



Regular Meeting of the Board of Directors

Tuesday, June 24, 2025

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

AGENDA

For record-keeping purposes, and if staff may need to contact you, we request that a speaker card located at the Community Room entrance be completed and deposited with the AVTA Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name. A three-minute time limit will be imposed on all speakers besides staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact the Clerk of the Board at (661) 729-2206 at least 72 hours prior to the scheduled Board of Directors meeting. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.

Translation services for Limited English Proficiency (LEP) persons are also available by contacting the Clerk of the Board at least 72 hours prior to the meeting.

Please turn off, or set to vibrate, cell phones, pagers, and other electronic devices for the duration of this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL:

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Royal

APPROVAL OF AGENDA

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

If you would like to address the Board on any agendized or non-agendized items, you may present your comments at this time. For record-keeping purposes and so that staff may contact you if needed, we request that a speaker card, located in the

Community Room lobby, be completed and provided to the Clerk of the Board. This will then become public information. Please note that you do not have to complete this form or state your name to speak.

State law generally prohibits the Board of Directors from taking action on or discussing non-agenda items; therefore, your matter will be referred to the authority's Executive Director/CEO for follow-up. A three-minute time limit will be imposed on all speakers other than staff members.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP): During this portion of the meeting, staff will present information not normally covered under regular meeting items. This information may include, but is not limited to, budget presentations, staff conference presentations, or information from outside sources that relates to the transit industry. **Staff will seek direction as is necessary from the Board with regard to the following item(s).**

SRP 1 LEGISLATIVE REPORT FROM SENATOR SUZETTE VALLADARES' OFFICE – JACK DANIELSON

SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE – ANNA ZARLEY

SRP 3 PRESENTATION TO GERALDINA ROMO, PLANNING MANAGER, FOR 10 YEARS OF SERVICE – TISHA LANE

SRP 4 PRESENTATION TO AMY AMALBERT, CUSTOMER SERVICE SUPERVISOR, FOR 10 YEARS OF SERVICE – CARLOS LOPEZ

SRP 5 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR MAY 2025 – GERALDINA ROMO

SRP 6 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR MAY 2025 - GENIE MAXIE

SRP 7 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR MAY 2025 – ART MINASYAN

SRP 8 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR MAY 2025 – ART MINASYAN

SRP 9 LEGISLATIVE REPORT FOR JUNE 2025 – JUDY VACCARO-FRY

SRP 10 MAINTENANCE KPI REPORT FOR MAY 2025 – JOSEPH SANCHEZ

SRP 11 OPERATIONS KPI REPORT FOR MAY 2025 – GENIE MAXIE

CONSENT CALENDAR (CC): Consent items may be received and filed and/or approved by the Board in a single motion. If any member of the Executive Board wishes to discuss a consent item, please request that the item be pulled for further discussion and potential action.

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF MAY 27, 2025 - DEEANNA CASON

Recommendation: Approve the Board of Directors Regular Meeting Minutes of May 27, 2025.

CC 2 FINANCIAL REPORT FOR MAY 2025 – VIANNEY MCLAUGHLIN

Recommendation: Receive and file the Financial Report for May 2025.

CC 3 DESTRUCTION OF AVTA RECORDS – PAULINA HURLEY

Recommendation: In accordance with AVTA's Record Retention Policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) detailed on the Records Destruction list.

NEW BUSINESS (NB):

NB 1 FINANCE AND GRANT STATUS REPORT - JUDY VACCARO-FRY

Recommendation: Receive and file the Finance and Grant Status Report.

CLOSED SESSION (CS):

PRESENTATION BY LEGAL COUNSEL OF ITEM(S) TO BE DISCUSSED IN CLOSED SESSION:

CS 1 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(2)
Significant exposure to litigation (two potential cases)

CS 2 Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(4)
Consideration of whether to initiate litigation (one potential case)

RECESS TO CLOSED SESSION

RECONVENE TO PUBLIC SESSION

REPORT BY LEGAL COUNSEL OF ACTION TAKEN IN CLOSED SESSION

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

During this portion of the meeting, Board Members may address non-agenda items by briefly responding to statements made or questions posed by the public, asking a question for clarification, making a brief announcement, or making a brief report on their own activities. **State law generally prohibits the AVTA Board of Directors from taking action on or discussing items not on the agenda.** Matters will be referred to the Executive Director/CEO for follow-up.

ADJOURNMENT:

Adjourn to the Regular Meeting of the Board of Directors on July 22, 2025, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

The agenda was posted by 6:00 p.m. on June 20, 2025, at the entrance to the Antelope Valley Transit Authority, 42210 6th Street West, Lancaster, CA 93534.

Copies of the staff reports and attachments or other written documentation relating to each proposed item of business on the agenda presented for discussion by the Board of Directors are on file in the Office of the Executive Director/CEO. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the AVTA to the Board of Directors less than 72 hours prior to that meeting are on file in the Office of the Executive Director/CEO. These documents are available for public inspection during regular business hours at the Customer Service window of the AVTA at 42210 6th Street West, Lancaster or by contacting the Clerk of the Board at (661) 729-2206.



