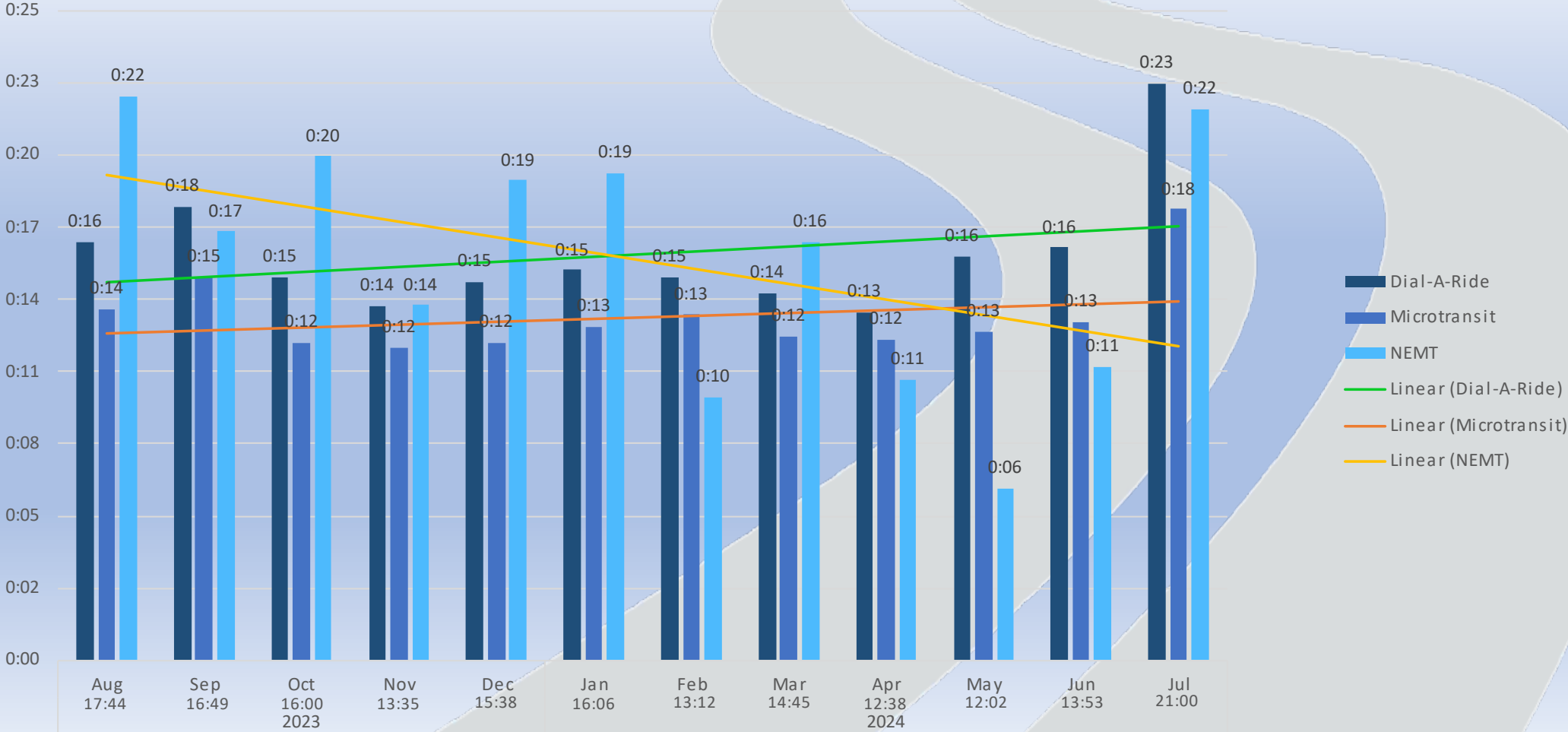


# PASSENGERS PER REVENUE HOUR

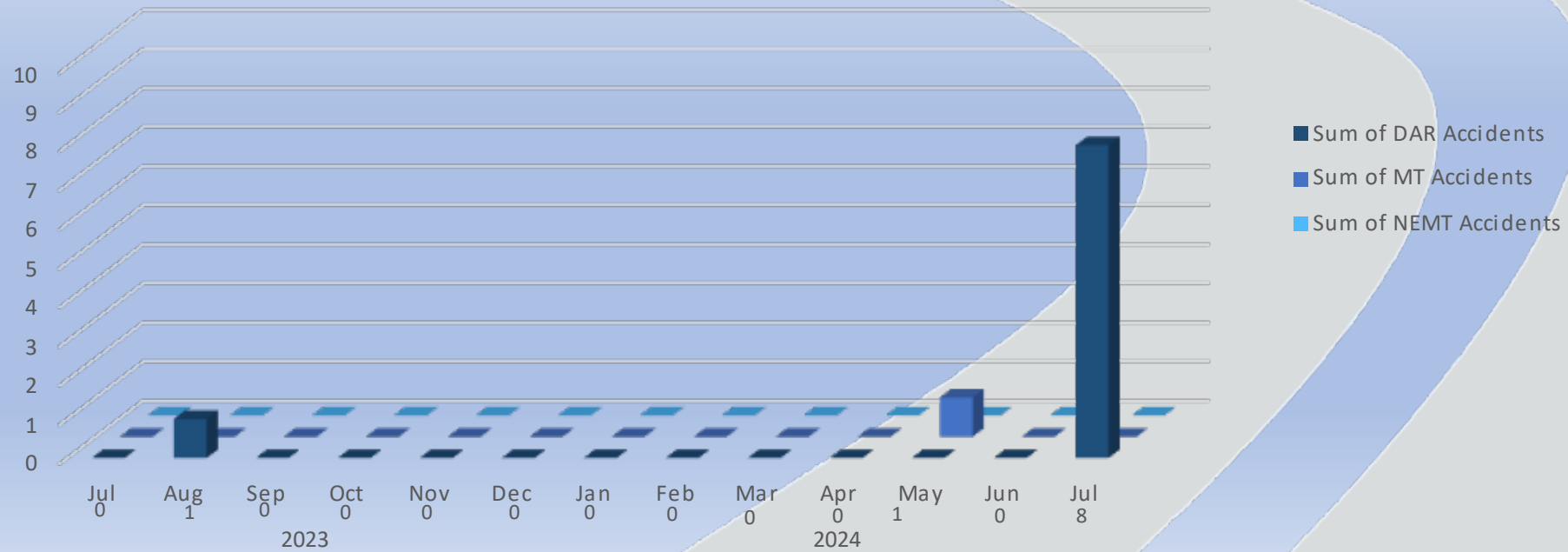




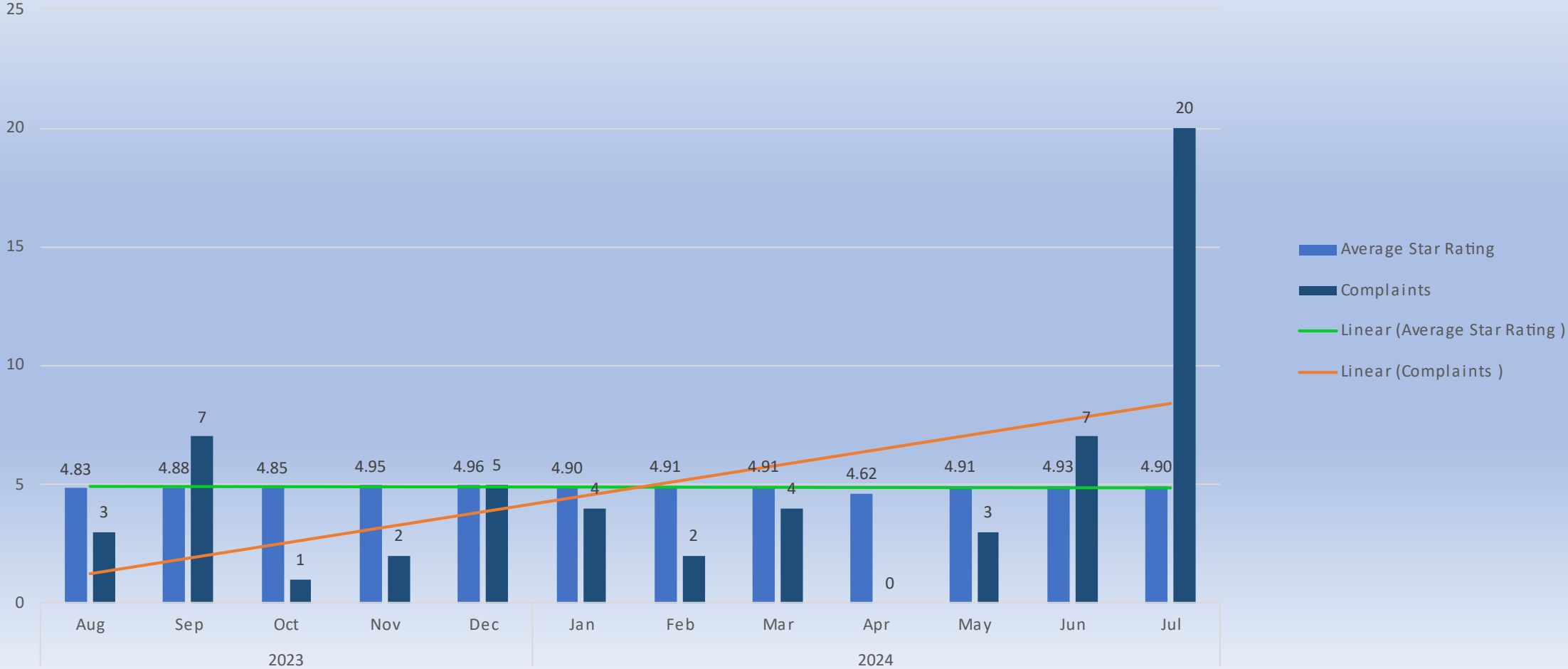
# PASSENGER WAIT TIME



# ACCIDENTS



# PASSENGER FEEDBACK



# July

## FY 2025 MONTHLY OPERATIONS KEY PERFORMANCE INDICATORS

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Thank You!

Questions?

