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Federal Transit Administration (FTA)
Overall Disadvantage Business Enterprise (DBE)
Goal-Setting Methodology

Fiscal Federal Years (FFY) 2025-2027
Goal Period

August 1, 2024

Submitted in fulfillment of:

Title 49 Code of Federal Regulations Part 26

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DBE Goal Methodology

I. Introduction

Antelope Valley Transit Authority (AVTA) herein sets forth its Overall Disadvantaged Business Enterprise (DBE) Goal and corresponding federally prescribed goal-setting methodology for the three-year Federal Fiscal Year (FFY) goal period of 2025 – 2027 (October 1, 2024 through September 30, 2027), pursuant to Title 49 Code of Federal Regulations CFR) Part 26 "Participation by Disadvantaged Business Enterprises in U.S. Department of Transportation Programs." The purpose of the DBE goal-setting process is to level the playing field so that DBEs can compete fairly for Department of Transportation-assisted contracts, however, the program must be narrowly tailored in accordance with applicable law.

II. Background

AVTA is a recipient of U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA), funding. As a condition of receiving this assistance, AVTA signed an assurance that it will comply with FTA's DBE requirements. In accordance with Title 49 CFR Part 26 provisions: Participation by DBEs in USDOT Programs, AVTA is required to develop and submit a Triennial Overall DBE Goal for its FTA-assisted projects.

AVTA herein presents its Overall DBE Goal Methodology for FFY 2025-2027.

III. FTA Assisted Contracting Program for FFY 2025-2027

Table 1 represents AVTA's FTA-assisted contracting program, which consists of projects considered in preparing this goal methodology. The projects, which include Construction, Professional Services and Materials/Supplies contracting opportunities, are anticipated to be awarded during the triennial period:

Table 1

Project	Amount	Federal share
Architectural & Engineering- North Lot	\$50,000.00	\$40,000.00
Construction- North Lot	\$2,500,000.00	\$2,000,000.00
Generator- 2 units -North Lot	\$1,300,000.00	\$1,040,000.00
DC Chargers + Installation-5 units-North Lot	\$651,125.00	\$520,900.00
Land- North Lot	\$500,000.00	\$100,000.00
Level III Chargers-11 units-North Lot	\$363,825.00	\$291,060.00
Project management- North Lot	\$24,000.00	\$19,200.00
Security Lighting- North Lot	\$100,000.00	\$80,000.00
Security Perimeter Fencing- North Lot	\$25,000.00	\$20,000.00

Security Perimeter Block Wall- North Lot	\$50,000.00	\$40,000.00
Switch Gear - North Lot	\$170,000.00	\$136,000.00
Land - Solar Farm	\$4,000,000.00	\$3,200,000.00
Communication & Server Room Upgrade- Facility Headquarters	\$100,000.00	\$80,000.00
Concrete Replacement- Maintenance Yard- Facility Headquarters	\$250,000.00	\$2,000,000.00
Courtyard Patio Cover- Facility Headquarters	\$150,000.00	\$120,000.00
Facility Access Upgrade- Facility Headquarters	\$50,000.00	\$40,000.00
Gate motors & Controls - Facility Headquarters	\$175,000.00	\$140,000.00
Maintenance Hillside & Renovation- Facility Headquarters	\$55,000.00	\$44,000.00
Pressure Wash Bay Renovation- Facility Headquarters	\$500,000.00	\$400,000.00
Restroom (admin) renovation	\$ 75,000.00	\$ 60,000.00
Resurface / restripe Asphalt -Parking Area- Facility Headquarters	\$300,000.00	\$240,000.00
Conduit Installation for Message Board & Lighting -South Valley Transit Center	\$300,000.00	\$240,000.00
Transit Center Amenities /Upgrade- Regional Partnership projects	\$200,000.00	\$160,000.00
Annual Communications Replacement Program (41)-Data and communications	\$71,000.00	\$56,800.00
Communications Equipment- Data and communications	\$25,000.00	\$20,000.00
Firewall Software Upgrade- Data and communications	\$25,000.00	\$20,000.00
Point of Sales Terminals (2) =Data and communications	\$1,000.00	\$800.00
Server Upgrade- Data and communications	\$195,000.00	\$156,000.00
Web Help Desk Upgrade- Data and communications	\$5,000.00	\$4,000.00
Website Redesign -Data and communications	\$50,000.00	\$40,000.00
Wi-Fi in Bus Yard- Data and communications	\$50,000.00	\$40,000.00