SRP 8

FY 2025 MONTHLY OPERATIONS
KEY PERFORMANCE INDICATORS

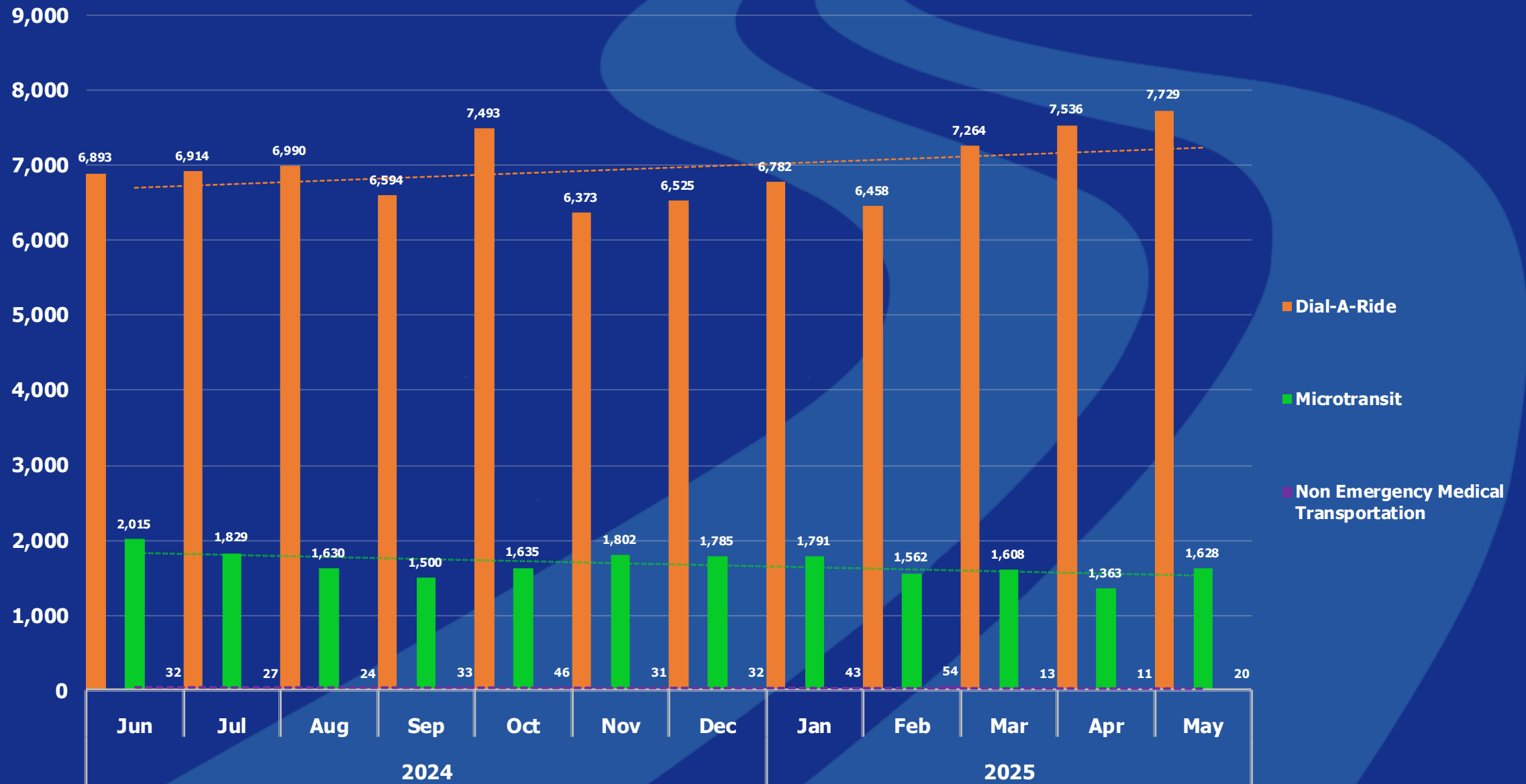
May

PRESENTATION BY ARTZRUN MINASYAN
TO THE AVTA BOARD OF DIRECTORS

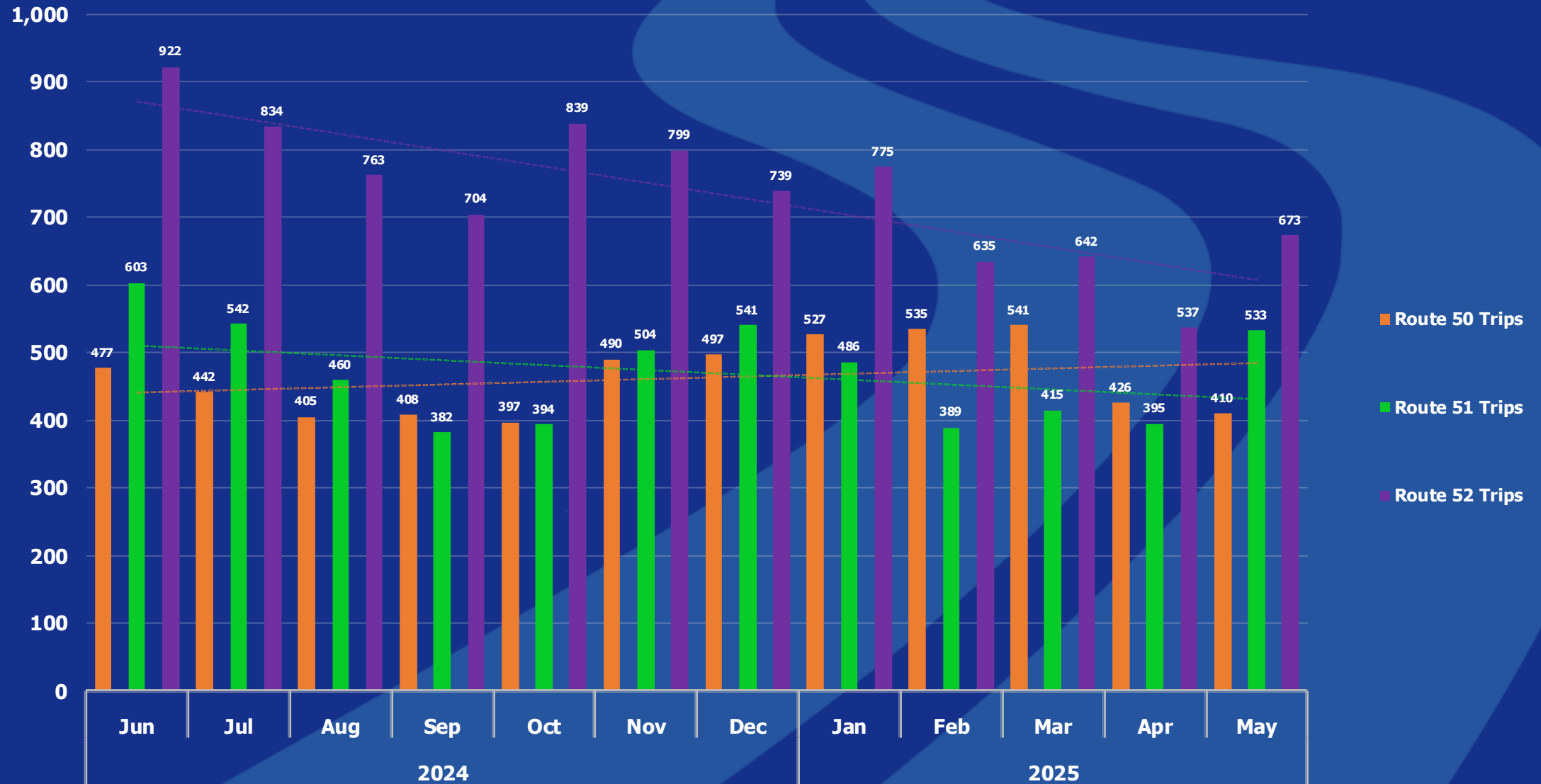


June 24, 2025

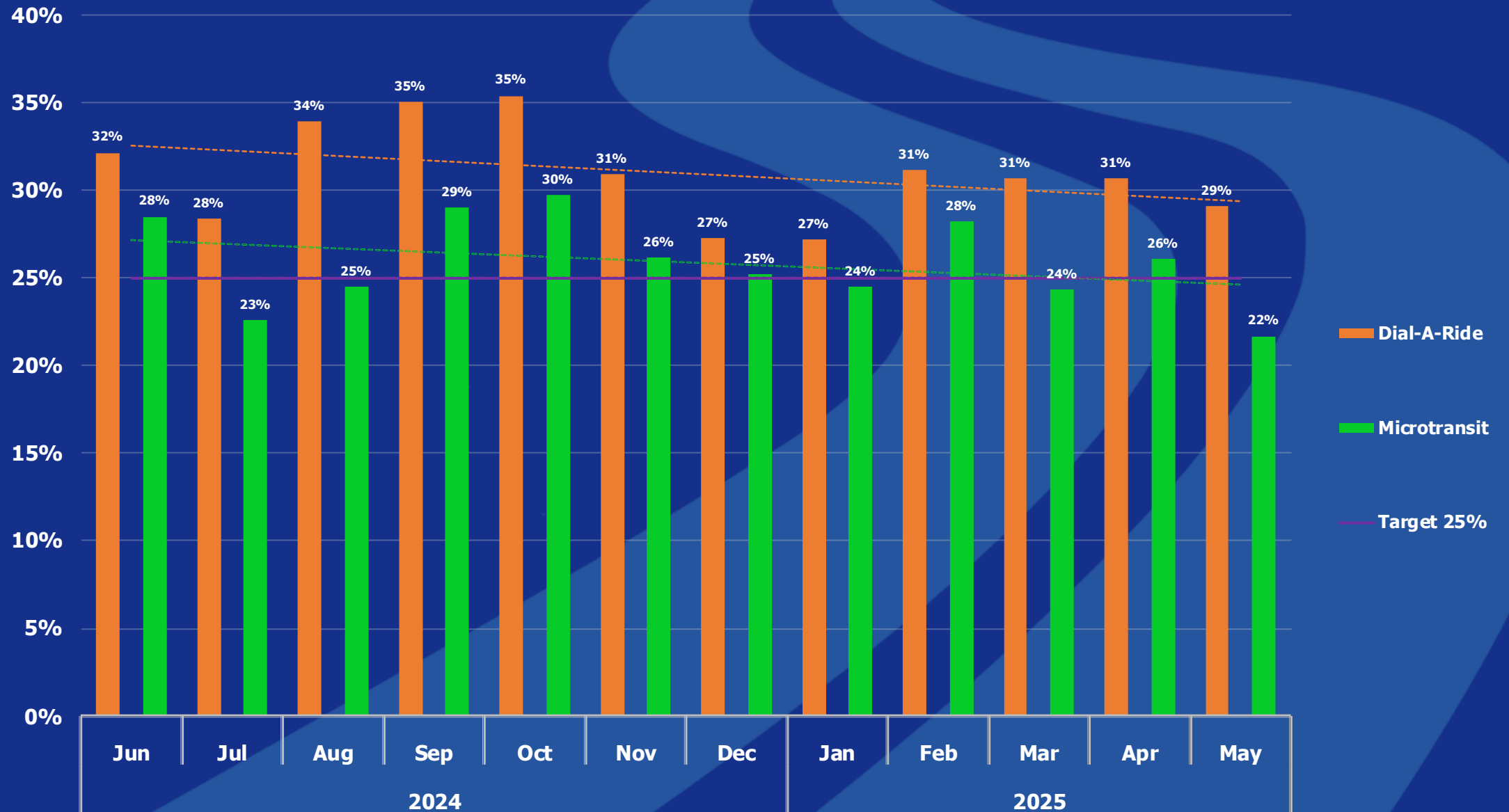
PASSENGER RIDERSHIP DATA



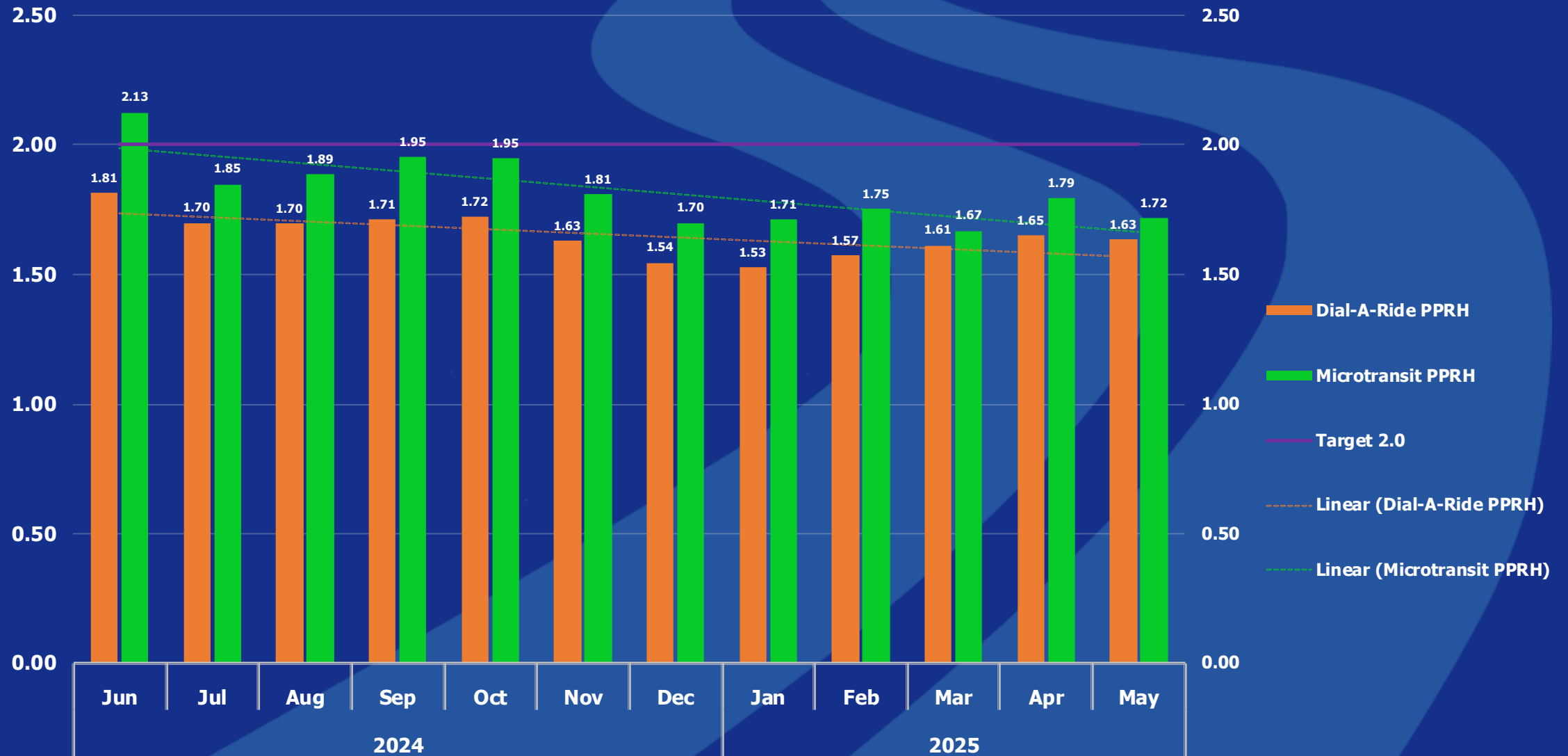
PASSENGER RIDERSHIP MT ROUTES 50, 51, 52