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# LEGISLATIVE UPDATE

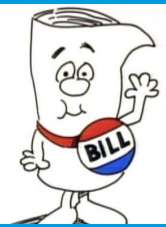
Presentation to the Board of Directors  
August 27, 2024



# STATE



# ASSEMBLY BILLS



BILL #	TITLE	LAST ACTION - STATUS			CARRILLO	LACKEY	WILK	
<b>AB 1904</b>	<b>Yield Signs on Transit Buses.</b>	<b>8/20/2024</b>	<b>In Assembly. Ordered to Engrossing and Enrolling</b>	<b>YES</b>	<b>YES</b>	<b>NO</b>	Senate: _____ 1st Cmt 2nd 3rd Pass _____ Assembly 1st Cmt 2nd Pass _____ Pass	
AB 1953	Vehicles: weight limits.	8/12/2024	Read second time. Ordered to third reading.	YES	YES	NVR	Senate: _____ 1st Cmt 2nd 3rd 2nd 3rd _____ Assembly 1st Cmt 2nd Pass _____	
<b>AB 2553</b>	<b>Major Transit Stops</b>	<b>8/20/2024</b>	<b>Concurrence in Senate amendments pending. May be considered on or after August 22</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	Senate: _____ 1st Cmt 2nd Cmt 2nd 3rd 2nd 3rd Pass _____ Assembly 1st Cmt 2nd Cmt 2nd Pass _____	
<b>AB 2043</b>	<b>NMT and NEMT</b>	<b>8/15/2024</b>	<b>In committee: Held under submission.</b>	<b>YES</b>	<b>YES</b>	<b>NVR</b>	Senate: _____ 1st Cmt _____ Assembly 1st Cmt 2nd 3rd Pass _____	
AB 2697	Transportation electrification: electric vehicle charging infrastructure.*	8/6/2024	Read second time. Ordered to third reading.	YES	YES	NVR	Senate: _____ 1st Cmt 2nd Cmt 2nd 3rd _____ Assembly 1st Cmt 2nd 3rd Pass _____	
AB 2626	Advanced Clean Fleets Regulations: local governments.	3/4/2024	Referred to Committee on Transportation and Natural Resources				Senate: _____ Assembly 1st Cmt _____	
AB 2824	Enhanced Penalties for Transit Employee Assaults.	4/23/2024	In committee: Hearing postponed by committee				Senate: _____ Assembly 1st Cmt _____	
AB 2719	Commercial Vehicle Inspections	5/16/2024	In committee: Held under submission.				Senate: _____ Assembly 1st Cmt _____	
<b>AB 2879</b>	<b>High-Speed Rail Authority: contracting.**</b>	<b>8/19/2024</b>	<b>Senate amendments concurred in.</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	Senate: _____ 1st Cmt 2nd Pass _____ Assembly 1st Cmt 2nd Pass _____ Pass	
<b>AB 3219</b>	<b>Advanced Clean Fleets Regulation: local governments.</b>	<b>3/12/2024</b>	<b>Re-referred to Committee on Transportation</b>				Senate: _____ Assembly 1st Cmt _____	
<b>AB 3177</b>	<b>Mitigation Fee Act: land dedications: mitigating vehicular traffic impacts.</b>	<b>8/20/2024</b>	<b>Read second time. Ordered to third reading</b>	<b>YES</b>	<b>NO</b>	<b>NVR</b>	Senate: _____ 1st Cmt 2nd Cmt 2nd 3rd 2nd 3rd _____ Assembly 1st Cmt 2nd Cmt 2nd 3rd Pass _____	
<b>AB 3238</b>	<b>Electrical infrastructure projects: endangered species: natural community conservation plans*</b>	<b>8/15/2024</b>	<b>In committee: Held under submission.</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	Senate: _____ 1st Cmt 2nd Cmt 2nd 3rd 2nd 3rd _____ Assembly 1st Cmt 2nd Cmt 2nd 3rd Pass _____	

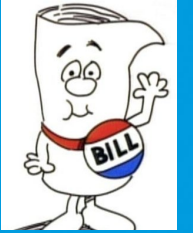
\*Coauthored by Assemblyman Carrillo  
\*Coauthored by Assemblyman Carrillo

\*\*Authored by Assemblyman Lackey

**BOLD - Advanced to Senate**



# SENATE BILLS



BILL #	TITLE	LAST ACTION - STATUS		CARRILLO	LACKEY	WILK	
<b>SB 768</b>	<b>State Air Resources Board: vehicle miles traveled: study</b>	<b>8/20/2024</b>	<b>Read second time. Ordered to third reading.</b>			<b>NO</b>	Senate: 1st Cmt 2nd 3rd Pass Assembly: 1st Cmt 2nd 3rd
<b>SB 936</b>	<b>DOT: study: state highway system: road safety projects.*</b>	<b>8/20/2024</b>	<b>Read second time. Ordered to third reading.</b>	<b>YES</b>	<b>NVR</b>	<b>YES</b>	Senate: 1st Cmt 2nd Cmt 2nd Cmt 2nd 3rd Pass Assembly: 1st Cmt 2nd 3rd
<b>SB 960</b>	<b>Transit Priority Projects</b>	<b>7/3/2024</b>	<b>Read second time and amended. Re-referred to Com. on APPR.</b>	<b>YES</b>	<b>NVR</b>	<b>NO</b>	Senate: 1st Cmt 2nd 3rd Pass Assembly: 1st Cmt 2nd Cmt 2nd 3rd
<b>SB 961</b>	<b>Vehicles: safety equipment</b>	<b>7/3/2024</b>	<b>Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 3.) (July 2). Re-referred to Com. on APPR.</b>	<b>YES</b>	<b>NVR</b>	<b>NO</b>	Senate: 1st Cmt 2nd 3rd Pass Assembly: 1st Cmt 2nd Cmt 2nd 3rd
SB 1204	Planning and Zoning Law: electric vehicle charging stations	2/29/2024	Referred to Com. on RLS				Senate: 1st Cmt Assembly:
<b>SB 1325</b>	<b>Public contracts: best value procurement: goods</b>	<b>8/15/2024</b>	<b>Held in committee and under submission</b>	<b>YES</b>	<b>NVR</b>	<b>NO</b>	Senate: 1st Cmt 2nd 3rd Pass Assembly: 1st Cmt

\*Coauthored by Assemblyman Carrillo, Assemblyman Lackey, Senator Wilk

**BOLD - Advanced to Assembly**





# PEPRA 13(c)



On July 29, the Appellate Court issued its ruling in the appeal.



It determined that neither it nor the District Court has jurisdiction over the case, because USDOL's 2021 Determination "was not a decision in response to any pending grant application."

This ruling vacates the earlier judgement in favor of the State and the injunction issued by the District Court and remands the case to the District Court with instructions to dismiss the case over lack of jurisdiction.

# PEPRA 13(c)

The District Court is expected to respond as early as September 19, at time California transit agencies may again see their federal transit grants withheld if subject to PEPRA-based objections by transit labor.

## Issues affecting AVTA:

- CalPERS agency
- Contracted employee basis
- Two pending grants:
  - FY25 Preventive Maintenance
  - FY25 Capital Projects

AVTA representation on the newly formed California Transit Association (CTA) PEPRA 13 (c) Task Force:

## Task Force Composition

1. **Georgia Gann Dohrmann**, Metropolitan Transportation Commission (Chair)
2. **Amanda Cruz**, San Francisco Bay Area Rapid Transit
3. **Rachel Ede**, City of Santa Rosa
4. **Jessica Epstein**, San Mateo County Transit District
5. **Chris Flores**, Sacramento Regional Transit District
6. **Judy Fry**, Antelope Valley Transit Authority
7. **Beverly Greene**, Santa Clara Valley Transportation Authority
8. **Sharon Greene**, InfraStrategies
9. **Kristin Jacinto**, Orange County Transportation Authority
10. **Michael Turner**, Los Angeles County Metropolitan Transportation Authority
11. **Leslie Rogers**, Capitol GCS
12. **Carl Sedoryk**, Monterey-Salinas Transit District

# HIGH SPEED RAIL



- VISION
  - Ensure connectivity and walkability within and to/from the station.
  - Concern about connectivity from the current path to the new station.
  - Design shows no connection to Technology Dr. All traffic will flow from Avenue Q to the new station.
- PHASING SCENARIOS
  - Prioritization.
  - Potential new path from Sierra Highway; needs to be realigned to build facilities to support the trains that will service the new station (HSR, HDC, Metrolink) .
- INFRASTRUCTURE & EARLY WORK
  - The first early work to be completed will be Rancho Vista crossing & drainage project behind Vallarta.
  - Build underpass for Avenue Q.
  - Building underpass for Palmdale Boulevard. Cannot be concurrent with Ave. Q underpass project.
- NEXT STEPS
  - City of Palmdale will get help from HSR regional office to write a grant for Planning connecting Communities that is due September 28.
  - NCTC will assist Palmdale in acquiring right of way of Palmdale Boulevard from CALTRANS

# LCFS CREDITS

The California Air Resources Board has released its second round of proposed changes to the low-carbon fuel standard (LCFS), its credit-based program to reduce emissions from transportation fuels.

The amendments would lower the emissions threshold for fuels that are allowed to generate credits under the program — and more stringently than CARB had originally proposed, from a 5 percent cut in 2025 to 9 percent.

The amendments also attempts to address items of contention between CARB, environmentalists and the biofuels industry. They include a restriction on the percentage of credits individual companies can earn for crop-based biofuels, *new credits for EV manufacturers*, an end date on credits for hydrogen produced by fossil fuels.

# FEDERAL



# FFY 2025 APPROPRIATIONS STATUS



## HOUSE – 5 of 12

- Defense
- Homeland Security
- Interior - Environment
- Military Construction – Veterans Affairs
- State-Foreign Operations

## SENATE:

0 of 12

## SIGNED BY BOTH CHAMBERS

0 of 12

## SIGNED BY THE PRESIDENT

0 of 12

*Information as of August 22, 2024*

# FFY 2025 KEY DATES

9/30	Federal Government funded	34 days
10/1	<u>NEW</u> Federal Fiscal Year	35 days
9/9	Senate returns from recess	13 days



FFY2024 working days after return:

**16 days**

= CONTINUING RESOLUTION (LIKELY)

## Town Halls

Discussed key issues that matter most to California families, and focused on enhancing these critical areas:

- Economic security,
- Neighborhood security,
- Border security,
- National security,
- School security,
- Election security
- Ending wasteful spending.





# HYDROGEN



The Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) and the United States Department of Energy (DOE) inked a \$12.6 billion agreement, including up to \$1.2 billion from the DOE and \$11.4 billion in public and private matching funds, to build and expand a network of clean hydrogen production sites across California.