3D printer -Maintenance Equipment	\$10,000.00	\$8,000.00
Body Shop Shelving- Maintenance Equipment	\$30,000.00	\$24,000.00
DVIR Tablets and Software- Maintenance Equipment	\$31,000.00	\$24,800.00
Floor Scrubber- Maintenance Equipment	\$120,000.00	\$96,000.00
Key Café (2)- Maintenance Equipment	\$10,000.00	\$8,000.00
Radio Equipment- Maintenance Equipment	\$15,000.00	\$12,000.00
Shop Tools & Equipment- Maintenance Equipment	\$20,000.00	\$16,000.00
Tire Balancer- Maintenance Equipment	\$20,000.00	\$16,000.00
Tire Machine Replacement- Maintenance Equipment	\$30,000.00	\$20,000.00
Major Bus Components-OOW-Local Transit& Commuter	\$750,000.00	\$600,000.00
Charging Equipment-spare parts (WAVE, Heliox, ABB, BYD)- Local Transit& Commuter	\$400,000.00	\$320,000.00
Wraps & Logos- Local Transit& Commuter	\$100,000.00	\$80,000.00
Shop Truck Equipment-Support Fleet	\$30,000.00	\$24,000.00
transformers	\$200,000.00	\$160,000.00
2026		
Support Vehicles (3) -support vehicles	\$144,000.00	\$115,200.00
Transit Center Amenities/Upgrade-reginal partnership projects	\$250,000.00	\$200,000.00
Annual communications Replacement Program-Data and communications	\$75,000.00	\$60,000.00
Communications Equipment- Data and Communications	\$25,000.00	\$20,000.00
Radio equipment-Maintenance equipment	\$15,000.00	\$12,000.00
Shop tools Equipment- Maintenance equipment	\$20,000.00	\$16,000.00
Major Bus Components-OOW-Local Transit Commuter	\$750,000.00	\$600,000.00
Charging Equipment-spare parts (WAVE, Heliox, ABB, BYD)- Local Transit Commuter	\$200,000.00	\$160,000.00

Wraps & Logos- Local Transit Commuter	\$100,000.00	\$80,000.00
2027		
Support Vehicles (1) Vehicles	\$65,000.00	\$52,000.00
Transit Center Amenities /Upgrade-Regional Partnerships Program	\$250,000.00	\$200,000.00
Annual Communications Replacement Program- Data and communication	\$75,000.00	\$60,000.00
Communication Equipment-Data Communications	\$45,000.00	\$36,000.00
Radio Equipment-Maintenance Equipment	\$10,000.00	\$8,000.00
Shop Tools & Equipment- Maintenance Equipment	\$25,000.00	\$20,000.00
Major Bus Components -OOW-Local Transit Commuter	\$1,000,000.00	\$800,000.00
Charging Equipment-Spare parts (WAVE, Heliox, ABB, BYD) - Transit Commuter	\$300,000.00	\$240,000.00
Wraps &Logos - Transit Commuter	\$125,000.00	\$100,000.00
	\$17,550,950.00	\$15,536,760.00

AVTA does not pass any FTA funds to any subrecipients.

Table 2 provides a summary of the categories of work with estimated cost breakdown for each. Categories of work are groups utilizing comparable North American Industry Classification System (NAICS) codes for purposes of weighting the categories of work based on the staff estimates.