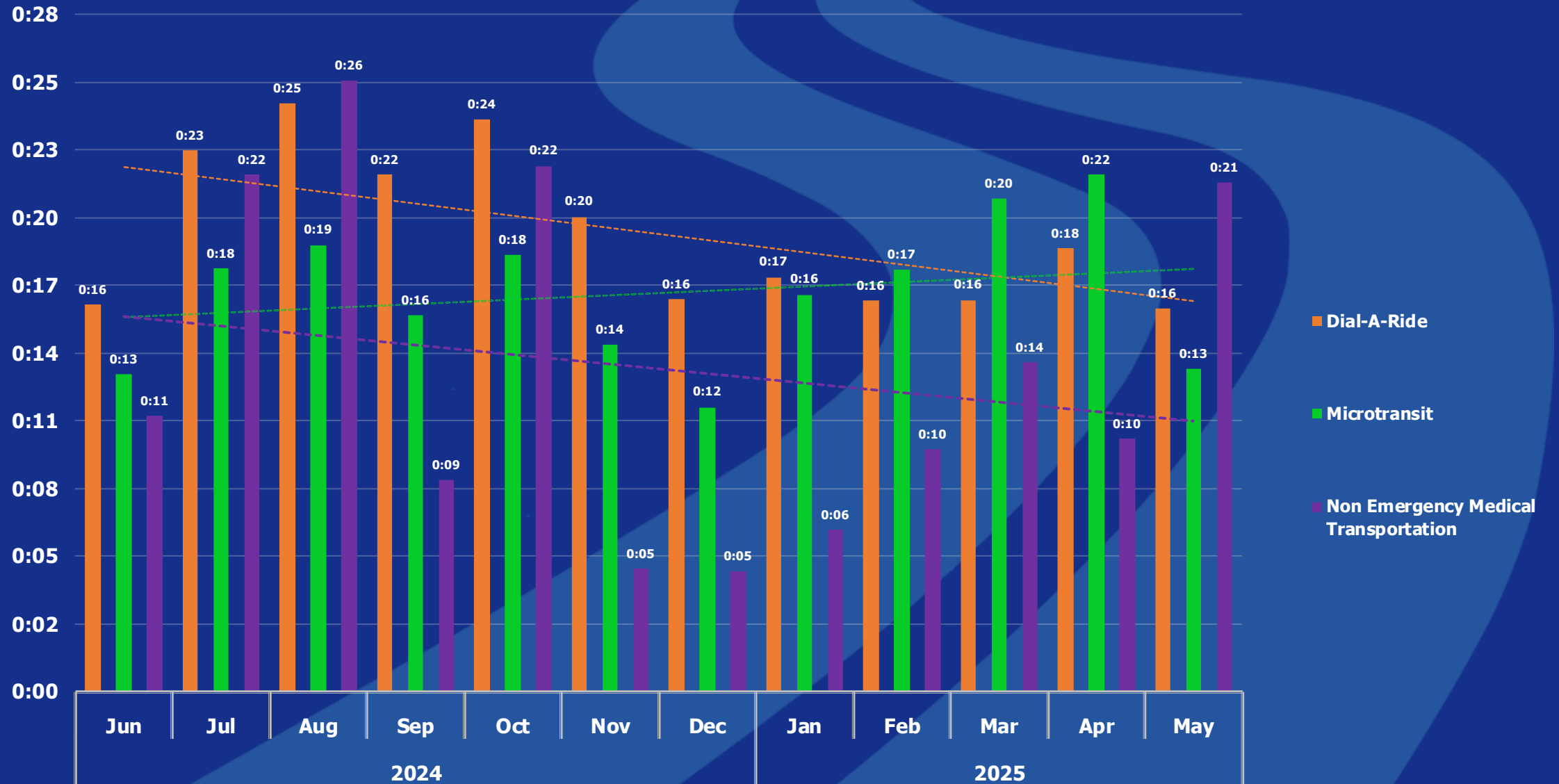
AVERAGE SHARED RIDE PERCENTAGE



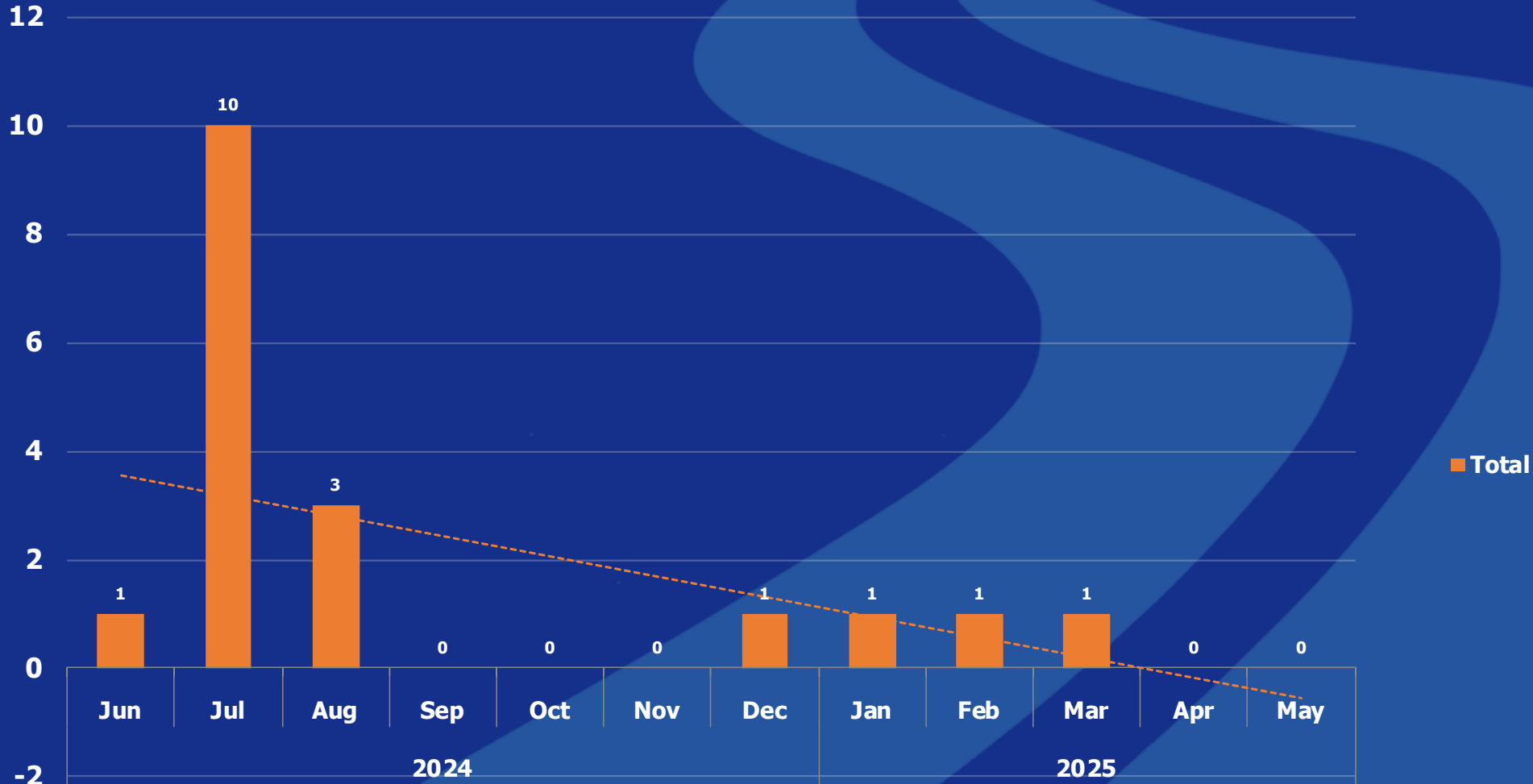
PASSENGERS PER REVENUE HOUR



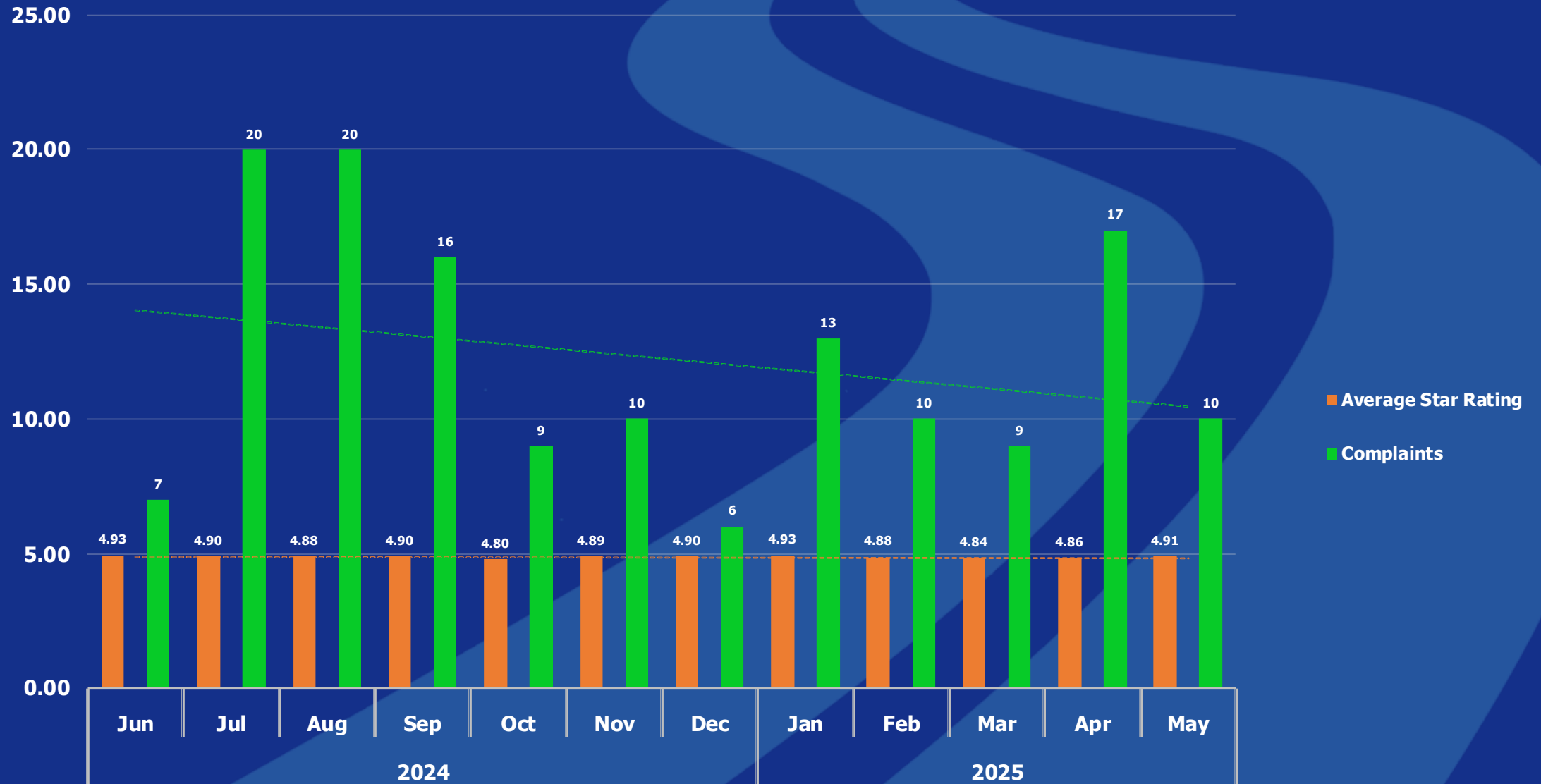
PASSENGER WAIT TIME



ACCIDENTS



PASSENGER FEEDBACK



ACCIDENTS AND COMPLAINTS SUMMARY

Accidents



No accidents for May

Complaints



7 – Late

2 – Extremely Late

1 – Driver Courtesy



Thank you!



June 24, 2025

LEGISLATIVE UPDATE

Presentation to the Board of Directors
June 24, 2025



STATE



STATE BUDGET UPDATE



On June 13, the Legislature passed a budget to balance the state's \$12 billion shortfall, rejecting the Governor's proposed cuts. This "two-party" agreement will now serve as the starting point for negotiations with the Governor, as the three parties work to reach agreement on a final budget by the start of the fiscal year.

- Fully restores Senate Bill 125's formula TIRCP and ZETCP as well as to TIRCP-6, restoring \$1.078 billion in Greenhouse Gas Reduction funding for these programs.
- Provides a \$750 million emergency loan to Bay Area transit agencies "as they work through fiscal challenges until local revenues stabilize."
- Provides \$132.2 million from the Air Pollution Control Fund for the Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project.

The Legislature is continuing negotiations with the Governor and will later introduce a "Budget Bill Jr." to adjust the budget to reflect its final agreement with the Governor.

ASSEMBLY BILL SUMMARY



AB-861 - Community colleges: students public transportation

- Re-referred to Transportation Committee. *No action since 4/28.*

AB-939 - The Safe, Sustainable, Traffic-Reducing Transportation Bond Act of 2026.

- Referred to Transportation Committee. *No action since 3/10.*

PASSED ASSEMBLY – NOW IN SENATE

AB-394 - Crimes: Public Transportation Providers – *coauthored by Assemblyman Lackey*

- Referred to the Senate Judiciary and Public Safety Committees

AB-891 - Transportation: Quick-Build Project Pilot Program

- In Senate – referred to Rules Committee

AB-902 - Transportation Projects: Barriers to Wildlife Movement

- In Senate – referred to Transportation Committee

CHANGED COMPLETELY

AB-1237 - *Ticket Sellers: event and transit tickets*

- *NOW: An act to add to the Business and Professions Code, relating to business.*

SENATE BILL SUMMARY



SB-220 - Los Angeles County Metropolitan Transportation Authority.

- April 28 hearing: Heard for testimony only. *No action since 4/28.*

SB-752 - Sales and use taxes: exemptions: California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project: transit buses.

- Held in Appropriations Committee

PASSED SENATE – NOW IN ASSEMBLY

SB-71 California Environmental Quality Act: exemptions: transit projects.

- 6/9 Referred to Committee on Natural Resources

SB-79 Planning and zoning: housing development: transit-oriented development.

- 6/16 Re-referred to Committee on Housing and Commercial Development

SB-359 - Diesel Fuel Tax Law: exempt bus operation.

- Referred to Committee on Taxation and Revenue

SB-445 - Sustainable Transportation Project Permits and Cooperative Agreements.

- 5/28 Read first time; held at desk.

EV MANDATES REVOKED

On June 12, the President signed three measures that block California's mandates to phase out gas-powered cars and clean up diesel trucks.



Last month, Congress used the Congressional Review Act to revoke three waivers the previous administration granted to California.

The move deals a substantial blow to the state's aggressive transition to electric vehicles and could upend its decades-long authority to clean up its air pollution.

California immediately struck back with a lawsuit and a vow to continue setting standards.

GOVERNOR'S EXECUTIVE ORDER



EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-27-25

Following the Presidents' signing of Congressional resolutions, the Governor signed Executive Order N-27-25 doubling down on the state's efforts to transition away from fossil fuels and further advance California's clean vehicle transition.

The Governor is seeking to kickstart development of next-generation policy to spur innovation, updating state vehicle purchasing requirements, and directing the state to craft new actions to accelerate affordable clean vehicle adoption.

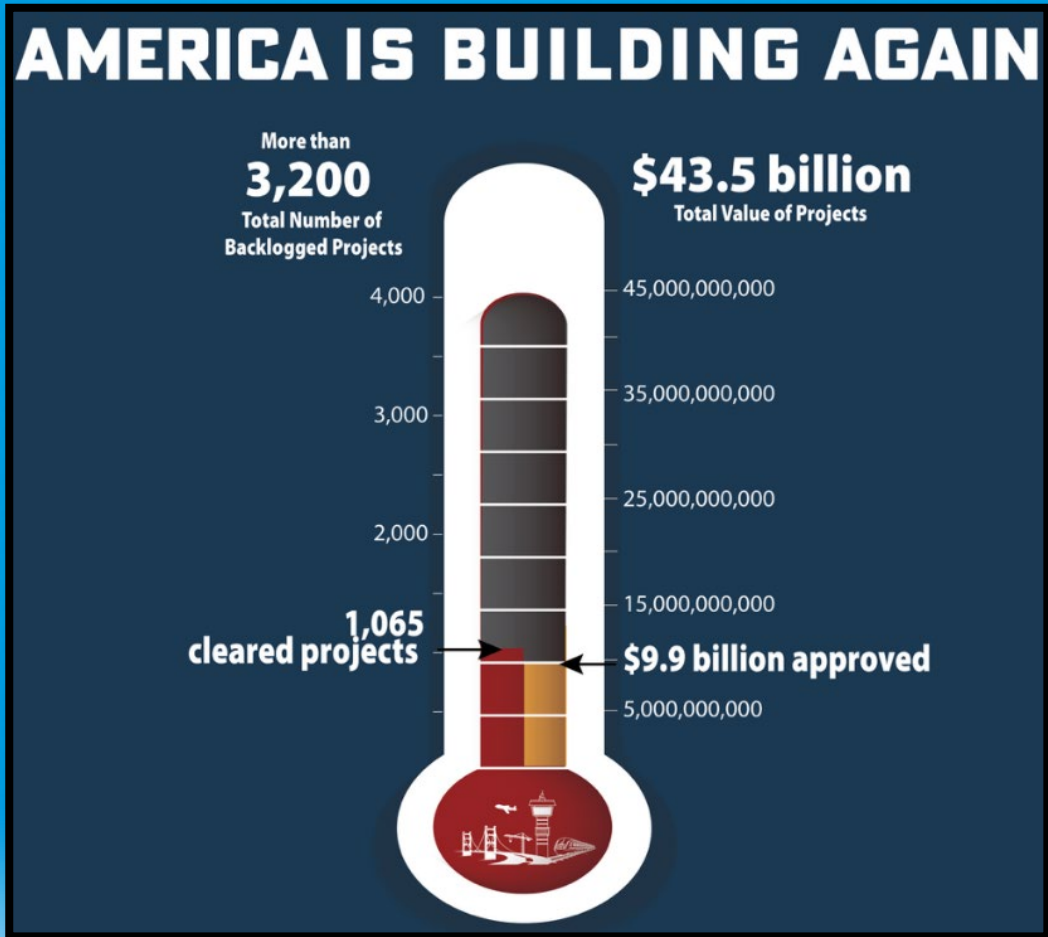
California will begin work on the next phase of the state's clean vehicles program, crafting regulations to protect communities from harmful air pollution, while creating jobs and fostering an already dominant clean transportation industry.

The Governor's order also steers state vehicle purchases to manufacturers that continue to comply with clean vehicle regulations.

FEDERAL



TRANSPORTATION SECRETARY



Secretary Duffy has reached a milestone in addressing the backlog of more than 3,200 announced but unsigned projects.

The Secretary has now cleared 1,065 projects worth roughly \$10 billion since the start of this administration.

This backlog of unobligated grants delayed critical investments in communities across the country.