The deployment of more than 1,000 fuel cell buses across 13 transit agencies in the state is included in the project with the effort being led by the Center for Transportation and the Environment.

will directly reduce California's reliance on fossil fuels, marks a major step forward in the state's efforts to achieve a carbon-neutral economy by 2045 and follows California's selection in October 2023 as one of seven awardees of the DOE's Regional Clean Hydrogen Hubs (H2Hubs).

# BUY AMERICA WAIVER



The current Buy America Waiver for minivans expires October 25, 2024.

The previously waiver expired in 2021, leaving a three-year lapse until the current three-year waiver was approved.

The lapse in approved waivers *"had a significant impact on public transit agencies' ability to create and expand vanpool services that are critical to providing job access in both urban and rural areas during and in response to COVID."*

Requesting the existing waiver for no less than four years or until such time as a readily available vehicle is on the market."

## Coalition Letter to Federal Transit Administration on Buy America Minivan Request

[apta.com/advocacy-legislation-policy/testimony-letters/letters/coalition-letter-to-federal-transit-administration-on-buy-america-minivan-request](https://www.apta.com/advocacy-legislation-policy/testimony-letters/letters/coalition-letter-to-federal-transit-administration-on-buy-america-minivan-request)



PDF

Ms. Veronica Vanterpool  
Acting Administrator  
Federal Transit Administration  
1200 New Jersey Avenue, SE  
Washington, DC 20590-0001

Re: Extension of FTA Partial Buy America Waiver for Minivans and Vans (Docket No. FTA-2022-0013)

Dear Acting Administrator Vanterpool,

On behalf of Commute with Enterprise, the Community Transportation Association of America (CTAA), the Association for Commuter Transportation (ACT) and the American Public Transportation Association (APTA), we write concerning the current "Partial Buy America Waiver for Minivans and Vans" (Docket No. FTA-2022-0013). In various ways, the undersigned represent more than 90 public agencies around the nation that provides critical commuter vanpool services every day to working men and women who depend on these services. For the reasons outlined below, we respectfully request an extension of this waiver.

The current Buy America waiver, which extended previously approved waivers, expires October 25, 2024, less than three months from

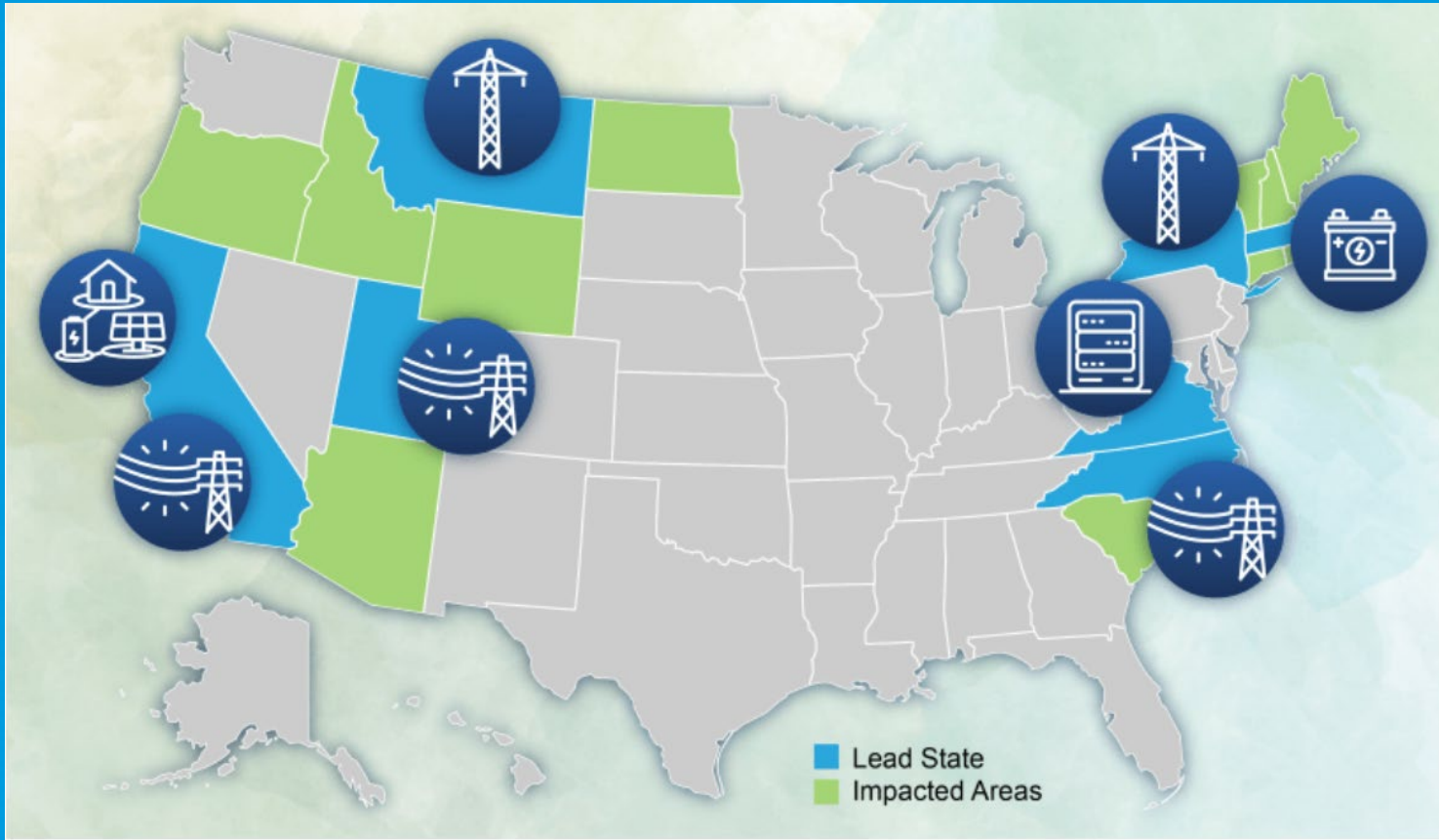
# NATIONAL TRANSPORTATION SAFETY BOARD (NTSB)

The NTSB has responded to a proposed rule by the Drug Enforcement Administration to move marijuana from Schedule I to Schedule III of the Controlled Substances Act, warning the rule could imperil federally required drug testing for airline pilots, bus and truck drivers, and many others in safety-sensitive positions.



The NTSB has urged the Drug Enforcement Agency to "ensure that any final rule to reschedule marijuana does not compromise marijuana testing under DOT and HHS procedures applicable to safety-sensitive transportation employees.

# DEPARTMENT OF ENERGY



California has secured a \$600 million federal grant from the US Department of Energy to upgrade its electrical grid, enhancing reliability and expanding access to clean energy.

The Grid Resilience and Innovation Partnership (GRIP) will fund the program aimed to improve 100 miles of transmission lines and connect more clean energy resources across the state.

# FINANCE & GRANTS



# AUDIT UPDATE

<b>AUDITOR</b>	<b>Preliminary</b>	<b>Site Visit / Field Work</b>	<b>Exit Conference</b>
<b>SINGLE AUDIT</b>	<b>COMPLETED</b>	<b>9/16 - 9/20</b>	<b>October</b>
<b>MTA PROP A / EZ PASS</b>	<b>10/14/2024</b>	<b>10/28/2024</b>	<b>November</b>
<b>FTA TRIENNIAL</b>	<b>COMPLETED</b>	<b>9/26 - 9/27</b>	<b>10/3/2024</b>



# GRANT STATUS UPDATE

FTA GRANT STATUS			
FY	SUBMITTED	OPEN	CLOSED
FY 2024	5	5	0
FY 2023	5	0	5
FY 2022	5	2	3
FY 2021	3	2	1
FY 2020	5	0	5

	TITLE	STATUS	AMOUNT
FY 2024	FY 2025 Operating*	submitted 8/12/2024	\$14,623,086
FY 2024	FY 2025 Preventive Maintenance	pending	\$ 5,101,559
FY 2024	FY25 Capital	pending	\$ 1,207,000

\* Good News



# Questions?





SRP 8

# FY 25 Monthly Fleet Maintenance Key Performance Indicators

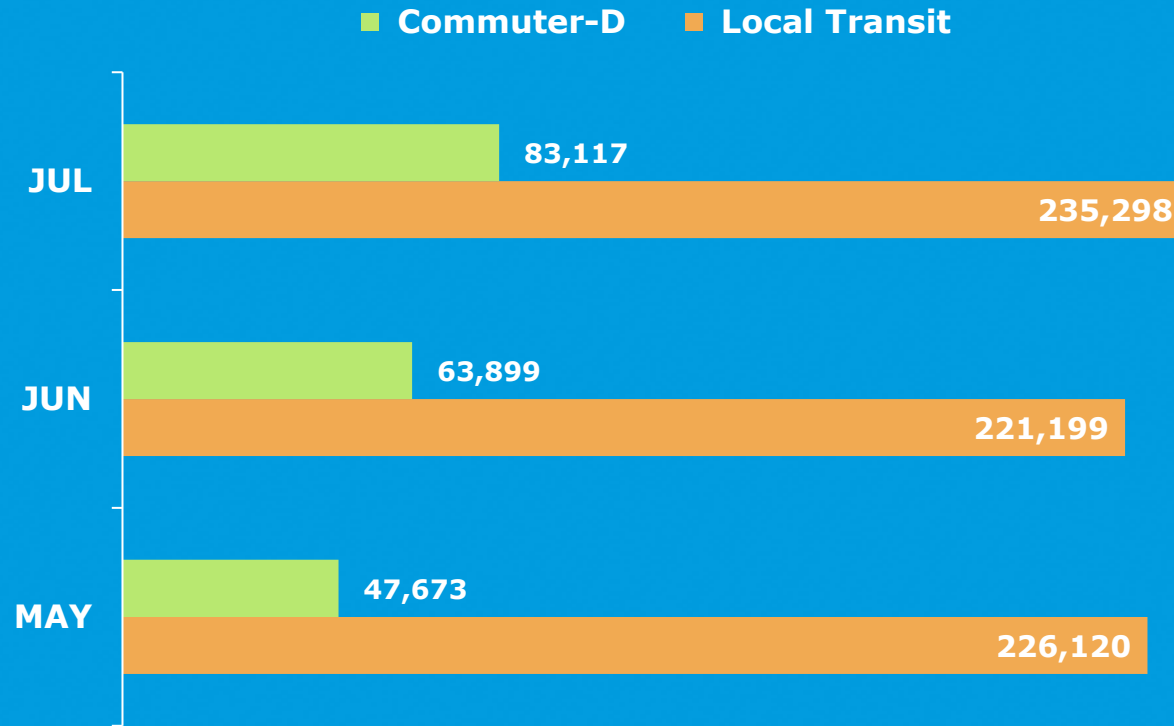
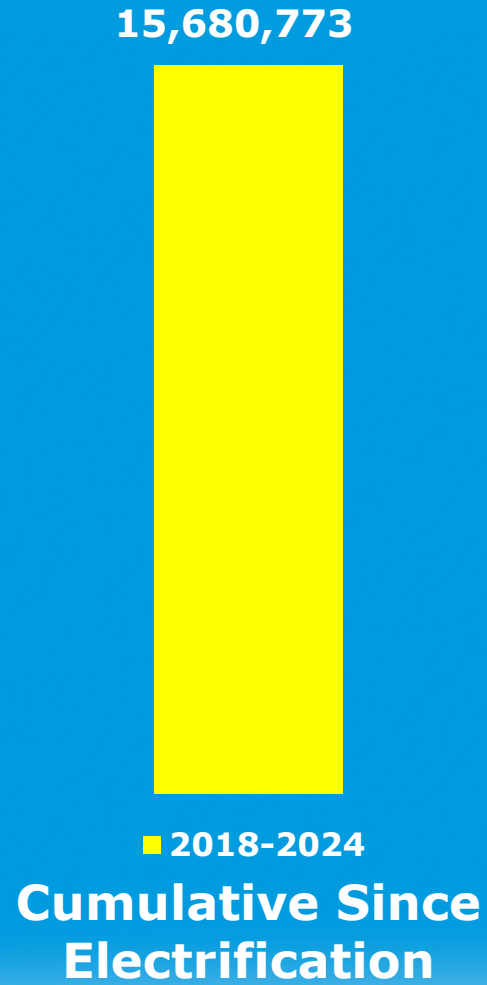
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Presentation to the Board of Directors