Table 2

Work Category	Amount	Federal share	NAICS Code	Commodity weight
Architectural & Engineering- North Lot	\$50,000.00	\$40,000.00	541300	0.3%
Construction	\$3,275,000.00	\$2,620,000.00	236220	17.0%
Generator- 2 units -North Lot	\$1,300,000.00	\$1,040,000.00	335312	6.8%
DC Chargers + Installation-5 units-North Lot	\$651,125.00	\$520,900.00	335999	3.4%
Land	\$4,500,000.00	\$3,300,000.00	237200	21.4%
Level III Chargers-11 units-North Lot	\$1,263,825.00	\$1,011,060.00	336320	6.6%
Project management- North Lot	\$24,000.00	\$19,200.00	541611	0.1%
Security Lighting- North Lot	\$100,000.00	\$80,000.00	335132	0.5%
Security Perimeter Fencing- North Lot	\$25,000.00	\$20,000.00	561621	0.1%
Security Perimeter Block Wall- North Lot	\$50,000.00	\$40,000.00	238190	0.3%
Switch Gear - North Lot	\$170,000.00	\$136,000.00	335313	0.9%
Communication & Server Room Upgrade- Facility Headquarters	\$100,000.00	\$80,000.00	237130	0.5%

Concrete Replacement- Maintenance Yard- Facility Headquarters	\$250,000.00	\$2,000,000.00	238110	13.0%
Courtyard Patio Cover- Facility Headquarters	\$150,000.00	\$120,000.00	327331	0.8%
Facility Access Upgrade- Facility Headquarters	\$50,000.00	\$40,000.00	561200	0.3%
Gate motors & Controls - Facility Headquarters	\$175,000.00	\$140,000.00	238290	0.9%
Maintenance Hillside & Renovation- Facility Headquarters	\$55,000.00	\$44,000.00	236118	0.3%
Pressure Wash Bay Renovation- Facility Headquarters	\$500,000.00	\$400,000.00	561790	2.6%
Resurface / restripe Asphalt - Parking Area- Facility Headquarters	\$300,000.00	\$240,000.00	324121	1.6%
2 units- transformers	\$200,000.00	\$20,000.00	335311	0.1%
Conduit Installation for Message Board & Lighting -South Valley Transit Center	\$300,000.00	\$240,000.00	238210	1.6%

Annual Communications Replacement Program (41)-Data and communications	\$96,000.00	\$76,800.00	334200	0.5%
Firewall Software Upgrade- Data and communications	\$75,000.00	\$60,000.00	541511	0.4%
Data and communications	\$1,000.00	\$800.00	423420	0.0%
Server Upgrade- Data and communications	\$195,000.00	\$156,000.00	541519	1.0%
Web Help Desk Upgrade- Data and communications	\$5,000.00	\$4,000.00	519290	0.0%
Wi-Fi in Bus Yard- Data and communications	\$50,000.00	\$40,000.00	485113	0.3%
3D printer -Maintenance Equipment	\$10,000.00	\$8,000.00	811212	0.1%
Body Shop Shelving- Maintenance Equipment	\$30,000.00	\$24,000.00	811121	0.2%
DVIR Tablets and Software- Maintenance Equipment	\$31,000.00	\$24,800.00	423430	0.2%

Floor Scrubber- Maintenance Equipment	\$120,000.00	\$96,000.00	339994	0.6%
Key Café (2)- Maintenance Equipment	\$10,000.00	\$8,000.00	811310	0.1%
Maintenance Equipment	\$375,000.00	\$292,000.00	334220	1.9%
Major Bus Components-OOW- Local Transit& Commuter	\$2,500,000.00	\$2,004,000.00	336211	13.0%
Wraps & Logos- Local Transit& Commuter	\$325,000.00	\$260,000.00	541430	1.7%
Shop Truck Equipment-Support Fleet	\$30,000.00	\$24,000.00	333924	0.2%
Support Vehicles (3) -support vehicles	\$209,000.00	\$167,200.00	423110	1.1%

IV. Goal Methodology

a. Step 1: Determination of Base Figure (26.45)¹

To establish AVTA's Base Figure of the relative availability of DBEs relative to all comparable firms (DBE and Non-DBE) available to bid or submit proposals on AVTA's FTA-assisted contracting opportunities projected to be solicited during the triennial goal period, AVTA followed the prescribed federal methodology to determine relative availability. This was accomplished by assessing the California Unified Certification Program (CUCP) DBE Database of Certified Firms and the 2019 U.S. Census Bureau County Business Patterns Database within AVTA's market area, defined as Los Angeles and San Bernadino counties for each of the categories of work defined in Table 2.

The Federal DBE program requires agencies to implement the DBE program based on information from the relevant geographic market area-the area in which the agency spends the substantial majority of its contracting dollars.