Federal Transit Administration:
154 projects, worth \$1.2 billion



EV REGISTRATION FEE



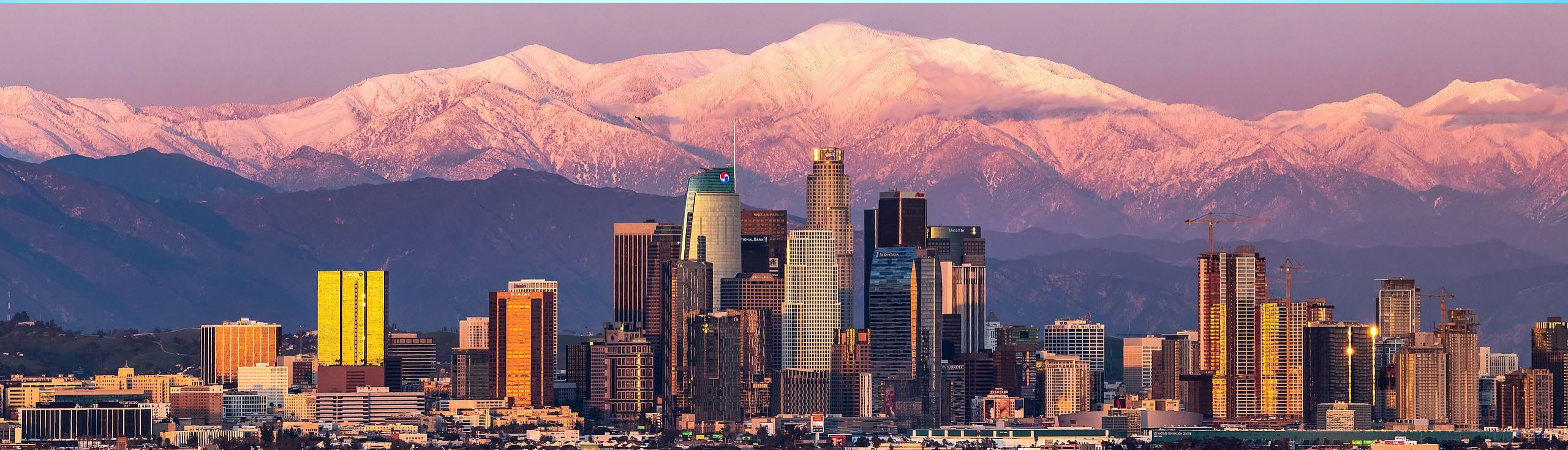
The Chairman of the Senate Finance Committee has released the text for the tax provisions of the fiscal 2025 budget reconciliation bill, and it does not include:

- any new national registration fee or
- tax on electric vehicles or hybrid-electric vehicles, or
- any other provision increasing revenues for the Highway Trust Fund.

The House-passed version of the bill levied a new national registration fee on electric motor vehicles or hybrid-electric vehicles, depositing the fee receipts in the Highway Trust Fund.

Both the House and Senate draft bills repeal the Inflation Reduction Act tax credits for clean vehicles and fuels.

REGIONAL



SCAG – CLEAN CITIES



Strategic Goals & Focus Areas: It outlines specific targets around infrastructure deployment, technology adoption, policy advocacy, community engagement, performance tracking, partnerships, and reducing implementation barriers.

Aggressive Targets: Aims for a 16% increase in displaced gasoline gallon equivalent and 20% yearly greenhouse gas emissions reduction.

Four Year Roadmap (2024–28): The plan provides a multi year strategic framework, and targets greenhouse gas reductions and gasoline gallon equivalent (GGE) displacement.

Catalyst Projects Identified: Notable initiatives include expanding EV charging, zero emission truck infrastructure, last mile freight fleet electrification, and pilot vehicle to grid (V2G) and alternative fuel vehicle (AFV) programs.

BUS MANUFACTURER

ElDorado National California Inc. (ENC) will restart bus production and customer deliveries, following operational ramp-up under new ownership.

The restart follows a temporary pause in late 2024.

All vehicles are built at their Riverside manufacturing facility and are available in battery-electric, diesel-electric hybrid, compressed natural gas (CNG), and clean-diesel propulsion options.

ENC is now fully operational and actively accepting orders for its Altoona-tested transit buses.



Questions?



SRP 10

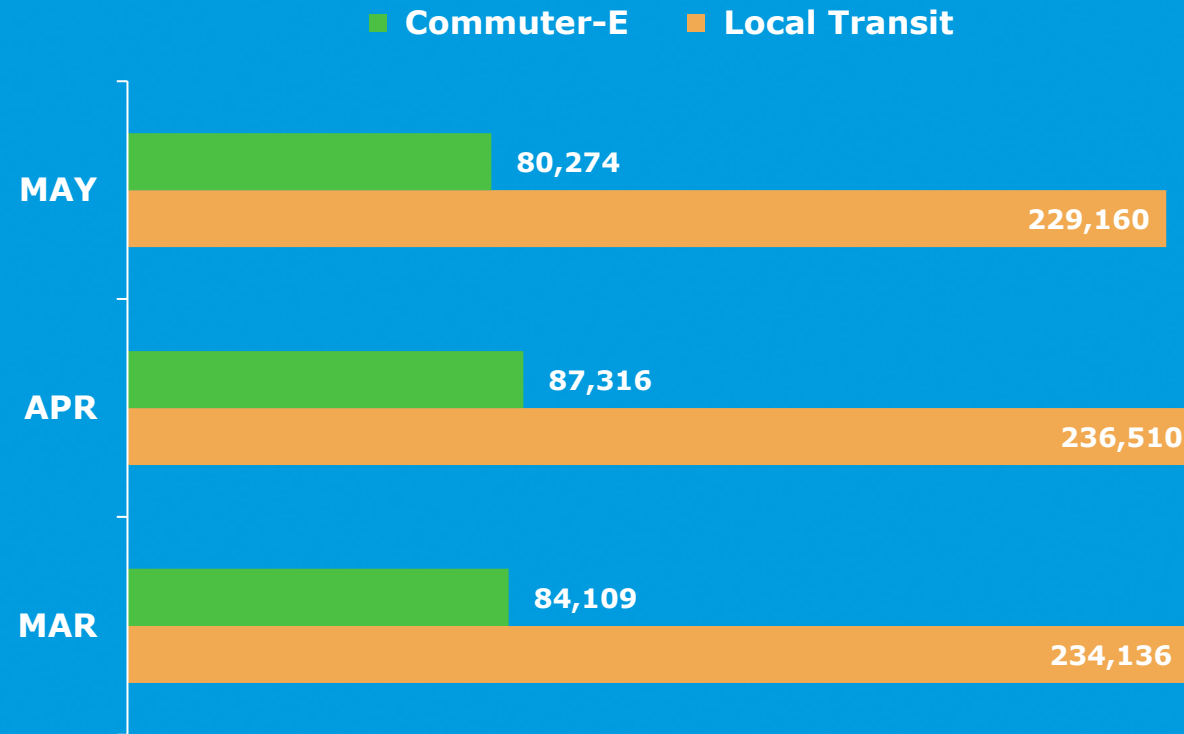
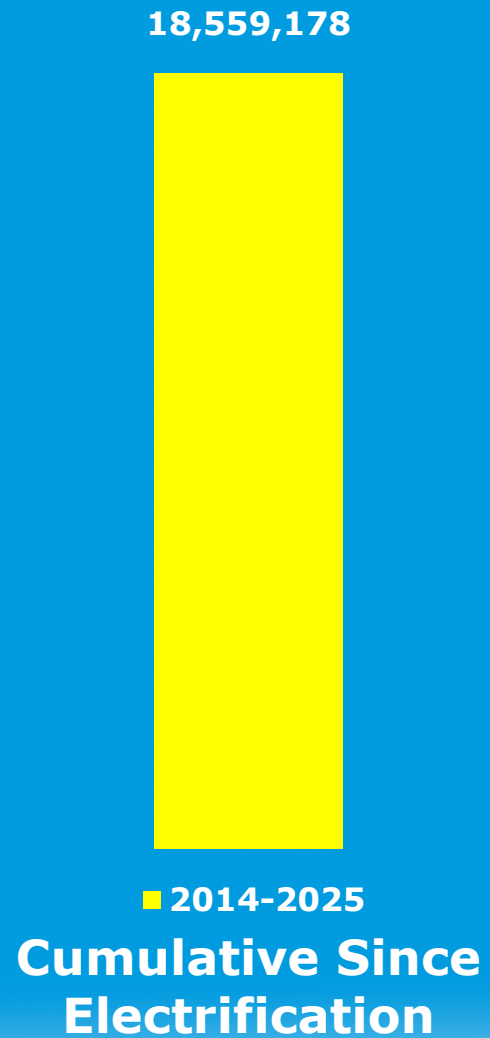
FY 25 Monthly Fleet Maintenance Key Performance Indicators