August 27, 2024

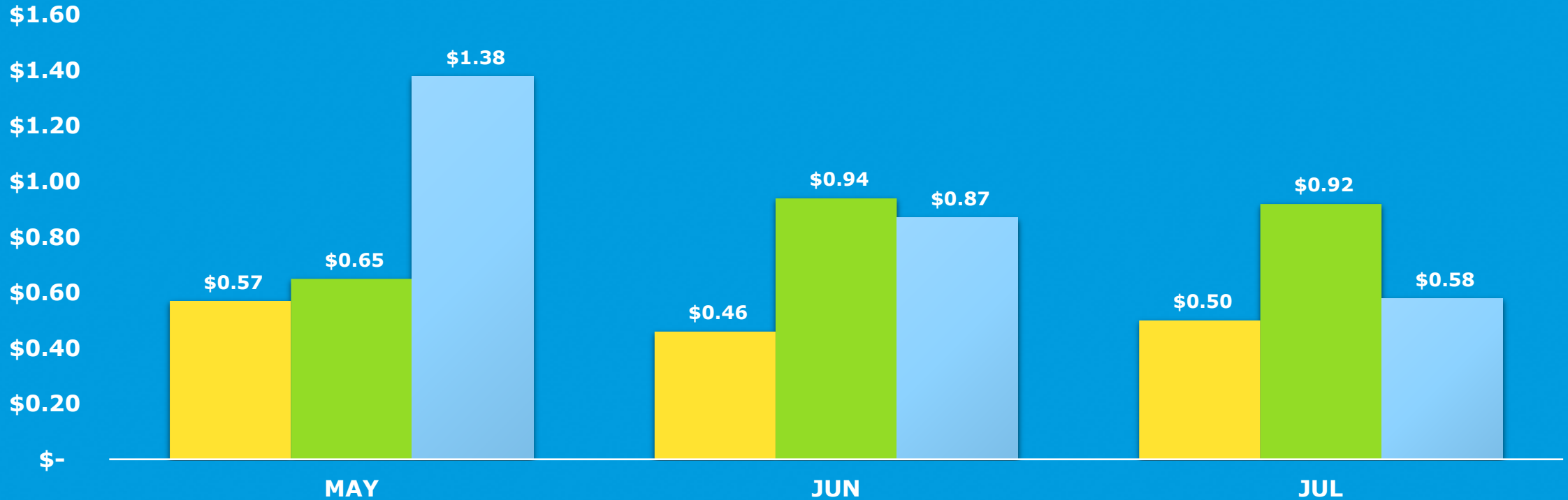


# MILESTONES



# MAINTENANCE COST PER MILE BY FLEET

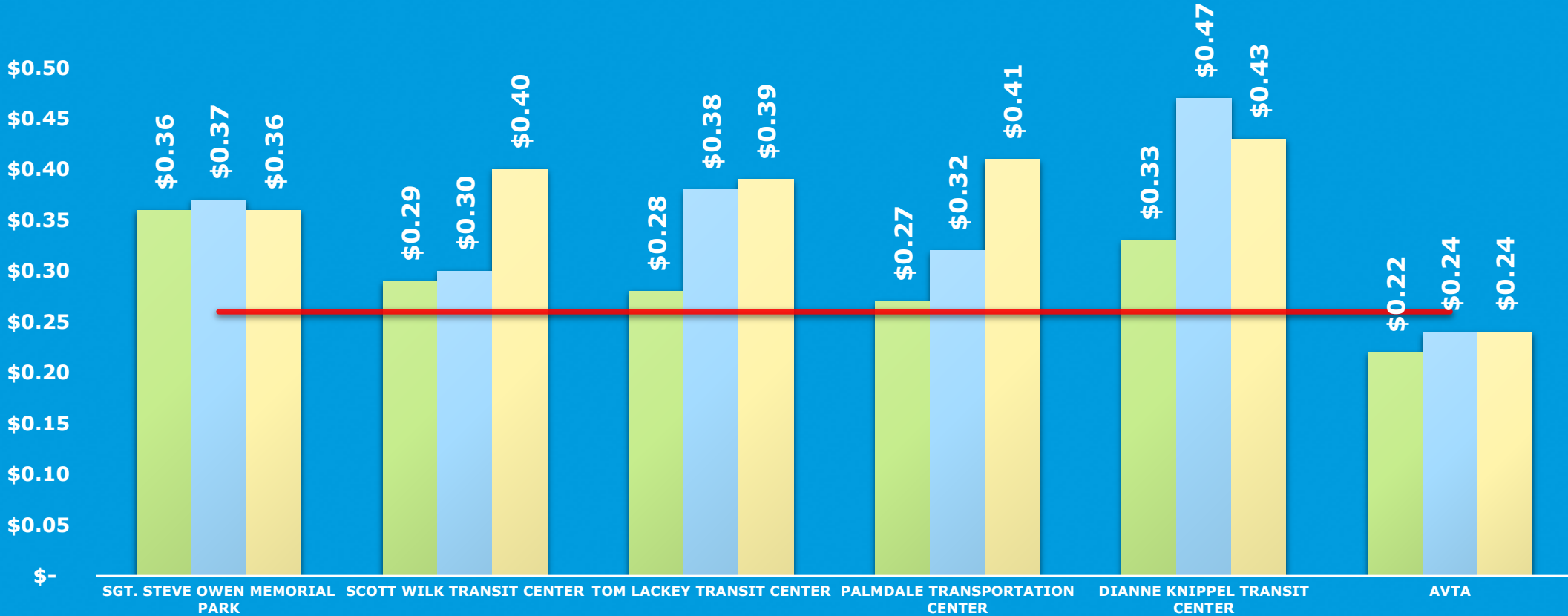
■ 40'BYD ■ 60'BYD ■ 45'MCI-D



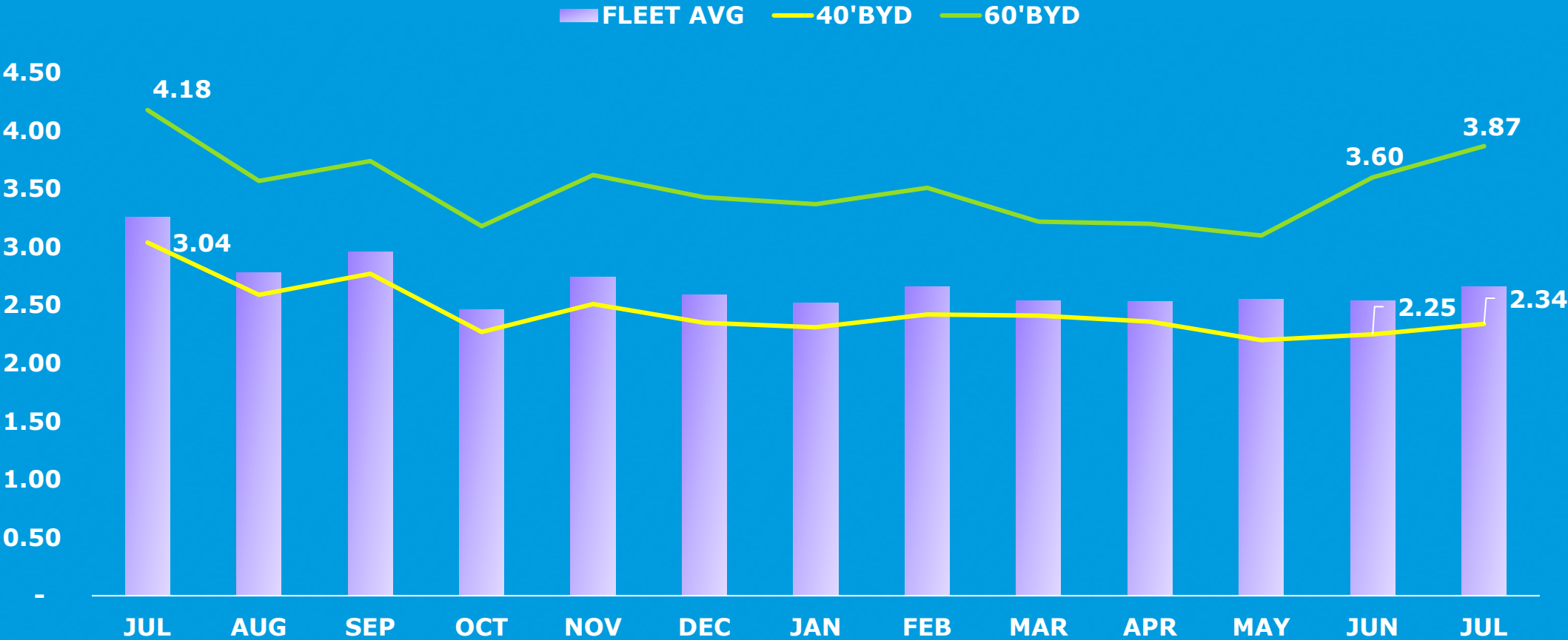
# ENERGY DEPOTS

## COST PER KWH

MAY JUN JUL AVG kWh



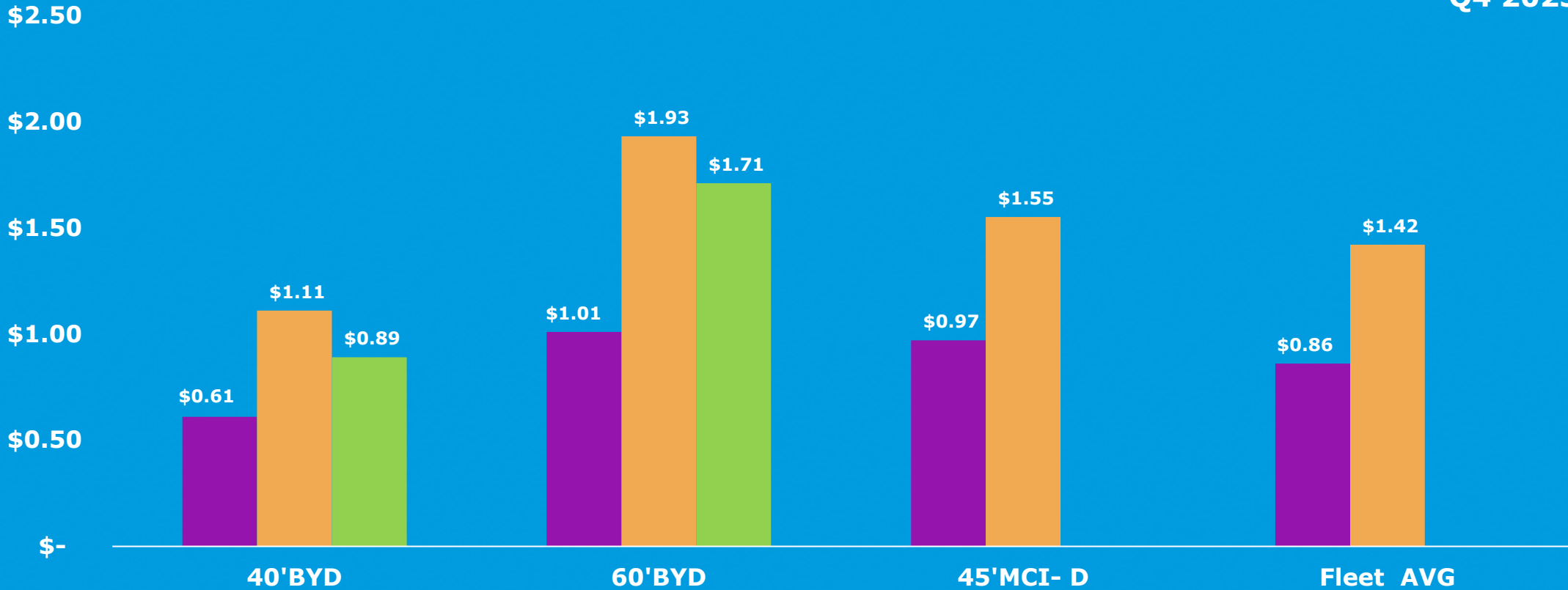
# kWh EFFICIENCY PER MILE



# FLEET COSTS PER MILE JULY

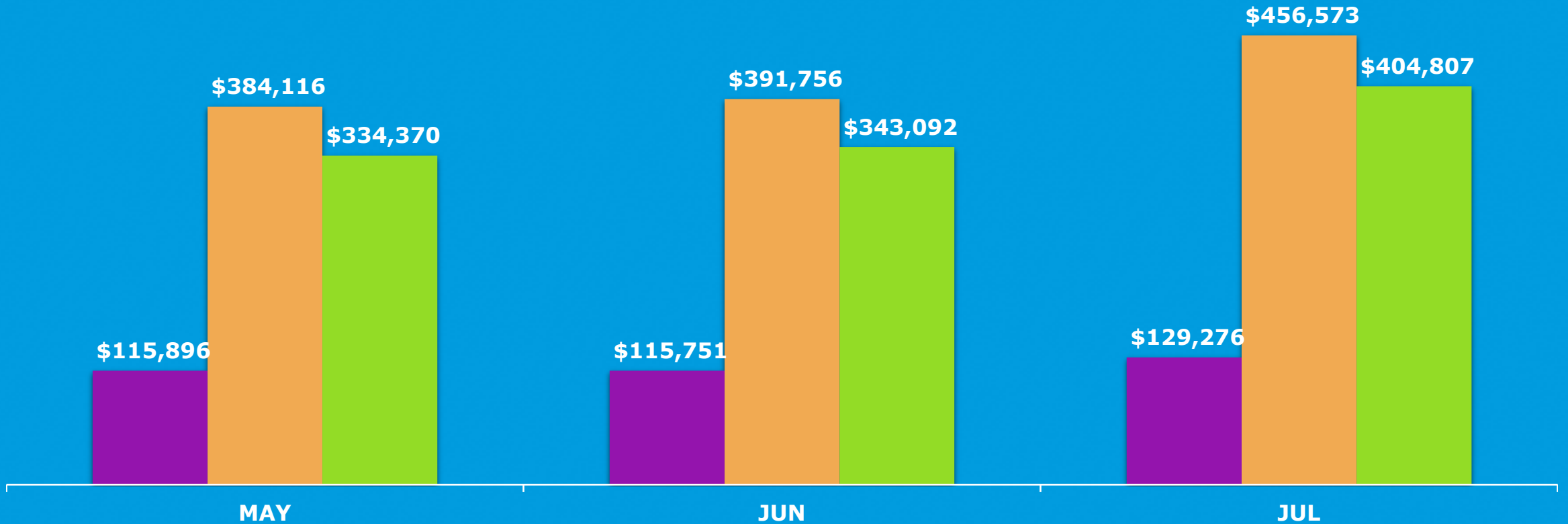