AVTA's local market for contracts consists of a geographic area that:

- is where a large majority of contracting dollars is expended, and
- is where a substantial number of contractors and subcontractors are located and available to submit bids or quotes.

¹ 26.45 represents Title 49 CFR Part 26 regulatory goal setting methodology reference.

The AVTA’s bidder’s list was reviewed and it confirms this market area.

In accordance with the formula listed below, the Base Figure is derived by:

- dividing the number of ready, willing and able DBE firms identified for each NAICS work category by the number of all firms identified within AVTA's market area for each corresponding work category (relative availability),
- weighting the relative availability for each work category by the corresponding work category weight from Table 2 (weighted ratio), and
- adding the weighted ratio figures together.

$$\text{Base Figure} = \sum \frac{(\text{Number of Ready, willing and Able DBEs})}{(\text{Number of All Ready, willing and Able Firms})} \times \text{Weighted Ratio}$$

For the Numerator: CUPC Database of Certified Firms

For the denominator: 2019 U.S. Census Bureau County Business Patterns Database

A concerted effort was made to ensure that the scope of businesses included in the numerator were as close as possible to the scope included in the denominator.

The result of the Base Figure calculation is shown in Table 3 as follows:

Work Category	NAICS Code	Commodity weight	All Firms	DBEs	Relative availability	Weighted Ratio
Architectural & Engineering- North Lot	541300	0.3%	23	0	0%	0.0%
Construction	236220	17.0%	1127	203	18%	3.1%
Generator manufacture	335312	6.8%	8	0	0%	0.0%
DC Chargers + Installation-5 units-North Lot	335999	3.4%	34	10	29%	1.0%
Land	237200	21.4%	10	0	0%	0.0%
Level III Chargers-11 units-North Lot	336320	6.6%	19	3	16%	1.0%
Project management- North Lot	541611	0.1%	4079	825	20%	0.0%
Security Lighting- North Lot	335132	0.5%	210	20	10%	0.0%
Security Perimeter Fencing- North Lot	561621	0.1%	210	20	10%	0.0%
Security Perimeter Block Wall- North Lot	238190	0.3%	160	26	16%	0.0%
Switch Gear - North Lot	335313	0.9%	11	4	36%	0.3%
Communication & Server Room Upgrade- Facility Headquarters	237130	0.5%	56	36	64%	0.3%
Concrete Replacement- Maintenance Yard- Facility Headquarters	238110	13.0%	270	118	44%	5.7%
Courtyard Patio Cover- Facility Headquarters	327331	0.8%	7	3	43%	0.3%
Facility Access Upgrade- Facility Headquarters	561200	0.3%	179	16	9%	0.0%

Gate motors & Controls - Facility Headquarters	238290	0.9%	179	16	9%	0.1%
Maintenance Hillside & Renovation-Facility Headquarters	236118	0.3%	3500	61	2%	0.0%
Pressure Wash Bay Renovation-Facility Headquarters	561790	2.6%	333	35	11%	0.3%
Resurface / restripe Asphalt -Parking Area- Facility Headquarters	324121	1.6%	23	2	9%	0.1%
2 units- transformers	335311	0.1%	6	1	17%	0.0%
Conduit Installation for Message Borad & Lighting -South Valley Transit Center	238210	1.6%	2178	141	6%	0.1%
Computer programming services	334200	0.5%	2346	242	10%	0.1%
Firewall Software Upgrade- Data and communications	541511	0.4%	2346	242	10%	0.0%
Data and communications	423420	0.01%	441	2	0%	0.0%
Server Upgrade- Data and communications	541519	1.0%	260	24	9%	0.1%
Web Help Desk Upgrade- Data and communications	519290	0.03%	2346	242	10%	0.0%
Wi-Fi in Bus Yard- Data and communications	485113	0.3%	42	6	14%	0.0%
3D printer -Maintenance Equipment	811212	0.1%	175	0	0%	0.0%
Body Shop Shelving- Maintenance Equipment	811121	0.2%	1129	7	1%	0.0%
DVIR Tablets and Software- Maintenance Equipment	423430	0.2%	356	26	7%	0.0%
Floor Scrubber- Maintenance Equipment	339994	0.6%	5	0	0%	0.0%
Key Café (2)- Maintenance Equipment	811310	0.1%	421	12	3%	0.0%
Maintenance Equipment	334220	1.9%	32	2	6%	0.1%
Major Bus Components-OOW-Local Transit& Commuter	336211	13.0%	18	0	0%	0.0%
Wraps & Logos- Local Transit& Commuter	541430	1.7%	1181	22	2%	0.0%
Shop Truck Equipment-Support Fleet	333924	0.2%	9	0	0%	0.0%
Support Vehicles (3) -support vehicles	423110	1.1%	232	1	0%	0.0%
Base Figure						12.9%