Presentation to the Board of Directors

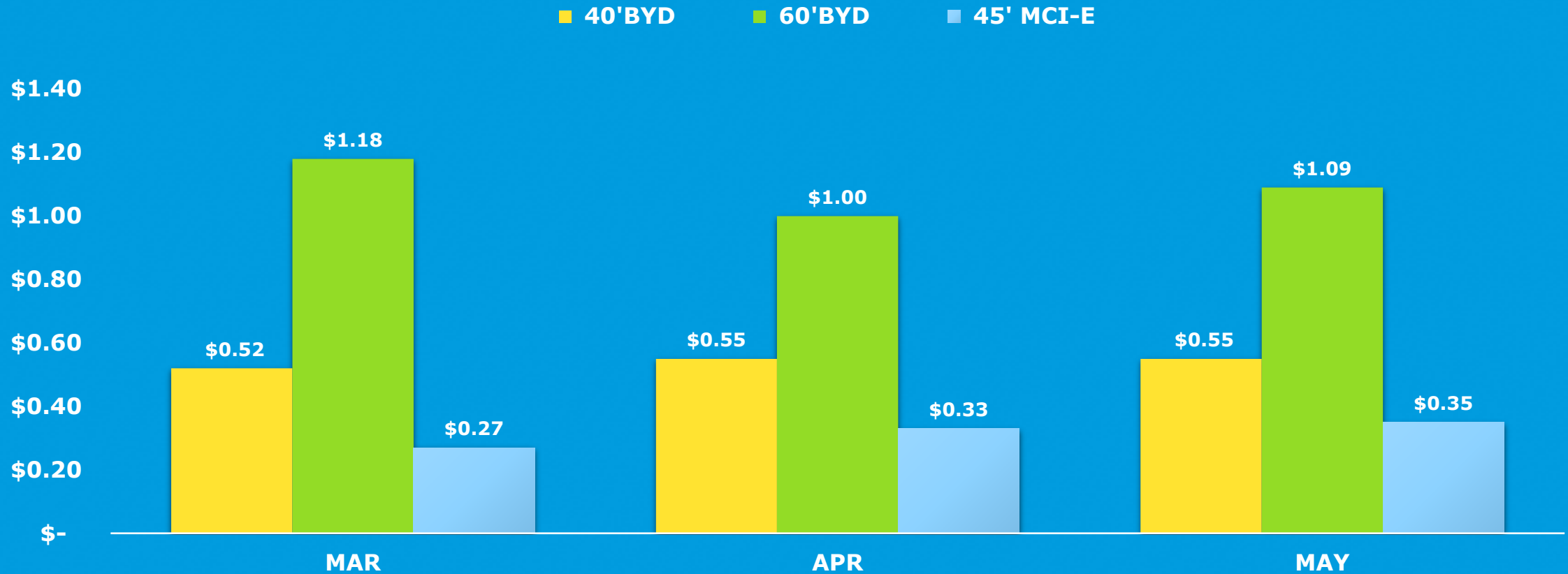
June 24, 2025



MILESTONES



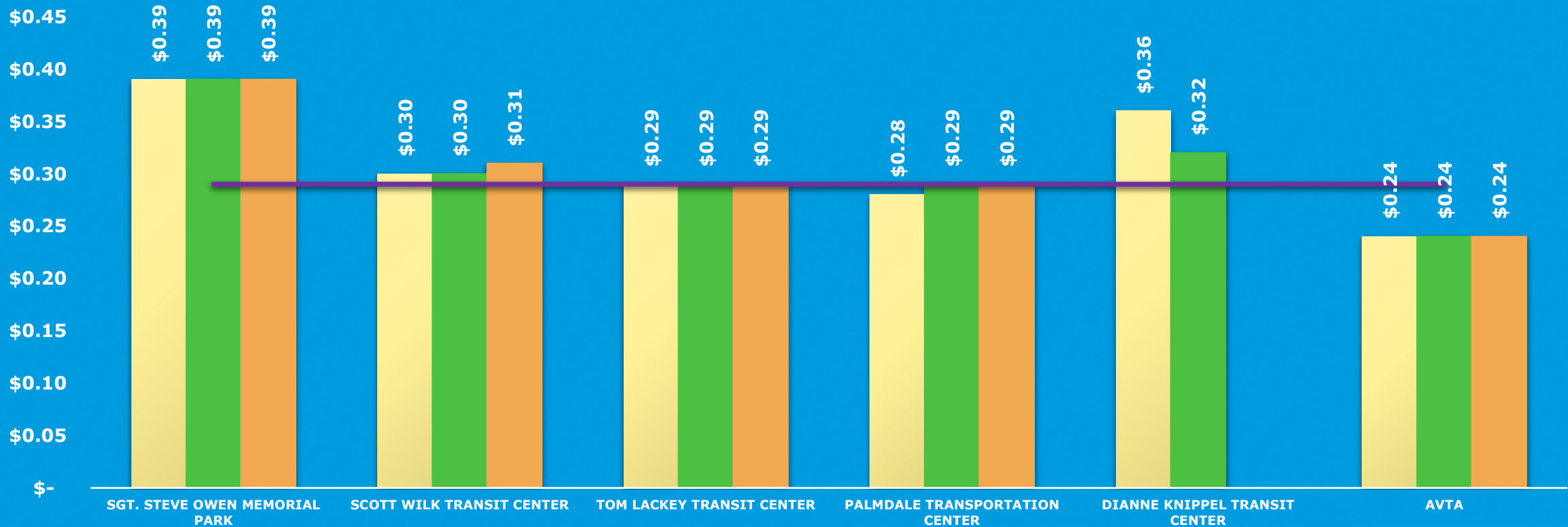
MAINTENANCE COST PER MILE BY FLEET



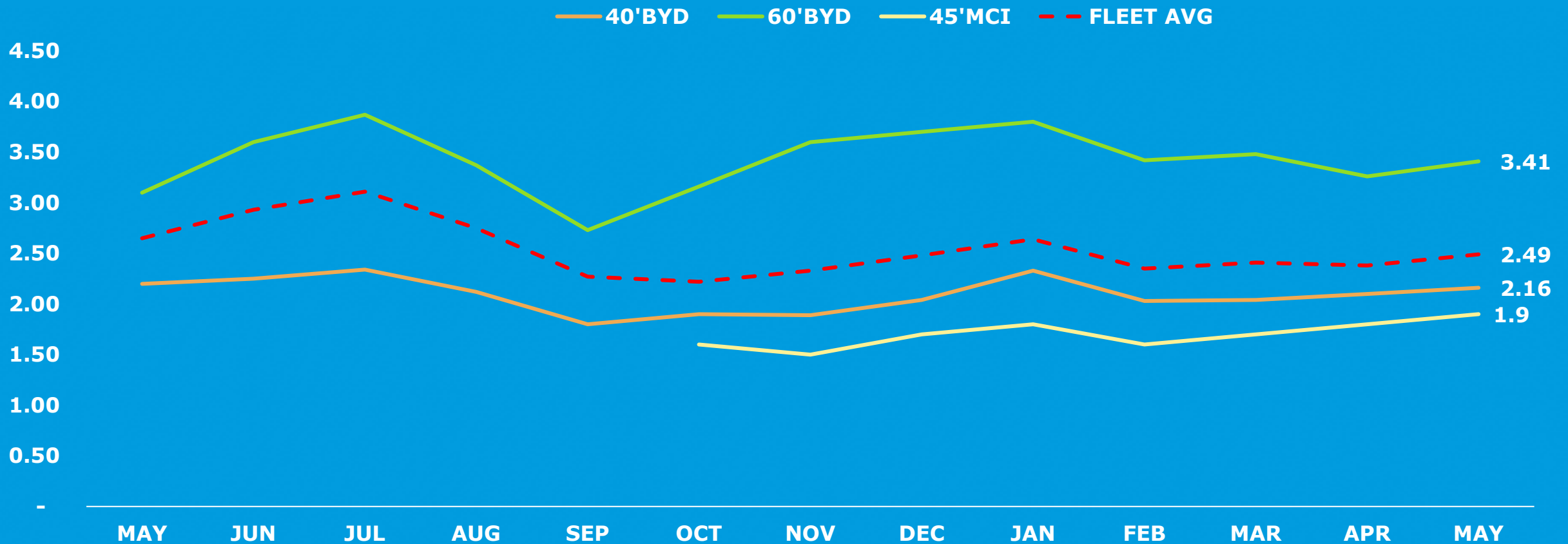
ENERGY DEPOTS

COST PER KWH

MAR APR MAY AVG kWh

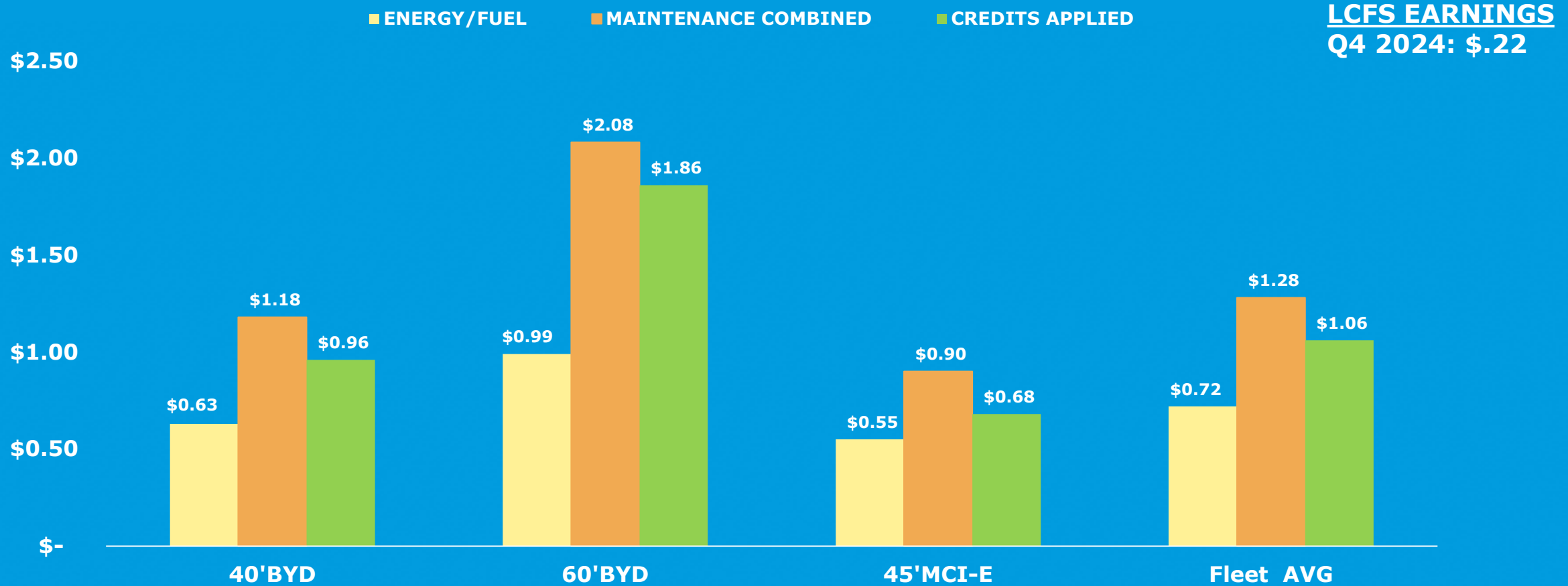


kWh EFFICIENCY PER MILE



FLEET COSTS PER MILE

MAY

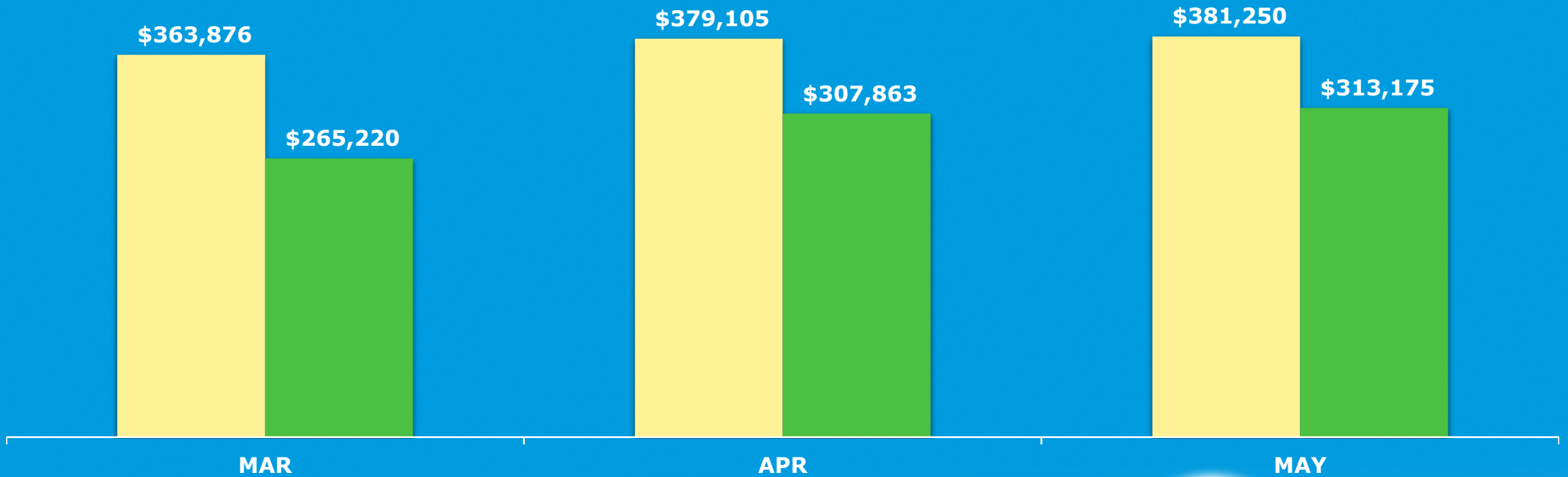


FLEET OPERATING COSTS

ENERGY/FUEL AND MAINTENANCE

■ COMBINED COSTS

■ CREDITS APPLIED



Thank you!





FY 2025 Monthly Operations Key Performance Indicators

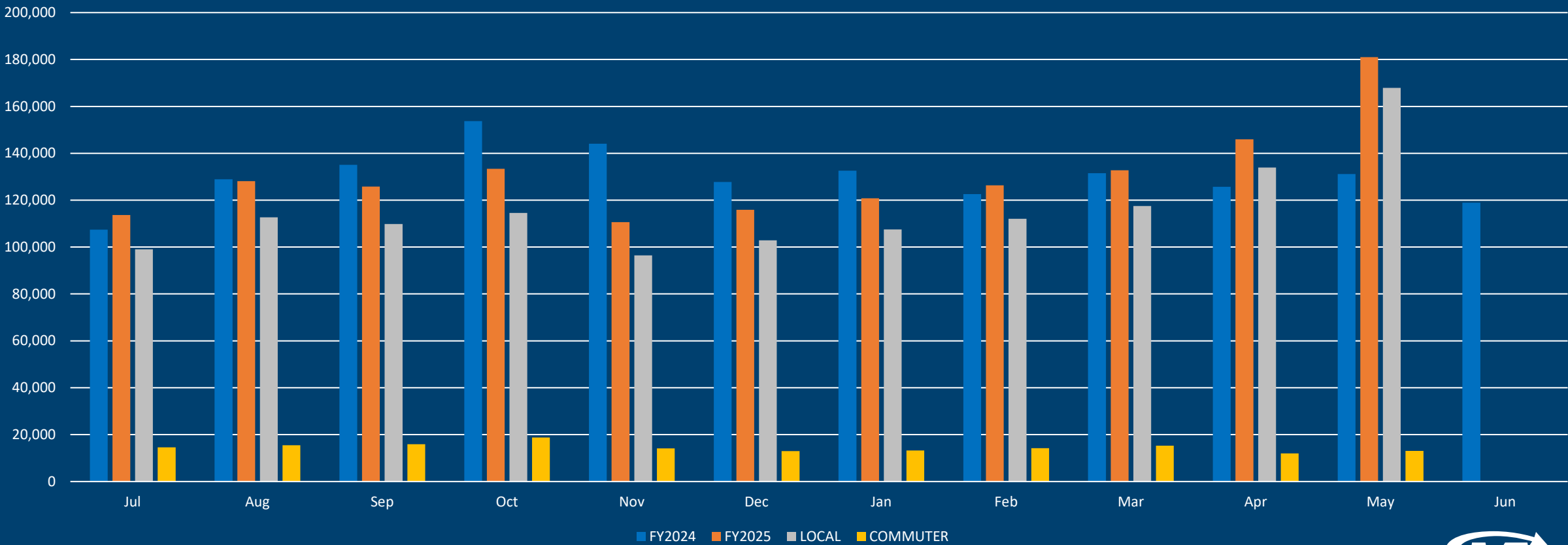
Presentation to the Board of Directors
June 24, 2025