■ ENERGY/FUEL   ■ MAINTENANCE COMBINED   ■ CREDITS APPLIED

LCFS EARNINGS  
Q4 2023: \$.22



# FLEET OPERATING COSTS ENERGY/FUEL AND MAINTENANCE

■ DIESEL ■ COMBINED COSTS ■ CREDITS APPLIED



**Thank you!**

**Questions?**







SRP 9

# FY 2025 Monthly Operations Key Performance Indicators

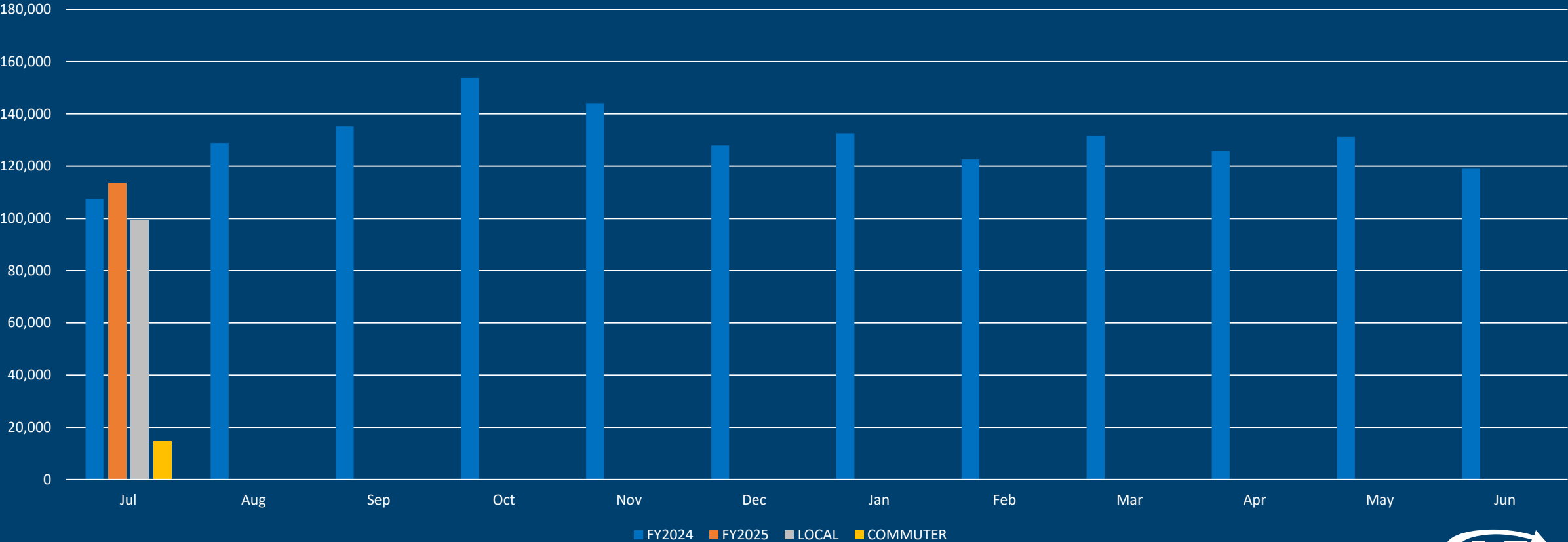
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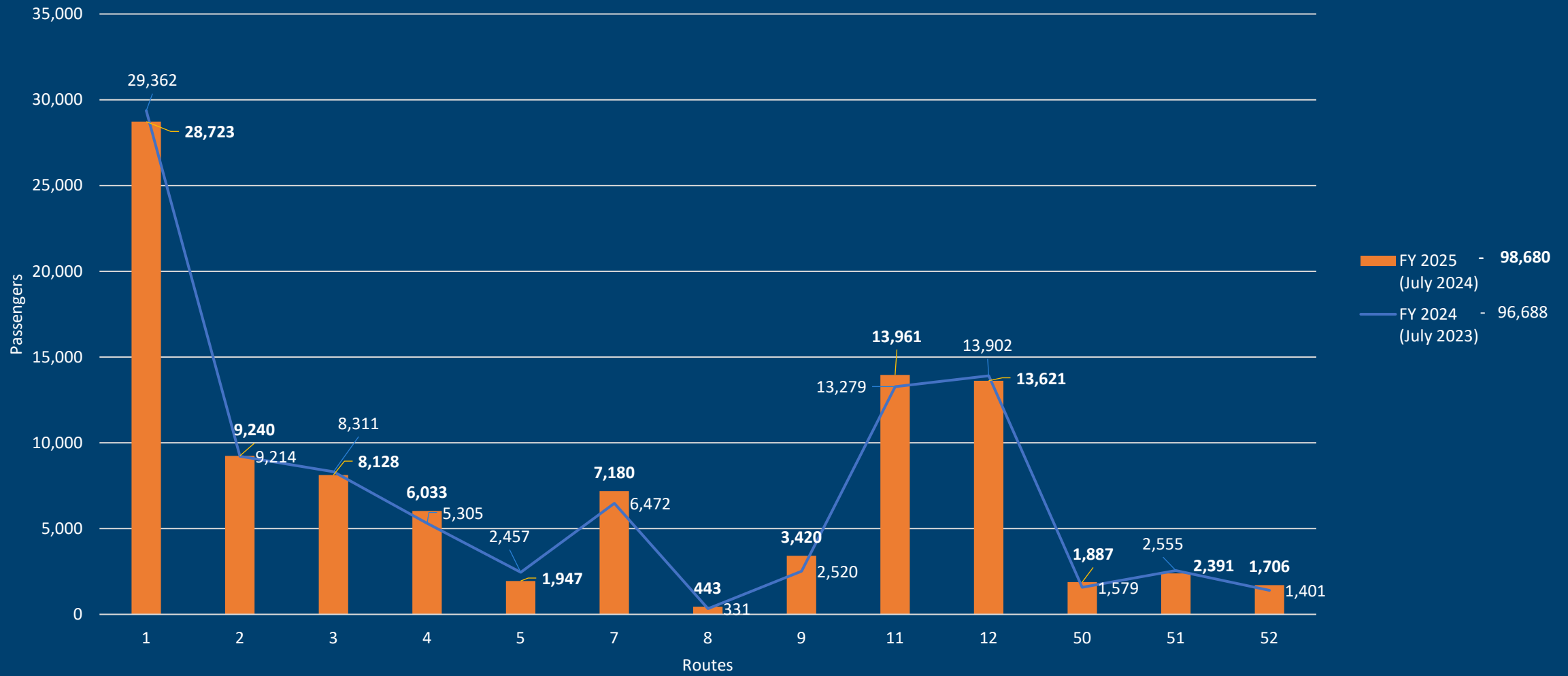
Thomas Conlon