b. Step 2: Adjusting the Base Figure

Upon establishing the Base Figure, AVTA reviewed and assessed other known evidence potentially impacting the relative availability of DBEs within the market area, in accordance with prescribed narrow tailoring provisions as set forth under 49 CFR Part 26.45: Step 2, DBE Goal Adjustment Guidelines.

Evidence considered in making adjustments to the Base Figure included Past DBE Goal Attainments and Other Evidence, as follows:

1) Past DBE Goal Attainments

Historical DBE participation attainments provide demonstrable evidence of DBE availability and capacity to perform on AVTA projects. The projects anticipated to be awarded during the triennial period are substantially similar to those awarded in the recent past. AVTA proceeded to calculate past DBE participation attainments for the three (3) federal fiscal years, for which DBE attainment data is available. The table below reflects the demonstrated capacity of DBEs (measured by actual historical DBE participation attainments) on FTA- assisted contracts awarded by AVTA within the last three (3) federal fiscal years.

Table 4

Federal Fiscal Year (FFY)	FTA DBE Goal Attainment %
2021	.87%
2022	3.0%
2023-2024	24%
Median DBE Attainment Within the Last Three (3) Years	3.0%

The median established for the past three years was derived from limited participation of DBEs in the market area, it is significantly lower than the Base Figure derived from Step 1. Therefore, an adjustment to the Base Figure based on AVTA's past DBE goal attainments has been made. The adjustment is calculated by averaging the Base Figure with the median DBE Past Attainment, as shown below.

Base Figure (A)	12.9%
Median DBE Attainment (B)	3.0%
Adjusted Base Figure [(A+B)/2]	7.95%

2) AVTA’s Bidder’s List

AVTA will continue to capture Bidders List information for the identification and potential use in meeting future DBE goal determinations.

3) Disparity Study

AVTA has reviewed the recent Los Angeles Metro disparity study. After careful consideration, AVTA has determined that the scope of work was substantially different than what AVTA provides. Therefore, AVTA has not adjusted the based figure due to a local disparity study.

AVTA uses a strictly race-neutral DBE program since the Western States decision. If AVTA fails to reach its goal for one more complete federal fiscal year, AVTA will we re-evaluate its DBE program to determine whether contract goals are necessary to achieve the overall goal. If after re-evaluation AVTA believes a race-conscious program is necessary, as required by Western States, AVTA will gather evidence to determine if discrimination in the transportation contracting industry is present. AVTA will make a determination at that time what type of evidence gathering is appropriate, based on DOT regulations and case law.

4) Other Available Evidence

AVTA is not in possession of other information that would have an impact on the DBE goal assessment.

V. Proposed Overall DBE Goal

The Final Proposed Overall DBE Goal for FFY 2025-2027 for AVTA's FTA-assisted contracts is 9%². The DBE Goal based on the federal share is a Race Neutral goal and AVTA will implement race neutral measures to achieve this goal, as generally described in the following section. As a part of the prescribed goal-setting methodology, AVTA must project the percentage of its Proposed Overall DBE Goal that can be met utilizing race-neutral and race-conscious measures.

Race-Conscious & Race-Neutral Projection

AVTA intends to continue to use race-neutral methods to meet the overall DBE goal of 9% for FFY 2025-2027 in accordance with Title 49 CFR Part 26.51.