May 2025

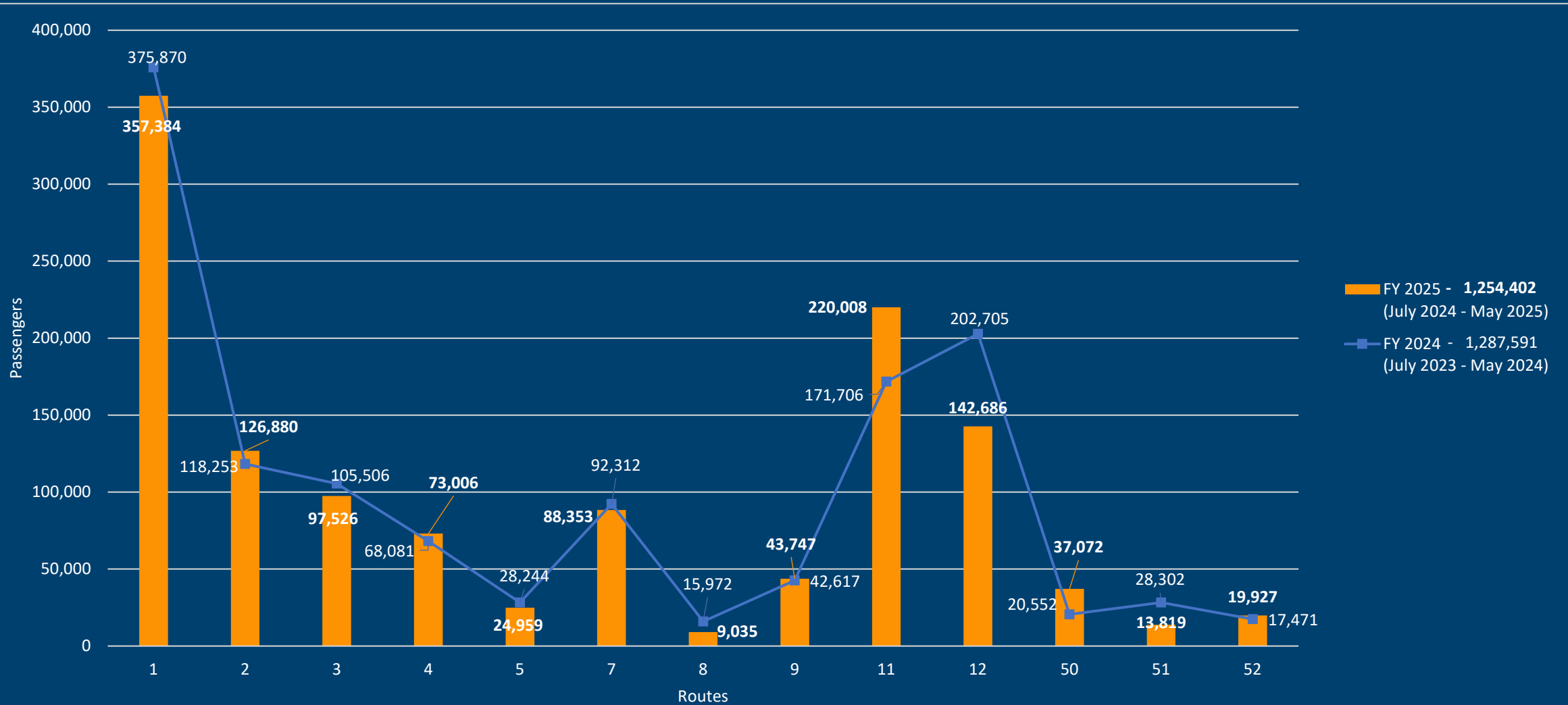
Genie Maxie

MONTHLY BOARDING ACTIVITY

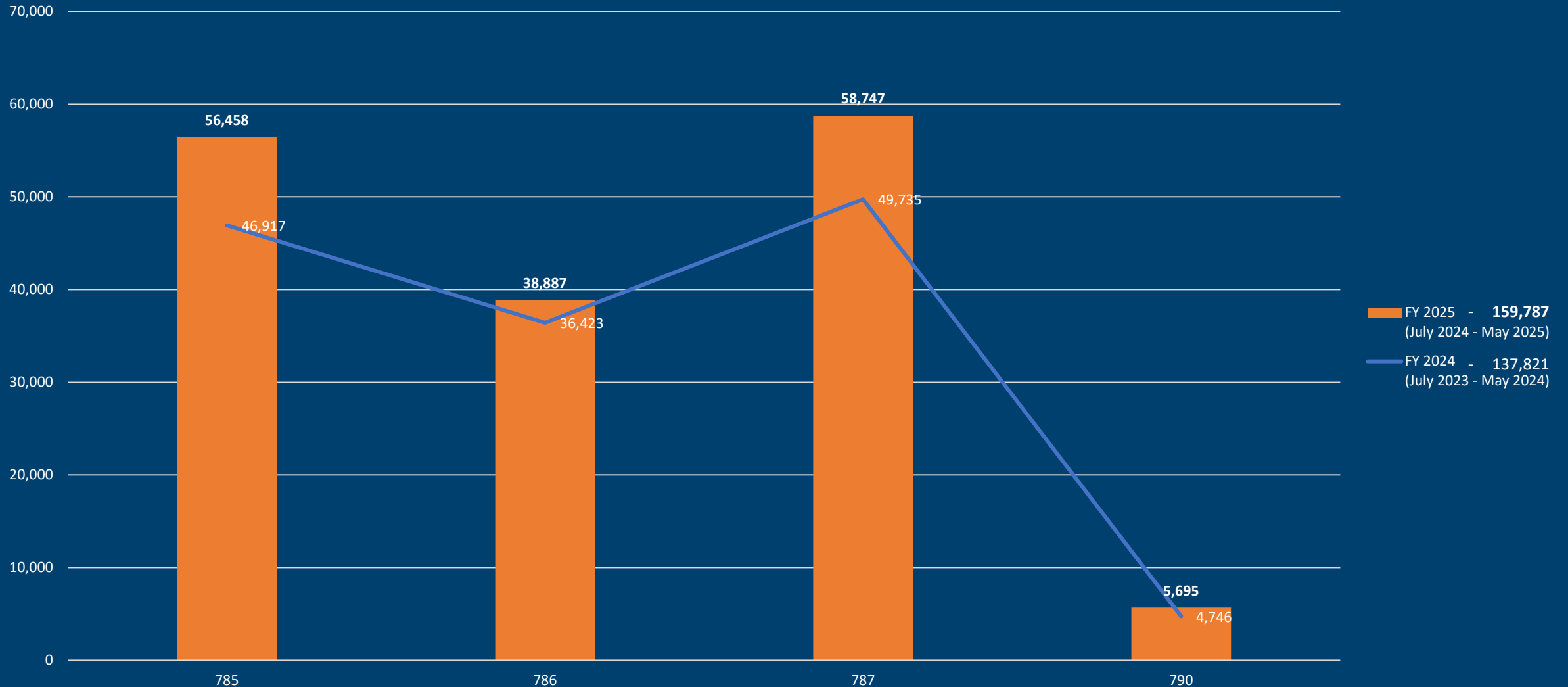
	May 2025 FY 2025	April 2025 FY 2025
System	180,967	145,919
Local	167,882	133,920
Commuter	13,085	11,999



ANNUAL RIDERSHIP – LOCAL ROUTES

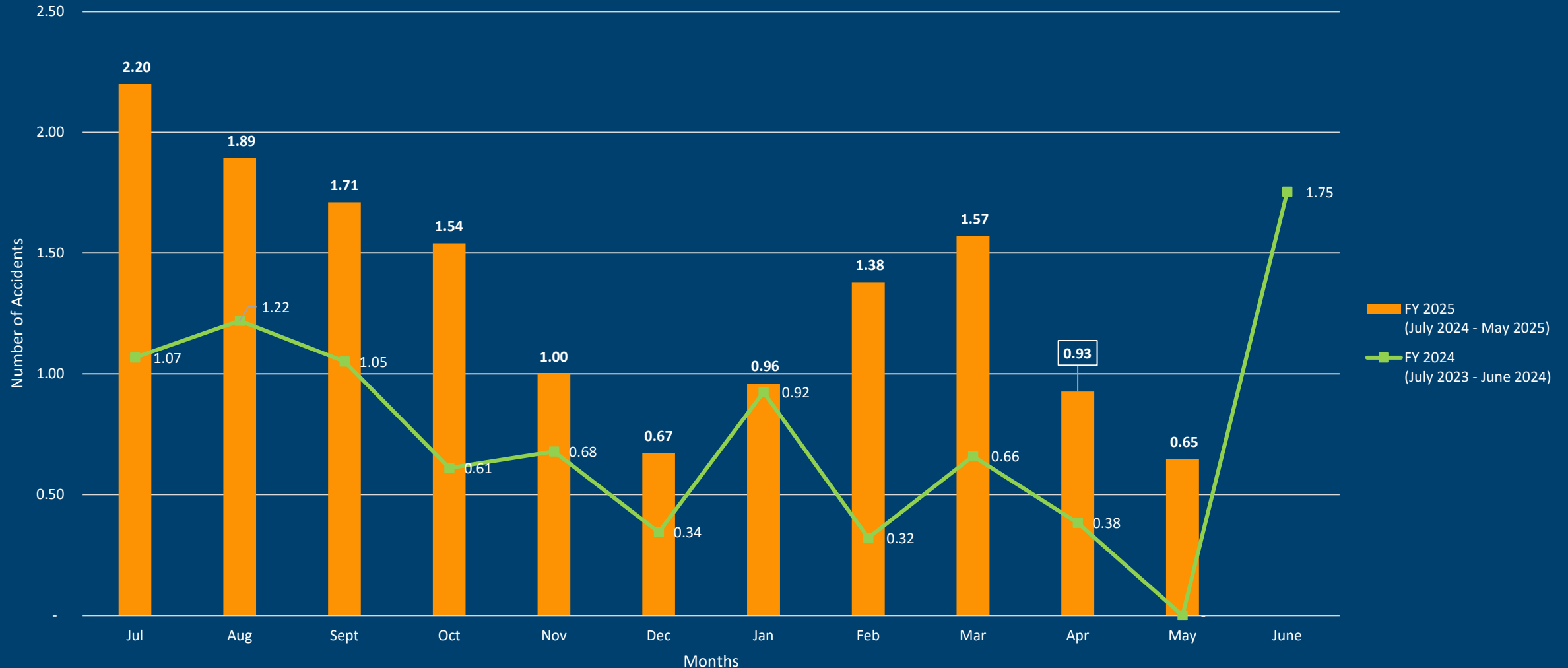


ANNUAL RIDERSHIP - COMMUTER ROUTES



PREVENTABLE ACCIDENTS /100,000 MILES

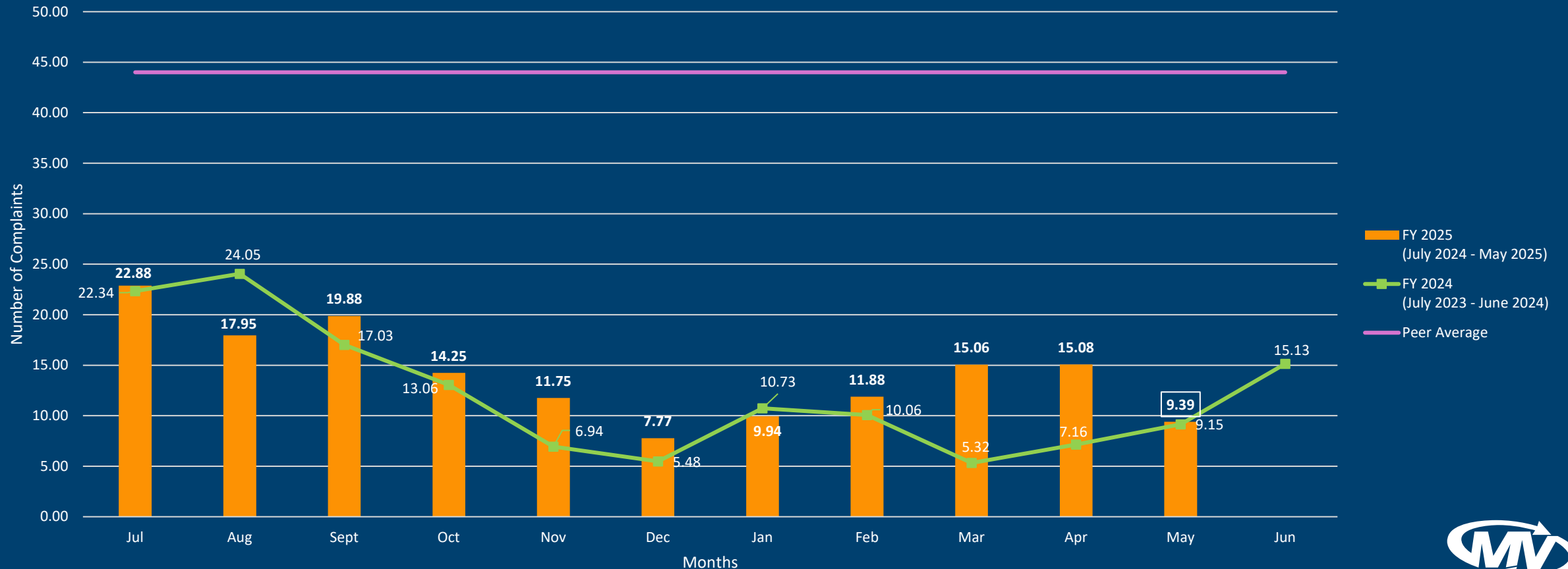
MAY – SYSTEMWIDE AVERAGE: 0.65



COMPLAINTS / 100,000 BOARDINGS

MAY - SYSTEM WIDE AVERAGE: 9.39

PEER AVERAGE: 44.00



Accidents and Complaints Summary

ACCIDENTS: (2 preventable)

- Bus made contact with a pole
- Bus made contact with a parked bus in the yard

*There were no injuries related to the above accidents

COMPLAINTS: (17 valid)

- Bus Did Not Show (4)
- Bus Running Early (1)
- Bus Running Late (6)
- Discourteous Operator (2)
- Passenger Injury (1)
- Passenger Passed Up at Stop (1)
- Unsafe Driving (1)
- Vehicle Accident (1)