# MONTHLY BOARDING ACTIVITY

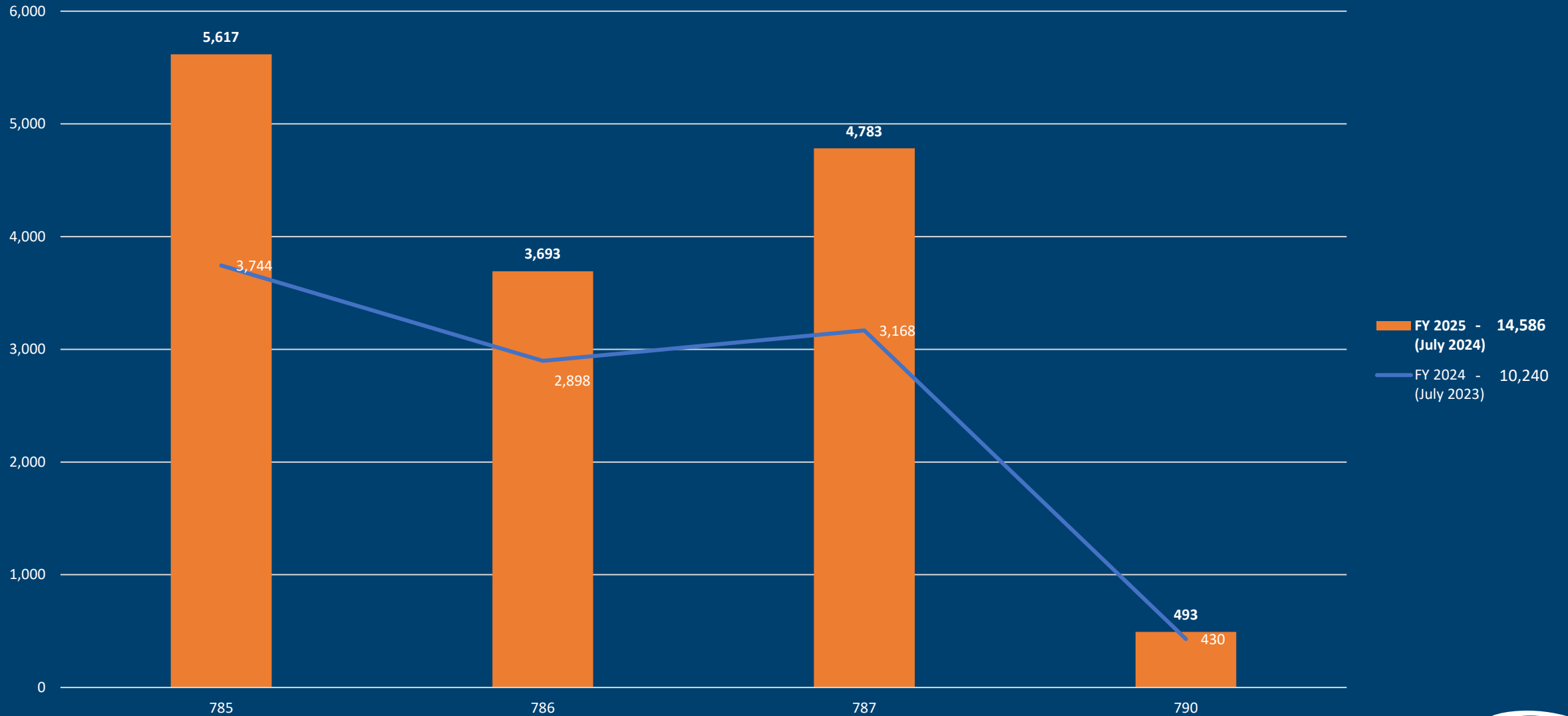
	July 2024 FY 2025	June 2024 FY 2024
System	113,647	118,970
Local	99,061	106,178
Commuter	14,586	12,792



