



Regular Meeting of the Board of Directors

Tuesday, October 22, 2024

10:00 a.m.

Antelope Valley Transit Authority Community Room

42210 6th Street West, Lancaster, California

www.avta.com

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Alternate Director MacLaren led the Pledge of Allegiance.

ROLL CALL:

Present

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Raj Malhi, Director Michelle Royal, Alternate Director MacLaren

APPROVAL OF AGENDA:

On a motion by Vice Chair Knippel and seconded by Director Loa, the agenda was approved as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Royal, Alternate Director MacLaren

Nays: None

Abstain: None

Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

Charlotte Baxter expressed concerns about the Dial-A-Ride (DAR) operators arriving late for afternoon pick-ups. She thanked an operator for getting her to her appointments on time.

Fran Sereseres expressed concerns about the amenities at the Lancaster Metrolink station and the Transporter schedule.

Milcah White voiced her concerns about the Transporter schedule and said she had difficulty boarding the DAR vehicles. She recommended that board meetings be held via Zoom.

Thomas Aguinaga distributed his written comments to the Board. General Council Allison Burns confirmed with Mr. Auginaga that he did not want the letter read aloud.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FROM SENATOR SCOTT WILK'S OFFICE

The representative was unable to attend.

SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE

The representative was unable to attend.

SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR SEPTEMBER 2024

Customer Service Satisfaction Manager Carlos Lopez presented Iris Carrillo, Customer Service Representative II, with the Employee of the Month award.

SRP 4 PRESENTATION TO MV TRANSPORTATION OPERATOR OF THE MONTH FOR SEPTEMBER 2024

MV Transportation General Manager Thomas Conlon presented the Operator of the Month award to Jeffery Jupiter.

SRP 5 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR SEPTEMBER 2024

AV Transportation Services President Art Minasyan presented the Employee of the Month award to Renica Turner.

SRP 6 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR SEPTEMBER 2024

Mr. Minasyan presented the report.

SRP 7 LEGISLATIVE REPORT UPDATE FOR OCTOBER 2024

Chief Financial Officer Judy Vaccaro-Fry presented an update regarding Assembly Bill 1X – Energy: Transportation Fuels: Inventories: Turnaround and Maintenance, PEPR 13(c) case, High-Speed Rail project, Continuing Resolution Federal Government is funded through December 20, 2024, and FFY 2025 Appropriations.

SRP 8 MAINTENANCE KPI REPORT FOR SEPTEMBER 2024

Maintenance Compliance Analyst Joseph Sanchez presented the report.

SRP 9 OPERATIONS KPI REPORT FOR SEPTEMBER 2024

MV Transportation Assistant General Manager Genie Maxie presented the report. The Board discussed discourteous operators and passenger pass-ups.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 24, 2024

Approve the Board of Directors Regular Meeting Minutes of September 24, 2024.

CC 2 FINANCIAL REPORT FOR SEPTEMBER 2024

Receive and file the Financial Report for September 2024.

CC 3 FY 2025 FIRST QUARTER LOS ANGELES COUNTY SHERIFF'S DEPARTMENT (LASD) REPORT (JULY 1 – SEPTEMBER 30, 2024)

Receive and file the FY 2025 First Quarter LASD Report.

On a motion by Vice Chair Knippel and seconded by Alternate Director MacLaren, the Board of Directors approved the Consent Calendar.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Royal, Alternate Director MacLaren

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FEDERAL TRANSIT ADMINISTRATION (FTA) FISCAL YEAR 2024 TRIENNIAL REVIEW – DRAFT REPORT

Ms. Vaccaro-Fry presented the staff report, emphasizing that this was the second consecutive Triennial Review with zero findings.

On a motion by Vice Chair Knippel and seconded by Director Royal, the Board of Directors received and filed the Federal Transit Administration (FTA) Fiscal Year 2024 Triennial Review – Draft Report.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Malhi, Royal, Alternate Director MacLaren

Abstain: None

Absent: None

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

RECESS TO CLOSED SESSION

The Board of Directors recessed to Closed Session at 10:43 a.m.

RECONVENE TO PUBLIC SESSION

The Board of Directors reconvened at 10:53 a.m.

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION:

General Counsel Allison Burns stated that the Board discussed CS 2 and directed staff and legal counsel. There was no reportable action.

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

There were no reports or announcements.

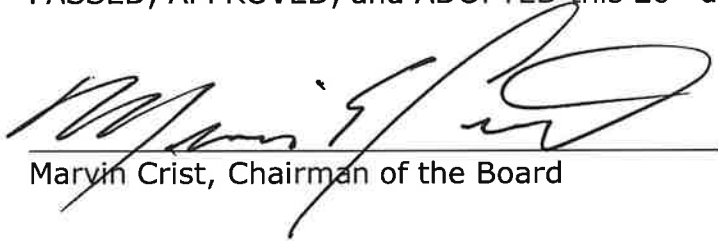
MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

No miscellaneous business items were presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 10:54 a.m. to the Regular Meeting of the Board of Directors on November 26, 2024, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 26th day of NOVEMBER 2024.



Marvin Crist, Chairman of the Board

ATTEST:



DeeAnna Cason, Executive Assistant

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