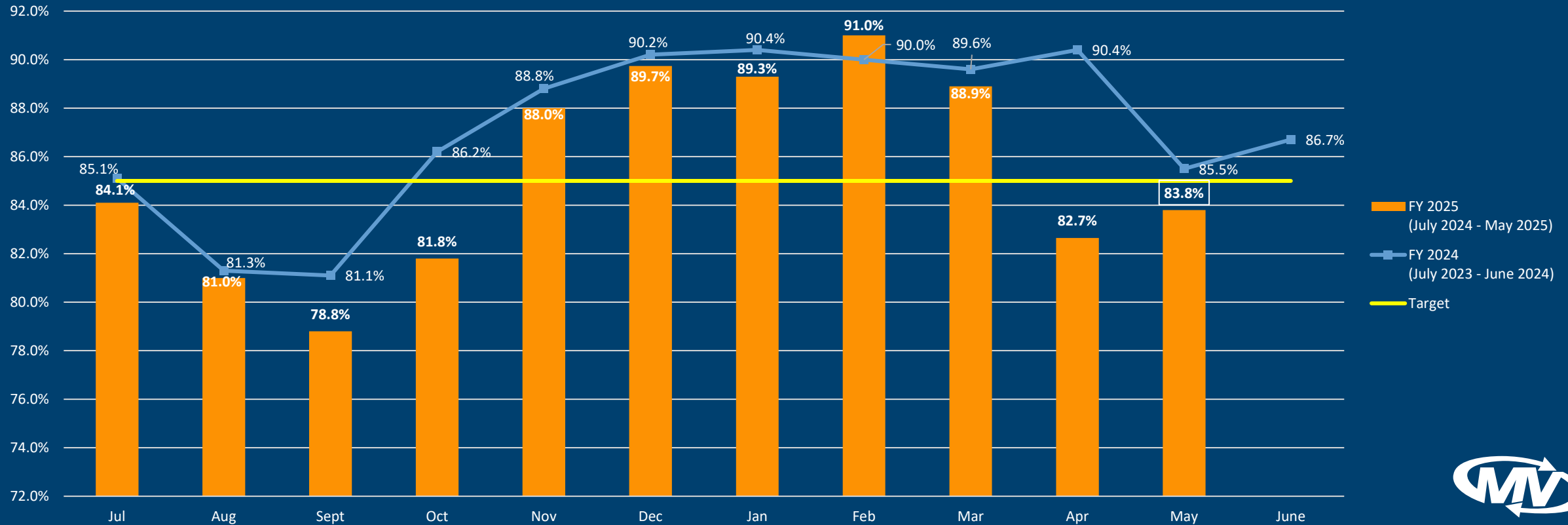
ON-TIME PERFORMANCE

MAY - SYSTEMWIDE AVERAGE – 83.8%

LOCAL – 81.4%

COMMUTER – 86.2%

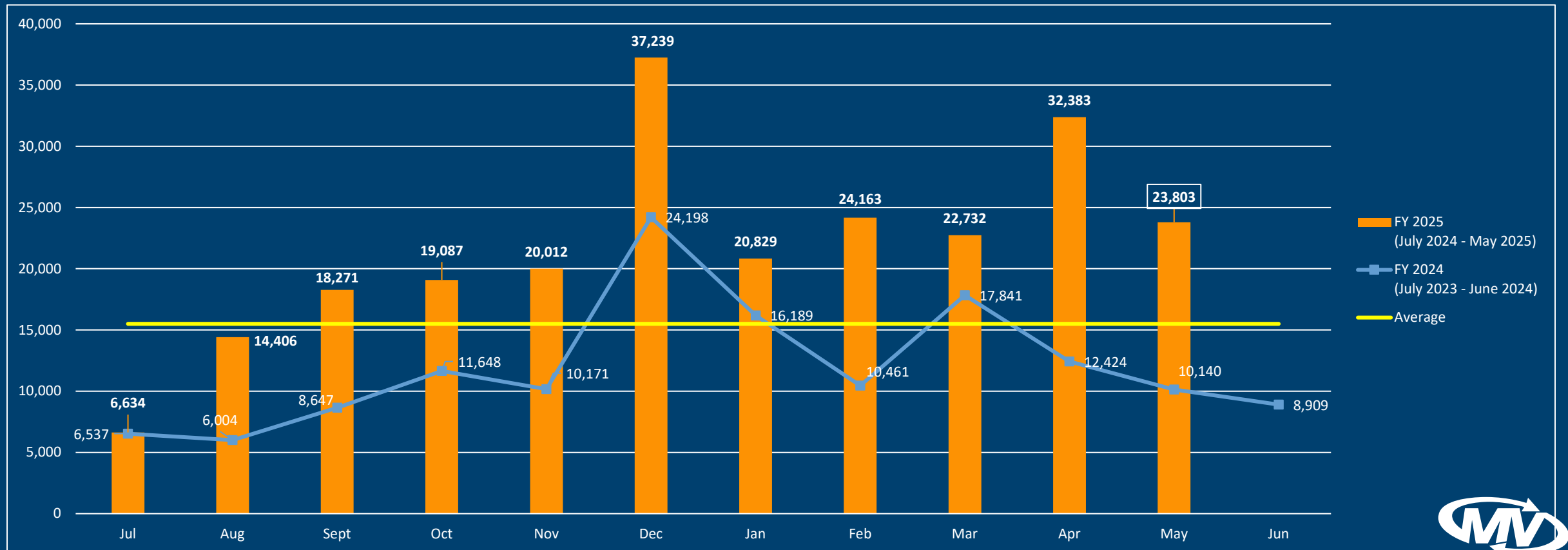
TARGET: 85%



AVERAGE MILES BETWEEN ROADCALLS

MAY - SYSTEM WIDE AVERAGE: 23,803

TARGET: 15,500



KEY PERFORMANCE INDICATORS

	AVTA Targets	May 2025 FY 2025	April 2025 FY 2025	May 2024 FY 2024
Boarding Activity		180,967	145,919	131,175
Complaints / 100,000 Boardings	≤ 44	9.39	15.08	9.15
Preventable Accidents / 100,000 Miles	≤ 1	0.65	0.93	0.00
On Time Performance	≥ 85%	83.8%	82.7%	85.1%
Average Miles Between Roadcalls	≥ 15,500	23,803	32,383	10,140



WE ARE MVMNT

THANK
YOU

Questions?



Regular Meeting of the Board of Directors

Tuesday, May 27, 2025

10:00 a.m.

Antelope Valley Transit Authority Community Room
42210 6th Street West, Lancaster, California
www.avta.com

UNOFFICIAL MINUTES

CALL TO ORDER:

Chairman Crist called the meeting to order at 10:00 a.m.

PLEDGE OF ALLEGIANCE:

Director Ohlsen led the Pledge of Allegiance.

ROLL CALL:

PRESENT

Chairman Marvin Crist, Vice Chair Dianne Knippel, Director Richard Loa, Director Eric Ohlsen, Director Raj Malhi, Director Michelle Royal

APPROVAL OF AGENDA

On a motion by Vice Chair Knippel and seconded by Director Royal, the Board of Directors approved the agenda as comprised.

Vote: Motion carried (6-0-0-0)
Yeas: Chairman Crist, Vice Chair Knippel, Directors Loa, Ohlsen, Malhi, Royal
Nays: None
Abstain: None
Absent: None

PUBLIC BUSINESS– AGENDIZED AND NON-AGENDIZED ITEMS:

Fran Sereseres spoke about the lack of transportation on Memorial Day, which hindered her ability to attend a special event. She also appreciated the assistance of the Dial-A-Ride (DAR) staff during a recent rainstorm.

Walter Woodward acknowledged the new DAR service vehicles but noted that the drivers and dispatchers are not informing customers of driver changes, causing him to be late to appointments.

Timothy McLaughlin noted that he has had several different drivers lately and is having issues with the computer not notifying him when there are driver changes.

Charlotte Baxter stated that she had to use Access Services instead of DAR due to her appointment location and time, and she thanked the DAR service for accommodating her when necessary.

Milcah White raised concerns about transportation on holidays, the GPS navigation system, and poor communication when the drivers will be late, leading to delays. She also suggested streaming the board meetings to accommodate those unable to attend.

SPECIAL REPORTS, PRESENTATIONS, AND REQUESTS FOR DIRECTION (SRP):

SRP 1 LEGISLATIVE REPORT FROM SENATOR SUZETTE VALLADARES' OFFICE

Jack Danielson, State Senator Valladares' field representative, spoke on SB 23 Property taxation: exemption: disabled veteran homeowners, SB 252, California Environmental Quality Act: exemption: undergrounding powerlines and noted that June 6 is the last day for each house to pass bills introduced in that house, June 15 is the deadline to pass the Budget Bill, and Summer Recess begins on July 18.

SRP 2 LEGISLATIVE REPORT FROM ASSEMBLYMEMBER TOM LACKEY'S OFFICE

The representative was unable to attend.

SRP 3 PRESENTATION TO AVTA EMPLOYEE OF THE MONTH FOR APRIL 2025

Customer Service Manager Carlos Lopez presented Sharmaine Malachosky, Customer Service Representative II, with the Employee of the Month award.

SRP 4 PRESENTATION TO MV TRANSPORTATION EMPLOYEE AND OPERATOR OF THE MONTH FOR APRIL 2025 –

MV Transportation Assistant General Manager Genie Maxie presented Rene Rodriguez with the Operator of the Month award. Mr. Hugo Argueta, the Employee of the Month, could not attend the meeting.

SRP 5 PRESENTATION TO AV TRANSPORTATION SERVICES (AVTS) EMPLOYEE OF THE MONTH FOR MARCH AND APRIL 2025

AV Transportation Services President Art Minasyan presented awards to Leslie Ippoliti, the Employee of the Month for March, and Jazmin Nicole Bell, the Employee of the Month for April.

SRP 6 AVTS MICROTRANSIT AND DIAL-A-RIDE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR APRIL 2025

AV Transportation Services President Art Minasyan presented the report. The board discussed late trips, frequent changes to drivers, and the fact that the vehicles were not showing up. Mr. Minasyan stated that the vehicles were running late, so the customer canceled the trip and that a late trip was categorized. The chairman directed him to fix the way it is reported.

SRP 7 LEGISLATIVE REPORT FOR MAY 2025

Chief Financial Officer Judy Vaccaro-Fry presented an update on the various assembly and senate bills, two new federal grant opportunities, the requested and denied National Transit Database (NTD) hold-harmless waiver, FY 2025 Federal Apportionments, Highway Trust Fund, and an update on the APTA Legislative Conference she and Mr. Tompkins attended.

SRP 8 MAINTENANCE KPI REPORT FOR APRIL 2025

Operations Contract Compliance Manager Joseph Sanchez presented the report.

SRP 9 OPERATIONS KPI REPORT FOR APRIL 2025

Director Richard Loa left the meeting at 10:45 a.m. and was replaced by Alternate Director Kathryn Mac Laren.

MV Transportation Assistant General Manager Genie Maxie presented the report, and the board discussed the On-time performance and animals boarding the bus.

CONSENT CALENDAR (CC):

CC 1 BOARD OF DIRECTORS MEETING MINUTES OF APRIL 22, 2025

Approve the Board of Directors Regular Meeting Minutes of April 22, 2025.

CC 2 FINANCIAL REPORT FOR APRIL 2025 AND FISCAL YEAR (FY) 2024/2025 THIRD QUARTER TREASURER'S REPORT

Receive and file the Financial Report for April 2025 and FY 2025 Third-Quarter Treasurer's Report, including Capital Reserve and Farebox Recovery information.

CC 3 RESOLUTION NO. 2025-001, LOCAL AGENCY INVESTMENT FUND (LAIF) INVESTMENTS FOR FISCAL YEAR 2025/2026 (FY 2026)

Adopt Resolution 2025-001, a Resolution appointing the Executive Director/CEO as Treasurer and the Chief Financial Officer as Controller, authorizing investment of monies in the LAIF for FY 2026 (July 1, 2025, through June 30, 2026) to the Treasurer; adopting a policy for the investment of surplus transit funds for FY 2026; and rescinding Resolution No. 2024-001.

CC 4 RESOLUTION NO. 2025-002, ANNUAL REVIEW AND UPDATE OF THE PUBLIC SAFETY TRANSPORTATION SAFETY PLAN FY 2026

1. Readopt the updated Public Transportation Agency Safety Plan (PTASP) to comply with the Federal Transit Administration (FTA) bus transit safety plan requirements for Fiscal Year 2025/2026 (FY 2026).
2. Adopt Resolution No. 2025-002, adopting the updated PTASP for FY 2026.

CC 5 AMEND THE AUTHORITY'S CLASSIFICATION AND SALARY SCHEDULE

Approve to amend the Authority's Classification and Salary Schedule to consolidate the existing seventy-five salary ranges into twelve standardized ranges. The new schedule ensures compliance with current state minimum wage laws and CalPERS retirement reporting requirements, while streamlining compensation practices across the agency.

On a motion by Vice Chair Knippel and seconded by Director Royal, the Board of Directors approved the Consent Calendar as comprised.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Royal, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

NEW BUSINESS (NB):

NB 1 FISCAL YEAR 2025/2026 (FY 2026) PROPOSED BUDGET

Ms. Vaccaro-Fry presented an update on jurisdictional contributions, reduction of support vehicles, updated budget deficit, and revenues vs. expenses, and a mid-year sneak peek. Once SB125 and potential tax rebates are applied, the overall deficit will be reduced to \$386,815. The board discussed sending a letter to the jurisdictions and having a jurisdictional reduction in service amount ready to go. Additionally, the numbers presented for jurisdictional contributions are based on FY 2024 audited and FAP, the jurisdictions will have to find the money or reduce service, and it will affect the jurisdictional breakdown.