Race/Gender-Conscious & Race/Gender-Neutral Projections	
Overall DBE Goal	8%
Race/Gender-Conscious Component	0%
Race/Gender-Neutral Component	8%

VI. Race-Neutral Implementation Measures

AVTA is currently implementing a number of race- and gender-neutral remedies to outreach and promote the participation of DBEs and small businesses in AVTA' FTA-assisted contracting program. AVTA plans to continue or implement the following race-neutral measures for FFY 2025-2027 and will continue to explore other options for consideration based on AVTA' success in meeting its overall DBE goals based on these efforts:

- AVTA will encourage DBE and other small business contracting community to register and receive solicitation notices through its on-line procurement website:
<https://www.planetbids.com/portal/portal.cfm?CompanyID=25014s> .
- AVTA will host and participate in workshops for the DBE and small business contracting community. AVTA will attend and participate in vendor fairs hosted by unrepresented groups and other public agencies.

² Rounded to a whole number

- AVTA will unbundle solicitations, provide pre-bid/pre-proposal conferences to afford networking opportunities for primes and subcontractors. AVTA will promote and encourage teaming opportunities between prospective prime contractors and the DBE and small business contracting community. Arrange solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE and other small business participation.
- Structure solicitations to remove barriers such as the inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs, and other small businesses, obtain bonding and financing).
- AVTA will solicit DBEs and other small businesses participation by carrying out information programs through use of advertisement and other communication methods on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists of bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate).
- As a supportive service to help develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses, AVTA will actively promote the small business conferences, programs, and support services offered by other agencies that have established DBE and other small business programs. AVTA will also begin conducting “How to do Business with AVTA” and DBE workshops.
- AVTA will advise its contracting community of the online directory of certified DBEs, found at the California Unified Certification Program website:
http://www.dot.ca.gov/hq/bep/find_certified.htm.
- AVTA will also advise the contracting community of the available small businesses certified by the California Department of General Services (DGS) and found at:
<http://www.dgs.ca.gov/pd/Programs/eprocure.aspx>.
- AVTA will advise the DBE and small business community to participate in Caltrans’ related bidding/proposal opportunities at <http://www.dot.ca.gov/hq/esc/oe/>. AVTA will also encourage DBEs and small businesses to seek the assistance and training through the U.S. Small Business Administration at www.sba.gov.

Fostering Small Business Participation³

AVTA has implemented several strategies to foster small business participation in its contracting process. These include the following:

- Advertise and push out solicitation notifications thru AVTA’s new procurement system website.
- Conducting “How to do Business with AVTA” and DBE workshops.
- On larger prime contracts requiring the prime contractor to consider subcontracting opportunities of a size that small businesses, including DBEs, can reasonably perform, rather than self-performing all the work involved.
- Identifying alternative acquisition strategies and structuring procurements to facilitate the ability of consortia or joint ventures consisting of small businesses, including DBEs, to compete for and perform prime contracts.
- Ensuring that a reasonable number of prime contracts are of a size that small businesses, including DBEs, can reasonably perform.

³ See Title 49 CFR Part 26 Section 26.39 “Fostering Small Business Participation”

- Provide outreach to current AVTA contractors or past AVTA contractors who may qualify for DBE-certification by encouraging them to seek and obtain DBE-certification.

VII. Public Participation and Facilitation

In accordance with Public Participation Regulatory Requirements of Title 49 CFR Part 26, minority, women, local business associations, and community organizations within the AVTA market area were consulted and provided an opportunity to review the triennial goal analysis and provide input.

AVTA issued a Public Notice on AVTA's website (Attachment 1) publishing the AVTA Draft Proposed FTA Overall DBE Goal-Setting Methodology for FFY 2025-FFY 2027. The notice informed the public that the proposed goal and rationale were available for inspection at AVTA's principal office during normal business hours and that AVTA would accept comments on the goal analysis for 45 days from the date of the Public Notice.

AVTA reached out to a total of 12 local minority, women, and community business organizations to provide them information on the AVTA DBE program and specifically the Draft Proposed FTA Overall DBE Goal-Setting Methodology for FFY 2025-2027. Each organization was contacted multiple times by telephone and email. A summary of all contact made in an attempt to receive input as a part of this process can be found in Attachment 2.

AVTA placed notices in the Antelope Valley Press and Our Weekly publications (Attachment 3) and conducted outreach meetings to provide opportunities for public comment.

No comments were received.

Attachment 1: Website Notification

Attachment 2: Consultative Process Summary

Attachment 3: Publication/Outreach Meeting