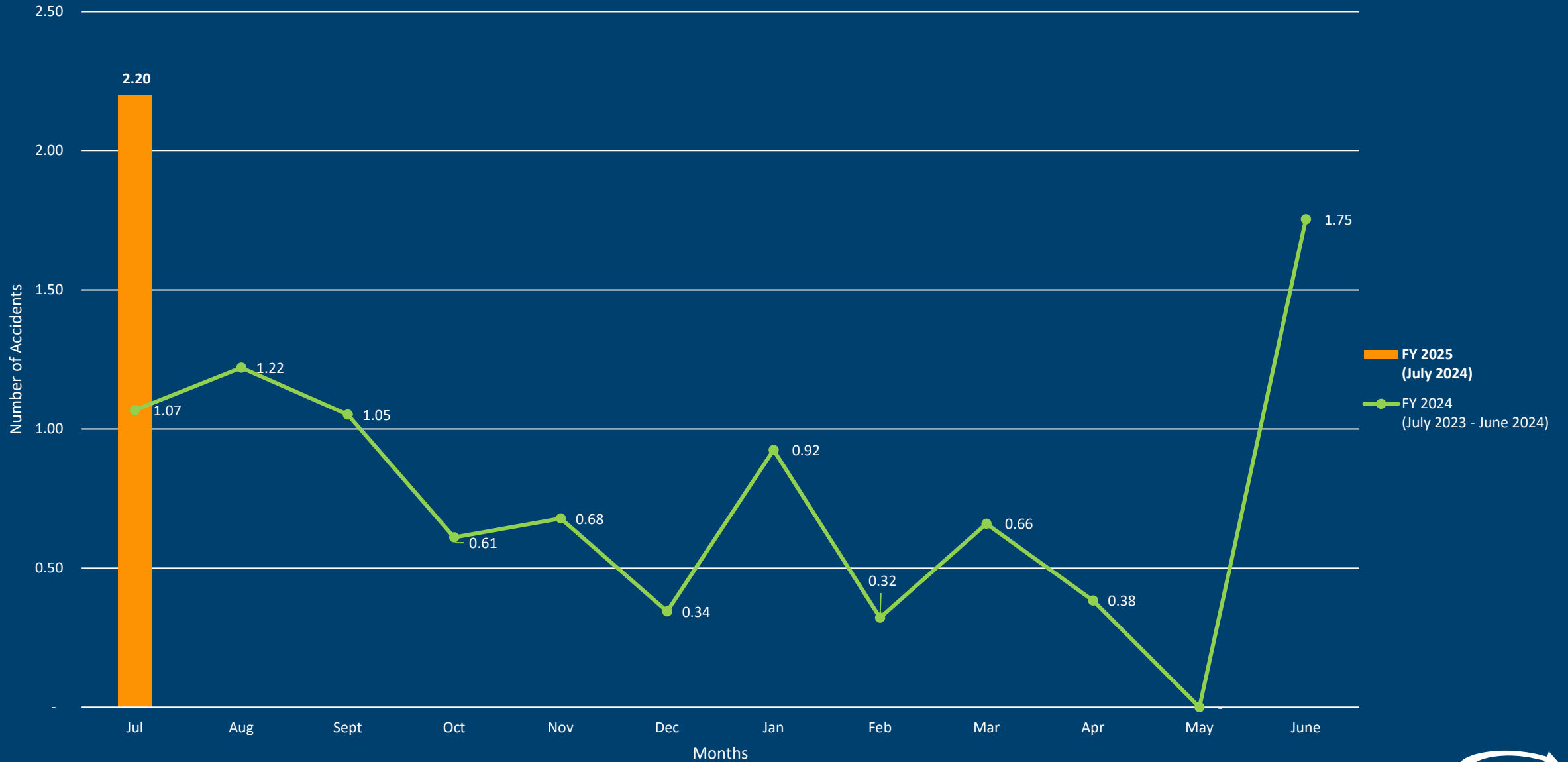
# ANNUAL RIDERSHIP – LOCAL ROUTES



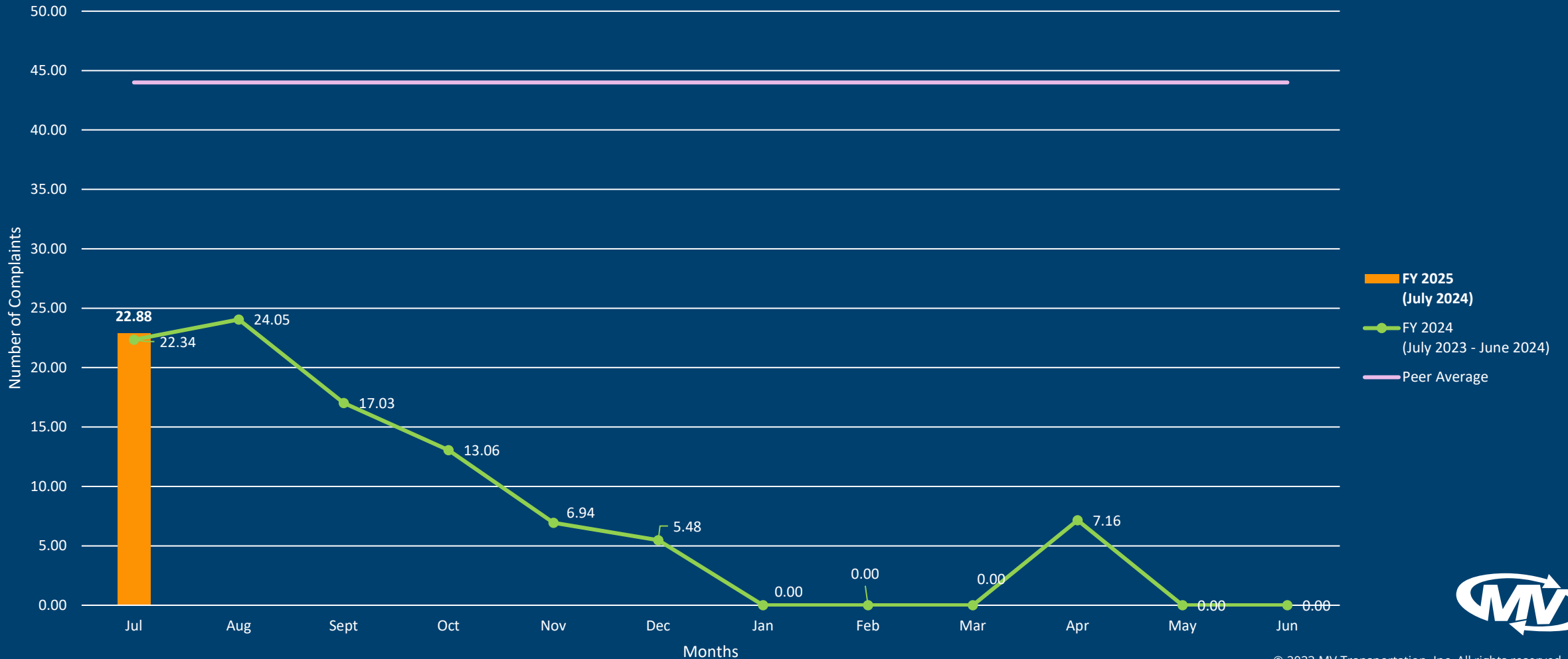
# ANNUAL RIDERSHIP - COMMUTER ROUTES



# PREVENTABLE ACCIDENTS /100,000 MILES JULY – SYSTEM-WIDE AVERAGE: 2.20



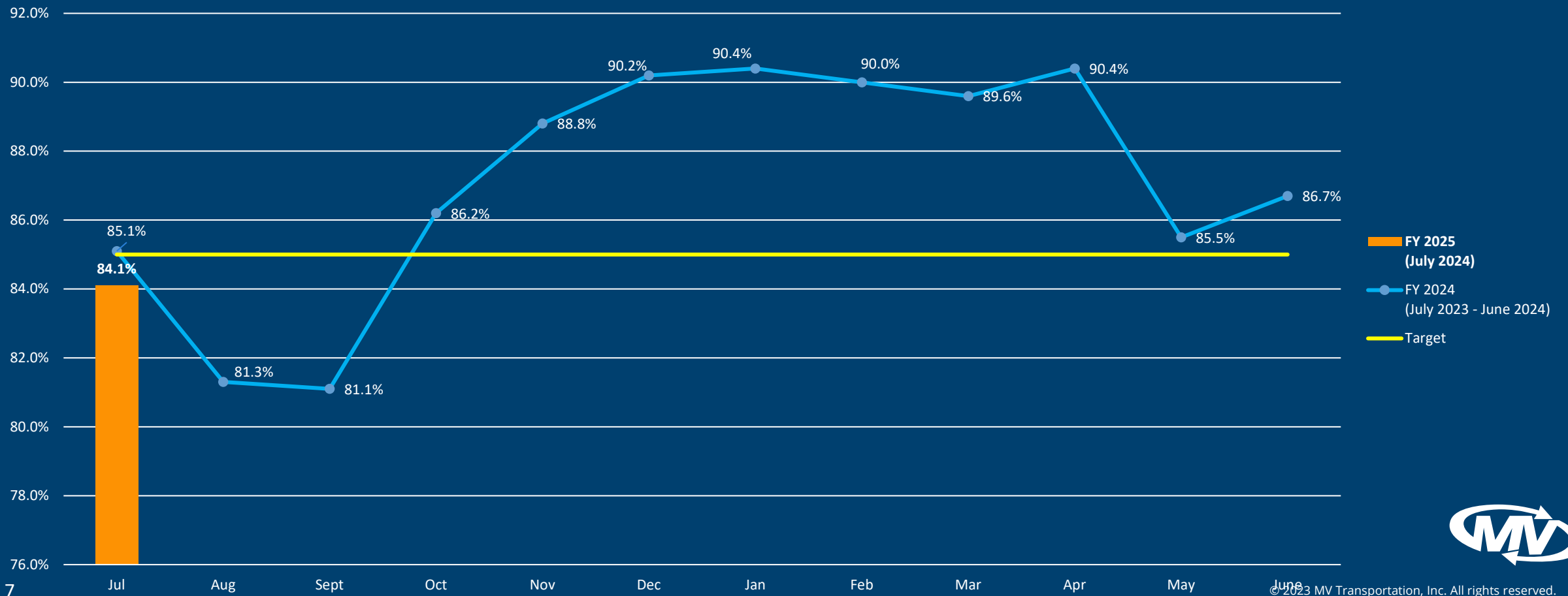
# COMPLAINTS / 100,000 BOARDINGS JULY –SYSTEM WIDE AVERAGE:22.88 PEER AVERAGE: 44.00



# ON-TIME PERFORMANCE

## JULY – LOCAL 84.1%

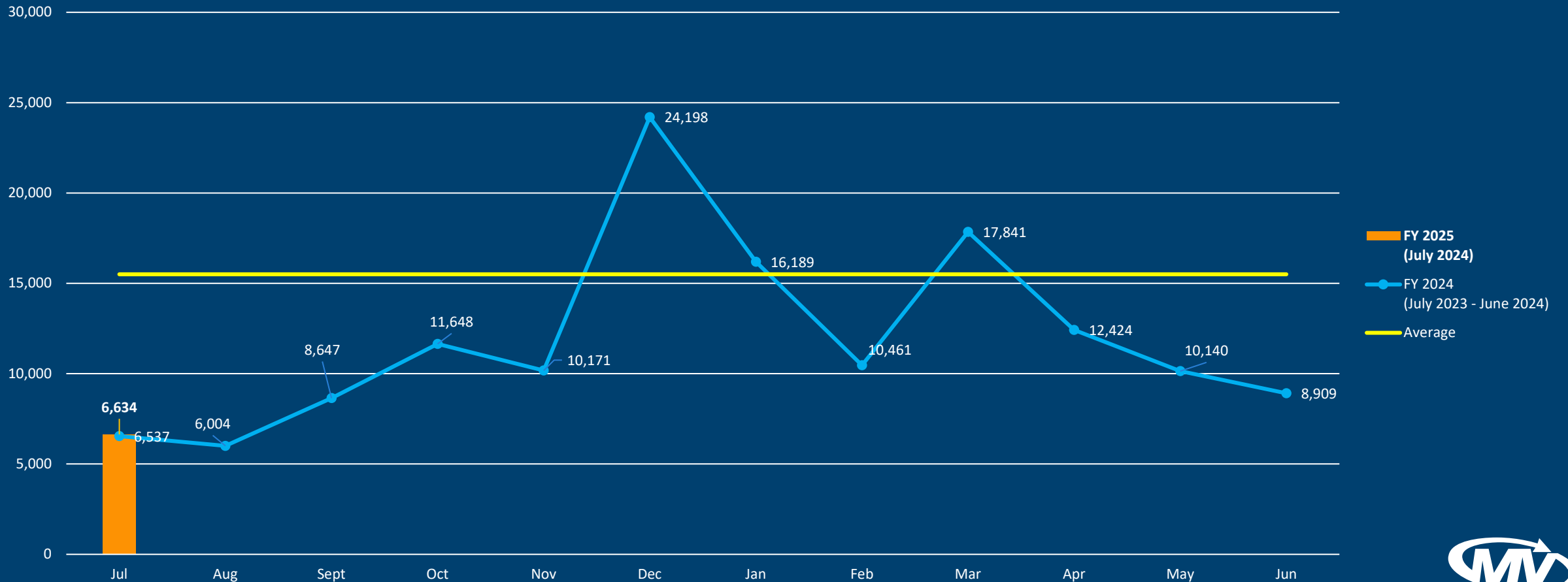
### TARGET: 85%



# AVERAGE MILES BETWEEN ROADCALLS

## JULY – SYSTEM WIDE AVERAGE: 6,634

### TARGET: 15,500





# KEY PERFORMANCE INDICATORS

	June 2024 FY 2025	June 2024 FY 2024	July 2023 FY 2024
Boarding Activity	113,647	118,970	107,423
Complaints / 100,000 Boardings	22.88	15.13	22.34
Preventable Accidents / 100,000 Miles	2.20	1.75	1.07
On Time Performance	84.1%	86.7%	85.1%
Average Miles Between Roadcalls	6,634	8,909	6,537





**WE ARE MVMNT**

**THANK  
YOU**

Questions?



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**Regular Meeting of the Board of Directors**

**Tuesday, July 23, 2024**

**10:00 a.m.**

Antelope Valley Transit Authority Community Room

42210 6<sup>th</sup> Street West, Lancaster, California

www.avta.com

**UNOFFICIAL MINUTES**

**CALL TO ORDER**

Chairman Crist called the meeting to order at 10:00 a.m.

**PLEDGE OF ALLEGIANCE**

Director Flanagan led the Pledge of Allegiance.