On a motion by Vice Chair Knippel and seconded by Director Malhi, the Board of Directors approve the FY 2026 Proposed Budget.

Vote: Motion carried (6-0-0-0)

Yeas: Chairman Crist, Vice Chair Knippel, Directors Ohlsen, Malhi, Royal, Alternate Director Mac Laren

Nays: None

Abstain: None

Absent: None

REPORTS AND ANNOUNCEMENTS (RA):

RA 1 REPORT BY THE EXECUTIVE DIRECTOR/CEO

Mr. Tompkins recognized Clerk of the Board Karen Darr for her 40-year administrative career and achievements at AVTA, presenting her with a retirement plaque. The board members honored Ms. Darr for her dedication to the agency and community.

MISCELLANEOUS BUSINESS – NON-AGENDA BOARD OF DIRECTORS ITEMS:

No miscellaneous business items were presented.

ADJOURNMENT:

Chairman Crist adjourned the meeting at 11:25 a.m. to the Regular Meeting of the Board of Directors on June 24, 2025, at 10:00 a.m. in the Antelope Valley Transit Authority Community Room, 42210 6th Street West, Lancaster, CA.

PASSED, APPROVED, and ADOPTED this 24th day of JUNE 2025.

Marvin Crist, Chairman of the Board

ATTEST:

DeeAnna Cason, Executive Assistant

Audio recordings of the Board of Directors Meetings are maintained in accordance with state law and AVTA's Records Retention Policy. Please contact DeeAnna Cason, Executive Assistant, at (661) 729-2206 to arrange to review a recording.



DATE: June 24, 2025

TO: BOARD OF DIRECTORS

SUBJECT: Financial Report for May 2025

RECOMMENDATION

Receive and file the Financial Report for May 2025.

FISCAL IMPACT

	May 2025
PAYROLL	\$ 346,527.94
CASH DISBURSEMENTS	\$3,249,595.27

BACKGROUND

To comply with the provisions required by Sections 37202, 37208, and 6505.5 of the Government Code, the Chief Financial Officer, in conjunction with the Senior Finance Manager, provides a monthly payroll total and cash disbursements. The Executive Director/CEO appointed as the Authority's Treasurer certifies the availability of funds.

I, Martin Tompkins, Executive Director/CEO of AVTA, declare that the above information is accurate.

Prepared by:

Submitted by:

Vianney McLaughlin
Senior Finance Manager

Martin J. Tompkins
Executive Director/CEO



DATE: June 24, 2025
TO: BOARD OF DIRECTORS
SUBJECT: Destruction of AVTA Records

RECOMMENDATION:

In accordance with AVTA's Record Retention Policy, authorize the destruction of the on-site records (paper, electronic, audio, photographic, etc.) detailed on the Records Destruction list (Attachment A).

FISCAL IMPACT:

Costs associated with secure destruction of documents are included in an annual monthly destruction contract.

BACKGROUND:

AVTA's Records Management Department has responsibility for the ongoing process of coordinating the identification of records within the various departments to determine which records have met the required retention for destruction.

After Board approval is obtained, the records department will supervise the destruction of the records on the attached list. The Certification of Destruction and a final list of documents that were destroyed will be maintained in a permanent file.

Prepared by:

Submitted by:

Paulina Hurley
Records Technician II

Martin J. Tompkins
Executive Director/CEO

Attachment: A – Q3 Records Destruction List

CC 3 - ATTACHMENT A

File Number	File Name (Line #1)	Descript (Line #2)	Date (Line #3)	Retention Year	Triggering Event	Quarter	Responsible Party	Comments Responsible Party Signature to Keep File
0110-93	KEY PERFORMANCE INDICATORS		FY 2016/2017	2025	+8YRS	Q3	Martin Tompkins	
0115-93	MAINTENANCE KEY PERFORMANCE INDICATORS		FY 2016/2017	2025	+8YRS	Q3	Martin Tompkins	
0160-20	TDA ARTICLE 8		FY 2014/2015	2025	10YRS	Q3	Martin Tompkins	
0660-05	GUTIERREZ CARMEN		09/24/2013 (CLOSED 09/22/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0660-05	LEIGHTY MICHAEL		03/10/2014 (CLOSED 09/28/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0660-05	MARTINEZ ANNA		01/25/2012 (CLOSED 07/10/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0660-05	MCLAMORE GERTRUDE		02/27/2015 (CLOSED 07/28/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0660-30	HENTON TONY		12/17/2011 (CLOSED 08/06/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0660-30	SWAIN ROTHELL		05/26/2011 (CLOSED 08/20/2015)	2025	FR+10YRS	Q3	Martin Tompkins	
0740-40	QUARTERLY REPORTS	LOS ANGELES COUNTY SHERIFFS DEPARTMENT	FY 2021/2022	2025	3YRS	Q3	Martin Tompkins	
0420-20	AIRDRAULICS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	AMERICAN LOGISTICS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	AMERICAN LOGISTICS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	AMERICAN LOGISTICS	VOL 1 THRU 2	FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	APEX HESPERIA RENTALS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	ARAMARK		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	ARAMARK		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	AV PRESS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	AXES FIRE PROTECTION		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	BLUE GOOSE UNIFORMS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	BLUE TARP FINANCIAL	NORTHERN TOOL	FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	BOOT BARN		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	BULBS INC		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	BULBS.COM		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	CALIFORNIA FENCING		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	CARE ONE CLEANING SOLUTIONS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	CARQUEST OF LANCASTER #7305		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	CHARLES E THOMAS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	DALES HITCHIN STATION		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	

File Number	File Name (Line #1)	Descript (Line #2)	Date (Line #3)	Retention Year	Triggering Event	Quarter	Responsible Party	Comments / Responsible Party Signature to Keep File
0420-20	ENNIS TRAFFIC SAFETY SOLUTIONS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	EUGENE GREEN BACKFLOW TESTING	FY 2012/2013		2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	GFI GENFARE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	GFI GENFARE		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	GRAINGER		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	GRAINGER		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	GREGS PETROLEUM SERVICE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	H&H WHOLESALE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	HIGH POINT DISTRIBUTION		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	HOME DEPOT CREDIT SERVICES		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	HOME DEPOT CREDIT SERVICES		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	HOME DEPOT CREDIT SERVICES		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	JOHNSTONE SUPPLY		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	KWIK KEY		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	KWIK KEY		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	LIBERTY MOTOR SPORTS & RADIATOR		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	MCMASTER CARR		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	MOBILE RELAY ASSOCIATES		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	MOBILE RELAY ASSOCIATES		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	OLS SERVICE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	ORANGE COAST PETROLEUM EQUIPMENT		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	ORANGE COAST PETROLEUM EQUIPMENT		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	OUR WEEKLY PUBLICATIONS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PACIFIC LIFT AND EQUIPMENT		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PALMCASTER EQUIPMENT RENTALS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PARKHOUSE TIRE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PETTY CASH		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PIERCE HEATING AND AIR CONDITIONING		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PINNACLE PETROLEUM		FY 2011/2012	2025	GRANT+3 YRS	Q3	Judy Fry	

File Number	File Name (Line #1)	Descript (Line #2)	Date (Line #3)	Retention Year	Triggering Event	Quarter	Responsible Party	Comments / Responsible Party Signature to Keep File
0420-20	PINNACLE PETROLEUM		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	PITTSBURGH PAINTS #9721		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	RED WING SHOE		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	SUPERIOR AUTO INTERIORS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	TCW SYSTEMS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	TENNANT SALES		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	TENNANT SALES		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	TENNANT SALES & SERVICE		FY 2011/2012	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	TRANE US		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	UNITED RENTALS NORTHWEST		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	UNIVERSAL ELECTRONIC ALARMS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	UNIVERSAL ELECTRONIC ALARMS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	VALLEY POWER SYSTEMS		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	VEOLIA TRANSPORTATION		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	WAXIE SANITARY SUPPLY		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	WAXIE SANITARY SUPPLY		FY 2013/2014	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	WEBB BROTHERS		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0420-20	WINZER		FY 2012/2013	2025	GRANT+3 YRS	Q3	Judy Fry	
0450-20	UNION BANK	APRIL 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	AUGUST 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	DECEMBER 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	FEBRUARY 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	JANUARY 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	JULY 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	JUNE 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	MARCH 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	MAY 2018	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	NOVEMBER 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0450-20	UNION BANK	OCTOBER 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	

File Number	File Name (Line #1)	Descript (Line #2)	Date (Line #3)	Retention Year	Triggering Event	Quarter	Responsible Party	Comments / Responsible Party Signature to Keep File
0450-20	UNION BANK	SEPTEMBER 2017	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0460-20	BUDGET PROCESSES STRATEGY	PRELIMINARY BUSINESS PLAN	FY 2017/2018	2025	FY+7 YRS	Q3	Judy Fry	
0475-90	INVESTMENT POLICY/LAIF AUTHORIZATIONS	SUPERSEDED	FY 2017/2018	2025	Superseded +7	Q3	Judy Fry	
0610-10	FACILITY USE AGREEMENTS		FY 2019/2020	2025	AC+5YRS	Q3	DeeAnna Cason	
0210-10	VEHICLE #214		FROM 07/15/2011 THRU 07/19/2021	2025	DISPOSITION+4 YRS GRANT+3 YRS	Q3	Cecil Foust	
0610-10	KNIGHT CONSULTING	LOCAL CONSULTING SERVICES	FROM 03/07/2020 THRU 09/07/2020	2025	AC+5YRS	Q3	Cecil Foust	



NB 1

DATE: June 24, 2025
TO: BOARD OF DIRECTORS
SUBJECT: Finance and Grant Status Report

RECOMMENDATION

Receive and file the Finance and Grant Status Report.

FISCAL IMPACT

Pending funds will be incorporated into the mid-year budget adjustment.

BACKGROUND

The attached Finance and Grant Status presentation reflects the status of AVTA's open and pending grants from local/regional, state and federal entities, along with the status of all audits the Authority is currently participating.

AVTA continues to seek and aggressively pursue all rightful revenue sources.

Prepared by:

Submitted by:

Judy Vaccaro-Fry
Chief Financial Officer

Martin J. Tompkins
Executive Director/CEO

Attachment A: Finance and Grant Status PowerPoint

FINANCE AND GRANT STATUS REPORT

Presentation to the Board of Directors
June 24, 2025



ACTIVE FEDERAL GRANTS

<u>FTA</u>	CA-2021-208	CA-2021-181	CA-2024-015	CA-2024-076	CA-2024-095	CA-2024-167	CA-2025-002	CA-2025-101	CA-2025-122
<u>AMOUNT</u>	\$ 132,975	\$ 249,165	\$ 3,092,813	\$ 951,490	\$ 112,393	\$14,623,086	\$ 779,727	\$ 1,930,213	\$ 8,035,196
CTC Approval	X	X	X	X	X	X	X	X	X
SCAG Approval	X	X	X	X	X	X	X	X	X
FHWA Approval	X	X	X	X	X	X	X	X	X
Draft Application > FTA	X	X	X	X	X	X	X	X	X
Grant > Department of Labor	X	X	X	X	X	X	X	X	X
Final FTA Concurrence	X	X	X	X	X	X	X	X	X
Grant Execution - MJT	X	X	X	X	X	X	X	X	June
Grant Closeout		FTA pending				June			



PENDING FEDERAL GRANTS

<u>FTA</u>	2026 Cap-1	2026 Cap-2	2026 Ops	2026 PM
<u>AMOUNT</u>	\$ 2,043,867	\$ 560,000	\$ 14,355,286	\$ 14,028,060
CTC Approval	X	X	X	X
SCAG Approval	X	X	X	X
FHWA Approval	X	X	Aug	Aug
Draft Application > FTA	X	June	July	July
Grant > Department of Labor	X	Sept	Sept	Sept
Final FTA Concurrence	July	Sept	Oct	Oct
Grant Execution - MJT	July	Oct	Oct	Oct
Grant Closeout				

STATE GRANTS

<u>TIRCP</u>	TIRCP - 1 Regional Transit Connectivity	TIRCP - 2 Zero Emission Bus Project	TIRCP - 3 From the Desert to the Sea	TIRCP - 4 Reaching Transits Most Vulnerable	TIRCP - 5 Sweet Home Antelope Valley	TIRCP - 6 High Desert Clean Commuter
<u>AMOUNT</u>	\$ 24,403,000	\$ 8,903,000	\$ 18,581,000	\$ 8,481,000	\$ 10,866,505	\$ 5,454,000
Projects > TIP	X	X	X	X	X	X
FTA Concurrence	X	X	X	X	X	X
CEC Allocation Approval	X	X	X	X	X	<i>Oct-25</i>
Grant Execution - MJT	X	X	X	X	X	<i>Nov-25</i>
Grant Closeout	X	X	X	Reallocate \$		<i>2027</i>



LOCAL / REGIONAL GRANTS

LACMTA

SB125 Operating

\$2,499,459

submitted June
*pending MTA approval**

FTA Sect. 5310

NEMT Capital

\$646,847

active – in progress

NEMT Operations

active – in progress



AUDITS

Prop A / EZ Pass

Items due October 13
Fieldwork October 27

Annual Single Audit

Starts July 15
Fieldwork in September
Final Report in November

Annual NTD

Starts September
Due October 31

MTA Triennial

Completed
Final Report July



Questions?

**Recommendation:
Receive and file the Finance & Grant Status Report**