**ROLL CALL:**

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Raj Malhi, Director Michelle Flanagan, Alternate Director Kathryn Mac Laren

**APPROVAL OF AGENDA**

On a motion by Director Loa and seconded by Vice Chair Knippel, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:**

Charlotte Baxter expressed concerns regarding the Dial-A-Ride (DAR) 30-minute pick-up window and the electric vans' seat belts, air conditioning, and ramps.

**SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):**

**SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY**

Assemblymember Tom Lackey reported on proposed Assembly Bill (AB) 2879—High-Speed Rail Authority: contracting, which would require the California High-Speed Rail Authority to approve any contract change order over \$100,000,000.

He spoke about safety on public transportation, Senate Bill (SB) 960 Transportation: planning: complete streets facilities: transit priority facilities, SB 936 Office of Planning and Research: study: road safety projects, and his opposition to SB 768 California Environmental Quality Act: Transportation Agency: vehicle miles traveled: study. He also provided an update regarding his efforts to assist with traffic congestion, lane closures, and detours during the Antelope Valley Freeway SR-14 construction project.

**SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE**

Thomas Moreno, District Representative for State Senator Scott Wilk, provided updates on the state's Fiscal Year (FY) 2025 budget, which includes a gas tax increase that went into effect July 1, bailouts for failing transit systems, and zero-emission vehicle and infrastructure subsidies.

**SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR JUNE 2024**

Field Services Supervisor Karen Conrad presented Field Services Technician II Robert Smith with the Employee of the Month award for June 2024.

**SRP 4 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR JUNE 2024**

AV Transportation Services President Art Minasyan presented Carnell Michaels with the Employee of the Month award for June 2024.

**SRP 5 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR JUNE 2024**

Mr. Minasyan presented the report.

**SRP 6 LEGISLATIVE REPORT AND FINANCE UPDATE FOR JULY 2024**

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding various assembly and senate bills, the state budget for FY 2025,

appropriations for Federal Fiscal Year (FFY) 2025, the Highway Trust Fund, the Transportation and Infrastructure hearing, and draft 2025 Federal Transportation Improvement Program and draft Amendment 1 to the Connect SoCal 2024 Regional Transportation Plan/Sustainable Communities Strategy.

**SRP 7 MAINTENANCE KPI REPORT FOR JUNE 2024**

Maintenance Compliance Analyst Joseph Sanchez presented the report. The Board discussed the energy costs at the Dianne Knippel Transit Center. Chairman Crist directed Executive Director Martin Tompkins to contract with the cities of Lancaster and Palmdale for set energy rates.

**SRP 8 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR JUNE 2024**

MV Transportation Assistant General Manager Genie Maxie presented Larry Olive with the Operator of the Month award and Ricardo Casillas with the Employee of the Month award.

**SRP 9 OPERATIONS KPI REPORT FOR JUNE 2024**

Ms. Maxie presented the report and introduced MV Transportation's new General Manager, Tom Conlon, who provided his background.

**PUBLIC HEARING (PH):**

**PH 1 PUBLIC HEARING AND ADOPTION OF THE DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM AND GOAL-SETTING METHODOLOGY FOR FEDERAL FISCAL YEARS (FFY'S) 2025 THROUGH 2027 (OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2027)**

Chairman Crist opened the Public Hearing. Procurement and Contracts Officer Cecil Foust presented the staff report. There was no public input regarding this item. Chairman Crist closed the Public Hearing.

On a motion by Director Loa and seconded by Director Flanagan, the Board of Directors 1) Considered any public comments received; 2) Closed the public comment period; 3) Approved the new DBE Program, Overall Goal-Setting Methodology, and DBE Participation Goal of 8%; and 4) Adopted Resolution No. 2024-006, a Resolution of the Board of Directors of the Antelope Valley Transit Authority approving the revised Federal Transit Administration required DBE Program and Overall Goal-Setting Methodology for FFY's 2025 through 2027. The Board briefly discussed the DBE participation goal.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

**CONSENT CALENDAR (CC):**

**CC 1 BOARD OF DIRECTORS MEETING MINUTES OF JUNE 25, 2024**

Approve the Board of Directors Regular Meeting Minutes of June 25, 2024.

**CC 2 FINANCIAL REPORT FOR JUNE 2024**

Receive and file the Financial Report for June 2024.

**CC 3 FY 2023/2024 (FY 2024) FOURTH QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT REPORT (APRIL 1 – JUNE 30, 2024)**

Receive and file the FY 2024 Fourth Quarter Los Angeles County Sheriff's Department Report for the period covering April 1 through June 30, 2024.

**CC 4 TRAVEL POLICY AND GUIDELINES FOR EXPENSE REIMBURSEMENT**

Approve the revised Draft Travel Policy and Guidelines for Expense Reimbursement.

On a motion by Vice Chair Knippel and seconded by Director Loa, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Abstain: None

Absent: None

**NEW BUSINESS (NB):**

**NB 1      METHODOLOGY      FOR      CALCULATING      JURISDICTIONAL  
CONTRIBUTIONS**

Ms. Vaccaro-Fry presented the staff report. The Board discussed the FY 2023 audited jurisdictional contributions and the County of Los Angeles' contributions for prior years.

On a motion by Director Loa and seconded by Chairman Crist, the Board of Directors:

1. Approved the updated Jurisdictional Contributions methodology with a modification to equalize the contributions for the cities of Lancaster and Palmdale to the higher of the amount yielded by the updated Jurisdictional Contributions methodology attributable to the cities of Lancaster or Palmdale and encouraged the County of Los Angeles to participate equally so that all three jurisdictions contribute identical amounts.
2. Approved the proposed annual calculation timeline.
3. Approved increased Operating contributions for inclusion in FY 2025 AVTA Midyear Budget Adjustment.
4. Authorized the Executive Director/CEO to coordinate with legal counsel to incorporate the updated methodology for jurisdictional shares into the Joint Exercise of Powers Agreement (JPA)/Bylaws.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Flanagan, Alternate Director Mac Laren

Abstain: None

Absent: None

**ADJOURNMENT:**

Chairman Crist adjourned the meeting at 11:14 a.m. to the Regular Meeting of the Board of Directors on August 27, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6<sup>th</sup> Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 27<sup>th</sup> day of AUGUST 2024.

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Marvin Crist, Chairman of the Board

ATTEST:

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Karen S. Darr, Clerk of the Board

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact Karen Darr, Clerk of the Board at (661) 729-2206 to arrange to review a recording.





**DATE: August 27, 2024**

**TO: BOARD OF DIRECTORS**

**SUBJECT: FINANCIAL REPORT FOR JULY 2024 AND FISCAL YEAR (FY) 2023/2024 FOURTH QUARTER TREASURER’S REPORT**

**RECOMMENDATION**

Receive and file the Financial Report for July 2024 and FY 2024 Fourth-Quarter Treasurer’s Report, including Capital Reserve and Farebox Recovery information.

**FISCAL IMPACT**

	<b>JULY 2024</b>
PAYROLL	\$370,594.64
CASH DISBURSEMENTS	\$4,012,713.01

**FY 2024 Farebox Recovery Ratio**

	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Directly Generated Revenue	\$1,199,205.69	\$1,251,683.95	\$1,427,735.54	\$810,912.05
Operating Expenses	\$8,062,660.77	\$8,949,397.04	\$9,237,792.32	\$8,423,268.45
Farebox Recovery Ratio	14.87%	14%	15%	9.62%

Notes: Revenue includes Farebox, Advertisements and Gain on Sale, LCFS Credits and Investment Income.

**BACKGROUND**

To comply with the provisions required by Sections 37202, 37208, and 6505.5 of the Government Code, the Chief Financial Officer, in conjunction with the Senior Finance Manager, provide a monthly payroll total and cash disbursements. The Executive Director/CEO appointed as the Authority's Treasurer certifies the availability of funds.

**I, Martin Tompkins, Executive Director/CEO of AVTA, declare that the above information is accurate.**

Prepared by:

Submitted by:

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Vianney Mclaughlin  
Sr. Finance Manager

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Martin Tompkins  
Executive Director/CEO

Attachment: A – Fourth Quarter Treasurer's Report

**ANTELOPE VALLEY TRANSIT AUTHORITY**  
**Treasurer's Report**  
**For the quarter ended June 30, 2024**

Investment Type	Description	Beginning Balance 03/31/2024	Deposits & Transfers	Disbursements & Transfers	Interest	Ending Balance 06/30/2024
<b>Cash and Investments Under the Direction of the Treasurer</b>						
	Local Agency Investment Fund (LAIF) - Cap & Op Reserve	\$ 6,202,028.22				\$ 6,202,028.22
	Mission Bank- Reserve Investments	\$ 20,166,731.92	\$ 4,000,000.00	\$ (5,800,000.00)	\$ 235,421.77	\$ 18,602,153.69
	Mission Bank- Benefit Investments	\$ 2,080,786.47			\$ 25,836.20	\$ 2,106,622.67
	Mission Bank-Capital Reserve	\$ 244,453.67			\$ 151.98	\$ 244,605.65
	<b>Total Capital &amp; Op. Reserves and Restricted Funds</b>	<b>\$ 28,694,000.28</b>	<b>\$ 4,000,000.00</b>	<b>\$ (5,800,000.00)</b>	<b>\$ 261,257.97</b>	<b>\$ 26,910,804.58</b>
	General Account- Mission Bank	\$ 2,719,365.69	\$ 18,608,227.39	\$ (19,352,726.50)	\$ 14,036.49	\$ 1,988,903.07
	Stuff-a-Bus *	\$ 2,161.39				\$ 2,161.39
	Petty Cash Balance	\$ 750.00				\$ 750.00
	<b>Operating Accounts Total</b>	<b>\$ 2,722,277.08</b>	<b>\$ 18,608,227.39</b>	<b>\$(19,352,726.50)</b>	<b>\$ 14,036.49</b>	<b>\$ 1,991,814.46</b>
	<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$ 31,416,277.36</b>	<b>\$ 22,608,227.39</b>	<b>\$(25,152,726.50)</b>	<b>\$ 275,294.46</b>	<b>\$ 28,902,619.04</b>

I hereby certify that the investment portfolio of AVTA complies with its investment policy and the California Government Code Sections pertaining to the investment of local agency funds, Mission Bank. Pending any future actions by the AVTA Board or any and unforeseen occurrences, AVTA has cash flow adequate to meet its expenditure requirements for the next three months.

Prepared by:

Submitted by:

\_\_\_\_\_  
 Vianney McLaughlin  
 Sr. Finance Manager

\_\_\_\_\_  
 Judy Vaccaro-Fry  
 Chief Finance Officer